PUBLIC WORKS COMMITTEE

Time: 3:00 PM

Location: WebEx & 74 Ontario St., 2nd Floor Sessions Room 218

December 13, 2021

MEMBERS PRESENT

In Person: Supervisors Ted Bateman, David Phillips, Norm Teed, and Dominick Vedora.
Via WebEx: Supervisors Fred Lightfoote and Peter Ingalsbe (who had to leave meeting at 4:00 pm)

OTHERS PRESENT

In Person: County Administrator Chris DeBolt, Deputy County Administrator Brian Young, Finance Director Mary Gates, Sr. Fiscal Manager Nellie Puma, Deputy Commissioner of Public Works Tim McElligott, Buildings and Grounds Supervisor Steve Vanderbrook, Associate Planner Tim Jensen, Probation Director Jeff Rougeux, DSS Commissioner Eileen Tiberio, Sargent Mike Rago, FLCC Buildings and Grounds Director Cathy Ahern, and Deputy Clerk to the Board Diane Foster.
Via WebEx: Chairman Marren, Supervisor Baker, County Attorney Holly Adams, CIO Sean Barry, Undersheriff John Falbo, Planning Director Tom Harvey, and Wastewater Supervisor Steve May, Mark Bollin, William Renihan, and Clerk to the Board Kristin Mueller.

CALL TO ORDER

The meeting of the Public Works Committee was called to order at 3:00 p.m. by Supervisor Fred Lightfoote.

MINUTES

Supervisor Bateman made a motion to approve the minutes of the Public Works Committee meetings held on November 29, 2021. Supervisor Teed seconded the motion. The motion carried.

PLANNING/ FLCC

- *Resolutions*

FLCC Building and Grounds Director, Cathy Ahern, presented a resolution for Capital Project No. H071-20 -Geneva Server Room Upgrade Project entitled, "Authorize Contract with Emcor Services Betlem".

Supervisor Vedora motioned to approve the contract with Emcor Services Betlem. Supervisor Teedseconded the motion. The motion carried.

FLCC Building and Grounds Director, Cathy Ahern, presented a resolution for Capital Project No. H071-20 -Geneva Server Room Upgrade Project entitled, "Authorize No Cost Time Extension – IK Systems, Inc".

Supervisor Teed motioned to approve the no cost time extension with

IK Systems, Inc. Supervisor Bateman seconded the motion. The motion carried.

FLCC Building and Grounds Director, Cathy Ahern, presented a resolution entitled, “Capital Project No. H036-17 – 2017 FLCC Maintenance Capital Project - Authorize Contract with PLAN Architectural Studios P.C.”.

Supervisor Bateman motioned to approve the contract with PLAN Architectural. Supervisor Phillips seconded the motion. The motion carried.

FLCC Building and Grounds Director, Cathy Ahern, presented a resolution entitled, “Capital Project No. H080-21 – FLCC Nursing Expansion Phase II Project - Authorize Contract with PLAN Architectural Studios P.C.”.

Supervisor Ingalsbe motioned to approve the contract with PLAN Architectural. Supervisor Teed seconded the motion. The motion carried.

FLCC Building and Grounds Director, Cathy Ahern, presented a resolution entitled, “Capital Project No. H053-19 – FLCC-CMAC Emergency Evacuation & Fencing Project – Resolution to Close Project”.

Supervisor Bateman motioned to approve the closing of Capital Project No. H053-19. Supervisor Phillips seconded the motion. The motion carried

FLCC Building and Grounds Director, Cathy Ahern, presented a resolution entitled, “Capital Project No. H070-20 – 2020 FLCC Maintenance Capital Project – Resolution to Close Project”.

Supervisor Vedora motioned to approve the closing of Capital Project No. H070-20. Supervisor Bateman seconded the motion. The motion carried

FLCC Building and Grounds Director, Cathy Ahern, presented a resolution entitled, “Capital Project No. H068 –20 - FLCC Nursing Expansion Project – Authorize No Cost Time Extension - McKesson”.

Supervisor Phillips motioned to approve the no cost time extension with McKesson. Supervisor Vedora seconded the motion. The motion carried

Associate Planner, Tim Jensen, presented a resolution entitled, “Authorizing a Contract Amendment with Fisher Associates for Hazardous Material Testing – No Cost Time Extension”.

Supervisor Phillips motioned to approve the no cost time extension with Fisher Associates. Supervisor Vedora seconded the motion. The motion carried

- *County Wide Storage Plan*

Associate Planner, Tim Jensen, presented the County Wide Storage Study. This plan addresses daily, seasonal, and long-term storage of assets throughout the County. Currently the County doesn't have enough proper storage for all its assets. Mr. Jensen provided recommendations to allow for proper storage. For Public Works this includes moving out of Saltonstall and constructing a building and an outdoor storage yard near the County central transportation center. For the Sheriff's Office they would also move out of Saltonstall and construct their own building and small ¼ acre outdoor storage yard. This building and storage area would have full perimeter fencing and cameras. This will create more operational efficiencies for both Public Works and the Sheriff's office and allow for grow and additional storage space in the future. Buildings and Grounds have adequate storage no other storage needs are necessary currently. Emergency Management would benefit from an additional storage building for their equipment and training. Mr. Jensen also recommends implementing a MUNIS module to allow for tracking of receipt and distribution of assets, develop an inventory for what is moving in and out of storage, and create a schedule event/process to get rid of unused assets in a timely manner. Estimated costs were discussed. Preliminary plans and costs will be available from Pike and Labella soon.

- *3010 Renovation – Concept Plan Update*

Mr. Jensen talk about the status of the 3010 County Complex Dr. renovation project. He gave a quick background of the building that was built in 1987 and the departments located in this building; which have become fragmented throughout the building over time. They also have serious security issues within the building. With this renovation they would like to address past and future program changes for the departments. Including program growth, security, and office space to include flexible and changeable work environments that can evolve with changing workplace requirements. Commissioner Tiberio and Probation Director Rougeux both spoke highly of this project. They are looking forward to placing staff together in more efficient workspaces that will be adaptable and providing for more secure locations for meeting with clients. Construction cost estimates for the renovation is currently at for $12.7 million. The other estimates will be ready shortly for design and construction management and furniture, finishes, and equipment. Also, additional funding source are being researched to help offset project costs. Once construction has began it is estimated that the renovation will take 18 to 20 months.

- *Capital Project Payments*

Supervisor Lightfoote asked if there were any questions or concerns regarding the capital project payments as presented. Hearing none. Supervisor Teed motioned to approve the capital project payments as presented, seconded by Supervisor Bateman. The motion carried.

PUBLIC WORKS CAPITAL PROJECTS

- *Resolution*

Sr. Fiscal Manager, Nellie Puma, presented a resolution entitled, "Capital Project No. H063-19 – County Road 39 Rehabilitation – Resolution to Close Project".

Supervisor Vedora motioned to approve the closing of Capital Project No. H063-19. Supervisor Teed seconded the motion. The motion carried.

- *Capital Project Payments*

Supervisor Lightfoote asked if there were any questions or concerns regarding the capital project payments as presented with additions and corrections. Hearing none. Supervisor Vedora motioned to approve the capital project payments as presented with additions and corrections seconded by Supervisor Teed. The motion carried.

HIGHWAY

- *Resolutions*

Deputy Commissioner, Tim McElligott, presented a resolution entitled, "Award Material and Service Bids".

Supervisor Phillips motioned to approve the award of material and service bids. Supervisor Bateman seconded the motion. The motion carried.

Deputy Commissioner, Tim McElligott, presented a resolution entitled, "Transfer of Funds".

Supervisor Vedora motioned to approve the transfer of funds. Supervisor Phillips seconded the motion. The motion carried.

BUILDINGS AND GROUNDS

- *Resolutions*

Buildings and Grounds Supervisor, Steve Vanderbrook, presented a resolution entitled, "Award Quote Q21099 Purchase of Metal Roofing for Gannett Hill Park".

Supervisor Vedora motioned to approve the award of Quote Q21099. Supervisor Bateman seconded the motion. The motion carried.

Buildings and Grounds Supervisor, Steve Vanderbrook, presented a resolution entitled, "Renew Bid B15089 for Hauling & Disposal of Trash & Recyclables".

Supervisor Teed motioned to approve the renewal of Bid B15089. Supervisor Phillips seconded the motion. The motion carried

Buildings and Grounds Supervisor, Steve Vanderbrook, presented a resolution entitled, "Authorization to Rescind Award of Item on Bid B21087 – Purchase of Boom Type Man Lift".

Supervisor Vedora motioned to approve the rescinding of Resolution No. 590-2021. Supervisor Bateman seconded the motion. The motion carried

Buildings and Grounds Supervisor, Steve Vanderbrook, presented a resolution entitled, “Award Bid B21087 for Purchase of Boom Type Man Lift”.

Supervisor Vedora motioned to approve the award of Bid B21087. Supervisor Teed seconded the motion. The motion carried

Buildings and Grounds Supervisor, Steve Vanderbrook, presented a resolution entitled, “Award of Contract to Bero Architecture, PLLC for Professional Services to Determine the Scope of Restoration and Repair Required for the Ontario County Courthouse Dome”

Supervisor Bateman motioned to approve the contract with Bero Architecture to repair the Courthouse Dome. Supervisor Teed seconded the motion. The motion carried

SEWER

- *Resolution*

Deputy Commissioner, Tim McElligott, asked for committee approval for a no cost time extension with Barton & Loguidice for the infiltration & inflow study.

Supervisor Phillips motioned to approve the no cost time extension. Supervisor Teed seconded the motion. The motion carried

Sr. Fiscal Manager, Nellie Puma, presented a resolution entitled, “Award Contract for Sewer Billing Software”.

Supervisor Phillips motioned to approve the contract for new sewer billing software. Supervisor Bateman seconded the motion. The motion carried

FLEET

- *Resolution*

Deputy Commissioner, Tim McElligott, presented a resolution entitled, “Authorization to Award Contract to Monroe Tractor & Implement to Provide Certain Fleet Services”.

Supervisor Philips motioned to approve the contract for new sewer billing software. Supervisor Bateman seconded the motion. The motion carried

COUNTY ADMINISTRATOR

- *Updates*

County Administrator, Chris DeBolt, gave the following updates:

- He sent out a press release regarding the Governors mask mandate
- Workforce COVID cases are on the rise
- They are working through additional new mandates from the Governor
- He is encouraging department to continue using remote work when they can

- He is concerned with the hospital system as Thompson is on diversion again today
- Stay safe over the holidays

ADJOURNMENT

On motion of Supervisor Bateman, seconded by Supervisor Teed, the meeting was adjourned at 4:45 pm.

Respectfully Submitted
Kristin A. Mueller,
Clerk to the Board