



PUBLIC WORKS COMMITTEE

Time: 3:00 PM

Location: WebEx & 74 Ontario St., 2nd Floor Committee Room 213

December 12, 2022

MEMBERS PRESENT

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| o Chairman Fred Lightfoote | o Supervisor Jim Kennedy |
| o Supervisor Peter Ingalsbe | o Supervisor Norm Teed |
| o Supervisor Christopher Vastola | o Supervisor Jared Simpson |
| o Supervisor Dave Phillips | |

OTHERS PRESENT in addition to Committee members:

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| o Chris DeBolt, County Administrator | o Bill Wright, Commissioner of Public Works |
| o Alissa Bub, Deputy County Administrator | o Steve Vanderbrook, Supervisor Buildings & Grounds |
| o Holly Adams, County Attorney | o Chris Day, Civil Engineer |
| o Jack Marren, Chairman to the BOS | o Nellie Puma, Sr. Fiscal Manager, PW |
| o Mary Gates, Dir. of Finance | o Tim Jensen, Assoc. Planner |
| o Supervisor Todd Campbell | o Abigail Marion, resident, T of Manchester |
| o Tom Harvey, Dir. of Planning | o Diane Foster, Deputy Clerk to the BOS |

OTHERS PRESENT via WebEx

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| o Cathy Ahern, Dir. of Facilities & Grounds, FLCC | o Jenifer Langer, Dir. of Purchasing |
| o Julie Barry, Sr. Planner | |

CALL TO ORDER

The meeting of the Public Works Committee was called to order at 3:00 pm by Chairman Fred Lightfoote.

MINUTES

Supervisor Vastola made a motion to approve the minutes of the Public Works Committee meeting held on November 28, 2022. Supervisor Kennedy seconded the motion. The motion carried.

PLANNING/ FLCC

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| ♦ Resolution: CP No H068-20 Authorize a No-Cost Time Extension with ePlus Technology, Inc. FLCC Nursing Expansion Capital Project | Tom Harvey presented two resolutions under CP H068 for no-cost time extensions with the FLCC Nursing Expansion Project. |
| ♦ Resolution: CP No. H068-20 Authorize a No-Cost Time Extension with Two Construction Contractors FLCC Nursing Expansion Project | Supervisor Phillips motioned to approve the two resolutions as a block. Supervisor Simpson seconded the motion. The motion carried. |
| ♦ Resolution: CP No. H061-19 Authorization to Contract with Johnson Controls for CMAC Basement Door Holders FLCC-CMAC Improvements Capital Project | Cathy Ahern presented a resolution to contract with Johnson Controls for CMAC basement door holders. |
| ♦ Resolution: Establish CP No. H093-22 | |

- ♦ **Informational:** Resolution: Authorization to Contract with LaBella Associates, D.P.C. for Ontario Parks and Recreation Master Plan

Supervisor Ingalsbe motioned to approve resolution. Supervisor Teed seconded the motion. The motion carried. Tim Jensen presented a resolution to establish a capital project for the Ontario County Court Facilities Plan.

Supervisor Simpson motioned to approve the resolution. Supervisor Vastola seconded the motion. The motion carried.

Julie Barry presented a resolution as an informational item that was presented at the Planning and Environmental Quality Committee meeting, briefly explaining the project for the Ontario Parks and Recreation Master Plan.

Supervisor Lightfoote acknowledged that Ms. Barry was looking for a representative from the Public Works Committee to be a part of the steering committee for the parks. Supervisor Jim Kennedy volunteered to be on the aforementioned steering committee.

Supervisor Phillips motioned to approve the replacement of pumps at the Viticulture Center. Supervisor Simpson seconded the motion. The motion carried.

Supervisor Lightfoote asked if there were any questions or concerns regarding the capital project payments as presented. Hearing none. Supervisor Phillips motioned to approve the capital project payments as presented, seconded by Supervisor Teed. The motion carried.

- ♦ Capital Project Payments

PUBLIC WORKS CAPITAL PROJECTS

- ♦ **Resolution:** CP No. H084-22 Replacement of County Road 12 Culvert #35 Award of Contract for Construction Bid B22049

Chris Day presented a resolution to award bid B22049 to Ramsey Construction for the replacement of CR12 Culvert 35. It is a Bridge NY project.

Supervisor Ingalsbe motioned to approve the resolution. Supervisor Simpson seconded the motion. The motion carried.

- ♦ **Resolution:** CP No. H015-13 74 Ontario Street Renovation – Phase II Authorize Purchase of Additional Tables & Chairs for Committee Room

Bill Wright presented a resolution to purchase tables and chairs for the committee room.

Supervisor Teed motioned to approve the resolution. Supervisor Phillips seconded the motion. The motion carried.

- ♦ **Resolution:** CP No. H018-13 Jail Modifications Appropriate Fund Balance,

Authorize Contract for Professional Design Services, and Authorize Purchase of Locks

Steve Vanderbrook presented a resolution to authorize a budget transfer, contract with LaBella for design services, and to purchase locks all in regard to the jail.

Supervisor Phillips motioned to approve the resolution. Supervisor Kennedy seconded the motion. The motion carried.

- ♦ **Resolution:** *CP No. H075-20 Pump Station 9E Force Main Replacement Honeoye Lake Sewer District Close Project*

Tim McElligott presented a resolution to close CP H075-20.

- ♦ **Resolution:** *CP No. H076-20 Pump Station 7E Improvements Canandaigua Lake Sewer District Close Project*

Supervisor Ingalsbe motioned to approve the resolution. Supervisor Teed seconded the motion. The motion carried.

Tim McElligott presented a resolution to close CP H076-20.

- ♦ **Capital Project Payments**

Supervisor Simpson motioned to approve the resolution. Supervisor Vastola seconded the motion. The motion carried.

Supervisor Lightfoote asked if there were any questions or concerns regarding the capital project payments as presented. Supervisor Phillips motioned to approve the capital project payments as presented, seconded by Supervisor Simpson. The motion carried.

BUILDINGS AND GROUNDS

- ♦ **Resolution:** *Authorization to Extend Contracts for Janitorial Services Temco Service Industries Inc. (d/b/a Atalian Global Services) NYSARC, Inc. Ontario County Chapter (d/b/a Ontario ARC)*

Bill Wright presented a resolution to extend the janitorial contracts with Temco and ARC.

Supervisor Teed motioned to approve the resolution. Supervisor Kennedy seconded the motion. The motion carried.

- ♦ **Resolution:** *Authorization to Accept Bids for Purchase of Electrical Supplies*

Steve Vanderbrook presented a resolution to accept bids B 22078 for electrical supplies with a primary and secondary vendor.

Supervisor Ingalsbe motioned to approve the resolution. Supervisor Simpson seconded the motion. The motion carried.

- ♦ **Approval:** *Walk-in for a No-Cost time extension from Resolution No. 116-2022 Authorize Contract with Fisher Associates for Professional Services Relative to Design and Permitting of Dredging Operations at Deep Run Park*

Steve Vanderbrook requested a 6 month, no cost time extension with Fisher Associates for Deep Run Park and to allow for the existing \$1,000 contingency.

Supervisor Vastola motioned to approve the 6 month time extension and contingency. Supervisor Phillips seconded the motion. The motion carried.

FLEET

No items for fleet.

HIGHWAY

- ♦ **Resolution:** *Renewal of Material and Services Bids*

Tim McElligott presented a resolution to renew material and service bids.

Supervisor Teed motioned to approve the resolution. Supervisor Simpson seconded the motion. The motion carried.

- ♦ **Resolution:** *Acceptance of Material and Services Bids*

Tim McElligott presented a resolution to accept material and service bids.

Supervisor Ingalsbe motioned to approve the resolution. Supervisor Teed seconded the motion. The motion carried.

SEWER

- ♦ **Informational** – *New sewer billing software*

Nellie Puma informed the committee they are converting to the new sewer billing software today called Munilink.

- ♦ **Approval:** *Walk-in Budget Transfer*

Nellie Puma presented for approval a budget transfer to increase the revenue line for the parks department for a little over \$13,000 then also increase the expense lines in the .4s by the same amount.

Supervisor Phillips motioned to approve the budget transfer. Supervisor Kennedy seconded the motion. The motion carried

COUNTY ADMINISTRATOR

- ♦ *Updates*

County Administrator, Chris DeBolt had no updates. He did request an executive session regarding the proposed purchase of property.

At 3:33 pm, Supervisor Teed motioned to move into executive session regarding 105(1)h the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof. Supervisor Simpson seconded the motion. The motion carried.

At 3:39 pm, Supervisor Vastola motioned to move out of executive session. Supervisor Ingalsbe seconded the motion.

PUBLIC WORKS UPDATE

Bill Wright reported that they will be ordering vehicles and is still in the works.

The next meeting date will be Tuesday, January 17, 2023 at 3:00 pm.

ADJOURNMENT

On motion of Supervisor Ingalsbe, seconded by Supervisor Vastola, the meeting was adjourned at 3:42 pm.

Respectfully Submitted,
Diane Foster, Deputy Clerk to the Board

Approved