



PUBLIC WORKS COMMITTEE

Time: 3:00 PM

Location: WebEx & 74 Ontario St., 2nd Floor Committee Room 213

November 8, 2021

MEMBERS PRESENT

In Person: Supervisors Fred Lightfoote, Ted Bateman, Peter Ingalsbe, Norm Teed, David Phillips, and Dominick Vedora.

OTHERS PRESENT

In Person: County Administrator Chris DeBolt, county Attorney Holly Adams, Commissioner of Public Works Bill Wright, Planning Director Tom Harvey, Sr. Fiscal Manager Nellie Puma, Civil Engineer Chris Day, Finance Director Mary Gates, Associate Planner Tim Jensen, Buildings and Grounds Supervisor Steve Vanderbrook, and Clerk to the Board Kristin Mueller.

Via WebEx: FLCC Director of Facilities and Grounds Cathy Ahern, Project Manager Jesse Gotham, and Confidential Secretary to the County Administrator Cindy Abraszek.

CALL TO ORDER

The meeting of the Public Works Committee was called to order at 3:25 p.m. by Supervisor Fred Lightfoote.

MINUTES

Supervisor Teed made a motion to approve the minutes of the Public Works Committee meetings held on October 18, 2021. Supervisor Bateman seconded the motion. The motion carried.

PLANNING/ FLCC

♦ Resolutions

FLCC Director of Facilities and Grounds, Cathy Ahern, presented a resolution entitled, "Capital Project No. H057-19, 2019 FLCC Maintenance Capital Project – Authorize Contract with PLAN Architectural Studio, P.C.".

Supervisor Teed motioned to approve the contract with PLAN Architectural. Supervisor Ingalsbe seconded the motion. The motion carried.

FLCC Director of Facilities and Grounds, Cathy Ahern, presented a resolution entitled, "Capital Project No. H048-18, 2018 FLCC Maintenance Capital Project – Authorize Contract with Siemens Industry and Budget Transfer".

Supervisor Vedora motioned to approve the contract with Siemens Industry and the budget transfer. Supervisor Bateman seconded the motion. The motion carried.

FLCC Director of Facilities and Grounds, Cathy Ahern, presented the following three resolutions for Capital Project No. H068-20, FLCC Nursing Expansion:

- Authorize Contract Amendment with EPLUS
- Authorize Contract with Pocket Nurse
- Amend Resolution No. 312-2021 for Purchase of Monitors and Desktop Computers

Supervisor Ingalsbe motioned to approve the three resolutions for the FLCC Nursing Expansion Capital Project as presented as a block. Supervisor Phillips seconded the motion. The motion carried.

FLCC Director of Facilities and Grounds, Cathy Ahern, presented a resolution entitled, “Establish Capital Project No. H080-21 and Accept Funding – FLCC Nursing Expansion Phase II Project”

Supervisor Vedora motioned to approve the establishment of Capital Project No. H080-21. Supervisor Phillips seconded the motion. The motion carried.

Planning Director, Tom Harvey, explained the grant that they would like to use to fund part of Capital Project No. H080-21. They are currently in the process of finalizing details so they can get a cost estimate of the project. This will allow them to know how much more will need to be budget in the upcoming CIP in addition to the grant funding.

♦ *Capital Project Payments*

Planning Director, Tom Harvey, talked about the payments to pocket nurse. This payment is for items that would not be delivered until next year as we do not have the space to store them. With purchasing the items now, the price is locked in. The company has said they will store the items with no additional costs. This has been done with some of the Public Works larger projects. The company will need to provide proof that the items are on site with them in storage before payment is released.

Supervisor Teed motioned to approve the payment for pocket nurse with conformation that the items are on site and in storage. Supervisor Phillips seconded this motion. The motion carried.

Supervisor Lightfoote asked if there were any questions or concerns regarding the capital project payments as presented. Hearing none. Supervisor Vedora motioned to approve the capital project payments as presented, seconded by Supervisor Ingalsbe. The motion carried.

PLANNING DEPARTMENT

♦ *Update*

Associate Planner, Tim Jensen, provide committee with an update on the storage plan update. We now know the square footage of what we need and what we have. They are really looking at one secure storage location verses multiple. They are finalizing the storage options to send

to Pike for project cost estimating. The phase I environmental study is about a week away from being provide to the County. Mr. Jensen will come back at next cycle with a more solidified plan.

PUBLIC WORKS CAPITAL PROJECTS

♦ *Resolutions*

Civil Engineer, Chris Day, presented a resolution entitled, “Capital Project No. H060-19, Lakeshore Drive & NY Route 364 Sidewalk Improvement – Award Contracts for Construction & Construction Inspection and Accept Supplemental Agreement #2”.

Supervisor Phillips motioned to approve the award of these contracts as presented and the acceptance of supplemental agreement #2. Supervisor Vedora seconded the motion. The motion carried.

Civil Engineer, Chris Day, presented a resolution entitled, “Capital Project No. H046-18, County Road 28 & Shortsville Road Intersection Improvement – Award Contract Extension – Bergmann Associates”.

Supervisor Ingalsbe motioned to approve the award of the contract extension with Bergmann Associates Supervisor Teed seconded the motion. The motion carried.

Project Manager, Jesse Gotham, presented a resolution entitled, “Capital Project No. H074-20, County Wide Cold Storage – Award Quote Q21091 for Overhead Garage Doors and Operators at 212 Saltonstall Street”.

Supervisor Teed motioned to approve the award of Quote Q21091 for overhead doors and operators at 212 Saltonstall St. Supervisor Bateman seconded the motion. The motion carried.

Commissioner Wright presented a resolution entitled, “Capital Project No. H056-19, Honeoye Lake Wastewater Treatment Plant Improvements – Authorization to Execute Easement – Niagara Mohawk Power Corporation”.

Supervisor Vedora motioned to approve the easement with Niagara Mohawk Power Corporation. Supervisor Phillips seconded the motion. The motion carried.

Commissioner Wright presented a resolution entitled, “Capital Project No. H064-19, Canandaigua Lakes County Sewer District Pump Station 1W Improvements – Purchase of Easement”.

Supervisor Teed motioned to approve the purchase of an easement for the sewer district. Supervisor Ingalsbe seconded the motion. The motion carried.

Supervisor Lightfoote asked if there were any questions or concerns

- ♦ *Capital Project Payments*

regarding the capital project payments as presented with additions. Hearing none. Supervisor Teed motioned to approve the capital project payments as presented with additions seconded by Supervisor Vedora. The motion carried.

BUILDINGS AND GROUNDS

- ♦ *Resolutions*

Buildings and Grounds Supervisor, Steve Vanderbrook, presented a resolution entitled, "Accept Quote Q21084 for Lease of Ontario County land for Crop Production".

Supervisor Bateman motioned to approve the quote Q21084 for the lease for crop production. Supervisor Ingalsbe seconded the motion. The motion carried.

Buildings and Grounds Supervisor, Steve Vanderbrook, presented a resolution entitled, "Award Bid B21086 for On Demand Construction Services".

Supervisor Phillips motioned to approve the quote B21086 for on demand construction services. Supervisor Vedora seconded the motion. The motion carried.

Buildings and Grounds Supervisor, Steve Vanderbrook, presented a resolution entitled, "Award Bid B21087 for Purchase of Boom Type Manlift".

Supervisor Teed motioned to approve the quote B21087 for the purchase of a boom type manlift. Supervisor Ingalsbe seconded the motion. The motion carried.

Buildings and Grounds Supervisor, Steve Vanderbrook, presented a resolution entitled, "Renewal of Bid B19071 for Janitorial Services".

Supervisor Teed motioned to approve the renewal of bid B19071 for janitorial services. Supervisor Bateman seconded the motion. The motion carried.

COUNTY ADMINISTRATOR

- ♦ *Updates*

County Administrator, Chris DeBolt, let the committee know that there was meeting last week with the County and the Towns of Gorham and Hopewell in regard to extending the County sewer district to Lincoln Hill farms. A grant application for a WIIA grant is being working to be submitted jointly with the County and the Towns to maximize available funding. Planning Director, Tom Harvey, is looking to find out if it would be more beneficial for the County to be the lead agency on the application. This application is due soon on November 18th. Mr. Harvey also noted that a MOU will need to be in place for the joint application. This would also help bring sewer to the close residents of Lincoln Hill farms.

County Administrator, Chris DeBolt, gave the following updates:

- COVID cases are on the rise
- 32% of the cases today are kids
- Persons hospitalized went up six today
- School testing has been a large part of the increase in positives
- The Federal vaccine mandate will apply to the County
- Former Sheriff Phil Povero was sworn in today as Interim Sheriff

PUBLIC WORKS UPDATES

Commissioner Wright recently found out that some cars that they planned on leasing are not available they are looking at replacements for them. Dump trucks are now two years out for delivery once they have been ordered. He will be coming back to committee once he has determined the best time to order them.

Engineer, Chris Day, let the committee know that he will be using on demand services to review a traffic impact study in Victor for a Delta Sonic that would like to be built. Delta Sonic would pay for the cost of this study to be performed.

On motion of Supervisor Teed, seconded by Supervisor Ingalsbe, the meeting was adjourned at 4:14 pm.

Respectfully Submitted
Kristin A. Mueller,
Clerk to the Board