



PLANNING AND ENVIRONMENTAL QUALITY COMMITTEE

Time: 1:00 PM

Location: WebEx and 74 Ontario St., 2nd Floor Committee Room 213

November 28, 2022

MEMBERS PRESENT

In Person: Supervisors Andrew Wickham, William Namestnik, Christopher Vastola, Dave Phillips, and Mark Venuti.

Necessarily Absent: Supervisors Lou Guard and Fred Lightfoote.

OTHERS PRESENT

In Person: Supervisor Todd Campbell, County Administrator Chris DeBolt, Deputy County Administrator Alissa Bub, County Attorney Holly Adams, Sr. Planner Regina Sousa, Economic Developer Ryan Davis, Planning Director Tom Harvey, Sustainability and Solid Waste Director Carla Jordan, Soil and Water Director Megan Webster, Casella General Manager Brian Sanders, Visitors Connection Director of Operations Steve Laros, Visitors Connection President Val Knoblauch, Reporter Dave Shaw, and Abigail Marion, and Clerk to the Board Kristin Mueller.

Via WebEx: BOS Chairman Marren, Finance Director Mary Gates, Associate Planner Tim Jensen, Sr. Fiscal Manager Michael Wojcik, Sustainability Assistant Kaitlynn McCumiskey, Economic Specialist Sue Vary, and Sr. Planner Linda Phillips.

CALL TO ORDER

The meeting of the Planning & Environmental Quality Committee was called to order at 1:30 p.m. by Chairman Wickham.

MINUTES

Supervisor Vastola made a motion to approve the minutes of the Planning and Environmental Quality Committee meeting held on November 7, 2022. Supervisor Venuti seconded the motion. The motion carried.

TEAM AGENCIES

♦ Soil & Water

Soil and Water Director, Megan Webster, presented a resolution entitled, "Reappointment to the Ontario County Soil and Water Conservation District Board".

Supervisor Venuti motioned to approve the reappointments to the Soil and Water Board. Supervisor Phillips seconded the motion. The motion carried.

CASELLA

♦ *Update*

Mr. Brian Sanders presented the following updates:

- They have completed the dewatering upgrades and all the wells are up and functioning
- The header project is about to be wrapped up
- The new flare should be up and running tomorrow. As a reminder to everyone this is an open flare
- The 1st and 2nd pads for the leachate tank project have will be poured this week
- They are continuing to prepare for winter
- They are picking up liter this week and looking into adding an additional 20 feet of liter fencing on the top slope of cell 9A1

SUSTAINABILITY AND SOLID WASTE

♦ *Resolutions*

Sr. Planner, Regina Sousa, presented a resolution entitled, “Award of Contract for Ontario County Landfill Report, Review, Monitoring, and On-Demand Services”.

Supervisor Phillips motioned to approve the contract for report, review, monitoring, and on-demand services at the landfill. Supervisor Vastola seconded the motion. The motion carried.

Sr. Planner, Regina Sousa, presented a resolution entitled, “Resolution to Contract for On-Demand Consultant Services Related to Development of Public Outreach and Education Programs Necessary for Implementation of the Ontario County Solid Waste Management Plan – Causewave Community Partners”.

Supervisor Phillips motioned to approve the contract with Causewave Community Partners. Supervisor Venuti seconded the motion. The motion carried.

♦ *Department update*

Sustainability Director, Carla Jordan, let the committee know that they did receive comments back from the County Attorney’s office on the draft Local Law. They will be working through those and hopefully have it ready to bring to committee soon. They are working with the Visitor Connections to do an educational campaign for straw usage in the County. Last year Casella applied for a grant for robotics in the materials recovery facility. They were just awarded this grant and they just installed the robotics two weeks ago. There also has been a change in the e-waste legislation to make the process more of the responsibility of the manufactures. Municipalities that currently collect e-waste will not be able to charge for the collection of these items anymore. E-waste plus also won’t be able to charge, and people should be able to drop off their items to them everyday and not have to wait for collection events.

They will be doing education on this after the first of the year.

ECONOMIC DEVELOPMENT

♦ *Resolutions*

Economic Developer, Ryan Davis, presented the following two resolutions:

- Appointment to the Ontario County Industrial Development Agency – Brain M. Kolb
- Appointment to the Ontario County Industrial Development Agency – Amanda M. McDonald

Supervisor Vastola motioned to approve the two appointments to the Ontario County Industrial Development as a block. Supervisor Phillips seconded the motion. The motion carried.

Economic Developer, Ryan Davis, presented the following updates:

- They were awarded \$325,000 from the Office of Community Renewal for round 2 of the Visit Ontario County Safely grant
- He attended the IDA fall academy and was able to complete his mandatory ABO training
- He attended the Grow NY competition. Many of the finalists have ties to companies they work with and Cornell Cooperative Extension
- They have an RFP out for a full economic impact study of the Canandaigua airport
- Both the IDA and OCEDC continue to work on potential projects from their retention and expansion program

TOURISM

♦ *Presentation*

Ms. Knoblauch presented an overview of the Visitors Experience Fund that she spoke about at the last meeting. She reviewed the concept, prior projects, and upcoming projects.

PLANNING DEPARTMENT

♦ *Resolution*

Planning Director, Tom Harvey, presented a resolution entitled, “Authorizing No Cost Time Extension to the Intermunicipal Agreement with the Town of Gorham to Provide Code enforcement Technical Assistance”.

Supervisor Namestnik motioned to approve the no cost time extension with the Town of Gorham. Supervisor Venuti seconded the motion. The motion carried.

♦ *Local Law Updates*

Planning Director, Tom Harvey, presented the following updates to Local Law No. 6 (Intro.) of 2022:

- On Page 8 in Section 3 (Establishment of Responsible Officers, Duties and Responsibilities) (b) (2): corrected the word

‘requireded’ to ‘required’ and removed the double period at the end of the sentence.

- On Page 17 in Section 8 (Notification Regarding Fire or Explosion): To make this local law consistent with the current local law, the titles of the Director of Buildings and Grounds and the Director of Emergency Management Services were added to local fire chiefs as being responsible for notifying the Code Enforcement Officers of any fire or explosion involving structural damage, fire, etc. of buildings or structures in the custody of the County.
- On Page 32 in Section 19 (Intermunicipal Agreements) (a): Clarified that the County Attorney’s Office needs to approve any agreement the Board of Supervisors authorizes to carry out the terms of this local law by adding the phrase ‘subject to review and approval by the County Attorney’s Office’

Supervisor Phillips motioned to approve the three updates Local Law No. 6 (Intro.) of 2022. Supervisor Vastola seconded the motion. The motion carried.

COUNTY ADMINISTRATOR

♦ *Update*

County Administrator, Chris DeBolt, gave the following updates:

- The Shared Services Plan Public Hearing will be held next week
- The Shared Services panel meeting will be held on December 22nd prior to the Board meeting
- They are working on finishing up the Fire & EMS and 9-1-1 Task Force studies

ADJOURNMENT

On motion of Supervisor Vastola seconded by Supervisor Namestnik, the meeting was adjourned at 2:18 pm.

Respectfully Submitted, Kristin Mueller, Clerk to the Board