



PLANNING & ENVIRONMENTAL QUALITY COMMITTEE

Monday, October 16, 2023, Time: 1:00 PM
Committee Room, 2nd floor, 74 Ontario Street,
Canandaigua, NY 14424

Committee Members

David Phillips, Chair
Fred Lightfoote
Jack Marren
William Namestnik
Christopher Vastola
Mark Venuti
Andrew Wickham

1. Call to Order:

The Planning & Environmental Quality Committee was called to order at 01:00 PM on October 16, 2023.

Members Present: Supervisor(s) David Phillips, Jack Marren, Christopher Vastola, Mark Venuti, William Namestnik.

Necessarily Absent: Supervisor(s) Frederick Lightfoote, Andrew Wickham.

Others present in addition to committee members:

- BOS Chairman, Todd Campbell
- County Administrator, Chris DeBolt
- Associate Planner, Tim Jensen
- Sr. Planner, Linda Phillips
- Economic Developer, Ryan Davis
- Cornell Cooperative Extension Executive Director, Tim Davis
- Soil & Water Director, Megan Webster
- Finance Director, Mary Gates, *via WebEx*
- Sr. Fiscal Manager, Michael Wojcik, *via WebEx*
- Deputy County Administrator, Alissa Bub
- County Attorney, Holly Adams
- Sustainability & Solid Waste Director, Carla Jordan
- Sr. Planner, Reginna Sousa
- Sustainability Assistant, Kaitlynn McCumiskey, *via WebEx*
- Casella General Manager, Brian Sanders
- Visitors Connection President, Val Knoblauch
- Reporter, Dave Shaw
- Nancy Yacci, *via WebEx*

2. Approval of Minutes:

Supervisor Jack Marren motioned to approve the minutes of the september 25, 2023 Planning & Environmental Quality Committee meeting. The motion was seconded by Supervisor Mark Venuti. The motion Passed.

Yes: Supervisor(s): David Phillips, Jack Marren, Christopher Vastola, Mark Venuti, William Namestnik. No: Supervisor(s): None. Abstain: Supervisor(s): None.

3. Team Agency Updates:

Mr. Davis let the committee know that they heard lots of positive comments from residents at the electronic waste collection event. The residents said they really appreciated this event, the household hazardous waste collection event, and the COVID supplies that were being distributed. They were able to distribute over 7,000 face masks, 168 tubes of wipes, 1134 COVID test kits, and 336 packets of alcohol wipes. CCE will continue to distribute more supplies this weekend at their Fall Festival that

will be held at the 4-H Bristol Hills camp. The 4-H Fall Harvest Food Fest presentations are coming up soon. Younger 4-H members will need to use at least 1 cup of locally sourced food and give a non-verbal presentation. Older 4-H students will be required to give a 10- minute speech without any notes on locally sourced food. On October 17th they will be holding a meat marketing and processing workshop. Next cycle, Emma Wilson, the agricultural literacy and educator for CCE will give a brief presentation.

Ms. Webster thanked everyone that was able to join them last week for the BOS tour. She wanted to let the committee know that they recently received a few Federal grants that will be split between Ontario, Yates, and Seneca Counties. The first grant is the Great Lakes Restoration Initiative grant that was awarded for \$300,000. This grant is for sediment and nutrient reduction programs. The second is funding through the Great Lakes Commission for the Save the Great Lakes program for \$200,000. This will be used for local agricultural programs. Their latest newsletter will be coming out at the end of the month. This Wednesday they will be hosting a stormwater training session with the Water Coalition. They will also be presenting at two community outreach events this week. One at the Muller Field Station and one at the Chamber of Commerce.

4. Casella Update:

Mr. Sanders provided the following update:

- All of the final cap liner has been installed.
- They are placing barrier protection and topsoil over the liner as they go.
- They will be seeding this week as they finish laying the topsoil.
- Gas construction started off slowly, but they will be laying 2,500 feet of 12" pipe, 5,500 feet of 8" & 6" pipe, and 20 new vertical wells.
- Construction on the internal road will start soon.
- They are starting to prepare for winter while trying to manage mud.

5. Sustainability & Solid Waste Management:

Ms. Jordan reported that they had 136 participants, collecting about 461 legal-sized boxes of paper, at the shredding event on October 6th. She thanked Tim Davis and his staff for their help at the E-waste collection event held on Saturday. They had 436 households participate in that event.

Ms. Jordan gave a brief update on the recycling/reuse of four-pack can carriers that she had talked about previously. Ms. McCumiskey has been working with the manufacturer PakTech, Casella, and Ben at Reusable Solutions trying to come up with different options for these can carriers. Reusable Solutions started a program to recycle/reuse these carriers in Vermont. The department requested a quote from Reusable Solutions to have Ben help Ontario County launch a recycle/reuse program and set up a network of up to 20 collection points for these carriers. The quote received for this service is \$9,700. The department is also reaching out to Wegmans, Tops, local transfer stations, and redemption centers to possibly be collect points. This would be the first program of its type in New York State. Discussion ensued with the committee being very supportive of the project.

Supervisor Christopher Vastola motioned to approve the acceptance of the quote received from Reusable Solutions. The motion was seconded by Supervisor William Namestnik. The motion Passed.

Yes: Supervisor(s): David Phillips, Jack Marren, Christopher Vastola, Mark Venuti, William Namestnik. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Approved Minutes

Regina Sousa, presented a municipal funding request from the Town of Canadice for approval. This funding request is to cover the cost of having a waste assessment done at their office building and implementation of any recommendations from the assessment. The request is for an amount not to exceed \$5,000.

Supervisor Jack Marren motioned to approve the municipal funding request from the Town of Canadice. The motion was seconded by Supervisor Christopher Vastola. The motion passed.

Yes: Supervisor(s): David Phillips, Jack Marren, Christopher Vastola, Mark Venuti, William Namestnik. No: Supervisor(s): None. Abstain: Supervisor(s): None.

6. Economic Development:

Economic Developer, Ryan Davis, provided the following updates:

- He thanked everyone that came to the airport tour last month.
- The EDC and IDA have been working on their budgets. The EDC voted on and accepted their budget at their last meeting. The IDA meets to approve their budget next week.
- The department has been working with FLCC and County workforce development to put out a survey to local businesses. This is to find out what FLCC can provide to help train and educate their workforce.

7. Tourism:

Valerie Knoblauch, presented the following two resolutions:

- Re-Appointments to the Ontario County Four Seasons Local Development Corporation
- Resolution of Appreciation Robert Bennett

Supervisor Jack Marren motioned to approve both resolutions, as presented, as a block. The motion was seconded by Supervisor Christopher Vastola. The motion passed.

Yes: Supervisor(s): David Phillips, Jack Marren, Christopher Vastola, Mark Venuti, William Namestnik. No: Supervisor(s): None. Abstain: Supervisor(s): None.

8. Planning Department:

Linda Phillips, presented the following two resolutions:

- Appointment of James LaGro to Ontario County Planning Board
- Authorization to Contract with the Town of Seneca to Affirm the 2013 Comprehensive Plan and Draft Priority Zoning Changes

Supervisor Mark Venuti motioned to approve both resolutions, as presented, as a block. The motion was seconded by Supervisor Jack Marren. The motion passed.

Yes: Supervisor(s): David Phillips, Jack Marren, Christopher Vastola, Mark Venuti, William

Approved Minutes

Namestnik. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Timothy Jensen, presented the following two resolutions:

- Amend Code Enforcement Contract with the Town of West Bloomfield
- Approval of Contract with the Town of Richmond for Code Enforcement Services

Supervisor Mark Venuti motioned to approve both resolutions, as presented, as a block. The motion was seconded by Supervisor Christopher Vastola. The motion passed.

Yes: Supervisor(s): David Phillips, Jack Marren, Christopher Vastola, Mark Venuti, William Namestnik. No: Supervisor(s): None. Abstain: Supervisor(s): None.

9. County Administrator:

County Administrator, Chris DeBolt, let the committee know that the second program in the ARPA grant funding will be for workforce development and child care. The application for these grants will be released at the end of this week. The application deadline for this second round of funding will be December 1st.

10. Privilege of the Floor:

Supervisor Namestnik asked if staff could give an update and the status of the climate action plan? Staff said they would bring an update next cycle. Mr. Tim Davis mentioned that at the Cornell Cooperative Extension annual meeting will have a climate change specialist presenting. The annual meeting will be held on October 14th.

BOS Chairman Campbell reminded Supervisors that the County still has lots of COVID supplies and not to forget that this Friday is the employee appreciation picnic.

Ms. Irene Lawrence from the Ontario County Prevention Coalition passed out a survey regarding substance use patterns of Ontario County Veterans. These surveys are completely anonymous. She will also send the survey and information to the Clerk to distribute to the full Board. She is hoping Board members will help get the survey out to their residents.

Confirm next meeting date and time: *November 6, 2023 at 1:00 PM*

Adjournment:

On motion of Supervisor Jack Marren, seconded by William Namestnik, the Planning & Environmental Quality Committee meeting was adjourned at 01:59 PM.