



PLANNING AND ENVIRONMENTAL QUALITY COMMITTEE

Time: 1:30 PM

Location: WebEx and 74 Ontario St., 2nd Floor Committee Room 213

December 12, 2022

MEMBERS PRESENT

- o Chairman Andrew Wickham
- o Supervisor William Namestnik
- o Supervisor Christopher Vastola
- o Supervisor Lou Guard
- o Supervisor Dave Phillips
- o Supervisor Mark Venuti
- o Supervisor Fred Lightfoote, 1:35 pm

OTHERS PRESENT in addition to Committee members:

- o Chris DeBolt, County Administrator
- o Alissa Bub, Deputy County Administrator
- o Holly Adams, County Attorney
- o Jack Marren, Chairman to the BOS
- o Mary Gates, Dir. of Finance
- o Supervisor Peter Ingalsbe
- o Supervisor Todd Campbell
- o Tom Harvey, Dir. of Planning
- o Carla Jordan, Dir. of Sustainability & Solid Waste Mgmt.
- o Dave Shaw, Finger Lakes Times Reporter
- o Regina Sousa, Sr. Planner
- o Brian Sanders, Casella General Manager
- o Jillian Filipeck, Environmental Analyst
- o Ryan Davis, Economic Developer
- o Tim Davis, Dir. Cornell Cooperative Extension
- o Megan Webster, Dir. Soil & Water Conservation
- o Gary Baxter, Treasurer
- o Valorie Knoblauch, Pres. Finger Lakes Visitors Connection
- o Steve Larose, Dir. of Operations, FLVC
- o Diane Foster, Deputy Clerk to the BOS

OTHERS PRESENT via WebEx

- o Supervisor Dan Marshall
- o Michael Wojcik, Sr. Fiscal Mgr.
- o Julie Barry, Sr. Planner
- o Kaitlynn McCumiskey, Sustainability Assistant
- o Tim Jensen, Associate Planner
- o Holly Smith, Grant Coordinator
- o Sharon Decker, Grant Coordinator
- o Jeffrey Stravino, Outside Counsel
- o Linda Phillips, Sr. Planner

CALL TO ORDER

The meeting of the Planning & Environmental Quality Committee was called to order at 1:30 p.m. by Chairman Wickham.

MINUTES

Supervisor Phillips made a motion to approve the minutes of the Planning and Environmental Quality Committee meeting held on November 28, 2022. Supervisor Venuti seconded the motion. The motion carried.

TEAM AGENCIES

♦ *Cornell Cooperative Extension*

Tim Davis said they are posting an Ag Agency gathering of the different groups in Ontario County. They feel it's an opportunity to be able to increase the communication amongst USDA, Fair Board, FFA Teachers, Cooperative Extension, Soil and Water and all the different Ag agencies. They are replicating what is being done in a few other counties. Mr. Davis said they are working on hiring their Ag awareness position. He said they are working on the farm worker housing grant as well.

- ♦ *Soil and Water*

Megan Webster thanked the Committee for their continued support in 2022. She said they will be compiling their annual report to present to the Board in January. They will be fully staffed for 2023.

CASELLA

- ♦ *Update*

Mr. Brian Sanders presented the following updates:

- The header project is complete.
- The new flare installations are complete
- The tank construction is going well, they are a little ahead of schedule. The pads are poured, and they are working on the containment.
- They are working on all the piping and electrical as much as they can this year.
- They are finalizing construction plans for next year. They will be doing final capping at the landfill. It's going to bigger than the one they did on the east side.
- They will be doing cell construction as well on the west side, the western bowl area.
- They continue to prepare for winter.
- He introduced Jillian Filipeck, their new environmental analyst

Chair Wickham thanked him for shutting down in advance in the last two to three weeks due to weather forecasts.

SUSTAINABILITY AND SOLID WASTE

- ♦ *Department update*

Carla Jordan gave the following updates:

Ms. Jordan shared a robot video. She said Casella applied for a grant through the recycling partnership in 2021. The County provided a letter of support to get this robotic installed on the sorting line. The piece of equipment is trained like the human eye to recognize the No. 5 plastic. They can market the 5's separately, which is more valuable than the mix of No. 2s and No. 5s.

With the EPA grant program that is available, as part of the \$375 million dollar infrastructure bill, there is a \$100 million available for recycling infrastructure, outreach, and education. The department is looking at working with the County Administrator's Office and the grant department on how they can try to put in for some of that funding. She said it is very short turnaround, applications are due by January 15, 2023. She said they have been talking to Casella to see if there is a way to leverage this opportunity to get more robotics and to update some of the sorting infrastructure. It is a 100% funded opportunity with no match.

Kaitlyn McCumiskey does a weekly blog that is available on the resources section of the website. It is subscription based so when they

post the information it goes out to the members. If you have interest in receiving it, you can sign up to get those. Kaitlyn works closely with the DEC recycle right campaign to get information that the state is giving and adapt it to our circumstances.

The school district organic program looks at converting organics. She noted a few superstar districts. Every year they have the opportunity in their budget as schools want to continue the program and expand it or need additional infrastructure. They have \$3,000 per school district available for them to keep these programs going.

Regina Sousa spoke on what Marcus Whitman is doing. She said this year a science teacher reached out and started a composting program in his classroom, collecting organics from kids and other teaches who bring in their lunches. He designed and built his own composting bin to keep in his classroom. He uses that as part of the curriculum to teach kids how composting works. He was looking to expand it to the classrooms at the high school, so he reached out for funding to see if he could get help to purchase these bins. (Pictures were shown). His overall goal is if he could get it started in his school, he would love to offer this opportunity to other schools in the county to create a County wide program.

Ms. Sousa said two other schools have reached out to them. Canandaigua reached out for funding looking to do organic diversion in their cafeteria. Midlakes reached out and would like to do a waste assessment.

ECONOMIC DEVELOPMENT

- ♦ **Resolution:** Appointment to the Ontario County Local Development Corporation– Brian M. Kolb
- ♦ **Resolution:** Appointment to the Ontario County Local Development Corporation– Amanda M. McDonald

Ryan Davis presented the two resolutions of appointments to the Ontario County Local Development Corporation.

Supervisor Venuti motioned to approve the two appointments to the Ontario County Local Development Corp. as a block. Supervisor Vastola seconded the motion. The motion carried.

Economic Developer, Ryan Davis said he has been working with some of their regional partners to start infrastructure week which will last a long time. He will be reaching out to assess the infrastructure needs in the county. He said this is really at the heart of the retention, expansion, and recruitment of businesses.

PLANNING DEPARTMENT

- ♦ **Resolution:** Authorization to Contract with LaBella Associates D.P.C for Manchester Yard Master Site Plan Redevelopment Strategy –

Julie Barry presented a resolution to contract with LaBella for the Manchester Yard Master Site Plan redevelopment strategy Phase III in the amount of \$55,000 with a contingency. This will build on previous phases by determining clean up costs and funding strategies.

Supervisor Phillips motioned to approve the resolution. Supervisor Guard seconded the motion. The motion carried.

- ♦ **Resolution:** Authorization to Contract with LaBella Associates, D.P.C. for Ontario County Parks and Recreation Master Plan

Ms. Barry presented a resolution to contract with LaBella for the Parks and Recreation master plan in the amount of \$110,820 with a contingency. This will help the county to establish a clearly defined vision and guide the decision making on the development and management of the system over the next decade.

Supervisor Guard motioned to approve the resolution. Supervisor Lightfoote seconded the motion. The motion carried.

- ♦ **Resolution:** Authorization to Accept New York State Community Development Block Grant for Farmworker Safety and Housing Program

Ms. Barry presented a resolution to accept a grant from the NYS CDBG in the amount of \$2,226,700 for the Farmworker Safety and Housing program. It will provide pass through funds to five farms and three municipalities to improve housing conditions for farm workers at each farm.

Supervisor Vastola motioned to approve the resolution. Supervisor Phillips seconded the motion. The motion carried.

Supervisor Namestnik asked if new housing is built, what happens to the older housing that was previously occupied. Mr. Harvey said one project is to rehabilitate. Mr. Davis said in the case of the Ivy Lakes, which is a trailer mobile home, the plans are to destroy them. Mr. Davis said with the other farms the farmer is looking to repurpose the housing for summer interns or farm workers who become married or have families. It would allow them to provide housing at a different level.

- ♦ **Resolution:** Initiating State Environmental Review for the New York State Community Development Block Grant for Farmworker Safety and Housing Program

Ms. Barry presented a resolution to initiate the SEQR for the NYS CDBG for the Farmworker Safety and Housing program and to set a Public Hearing regarding the implementation of the Farmworker Housing program as part of the SEQR process.

It was noted that an amendment needed to be done with the time of the public hearing from 6:30 to 4:30 and the year from 2022 to 2023.

Supervisor Lightfoote motioned to approve the resolution. Supervisor Phillips seconded the motion. The motion carried.

- ♦ **Resolution:** Approval of Extension and Modification of Contract for Small Business Assistance Consulting Services

Mr. Harvey presented a resolution extend and modify a contract with Nichola Ostrander for small business assistance consulting services and grant applications in the amount of \$112,350 which is in addition to the original contract.

- ♦ **Resolution:** Adopting Local

Supervisor Phillips motioned to approve the resolution. Supervisor Lightfoote seconded the motion. The motion carried.

Mr. Harvey presented a resolution to adopt LL 6 (Intro) of 2022 regarding the building codes.

Supervisor Lightfoote motioned to approve the resolution. Supervisor Venuti seconded the motion. The motion carried.

COUNTY ADMINISTRATOR

- ♦ **Resolution:** *Reappointment of Carla M. Jordan – Director of Sustainability and Solid Waste Management*

Chris DeBolt presented a resolution to reappoint Carla Jordan as the Director of the Sustainability and Solid Waste Management Department.

Supervisor Namestnik motioned to approve the resolution. Supervisor Phillips seconded the motion. The motion carried.

- ♦ **Resolution:** *Support of the Snowmobile Trail Development and Maintenance Fund*

Mr. DeBolt presented a resolution stating the support of the snowmobile trail development and maintenance fund. He said the current license fee structure has been in place for 17 years. The resolution and letter are proposing an increase of the fees for member and nonmembers respectively from \$45 to \$65 and \$100 to \$135.

Supervisor Phillips motioned to approve the resolution. Supervisor Guard seconded the motion. The motion carried.

- ♦ **Resolution:** *Funding Source for Tourism Promotion in Ontario County*

Mr. DeBolt presented a resolution authorizing a contract for \$1,042,529 with the Four Seasons Development Corporation. The resolution then outlines meeting and conference marketing and winter tourism promotion that the two committees agreed to fund out of the newly established reserve fund. The resolves authorize three contracts; one for the standard operating budget that falls under the normal contract and then one for each of the two additional programs, the meetings and marketing for \$125,000 and the winter promotions for \$100,000. The final resolved states the Planning and Environmental Quality Committee and the Ways and Means Committee formally requests a review of the annual funding formula established in Resolution No. 848-2008 and the prior formula suspended until a new formula is developed.

Supervisor Venuti motioned to approve the resolution. Supervisor Phillips seconded the motion. The motion carried.

TOURISM

- ♦ **Resolution**

Ms. Knoblauch presented a “walk-in” draft resolution requesting the use of reserve funds to assist in the local match required for a grant for the History Comes to Life Projects for Tourism and a contract be issued in alignment with the state grant to be submitted by January 13, 2023.

Ms. Knoblauch explained the program what she calls the “Blue Sign” program, updating the blue signs with a QR code to bring in historical information. She explained the grant is contingent upon an 80% local match. She said it is a two year program and is requesting \$210,000 of reserves for the first year. The total cost of the project is estimated to be \$900,000. Questions and discussion took place.

A concern was noted by the Director of Finance Mary Gates, that the funds requested is for 2023 which means it is requesting to amend the 2023 budget. She explained they cannot do that until 2023.

In concept, Chairman Wickham asked the Committee if they are in favor of supporting this project with this kind of money (\$210,000 for 2023)?

Chairman Wickham said he or the committee cannot recommend this draft resolution as presented. However, the majority of the PEQ Committee is generally in favor of the project. Any financial information presented for Ways and Means will need to be pushed forward to the PEQ Committee.

The next meeting will be held on Tuesday, January 17, 2023 at 1:00 pm.

ADJOURNMENT

On motion of Supervisor Phillips seconded by Supervisor Vastola, the meeting was adjourned at 2:52 pm.

Respectfully Submitted, Diane Foster, Deputy Clerk to the Board