



PUBLIC WORKS COMMITTEE

Time: 3:00 PM

Location: WebEx & 74 Ontario St., 2nd Floor Sessions Room 218

November 29, 2021

MEMBERS PRESENT

In Person: Supervisors Fred Lightfoote, Ted Bateman, Norm Teed, and Dominick Vedora.

Via WebEx: Peter Ingalsbe

Necessarily Absent: David Phillips

OTHERS PRESENT

In Person: County Administrator Chris DeBolt, County Attorney Holly Adams, Commissioner of Public Works Bill Wright, Sr. Fiscal Manager Nellie Puma, Deputy Commissioner of Public Works Tim McElligott, Civil Engineer Chris Day, Buildings and Grounds Supervisor Steve Vanderbrook, and Clerk to the Board Kristin Mueller.

Via WebEx: Finance Director Mary Gates, Associate Planner Tim Jensen, and Wastewater Supervisor Steve May.

CALL TO ORDER

The meeting of the Public Works Committee was called to order at 3:00 p.m. by Supervisor Fred Lightfoote.

MINUTES

Supervisor Teed made a motion to approve the minutes of the Public Works Committee meetings held on November 8, 2021. Supervisor Bateman seconded the motion. The motion carried.

PLANNING/ FLCC

♦ Resolutions

Associate Planner, Tim Jensen, presented the following three resolutions for Capital Project No. H033-16, Space Reorganization & Security Enhancement of 3010 County Complex Dr.:

- Authorize No Cost Time Extension for Construction Consulting & Cost Estimating with The Pike Company
- Authorize No Cost Time Extension for Security Consultant Services with Business Protection Specialist, Inc.
- Authorize No Cost Time Extension for Construction Consulting & Cost Estimating with The Pike Company

Supervisor Teed motioned to approve the no cost time extension resolutions as presented. Supervisor Bateman seconded the motion. The motion carried.

♦ Capital Project Payments

Supervisor Lightfoote asked if there were any questions or concerns regarding the capital project payments as presented. Hearing none. Supervisor Bateman motioned to approve the capital project payments as presented, seconded by Supervisor Vedora. The motion carried.

PUBLIC WORKS CAPITAL PROJECTS

♦ *Resolutions*

Sr. Fiscal Manager, Nellie Puma, presented a resolution entitled, “Capital Project No. H069-20, Replacement of Tileyard Road Bridge – Accept Supplemental Agreement #1”.

Supervisor Bateman motioned to approve the acceptance of supplemental agreement #1 for the Tileyard Road Bridge Project. Supervisor Teed seconded the motion. The motion carried.

Sr. Fiscal Manager, Nellie Puma, presented a resolution entitled, “Capital Project No. H077-21, County Road 4 at County Road 20 Intersection Improvement – Accept Supplemental Agreement #1”.

Supervisor Bateman motioned to approve the acceptance of supplemental agreement #1 for the County Road 4 and County Road 20 project. Supervisor Teed seconded the motion. The motion carried.

♦ *Capital Project Payments*

Supervisor Lightfoote asked if there were any questions or concerns regarding the capital project payments as presented with the corrections. Hearing none. Supervisor Vedora motioned to approve the capital project payments as presented with the corrections seconded by Supervisor Bateman. The motion carried.

BUILDINGS AND GROUNDS

♦ *Resolutions*

Buildings and Grounds Supervisor, Steve Vanderbrook, presented a resolution entitled, “Renew Bid B21001 for Maintenance & Repair of Chillers”.

Supervisor Teed motioned to approve the renewal of Bid B21001 for maintenance and repair of chillers. Supervisor Ingalsbe seconded the motion. The motion carried.

Buildings and Grounds Supervisor, Steve Vanderbrook, presented a resolution entitled, “Award Bid B21097 for Electrical Supplies”.

Supervisor Vedora motioned to approve the award of Bid B21097 for electrical supplies. Supervisor Teed seconded the motion. The motion carried.

FLEET

♦ *Resolution*

Commissioner Wright presented a resolution entitled, “Award Contract for Service at Ontario County Vehicle Wash to WCB Wash Systems”.

Supervisor Vedora motioned to approve the award of contract for service on the vehicle wash system. Supervisor Teed seconded the motion. The motion carried.

SEWER

♦ *Informational*

Sr. Fiscal Manager, Nellie Puma, presented the sewer relevy comparison for this year and the past few years. These amounts will be relevied on to the 2022 County tax bill. Ms. Puma also let the committee know that they have sent out an RFP for a new sewer billing

system to upgrade the current system and provide more services to the residents.

COUNTY ADMINISTRATOR

♦ *Updates*

County Administrator, Chris DeBolt, gave the following updates:

- COVID cases, hospitalizations, and deaths are on the rise in the region
- He is promoting the use of remote work again where it is practicable
- The region will soon be working with a marketing firm to get information out regarding COVID vaccines and testing

EXECUTIVE SESSION

At 3:22 PM, Supervisor Lightfoote made the motion, seconded by Supervisor Teed, to go into executive session regarding discussion on the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body but only when publicity would substantially affect the value thereof, and to confer with counsel; motion carried.

At 4:14 PM, Supervisor Lightfoote made the motion, seconded by Supervisor Vedora, to leave executive session; motion carried.

ADJOURNMENT

On motion of Supervisor Teed, seconded by Supervisor Bateman, the meeting was adjourned at 4:15 pm.

Respectfully Submitted
Kristin A. Mueller,
Clerk to the Board