



Minutes
WAYS AND MEANS COMMITTEE
Location: 74 Ontario Street, 2nd Floor and WebEx
Canandaigua, NY 14424

December 1, 2021

MEMBERS PRESENT

In Person: Supervisors David Baker, Todd Campbell, Bob Green, Peter Ingalsbe, Kris Singer, and Andrew Wickham

Via WebEx: Supervisor Daniel Marshall

OTHERS PRESENT

In person: BOS Chairman Jack Marren, County Administrator Chris DeBolt, County Treasurer Gary Baxter, County Attorney Holly Adams, Assistant County Attorney Lea Nacca, Assistant County Attorney Art James, Undersheriff John Falbo, Lt. Joe Murphy, County Clerk Matt Hoose, Human Resources Director Michele Smith, Senior Fiscal Manager Michael Wojcik, Board Clerk Kristin Mueller.

Via WebEx: Finance Director Mary Gates, Finance Deputy Director Lorrie Scarrott, Public Defender Leanne Lapp, Senior Planner Maria Rudzinski, Probation Director Jeff Rougeux, Office for the Aging Director Irene Coveny, Human Resources Deputy Director Lindsey Burgess, Safety Coordinator Sherman Manchester, Voting Machine Tech A.J. Magnan, Fiscal Manager Sandy Seeber, Deputy Board Clerk Diane Foster, Confidential Secretary Judy Manntai.

CALL TO ORDER

The meeting of the Ways and Means Committee was called to order at 3:17 p.m. by Chairman David Baker, immediately following the conclusion of the Government Operations and Insurance Committee meeting.

MINUTES

The motion to approve the minutes of the Ways and Means Committee on November 10, 2021, was made by Supervisor Campbell, and seconded by Supervisor Wickham. The motion carried.

PUBLIC SAFETY

Undersheriff Falbo presented the following resolution for approval:

- **Resolution:** Authorization to Purchase Body Worn Cameras Brite - Ontario County Jail

Supervisor Marshall made the motion to approve the resolution. Supervisor Green seconded the motion. The motion carried.

Undersheriff Falbo indicated that the MOA should be completed prior to next week's Board of Supervisors meeting.

Public Defender Leanne Lapp presented the following resolution for approval.

- **Resolution:** Authorization to Extend Distribution 6 Grant (C600032) from Office of Indigent Legal Services

Supervisor Singer made the motion to approve the resolution. Supervisor Wickham seconded the motion. The motion carried.

GOVERNMENT OPERATIONS & INSURANCE

County Clerk Matt Hoose presented the following resolution for approval.

- **Resolution:** Apportionment of Mortgage Tax

Mr. Hoose noted that the mortgage tax is up almost 30% over 2020, 54% over 2019, and 70% over 2018.

Supervisor Singer made the motion to approve the resolution. Supervisor Marshall seconded the motion. The motion carried.

A request was made for a report on the mortgage tax broken down by towns for the past few quarters. County Clerk Matt Hoose will compile the report.

PLANNING & ENVIRONMENTAL QUALITY

Senior Fiscal Manager Michael Wojcik presented the following resolution for approval.

- **Resolution:** Authorization to Complete a Budget Amendment Relating to Cares Act Grant Approval from the New York State Office of Community Renewal for Block Grant Funding

Supervisor Wickham made the motion to approve the resolution. Supervisor Singer seconded the motion. The motion carried.

Senior Planner Maria Rudzinski presented the following resolution for approval.

- **Resolution:** Acceptance of 2021-2022 New York State Snowmobile Trail Development and Maintenance Grant in Aid Funds

Supervisor Singer made the motion to approve the resolution. Supervisor Wickham seconded the motion. The motion carried.

HUMAN RESOURCES

Safety Coordinator Sherman Manchester presented the Safety Report for consideration.

Supervisor Campbell made the motion to accept the Safety Report. Supervisor Ingalsbe seconded the motion. The motion carried.

Human Resources Director Michele Smith presented the following five resolutions for consideration.

- **Resolution:** Authorization to Contract with UR Medicine Center for Employee Wellness for Biometric Screening and Personal Health Assessment Services 2022-2024

Supervisor Campbell made the motion to approve the resolution. Supervisor Marshall seconded the motion. The motion carried.

- **Resolution:** Memorandum of Agreement 3-2020, Ontario County General Unit, C.S.E.A.

Supervisor Wickham made the motion to approve the resolution. Supervisor Campbell seconded the motion. The motion carried.

- **Resolution:** Authorization to Extend Contract with Paragon Consulting, Inc. for Affordable Care Act Reporting for 2022

Supervisor Marshall made the motion to approve the resolution. Supervisor Wickham seconded the motion. The motion carried.

- **Resolution:** Creation/Reclassification/Deletion of Positions - 2022 Ontario County Budget

Supervisor Singer made the motion to approve the resolution. Supervisor Ingalsbe seconded the motion. The motion carried.

- **Resolution:** Ontario County Benefits for Managerial/Confidential Employees and Elected Officials

Supervisor Ingalsbe made the motion to approve the resolution. Supervisor Wickham seconded the motion. The motion carried.

WAYS & MEANS STANDING COMMITTEE

County Administrator Chris DeBolt presented the following resolution for approval.

- **Resolution:** Development of a Plan to Address Anticipated Excess Fund Balance for Fiscal Year Ending December 31, 2021

Supervisor Campbell made the motion to approve the resolution. Supervisor Singer seconded the motion. The motion carried.

Finance Deputy Director Lorrie Scarrott presented the following resolution for approval.

- **Resolution:** Authorization to Contract with Fiscal Advisors & Marketing, Inc. to Provide Financial Advisor Service

Supervisor Green made the motion to approve the resolution. Supervisor Marshall seconded the motion. The motion carried.

County Treasurer Gary Baxter and Assistant County Attorney Art James presented the following resolution for approval.

- **Resolution:** Disposition of Real Property Acquired Through Enforcement of Delinquent Taxes: Auction Process, Date and Place; Authorization to Retain Outside Counsel

Supervisor Singer made the motion to approve the resolution. Supervisor Wickham seconded the motion. The motion carried.

CAPITAL PROJECTS

Supervisor Ingalsbe presented the following two resolutions as a block for approval on behalf of the Public Works department.

- **Resolution:** Capital Project No. H069-20, Replacement of Tileyard Road Bridge: Acceptance of Supplemental Agreement #1 to New York State Revenue Contract - Department of Public Works
- **Resolution:** Capital Project No. H077-21, County Road 4 at County Road 20 Intersection Improvements: Acceptance of Supplemental Agreement #1 to New York State Revenue Contract - Department of Public Works

Supervisor Wickham made the motion to approve the resolutions. Supervisor Ingalsbe seconded the motion. The motion carried.

PUBLIC WORKS

Supervisor Ingalsbe presented the presented the following resolution for approval on behalf of the Public Works department.

- **Resolution:** Authorize Contract for Service at Ontario County Vehicle Wash to WCB Wash Systems

Supervisor Campbell made the motion to approve the resolution. Supervisor Singer seconded the motion. The motion carried.

County Administrator Update

County Administrator DeBolt briefly noted the following:

- ~ Covid cases continue to rise
- ~ Vaccinations continue
- ~ Leadership team is working on additional mitigation strategies to keep employees safe and limit exposure.

209 Committee Investigation Update

Supervisor Campbell noted Supervisor David Phillips has been appointed to the 209 Committee effective January 2022, taking the place of retiring Supervisor Kris Singer.

EXECUTIVE SESSION

At 3:35 p.m., Supervisor Ingalsbe made the motion to move into Executive Session to discuss legal matters and labor relations matters with counsel. Supervisor Campbell seconded the motion. The motion carried.

At 4:30 p.m., Supervisor Ingalsbe made the motion to move out of Executive Session. Supervisor Campbell seconded the motion. The motion carried.

ADJOURNMENT

Being no further business to come before the Committee, the meeting was adjourned at 4:30 p.m., following a motion by Supervisor Campbell, and seconded by Supervisor Green. The motion carried.

The next regularly scheduled meeting for the Ways & Means Committee is Wednesday, December 15, 2021, at 3:00 p.m. at 74 Ontario Street and via WebEx.

Respectfully submitted,

Judy Manntai, Confidential Secretary