

January 28, 2021

The regular meeting of the Ontario County Board of Supervisors was called to order at 6:35 p.m. via WebEx on ontariocountyny.webex.com and at 74 Ontario Street, Canandaigua, NY 14424, with Chairman John Marren presiding.

The Pledge of Allegiance was led by Supervisor Kristine Singer.

Upon roll call, all the Members of the Board were present with nine members via WebEx.

Minutes of the preceding two sessions was approved without being read by motion of Supervisor Kristine Singer, seconded by Supervisor Gregory Bendzlowicz; motion carried.

A Public Hearing regarding the eight-year review of Ontario County Agricultural District and the consolidation of Ontario County Agricultural Districts 6,8, and 9 into consolidated Agricultural District Number 1 was called to order at 6:37 pm.

As no one wished to speak, the Public Hearing was closed at 6:38pm.

Director of Public Health, Mary Beer gave a report on COVID-19 cases noting the County hit 5,055 residents that tested positive with COVID since the onset of the virus.

Chairman Marren noted from a NYSAC Zoom meeting, the state mentioned rather than providing a one week notice on how many vaccines they will distribute, they will be going out three weeks, so hopefully that will help in the planning.

County Administrator, Chris DeBolt reported on the following:

- County Operations, the workforce positive cases of COVID have gone down.
- The staff continues to remain a hybrid workforce where some are still working remotely.
- The State Executive Budget came out, noting there are some concerns.
- The State said high risk school sports would be allowed starting this coming Monday.
- Mr. DeBolt commended Mary Beer, Brian Young and all the staff who've been volunteering at the vaccine clinics. He noted the spirit of cooperation with all the volunteers.

Chairman Marren granted privilege of the floor to Supervisor Rich Russell. Supervisor Russell, as Chair of the Governmental Operations and Insurance Committee (GOI), stated he was remiss in informing the GOI that he had asked Supervisor Fred Wille to be the Vice Chair of the Committee and Supervisor Wille graciously accepted.

The following communications and reports were received and are on file in the Clerk's Office:

- Health and Human Services Committee held on December 7, 2020.
- Planning and Environmental Quality Committee held on December 7, 2020
- Public Works Committee held on December 7, 2020
- Public Safety Committee held on December 9, 2020
- Governmental Operations and Insurance Committee held on December 9, 2020
- Ways and Means Committee held on December 9, 2020

Annual Report 2020 of Director of Weights and Measures received from NYS Dept. of Agriculture and Markets, Bureau of Weights and Measures.

December 2020 Seneca-Keuka Watershed Partnership received from Alaina Robarge, Conservation District Educator, Ontario County Soil and Water Conservation.

Notice of Obligational Authority (NOA) updating the funding that is used by our Local Workforce Development Area (LWDA) received from Russell Oliver, Director Division of Employment and Workforce Solutions, NYS Dept. of Labor.

A letter of notification regarding the adoption of new toll schedule regulation for the New York State Thruway Authority received from Richard W. Lee, P.E. Chief Engineer, NYS Thruway Authority.

Resolution No 2020-288 entitled “2021 Town Board Meeting Schedule” and Res. No. 2020-289 entitled “Designation of 2021 Holidays” received from the Town of Canandaigua.

A letter informing the property, 6363 and 6342 Grimble Road, East Bloomfield, NY 14409 was listed on the National Register of Historic Places received from R. Daniel Mackay, Deputy Commissioner for Historic Preservation and Deputy State Historic Preservation Officer, NYS Parks, Recreation and Historic Preservation.

An email request to support hazard pay, property tax relief, and stimulus direct deposits received from Michael Wightman.

Act No. 53-2021 entitled “Opposing Closure of Gowanda Correctional Facility” received from Cattaraugus County.

Notice of Public Hearing on February 9, 2021 at 6:00 pm regarding proposed Local Law entitled “Introducing a Local Law to override the tax levy limit established in General Municipal Law § 3-c” received from the Town of Geneva.

The 2021 Ontario County Schedule of Taxes Levied 2020 for operating year January 1, 2021 – December 31, 2021 received from Ontario County Department of Real Property.

Annual Report 2020 of the Ontario County Soil & Water Conservation District Newsletter received from Alaina Robarge, Conservation District Educator, Ontario County Soil and Water Conservation

Supervisor Kristine Singer reported from Planning and Environmental Quality; there will be another workshop on the Strategic Plan from the Sustainability and Solid Waste Management Department before the next meeting.

Supervisor Rich Russell offered the following five resolutions as a block and moved for its adoption, seconded by Supervisor Fred Wille:

**RESOLUTION NO. 7-2021
RESOLUTION OF APPROVAL -
CORRECTION OF ERROR – 2021 COUNTY/TOWN TAX ROLL**

WHEREAS, An application for corrected tax roll for the 2021 County/Town tax roll has been received by the Real Property Tax Director in accordance with RPTL §556-b; and

WHEREAS, There are multiple property owners that are included in this correction application submitted by Scott Donnelly, the Business Administrator at Bloomfield Central School District; and

WHEREAS, The Real Property Tax Director has completed an investigation pursuant to RPTL §556-b, and has filed a copy of the findings of that investigation; and

WHEREAS, The 2020-2021 school taxes have been paid in full on the parcels submitted on the application, and erroneously included on the list of unpaid taxes returned to the County Treasurer by the Bloomfield Central School District, then relieved onto the 2021 County/Town Tax bills including penalties and interest; and

WHEREAS, The Real Property Tax Director has recommended approval of the application for correction of error; now, therefore, be it

RESOLVED, That the report of findings has been reviewed by the Governmental Operations & Insurance Committee, and agree with the recommendation of the Director; and further

RESOLVED, That the application for Correction of Error is approved; and further

RESOLVED, That the 2021 County/Town tax bills shall be corrected by subtracting the amount of the school relevy on each of the twenty-two parcels; and further

RESOLVED, That copies of this resolution be sent to the Ontario County Treasurer Gary Baxter, Bloomfield Central School Business Administrator Scott Donnelly, and the Town Tax Collectors in Bristol, Canandaigua, East Bloomfield and West Bloomfield.

**RESOLUTION NO. 8-2021
ACCEPTANCE OF CONTRACT WITH PHOENIX GRAPHICS
ADDITIONAL EARLY VOTING PAPER AND BALLOTS
DUE TO COVID-19 PANDEMIC**

WHEREAS, Due to COVID-19, the NYS Board of Elections had been required to change and implement new voting guidelines for the safety of voters, for all of the 2020 elections; and

WHEREAS, Purchasing Department advertised for and received, per the tabulation sheet on file with the Clerk of the Board, sealed bids (B19031) for Election Supplies; and

WHEREAS, Due to regulations posed by the NYSBOE, the Ontario County Board of Elections secured required election supplies not on the original bid award including voter information postcards, additional postage and handling, absentee envelopes and

Early Voting paper stock from Phoenix Graphics, Inc., 1525 Emerson Street, Rochester, New York 14606 under a separate contract from the original bid award; and

WHEREAS, The Ontario County Board of Elections has sufficient funding to pay for these election supplies to cover these additional expenses for both the primary and general elections in 2020; and

WHEREAS, The Governmental Operations and Insurance Committee has reviewed the request and agrees with the Phoenix Graphics, Inc. contract award recommendation; now, therefore, be it

RESOLVED, That a contract Phoenix Graphics, Inc., 1525 Emerson Street, Rochester, New York 14606, for printed Election Supplies including voter information postcards, additional postage and handling, and new absentee envelopes for an amount not to exceed \$48,902.25 for the 2020 elections and to be in effect from September 1, 2020 to December 31, 2020; and further

RESOLVED, The County Administrator be and hereby is authorized and empowered to execute said contract and all other documents necessary or appropriate to effectuate the purposes of this resolution; and further

RESOLVED, That upon review and approval by the County Attorney as to form, the Board of Supervisors hereby approves this agreement; and further

RESOLVED, That the Department of Finance is hereby authorized to make any and all budgetary and account entries to effect the intent of this resolution.

**RESOLUTION NO. 9-2021
ONE-YEAR APPOINTMENTS**

BE IT RESOLVED, That upon recommendation of Chairman Marren, and after review by the Governmental Operations and Insurance Committee, the Ontario County Board of Supervisors hereby approves the appointments of the following individuals to the appropriate boards, committees, agencies, and associations for the term January 1, 2021, through December 31, 2021, as listed below:

CORNELL COOPERATIVE EXTENSION ASSOCIATION OF ONTARIO COUNTY

Frederick S. Lightfoote, Supervisor Representative

GENESEE/FINGER LAKES REGIONAL PLANNING COUNCIL

John F. Marren, Chairman, Board of Supervisors

Frederick Wille, Alternate to Chairman

Todd D. Campbell, Legislator Representative

Peter Ingalsbe, Legislator Representative

GENESEE TRANSPORTATION COUNCIL

John F. Marren, Chairman, Board of Supervisors

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Peter Ingalsbe, Alternate Representative for Ontario County

INTER-COUNTY ASSOCIATION OF WESTERN NEW YORK

Brian Young, Delegate
Catherine A. Menikotz, Delegate
Tamara L. Hicks, Delegate
Mary M. Gates, Alternate Delegate

ONTARIO COUNTY ALTERNATIVES TO INCARCERATION

Todd D. Campbell and Robert A. Green, Jr.

ONTARIO COUNTY JURY BOARD

Norman Teed, Member

***ONTARIO COUNTY SOIL AND WATER CONSERVATION DISTRICT
BOARD OF DIRECTORS***

Richard S. Russell and Mark A. Venuti

ONTARIO COUNTY TOURISM BUREAU

Daniel Marshall, Member

REGIONAL CRIME LABORATORY ADVISORY COMMITTEE

Kevin M. Henderson and David Frasca

and further

RESOLVED, That certified copies of this resolution be sent by the Clerk of this Board to the County Clerk, appropriate boards, committees, agencies, associations, and the appointees.

**RESOLUTION NO. 10-2021
TWO-YEAR APPOINTMENTS**

RESOLVED, That upon recommendation of Chairman Marren, and after review by the Governmental Operations and Insurance Committee, the Ontario County Board of Supervisors hereby approves the following appointments to the Fish and Wildlife Management Act Board and the Ontario County Agricultural Enhancement Board for the term January 1, 2021, through December 31, 2022, as listed below:

Fish and Wildlife Management Act Board

David R. Sauter, Landowner Representative
Isaac VanBortel, Landowner Representative Alternate
Ted Bateman, Supervisor Representative

Ontario County Agricultural Enhancement Board

Frederick S. Lightfoote, Supervisor Representative

and further

RESOLVED, That certified copies of this resolution be sent by the Clerk of this Board to the County Clerk, the Fish and Wildlife Management Act Board, Ontario County Agricultural Enhancement Board, and the appointees.

**RESOLUTION NO. 11-2021
AMEND ONTARIO COUNTY TITLE VI
NON-DISCRIMINATION PROGRAM PLAN**

WHEREAS, As a recipient of federal and state funds, Ontario County is subject to the requirements and provisions of Title VI of the Civil Rights Act of 1964, as amended as well as the various Federal Laws and Executive Orders that expand the Title VI nondiscrimination mandate (the “Act”); and

WHEREAS, This Act, as amended provides that no person in the United States shall, on the ground of race, color, national origin, sex or other grounds set forth in the Act be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance; and

WHEREAS, Being subject to the requirements and provisions of this Act, as amended and expanded, Ontario County adopted the “Ontario County Title VI Non-Discrimination Program Plan” (the “Program Plan”) on November 12, 2020 by Resolution #573-2020 to address compliance and provide education related to this Act as well as procedures to address and investigate complaints; and

WHEREAS, The New York State Department of Transportation has requested more specific information be included in the Plan with respect to data collection and analysis; and

WHEREAS, The Government Operations Committee has reviewed and recommends the approval of the attached amendment to the Plan; now, therefore, be it

RESOLVED, That the Ontario County Board of Supervisors hereby adopts the attached amendment to the Ontario County Title VI Non-Discrimination Program Plan, to be inserted appropriately, effective immediately; and further

RESOLVED, That a copy of this Resolution be provided to Michele O. Smith in her role as Title VI Coordinator.

ONTARIO COUNTY TITLE VI POLICY AMENDMENT

Data Collection and Analysis

Ontario County is required to consider the impacts of its programs and activities on Title VI protected populations. It is important to evaluate issues regarding the equity of both service provision and distribution of impacts related to alternatives on various

population groups within the County. Ontario County will continue to update information on minority and low-income population groups and use this information for planning and development of agency programs. Ontario County will collect demographic information on public participation and document all instances of Title VI complaints.

Data Collection

Data collection is an effective Title VI enforcement tool. It is indispensable to the investigatory process in assessing allegations of discrimination and can form the basis for initiating compliance reviews focusing on particular issues or systemic problems that require technical assistance, policy guidance, or other enforcement mechanisms to remedy discrimination. Data collection is also an effective mechanism to ensure that discrimination does not recur.

Data will be gathered from various resources including the U.S. Census bureau, school districts, religious and/or community organizations, as well as data from state and local governments. It is important to maintain an objective information gathering process. The data collected will correlate with decisions made and support the processes and procedures employed within each focus area.

Examples of relevant data include:

- Statistical data on race, national origin, age and sex and statements of disability of participants in and beneficiaries of Ontario County's programs based on surveys and questionnaires completed by impacted individuals.
- Number of complaints filed each year and the outcomes reached
- Summary statements (final reports) of compliance reviews
- Training and technical assistance provided
- Population eligible to be served • Community boundaries
- Public involvement techniques (e.g. minority citizen advisory committees)
- Compilation make up of any planning or advisory board that is an integral part of the program
- Income levels
- Board membership composition of advisory and policy committees.

Analysis

To effectively address Title VI issues, Ontario County will analyze the data it collects to identify any trends or patterns, determine whether the data collected is in compliance or in need of technical assistance, and take such actions as needed to promptly and equitably address problems and ensure compliance. The analysis and monitoring of data is critical in determining whether negative impacts/burdens are

disproportionately impacting protected populations, and in ensuring the agency's services, projects, and programs are being administered without discrimination.

The foregoing block of five resolutions was adopted.

Supervisor Dan Marshall offered the following four resolutions as a block and moved for its adoption, seconded by Supervisor Norm Teed:

**RESOLUTION NO. 12-2021
2021 CONTRACT WITH
FINGER LAKES STAFFING SERVICES, LLC**

WHEREAS, The Ontario County Public Health Department is desirous to contract with Finger Lakes Staffing Services, LLC for the purpose of COVID-19 related services; and

WHEREAS, The provider will provide services for the period of January 15, 2021 through December 31, 2021, as follows:

Provider	Professional Services	Rate
Finger Lakes Staffing Services, LLC 4248 South Street Stanley, NY 14561	RN's & LPN's will provide services within their scope of practice	Per "Schedule A"

WHEREAS, The Public Health Director and the Health and Human Services Committee recognize the need for these services; now, therefore, be it

RESOLVED, That upon the review and approval of the County Attorney as to form, the Board of Supervisors hereby approves a contract with Finger Lakes Staffing Services, LLC for the period of January 15, 2021 through December 31, 2021 at a cost not to exceed the rates provided in the Schedule A of the contract; and further

RESOLVED, That the County Administrator be, and hereby is, authorized and empowered to execute this contract for the period of January 15, 2021 through December 31, 2021.

**RESOLUTION NO. 13-2021
AUTHORIZATION FOR SERVICES – R. MARK HILTON AND
ONTARIO COUNTY CHILDREN WITH SPECIAL NEEDS PROGRAM**

WHEREAS, The following provider is authorized for payment of services for the time period of January 1, 2021 through December 31, 2021:

Contractor	Professional Services	Rate
R. Mark Hilton PO Box 615 Newark, NY 14513	Children with Special Needs Program – Speech Therapy Services	Per State Rate "Schedule A"

and

WHEREAS, Funds have been appropriated in the budget to pay the provider; and

WHEREAS, The Director of Public Health and the Health & Human Services Committee recommend this new contract; now, therefore, be it

RESOLVED, That upon the review and approval of the County Attorney as to form, the Board of Supervisors hereby approves the contract with R. Mark Hilton for a term of January 1, 2021 through December 31, 2021 and at a rate not to exceed the specified rate in the "Schedule A" on file with the Clerk to the Board; and further

RESOLVED, That the County Administrator be, and is hereby, authorized and empowered to execute the Agreement with R. Mark Hilton, PO Box 615, Newark, NY 14513 and all other documents necessary to effectuate the purposes of this resolution.

**RESOLUTION NO. 14-2021
AUTHORIZATION TO ACCEPT A GRANT FROM
THE NEW YORK STATE STOP-DWI FOUNDATION, INC. -CFDA #20.616**

WHEREAS, Ontario County has been awarded \$15,000 from the New York State STOP-DWI Foundation, Inc. (CFDA # 20.616; MUNIS# G20038) for the purpose of supplementing existing funding for DWI Crackdown special patrols during the 2020-2021 year; and

WHEREAS, Funding from this grant would allow reimbursement of crackdown enforcement in the amount of \$15,000 with no match required from Ontario County for the period of October 1, 2020 through September 30, 2021; and

WHEREAS, It is desirable for the Ontario County STOP-DWI Program to accept this grant from the NYS STOP-DWI Foundation, Inc., c/o Pam Aini, Grant Administrator & Project Director, 414 Fairview Avenue, Hornell, NY 14843; and

WHEREAS, The Health and Human Services Committee has reviewed this resolution at its January 18th, 2021 meeting, and recommend acceptance of this grant contract; and

WHEREAS, The Ways and Means Committee has reviewed this resolution at its January 20th, 2021 meeting, and recommends acceptance of this grant contract; therefore, now, be it

RESOLVED, That upon review and approval of the County Attorney as to form, the Board of Supervisors, hereby approves a contract with the NYS STOP-DWI Foundation, Inc., c/o Pam Aini, Grant Administrator & Project Director, 414 Fairview Avenue, Hornell, NY 14843 in the amount of \$ 15,000 for a term of October 1, 2020 through September 30th, 2021; and further

RESOLVED, That if a no cost time extension of up to six (6) months is necessary, the Board of Supervisors hereby approves such extension subject to review and approval by the appropriate Standing Committee; and further

RESOLVED, That the STOP DWI Coordinator hereby is authorized and empowered to execute the STOP-DWI Crackdown Agreement with the New York State STOP-DWI Foundation, Inc., and all other documents necessary to effectuate the purposes of this resolution; and further

RESOLVED, That the Ontario County Finance Department is authorized and empowered to make all necessary budgetary and accounting entries to effect the intent of this resolution; and further

RESOLVED, That the following budget transfer is hereby approved, with unused portions flowing into future years:

To:	Description:	Revenue	Appropriation
G20038 - 41589	Other Public Safety Income	\$ 4,575	
G20038 – 44389	Federal Aid, Other Public Safety	\$ 10,525	
G20038 – 51920	Overtime, Sheriff		\$ 4,575
G20038 – 54260	Consultation and Professional		\$ 10,525
	Total:	\$ 15,000	\$ 15,000

and further

RESOLVED, That a certified copy of this resolution be sent by the Clerk of this Board to the NYS STOP-DWI Foundation, c/o Pam Aini, Grant Administrator & Project Director, 414 Fairview Avenue, Hornell, NY 14843.

**RESOLUTION NO. 15-2021
APPROVAL - BURIAL FEE SCHEDULE
DEPARTMENT OF SOCIAL SERVICES - 2021**

WHEREAS, Social Services Law provides that local social service districts are responsible for the costs associated with the burial of persons in receipt of certain types of public assistance and/or otherwise are indigent persons; and

WHEREAS, This Board of Supervisors approved a burial fee schedule by resolution, which included an annual COLA adjustment; and

WHEREAS, The Social Security COLA adjustment for 2021 is 1.3%; and

WHEREAS, The Commissioner of Social Services and representatives of the Ontario County Funeral Directors Association have updated said schedule for 2021; now, therefore, be it

RESOLVED, That this Board of Supervisors does hereby approve a Burial Fee Schedule effective January 1, 2021, with a copy of said schedule being on file in the Office of the Clerk of this Board; and further

RESOLVED, That certified copies of this resolution be sent by the Clerk of this Board to the Ontario County Funeral Directors Association, c/o Terry Goodman, P.O. Box 142, East Bloomfield, NY 14443, County Finance Department, and to the Commissioner of the Department of Social Services.

The foregoing block of four resolutions was adopted.

Supervisor Kris Singer offered the following two resolutions as a block and moved for its adoption, seconded by Supervisor Fred Lightfoote:

**RESOLUTION NO. 16-2021
AUTHORIZATION FOR RENEWAL AGREEMENT
WITH SHRED TEXT INC. FOR
ON-SITE MOBILE DOCUMENT DESTRUCTION SERVICES**

WHEREAS, Ontario County Purchasing Department solicited quotes for on-site mobile document destruction services per quote (Q18107); and

WHEREAS, Resolution No. 083-2019 authorized the contract for services with Shred Text Inc.; and

WHEREAS, Ontario County continues to require secure destruction of sensitive documents generated by various County departments; and

WHEREAS, The County and Shred Text Inc. have agreed to a 12-month renewal of the quote for department paper shredding services; and

WHEREAS, The cost of this shredding is covered within the budgets of the Departments utilizing the service; and

WHEREAS, The Planning & Environmental Quality Committee has reviewed and recommends adoption of this resolution; now, therefore, be it

RESOLVED, That upon review and approval by the County Attorney as to form, the Board of Supervisor's hereby approves an agreement with Shred Text Inc., for the services and prices referenced in the quote on file with the clerk of this Board; and further

RESOLVED, That the Board hereby authorizes the County Administrator to execute this agreement; and further

RESOLVED, That the term of said renewal of contract will be awarded for a one-year period starting on March 1, 2021 and ending on February 28, 2022; and further

RESOLVED, That the Finance Department is authorized to make the necessary budgetary and accounting entries to effect the intent of this resolution.

**RESOLUTION NO. 17-2021
AMENDMENT TO CONTRACT WITH BRAND BUILDERS, LLC.
FOR BACKYARD COMPOSTING PROGRAM SUPPORT**

WHEREAS, Resolution No. 297-2014 authorized the adoption of the County's Local Solid Waste Management Plan; and

WHEREAS, The Local Solid Waste Management Plan identifies numerous implementation tasks, including encouraging the management of organic waste; and

WHEREAS, Furthering municipality efforts the County and Brand Builders, LLC offered county residents the opportunity to receive backyard composting kits; and

WHEREAS, Resolution No. 179-2020 awarded Brand Builders, LLC RFP R20020 and authorized execution of a contract for services related to the distribution of backyard composting kits; and

WHEREAS, The Department would like to continue to provide residents the opportunity to compost in their backyard; and

WHEREAS, Per RFP conditions the County and Brand Builders, LLC have agreed to renew the contract, with one (1) additional renewal option available; and

WHEREAS, Additional funds are necessary to continue to offer this program; and

WHEREAS, Said funds are budgeted in the Local Solid Waste Management Plan Budget; and

WHEREAS, The Planning & Environmental Quality Committee has reviewed this resolution and recommends approval of amendment to the contract with Brand Builders, LLC to provide the services described above; now, therefore, be it

RESOLVED, That upon the review and approval of the County Attorney as to form, the Ontario County Board of Supervisors hereby accepts and approves this amendment to the contract with Brand Builders, LLC in the amount of Sixty Thousand Dollars (\$60,000.00); and further

RESOLVED, The amendment to the contract shall be from January 1, 2021 to March 26, 2023; and further

RESOLVED, That the County Administrator be, and hereby is, authorized and empowered to execute said amendment to the contract with Brand Builders, LLC, and all other documents necessary to effectuate the purpose of this resolution; and further

RESOLVED, That the Department of Finance is directed to make all necessary budgetary and accounting entries to effect the intent of this resolution.

The foregoing block of two resolutions was adopted.

Supervisor Kris Singer offered the following resolution and moved for its adoption, seconded by Supervisor Fred Lightfoote:

**RESOLUTION NO. 18-2021
ACCEPTANCE OF 2020-2021 NEW YORK STATE SNOWMOBILE TRAIL
DEVELOPMENT AND MAINTENANCE GRANT IN AID FUNDS**

WHEREAS, The State of New York sets aside money from snowmobile registration fees annually for the purpose of awarding grants to Counties for the establishment, improvement, and maintenance of snowmobile trails; and

WHEREAS, Ontario County applied to the New York State Office of Parks, Recreation and Historic Preservation (OPRHP) for such grant in aid funds at the request of three snowmobile clubs within Ontario County for the 2020-2021 season; and

WHEREAS, Pursuant to Resolution No. 723-2020 the Ontario County Board of Supervisors determined that the proposed snowmobile trails will not result in any significant adverse environmental impacts, and in fact will be a great benefit to the residents of Ontario County ensuring public protection and enjoyment

WHEREAS, OPRHP has awarded Ontario County a total of \$_____ to support snowmobile trail development and maintenance in Ontario County; and

WHEREAS, Said grant in aid is a reimbursement grant, which requires no contract, only an accounting of actual expenditures on snowmobile trails; and

WHEREAS, OPRHP will send a check for \$_____ as a 70% advance payment for said grant; and

WHEREAS, The remaining 30% grant in aid amount of \$_____ will be payable by OPRHP upon receipt of a voucher indicating that the full contract amount has been spent on snowmobile trails; and

WHEREAS, All grant in aid funds will be distributed to local snowmobile clubs for establishment, improvement, and maintenance of snowmobile trails; and

WHEREAS, Said grant in aid does not require any cash contribution from Ontario County; and

WHEREAS, The grant shall be assign Project String G_____ for internal tracking purposes in MUNIS, and

WHEREAS, The Ontario County Planning Department will provide in-kind services to support this grant in the manner of administration, geographic information system support, and technical assistance; and

WHEREAS, The Planning and Environmental Quality Committee and Ways and Means Committee have reviewed said grant in aid terms from OPRHP and recommends approval of same; now, therefore, be it

RESOLVED, That this Board does hereby accept said grant from the New York State Office of Parks, Recreation and Historic Preservation in the amount of \$ ____; and further

RESOLVED, That the Department of Finance is hereby directed to amend the 2021 Planning Department Budget as follows:

Account Number	Account Description	Amount
AA8020 43889 G19030 43889	State Aid, Other Culture	\$
AA8020 54260 G19030 54260	Consultation & Professional	\$

and

further

RESOLVED, That any unspent and unencumbered appropriation be carried forward into future Planning Department budgets; and further

RESOLVED, That the Department of Finance is authorized to make all necessary accounting and budgetary entries to effect the intent of this resolution; and further

RESOLVED, That the County Administrator be and hereby is authorized and empowered to execute all necessary paperwork between the County and the State of New York and with the snowmobile clubs within Ontario County to receive and disburse the grant in aid funds described in this resolution, subject to review and approval of the form of such paperwork by the County Attorney; and further

RESOLVED, That the Clerk of this Board shall send a copy of this resolution to the Director of the Planning Department.

Supervisor Kris Singer made the motion, seconded by Supervisor Fred Lightfoote, to amend Resolution No. 18-2021 as follows:

**RESOLUTION NO. 18-2021
ACCEPTANCE OF 2020-2021 NEW YORK STATE SNOWMOBILE TRAIL
DEVELOPMENT AND MAINTENANCE GRANT IN AID FUNDS
AS AMENDED**

WHEREAS, New York State Office of Parks, Recreation and Historic Preservation (OPRHP) has awarded Ontario County a total of \$33,480.00 (OPHRP Project #: N/A; CFDA#: N/A; MUNIS #G2100.) for the purpose of supporting snowmobile trail development and maintenance in Ontario County; and

WHEREAS, The State of New York sets aside money from snowmobile registration fees annually for the purpose of awarding grants to Counties for the establishment, improvement, and maintenance of snowmobile trails; and

WHEREAS, Ontario County applied to OPRHP for such grant in aid funds at the request of three snowmobile clubs within Ontario County for the 2020-2021 season; and

WHEREAS, Pursuant to Resolution No. 723-2020 the Ontario County Board of Supervisors determined that the proposed snowmobile trails will not result in any significant adverse environmental impacts, and in fact will be a great benefit to the residents of Ontario County ensuring public protection and enjoyment; and

WHEREAS, Said grant in aid is a reimbursement grant, which requires no contract, only an accounting of actual expenditures on snowmobile trails; and

WHEREAS, OPRHP will send a check for \$23,436.00 as a 70% advance payment for said grant; and

WHEREAS, The remaining 30% grant in aid amount of \$10,044.00 will be payable by OPRHP upon receipt of a voucher indicating that the full contract amount has been spent on snowmobile trails; and

WHEREAS, All grant in aid funds will be distributed to local snowmobile clubs for establishment, improvement, and maintenance of snowmobile trails; and

WHEREAS, Said grant in aid does not require any cash contribution from Ontario County; and

WHEREAS, The Ontario County Planning Department will provide in-kind services to support this grant in the manner of administration, geographic information system support, and technical assistance; and

WHEREAS, The Planning and Environmental Quality Committee and Ways and Means Committee have reviewed said grant in aid terms from OPRHP and recommends approval of same; now, therefore, be it

RESOLVED, That this Board does hereby accept said grant from the New York State Office of Parks, Recreation and Historic Preservation in the amount of \$33,480.00; and further

RESOLVED, That the Department of Finance is hereby directed to amend the 2021 Planning Department Budget as follows:

Account Number	Account Description	Amount
AA8020PL 43889 G21003 43889	State Aid, Other Culture	\$ 33,480.00
AA8020PL 54260 G21003 54260	Consultation & Professional	\$ 33,480.00

and further

RESOLVED, That any unspent and unencumbered appropriation be carried forward into future Planning Department budgets; and further

RESOLVED, That the Department of Finance is authorized to make all necessary accounting and budgetary entries to effect the intent of this resolution; and further

RESOLVED, That the County Administrator be and hereby is authorized and empowered to execute all necessary paperwork between the County and the State of New York and with the snowmobile clubs within Ontario County to receive and disburse the grant in aid funds described in this resolution, subject to review and approval of the form of such paperwork by the County Attorney; and further

RESOLVED, That the Clerk of this Board shall send a copy of this resolution to the Director of the Planning Department.

Resolution No. 18-2021 as amended was adopted.

Supervisor Kris Singer offered the following two resolutions as a block and moved for its adoption, seconded by Supervisor Fred Lightfoote:

**RESOLUTION NO. 19-2021
NEGATIVE DECLARATION FOR THE EIGHT- YEAR REVIEW OF
ONTARIO COUNTY AGRICULTURAL DISTRICTS 1 AND
THE CONSOLIDATION OF AGRICULTURAL DISTRICTS 6, 8 AND 9
INTO CONSOLIDATED AGRICULTURAL DISTRICT 1**

WHEREAS, Pursuant to Resolution No. 334-2020, notice was provided that this Board intended to undertake the eight-year review of Agricultural District 1 and consolidate Agricultural Districts 6, 8, and 9 into Consolidated Agricultural District 1 in accordance with Article 25 AA Sec. 303-a. and c. of the New York State Agriculture and Markets law; and

WHEREAS, Such a review has been conducted, a report has been prepared regarding said review and consolidation of Agricultural Districts 6, 8, and 9 into Agricultural District 1, and a Short Environmental Assessment Form has been completed for this Unlisted Action; and

WHEREAS, Pursuant to Resolution No. 641-2020 Ontario County declared its intent to establish itself a lead agency and conducted a coordinated review as required by NYS Environmental Quality Review Act (SEQR) and its implementing regulations found at 6 NYCRR Part 617 for this Unlisted Action; and

WHEREAS, A public hearing was duly advertised and held before this Board on January 28, 2021 to consider comments made in person, through virtual participation or

submitted in writing regarding potential environmental impacts associated with the proposed action; and

WHEREAS, The Ontario County Board of Supervisors has reviewed said Environmental Assessment Form, 2020 Consolidated Agricultural District 1 Review and Recertification Report, the comments received at said public hearing, the recommendations of the Ontario County Agricultural Enhancement Board, and the Planning and Environmental Quality Committee, and such other documents and information this board found necessary or appropriate to adequately review the proposed action; now, therefore, be it

RESOLVED, That this Board hereby determines that, based on the information and analysis reference above, any supporting documentation, and consideration of any comments provided, that the proposed actions to review and recertify Agricultural District 1 and consolidate Agricultural District 6, 8, and 9 in a District to be known as Consolidated Agricultural District 1 pursuant to Article 25 AA §303-a. and c.. of the New York State (NYS) Agriculture and Markets Law will not result in any significant adverse environmental impacts; and further

RESOLVED, That the Chairman of this Board is hereby authorized and empowered to complete and sign Part 3. Determination of Significance of the Short Environmental Assessment Form stating that based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.; and further

RESOLVED, That the Clerk of this Board send certified copies of this resolution and the Short Environmental Assessment Form to the Director of Planning, the Commissioner of the NYS Department of Environmental Conservation, the Commissioner of the NYS Department of Agriculture and Markets, and the Clerks of the Towns of Bristol, Canandaigua, Canadice, East Bloomfield, Farmington, Geneva, Gorham, Hopewell, Manchester, Naples, Phelps, Richmond, Seneca, South Bristol, Victor and West Bloomfield, the Cities of Canandaigua and Geneva, and the Villages of Clifton Springs, Naples and Phelps.

**RESOLUTION NO. 20-2021
APPROVAL OF THE EIGHT-YEAR REVIEW AND RECERTIFICATION OF
ONTARIO COUNTY AGRICULTURAL DISTRICT 1 AND
THE CONSOLIDATION OF
ONTARIO COUNTY AGRICULTURAL DISTRICTS 6, 8 AND 9
INTO CONSOLIDATED AGRICULTURAL DISTRICT 1**

WHEREAS, Ontario County Agricultural District 1 located in Towns of Bristol, Canadice, Canandaigua, East Bloomfield, Farmington, Hopewell, Richmond, Victor, and West Bloomfield, the City of Canandaigua and the Village of Bloomfield was established in 1972 and recertified in 1980, 1988, 1996, 2002, 2012; and

WHEREAS, Ontario County proposed to consolidate Agricultural Districts 6, 8, and 9 into Consolidated Agricultural District 1 (District) as part of the review process; and

WHEREAS, Pursuant to Resolution No. 334-2020, established a 45-day review period from July 1, 2020 and August 15, 2020 during which landowners and municipalities proposed modifications to the Ontario County agricultural districts and declared its intent to consolidate Ontario County Agricultural Districts 6, 8 and 9 into Consolidated Agricultural District 1; and

WHEREAS, Landowners and municipalities proposed modifications to Agricultural District 1 adding 87 parcels and 3,175 acres and removing 32 parcels and 821 acres during that review period; and

WHEREAS, The Ontario County Agricultural Enhancement Board (AEB) recommends that the Board of Supervisors accept the proposed inclusions and removals to the Consolidated Agricultural District 1, determine that the District has achieved its original objectives and be continued, and that Agricultural Districts 6, 8 and 9 be consolidated into said District; and

WHEREAS, The Planning and Environmental Review Committee (PEQ) has reviewed the Draft 2020 Consolidated Agricultural District 1 Review Report, the list of parcels proposed for addition and removal from the District, considered the recommendations of the AEB, and the information provided in the Short Environmental Impact Form Parts 1, 2, and 3; and

WHEREAS, Upon said review, the PEQ has found that the Agricultural District 1 has achieved its original objectives and should be continued and that Ontario County Agricultural Districts 6, 8 and 9 be consolidated into Consolidated Agricultural District 1; and

WHEREAS, Pursuant to Resolution No. 641-2020 this Board determined this to be an unlisted action pursuant to the New York State Environmental Quality Review Act (SEQR) and its implementing regulations found at 6 NYCRR Part 617, declared its intention to establish itself as lead agency for the purposes of conducting an environmental review for this unlisted action, and conducted a coordinated review; and

WHEREAS, A public hearing was conducted before this Board on January 28, 2021 to hear comments regarding the review, recertification and consolidation of Agricultural

Districts 6, 8, and 9 into Consolidated Agricultural District 1 and any potential environmental impacts associated with these actions; and

WHEREAS, Pursuant to Resolution No. 19-2021 this Board determined that based on the comments provided at the public hearing, information and analysis conducted, and supporting documentation that the proposed action will not have significant environmental impacts; now, therefore, be it

RESOLVED, That this Board, upon consideration of the recommendation of the Ontario County Agricultural Enhancement Board, the Planning and Environmental Quality Committee, the Draft Consolidated Agricultural District 1 2020 Review Report, all information and analysis conducted as part of the SEQR process, any written or spoken comments provided at the public hearing, finds that Consolidated Agricultural District 1 has met its original objective and should be continued for eight-year period with a review date of 2028; and further

RESOLVED, That is Board approves the consolidation of Ontario County Agricultural Districts 6, 8 and 9 into the district to be known now as Consolidated Agricultural District 1; and further

RESOLVED, That this Board approves the addition of 87 parcels on 3,175 acres and the removal of 32 parcels on 821 acres to Consolidated Agricultural District 1 as described in the list and map on file with the Clerk of this Board; and further

RESOLVED, That the Director of Planning is hereby directed to compile a final report documenting the Eight-Year Review of Agricultural District 1 and forward same with copies of this resolution to the Commissioner of the New York State Department of Agriculture and Markets for its review and recertification pursuant to the New York State Agriculture and Markets Law; and further

RESOLVED, That the Clerk to this Board send certified copies of this resolution to the Director of Planning, the Chairman of the County Agricultural Enhancement Board, the Clerks of the Towns of Bristol, Canandaigua, Canadice, East Bloomfield, Farmington, Geneva, Gorham, Hopewell, Manchester, Naples, Phelps, Richmond, Seneca, South Bristol, Victor and West Bloomfield, the Cities of Canandaigua and Geneva, and, the Villages of Clifton Springs, Naples and Phelps, the Director of Ontario County Real Property Tax Service, and the County Clerk.

The foregoing block of two resolutions was adopted.

Supervisor Kris Singer offered the following three resolutions as a block and moved for its adoption, seconded by Supervisor Fred Lightfoote:

**RESOLUTION NO. 21-2021
APPROVAL OF CONTRACT AMENDMENT WITH
GEI CONSULTANTS, INC., P.C. FOR
THE FLCC WATER QUALITY, FLOOD RESILIENCY,
AND HABITAT IMPROVEMENT PROJECT**

WHEREAS, Resolution No. 246-2018 accepted a Water Quality Improvement Grant from the New York State Department of Environmental Conservation, specifically Contract Number DEC01-C00516GG-35000, for the FLCC Water Quality, Flood Resiliency, and Habitat Improvement Project that involves the design and construction of storm water improvements on the FLCC Campus intended to improve water quality in Fall Brook and handle discharge from the canoe pond on FLCC Campus in the amount of Two Hundred Sixty Two Thousand Four Hundred Dollars; and

WHEREAS, Resolution No. 233-2019 authorized a contract with GEI Consultants, Inc., P.C. for professional consultant services in regard to said project in an amount not to exceed Eighty-Two Thousand Seven Hundred Ninety-Nine Dollars (\$82,799.00); and

WHEREAS, The contract with said consultant expired on June 30, 2020 while work remained to be completed on the project; and

WHEREAS, Said contract contained a base price of Fifty-Four Thousand Four Hundred Seventy Dollars (\$54,470.00) and a sum of Twenty-Eight Thousand Three Hundred Twenty-Nine Dollars for additional surveying, model building, and contingency should such additional work be needed during the course of the project; and

WHEREAS, During the course of the design and construction of the storm water management facilities, the County and the Canandaigua Lake Watershed Manager performed many of the additional services originally contemplated to be provided by the Consultant with only Two Thousand Four Hundred Dollars (\$2,400.00) being approved for topographic work and another One Thousand Two Hundred Fifty Dollars (\$1,250.00) for additional design work above the base contract price; and

WHEREAS, The Planning and Environmental Quality and Public Works Committees recommend adoption of this resolution; now, therefore, be it

RESOLVED, That the total contract price between GEO Consultants, Inc. P.C. for the FLCC Water Quality, Flood Resiliency, and Habitat Improvement Project is hereby decreased by Twenty-Four Thousand Six Hundred Seventy Nine Dollars (\$24,679.00) for a not-to exceed contract total cost of Fifty-Eight Thousand One Hundred Twenty Dollars (\$58,120.00); and further

RESOLVED, That upon the review and approval of the County Attorney as to form, the term of said contract is hereby extended for 1 year from June 30, 2020 to June 30, 2021; and further

RESOLVED, That the County Administrator be and hereby is authorized and empowered to sign the Contract Amendment with GEI Consultants, Inc., P.C., 1301 Trumansburg Road, STE N, Ithaca, NY 14850, for said amount in regard to the FLCC Water Quality, Flood Resiliency, and Habitat Enhancement Project; and further

RESOLVED, That the Department of Finance is authorized to make all necessary budgetary and accounting entries to effect the intent of this resolution; and further

RESOLVED, That copies of this resolution be sent by the Clerk of this Board to Mr. Daniel Kopcow, P.E. of GEI Consultants, Inc., P.C. at 1301 Trumansburg Road, STE N, Ithaca, NY 14850.

**RESOLUTION NO. 22-2021
AUTHORIZATION OF CONTRACT
FOR ON DEMAND SECURITY CONSULTANT SERVICES**

WHEREAS, Board Resolution No. 138-2020 endorsed the County's Ten-Year Facilities and Security Plan; and

WHEREAS, That plan includes a wide range of recommendations to improve security at County facilities; and

WHEREAS, County staff have recommended enlisting the services of a qualified security consultant to assist with implementation of these recommendations; and

WHEREAS, Business Protection Specialists (the Consultant) has submitted a proposal dated 1/7/21 to provide on demand security consulting services; and

WHEREAS, Sufficient funds, allocated specifically for this purpose, exist in line item AA8020-54260 of the Planning Department budget; and

WHEREAS, The Planning and Environmental Quality Committee has reviewed this resolution and recommends its adoption; now, therefore, be it

RESOLVED, That upon review and approval by the County Attorney as to form, the Board of Supervisors hereby authorizes execution of a contract with Business Protection Specialists, Inc located at 296 East Victor Road, Suite B, Victor, NY 14564 to provide on demand security consulting services as described in their proposal dated 1/7/21 for a total amount not to exceed twenty five thousand dollars (\$25,000.00) (the Contract); and further

RESOLVED, That the term of the Contract shall be from begin 2/1/21 and end 2/1/22; and further

RESOLVED, That the County Administrator is hereby authorized to execute the Contract and any and all other documents necessary to effect the intent of this Resolution; and further

RESOLVED, That the Department of Finance is authorized to make all necessary budgetary and accounting entries to effect the intent of this resolution.

**RESOLUTION NO. 23-2021
AUTHORIZING MEMORANDUM OF UNDERSTANDING WITH
CHARGEPOINT, INC. TO PARTICIPATE IN AN APPLICATION TO
NYSERDA FOR DC FAST EV CHARGING STATIONS**

WHEREAS, As of January 12, 2021 there are 434 Electric Vehicles (EV's) registered in Ontario County, 4,379 in the Finger Lakes Region, and 61,115 in New York State; and

WHEREAS, Use of EV's is expected to grow to become the dominant vehicle type on the road by 2040 and to dominate the new car market by that date; and

WHEREAS, Infrastructure to provide fast charging of EV's is needed to extend the range and utility of electric vehicles especially for longer range trips needed to support tourism; and

WHEREAS, Tourism is an important part of the Ontario County economy; and

WHEREAS, The New York State Energy Research and Development Authority (NYSERDA) is soliciting applications for grant funding for up to 80% of the installation cost of high powered EV charging stations known as DC fast chargers, with a goal of supporting the installation of 4 DC fast chargers in the Finger Lakes Regional Economic Development Council Area; and

WHEREAS, NYSERDA Grant applications for DC Fast chargers for the Finger Lakes Regional Economic Development Council Area must be submitted on or before February 12, 2021; and

WHEREAS, ChargePoint, Inc., a state contract and NYSERDA recognized vendor, desires to submit a grant application for installing DC fast chargers in the Finger Lakes region and has approached the County to identify candidate sites within the County and business partners to provide the 20% local cost share; and

WHEREAS, ChargePoint, Inc. has proposed executing a Memorandum of Understanding (MOU) stating Ontario County's non-binding interest in siting one or

more DC fast chargers in Ontario County to be used in Charge Point, Inc.'s grant application to NYSERDA, a copy of said MOU being on file with the Clerk of this Board; and

WHEREAS, In executing said MOU, Ontario County would not be committed to providing the 20% local share for installation cost of any DC fast charger, but said MOU would support the grant application submitted by ChargePoint, Inc. and allow the time between submission of the grant application and any award by NYSERDA to ChargePoint, Inc. to be used by the Director of Planning in conjunction with the Ontario County Tourism Bureau to solicit and finalize commitments with third parties to provide the location for the DC fast charger and provide the local cost share; and

WHEREAS, The Planning and Environmental Quality Committee recommends adoption of this resolution; now, therefore, be it

RESOLVED, This Board finds that providing tourists traveling to Ontario County using electric vehicles with access to fast charging stations will become increasingly important in attracting tourist to Ontario County; and further

RESOLVED, That subject to review and approval of the County Attorney as to form, the County Administrator be and hereby is authorized and empowered to execute the Memorandum of Understanding with ChargePoint, Inc. stating Ontario County's desire to work with said vendor in obtaining and installing one or more DC fast chargers in Ontario County; and further

RESOLVED, That the Director of Planning is hereby directed to work with the Ontario County Tourism Bureau to identify sites for DC fast chargers meeting the NYSERDA grant eligibility requirements and business and other partners willing to host said DC fast chargers and contribute the required local share.

The foregoing block of three resolutions was adopted.

Supervisor Kris Singer offered the following five resolutions as a block and moved for its adoption, seconded by Supervisor Fred Lightfoote:

RESOLUTION NO. 24-2021
RESOLUTION OF RECOGNITION AND APPRECIATION
JACK STARKE

WHEREAS, Ontario County has partnered with the Towns of Richmond and Canadice, the Honeoye Lake Watershed Task Force, Honeoye Valley Association, Finger Lakes Community College, Ontario County Soil and Water Conservation District, the New York State Department of Environmental Conservation, the New York State Office

of Parks, Recreation and Historic Preservation, and other organizations and agencies over the past thirty-three years to develop and administer water quality management programs, projects, and services in the Watershed to benefit public access and enjoyment of Honeoye lake; and

WHEREAS, Jack Starke has selflessly dedicated countless hours over more than Twenty-Five Years as a citizen volunteer to support Honeoye Lake water quality management efforts with numerous accomplishments, including:

- Building a database of water quality monitoring information, with synopses, providing a valuable historic record essential for documenting trends,
- Building an extensive digital archive of water quality and watershed management information to inform and provide continuity for current and future Honeoye Lake watershed management efforts,
- Serving as Chair of the Honeoye Lake Watershed Task Force from 1998-2012, providing leadership during multiple projects such as production of The Honeoye Lake Book, Permitting for and Application of Alum Treatment, Honeoye Lake Watershed and Macrophyte Plans, Streambank Erosion Survey, and Public Education and Opinion Surveys,
- Concurrent with announcement of his retirement from future Honeoye Lake data collection and management activities, Mr. Starke recently provided an updated and condensed version of historical Honeoye Lake information synthesized from more than 2,000 data sources collected over Twenty-Five years; and

WHEREAS, Mr. Starke's efforts have contributed to the base of scientific data concerning Honeoye Lake and ensured its long-term availability to the benefit of Ontario County and its partners in developing and implementing water quality management programs and projects in the Honeoye Lake Watershed; and

WHEREAS, The volunteer efforts of citizens such as Mr. Starke pay a key role in ensuring government and agency programs, policies, and projects are as effective and efficient as possible and maximize the benefit to the community and the public at large, and such efforts deserve public recognition; now, therefore, be it

RESOLVED, That this Board does hereby recognize the experience, dedication, and many years of exemplary work and contributions rendered by Mr. Jack Starke as Citizen Volunteer to the Honeoye Lake community and Ontario County; and further

RESOLVED, That Ontario County Board of Supervisors does hereby extend its sincerest gratitude and appreciation to Mr. Starke for his many years of volunteer service; and further

RESOLVED, That certified copies of this resolution be sent by the Clerk of this Board to the Towns of Canadice and Richmond, and Mr. Jack Starke, 6065 Bartholomew Drive, Honeoye, New York 14471.

**RESOLUTION NO. 25-2021
RESOLUTION OF RECOGNITION AND APPRECIATION
ALBERT CROFTON**

WHEREAS, Resolution No. 99-1966 created the Ontario County Planning Board to perform key roles in the continuing planning, development, and management of important agricultural and natural resources of Ontario County; and

WHEREAS, Mr. Crofton has served faithfully for 4 years as a member of the Ontario County Planning Board; and

WHEREAS, He has informed the County of resignation from County Planning Board; and

WHEREAS, Mr. Crofton' service as a member of the Ontario County Planning Board has been voluntary and without remuneration; and

WHEREAS, The Ontario County Planning Board and the Town of South Bristol continue to rely on dedicated citizen volunteers like Mr. Crofton to help make decisions regarding Ontario County Planning Policy and community development; now, therefore, be it

RESOLVED, That this Board does hereby recognize the experience, dedication, and years of exemplary work rendered by Mr. Crofton as a member of the County Planning Board and to the County; and further

RESOLVED, That Ontario County Board of Supervisors does hereby extend its sincere thanks and appreciation to Mr. Crofton for his years of service; and further

RESOLVED, That certified copies of this resolution be sent by the Clerk of this Board to the County Planning Board, the Town of South Bristol, and Albert Crofton, 5701 Applewood Dr., Naples, NY 14512.

**RESOLUTION NO. 26-2021
RESOLUTION OF RECOGNITION AND APPRECIATION
THOMAS F. T. LYON**

WHEREAS, Resolution No. 99-1966 created the Ontario County Planning Board to perform key roles in the continuing planning, development, and management of important agricultural and natural resources of Ontario County; and

WHEREAS, Mr. Lyon has served faithfully for 2 years as a member of the Ontario County Planning Board; and

WHEREAS, He has informed the County of his resignation from County Planning Board; and

WHEREAS, Mr. Lyon' service as a member of the Ontario County Planning Board has been voluntary and without remuneration; and

WHEREAS, The Ontario County Planning Board and the City of Canandaigua continue to rely on dedicated citizen volunteers like Mr. Lyon to help make decisions regarding Ontario County Planning Policy and community development; now, therefore, be it

RESOLVED, That this Board does hereby recognize the experience, dedication, and years of exemplary work rendered by Mr. Lyon as a member of the County Planning Board and to the County; and further

RESOLVED, That Ontario County Board of Supervisors does hereby extend its sincere thanks and appreciation to Mr. Lyon for his years of service; and further

RESOLVED, That certified copies of this resolution be sent by the Clerk of this Board to the County Planning Board, the City of Canandaigua, and Thomas Lyon 179 West Gibson Street, Canandaigua, NY 14424.

RESOLUTION NO. 27-2021
RESOLUTION OF RECOGNITION AND APPRECIATION
TIM MARKS

WHEREAS, Resolution No. 99-1966 created the Ontario County Planning Board to perform key roles in the continuing planning, development, and management of important agricultural and natural resources of Ontario County; and

WHEREAS, Mr. Marks has served faithfully for 8 years as a member of the Ontario County Planning Board; and

WHEREAS, Mr. Marks has informed the County of his resignation from County Planning Board; and

WHEREAS, Mr. Marks' service as a member of the Ontario County Planning Board has been voluntary and without remuneration; and

WHEREAS, The Ontario County Planning Board and the Town of Seneca continue to rely on dedicated citizen volunteers like Mr. Marks to help make decisions regarding Ontario County Planning Policy and community development; now, therefore, be it

RESOLVED, That this Board does hereby recognize the experience, dedication, and years of exemplary work rendered by Mr. Marks as a member of the County Planning Board and to the County; and further

RESOLVED, That Ontario County Board of Supervisors does hereby extend its sincere thanks and appreciation to Mr. Marks for his years of service; and further

RESOLVED, That certified copies of this resolution be sent by the Clerk of this Board to the County Planning Board, the Town of Seneca, and Tim Marks, 2223 Mott Road, Stanley, NY 14561.

RESOLUTION NO. 28-2021
ONTARIO COUNTY ECONOMIC DEVELOPMENT CORPORATION
BOARD APPOINTMENT – SUPERVISOR PETER INGALSBE

WHEREAS, The Ontario County Economic Development Corporation (“OCEDC”), with offices located at 20 Ontario Street, Suite 106B, Canandaigua, New York 14424, was created on January 11, 2010, as a not-for-profit corporation to provide various economic development services within Ontario County including, but not limited to, the use of CDBG funds to fund economic development loans and grants where appropriate to assist businesses that will provide economic benefits to Ontario County and its residents pursuant to and in compliance with the HUD Regulations; and

WHEREAS, This Board of Supervisors appointed three Supervisors to the Board of Directors for the OCEDC as provided for in the OCEDC by-laws and the Grant Agreement between the County and OCEDC by Resolution No. 54-2010; and

WHEREAS, Supervisor Daniel Marshall was an OCEDC Board member whose term expires December 31, 2021; and

WHEREAS Supervisor Marshall resigned his membership effective December 31, 2020 to serve on the Ontario County Industrial Development Agency Board; and

WHEREAS, The Planning and Environmental Quality Committee recommends Supervisor Peter Ingalsbe, 1000 County Road 8, Farmington, NY 14425, be appointed to finish Supervisor Marshall’s term; now, therefore, be it

RESOLVED, That this Board of Supervisors does hereby authorize the appointment of Supervisor Peter Ingalsbe to the OCEDC Board with a term to expire on December 31, 2021; and further

RESOLVED, That certified copies of this resolution be sent by the Clerk of this Board to the County Clerk and Supervisor Peter Ingalsbe.

The foregoing block of five resolutions was adopted, with Supervisor Peter Ingalsbe abstaining from Resolution No. 28-2021.

Supervisor Kris Singer offered the following resolution and moved for its adoption, seconded by Supervisor Fred Lightfoote:

**RESOLUTION NO. 29-2021
REAPPOINTMENT OF THOMAS HARVEY
DIRECTOR OF PLANNING**

WHEREAS, Mr. Thomas Harvey's appointment as Director of Planning is to expire on February 13, 2021; and

WHEREAS, The County Administrator has reviewed the performance of the Director of Planning and recommends reappointment; and

WHEREAS, The Planning and Environmental Quality Committee supports the County Administrator's recommendation and recommends reappointment of Mr. Thomas Harvey to the Board of Supervisors effective February 14, 2021 through February 13, 2023; now, therefore, be it

RESOLVED, That the Board of Supervisors hereby reappoints Mr. Thomas Harvey to the position of Director of Planning for a term of two years to commence February 14, 2021; and further

RESOLVED, That certified copies of this resolution be sent by the Clerk of this Board to the County Clerk and Mr. Harvey.

Adopted.

Supervisor Singer noted how Mr. Harvey has been invaluable in the Planning Department along with his crew.

Mr. Harvey thanked the Board for their support and said it is always an honor and a privilege to have the Boards trust to manage the Planning Department.

Supervisor Robert Green offered the following eight resolutions as a block and moved for its adoption, seconded by Supervisor Greg Bendzlowicz:

**RESOLUTION NO. 30-2021
AUTHORIZATION TO AMEND BUDGET FOR
CAPITAL PROJECT NO. H045-17**

WHEREAS, The Capital Project H045-17 was funded by the New York State Department of Homeland Security and Emergency Services FY2016 Statewide

Interoperable Communications Formula Grant (“FY16 SICG”) to fund Capital Project H045-17 (formerly Capital Project Number 10-2017) for the purpose of providing radio system improvements to the existing Mary Street site pursuant to Resolution No.’s 381-2017 and 530-2019; and

WHEREAS, Pursuant to Resolution No. 530-2019, the FY16 SICG contract ended on June 30, 2020, and the project had \$191.08 in engineering expenses remaining that could not be reimbursed due to New York State’s fiscal closure of the FY16 SICG grant contract; and

WHEREAS, Upon approval from the New York State Department of Homeland Security and Emergency Services it was determined that unencumbered funds from the FY2018 Statewide Interoperable Communications Formula Grant (“FY18 SICG”) were eligible to reimburse Ontario County the remaining \$191.08; and

WHEREAS, The Ontario County Office of Sheriff, in agreement with the New York State Department of Homeland Security and Emergency Services, request that the \$191.08 from the FY18 SICG grant be used to cover Capital Project H045-17’s outstanding \$191.08 in engineering costs; and

WHEREAS, The Public Safety and Ways and Means Committees have reviewed and recommend approval of this resolution; now, therefore, be it

RESOLVED, That funds in the amount of \$191.08 have become available from the FY2018 Statewide Interoperable Communications Formula Grant for this project; and further

RESOLVED, That the following budget transfer is hereby approved

Line	Description	Revenue	Expense
HHH04517 – 43397 (G16013 – 43397 – NA – NA)	State Aid, Public Safety Capital Projects	- \$ 191.08	
HHH04517 – 43397 (G19006 – 44389 – NA- NA)	State Aid, Public Safety Capital Projects	+ \$ 191.08	
AA3645PL – 44389 (G19006 – 44389 – NA- NA)	Federal Aid, Other Public Safety	- \$ 191.08	
AA3645PL – 52550 (G19006 – 52550)	Equipment, Signal & Communications		- \$ 191.08

and further

RESOLVED, That the County’s Department of Finance is authorized to make the necessary budgetary and accounting entries to effect the intent of this resolution; and further

RESOLVED, That a certified copy of this resolution be sent to the Finance Department.

RESOLUTION NO. 31-2021
AUTHORIZATION TO EXTEND 2019-2020 AID TO PROSECUTION GRANT
FROM NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES

WHEREAS, In Resolution No. 744-2019 Ontario County accepted a twelve month award of \$48,615 from the State of New York Division of Criminal Justice Services (DCJS Project #: AP19-1037-R02; DCJS# APB9445044; DCJS# AP20445044; New York State Contract# C445044; CFDA#: N/A; MUNIS #G19028) for the purpose of supporting enhanced prosecution of violent and serious felony offenders by maintaining increased levels of experienced prosecution personnel; and

WHEREAS, The State of New York Division of Criminal Justice Services wishes to extend the original grant period through March 31st, 2021 with a commensurate increase in award funding of \$24,308; and

WHEREAS, It is advantageous for Ontario County to accept these funds to ensure thorough case processing and effective representation in Ontario County through the Ontario County District Attorney's Office over an eighteen (18) month period with no county match requirement; and

WHEREAS, Acceptance of the grant will partially fund one Assistant District Attorney and Secretary in the District Attorney's Office; and

WHEREAS, The Public Safety, and Ways and Means Committees have reviewed and approved this request at their January 2021st meetings and recommend acceptance of the extension of the SFY2019-2020 Aid to Prosecution Grant for a total of \$ 72,923 over the period October 1st, 2019 through March 31st, 2021; now, therefore, be it

RESOLVED, That upon review and approval of the County Attorney as to form, the Board of Supervisors, hereby approves a contract with the New York State Division of Criminal Justice Services (DCJS) for a term of October 1, 2019 through March 31st, 2021; and further

RESOLVED, That if a no cost time extension of up to six (6) months is necessary, the Board of Supervisors hereby approves such extension subject to review and approval by the appropriate Standing Committee; and further

RESOLVED, That the County Administrator be, and hereby is, authorized and empowered to execute the SFY2019-2020 Aid to Prosecution Program Agreement with the New York State Division of Division of Criminal Justice Services, and all other documents necessary to effectuate the purposes of this resolution; and further

RESOLVED, That the County's Finance Department is authorized to make the necessary budgetary and accounting entries to effectuate the intent of this resolution; and further

RESOLVED, That the Clerk of this Board shall email a certified copy of this resolution to the District Attorney's Office.

**RESOLUTION NO. 32-2021
AUTHORIZATION TO ENTER INTO A CONTRACT
WITH TRIDENT RECOVERY & INVESTIGATIONS, LLC
LICENSED PRIVATE INVESTIGATOR**

WHEREAS, This Board of Supervisors, by Resolution Nos. 50-2018 and 580-2018, accepted grant funds from the New York State Office of Indigent Legal Services for quality improvements and caseload relief in the provision of indigent legal services in Ontario County; and

WHEREAS, The approved contracts for these grants provide that the grant funds may be used for the hiring of private investigators to provide investigative services to the attorneys in the Office of the Conflict Defender and on the Assigned Counsel Panel; and

WHEREAS, Trident Recovery & Investigations, LLC, has agreed to provide said services at the rate of \$65.00 per hour not to exceed \$25,000 for the period January 1, 2021 to December 31, 2022, on the terms and conditions contained in the contract, a copy of which is on file with the Clerk of this Board; and

WHEREAS, The Public Safety Committee has reviewed and approves this contract; now, therefore, be it

RESOLVED, That upon review and approval of the County Attorney as to form, the Board of Supervisors hereby approves a contract with Trident Recovery & Investigations, LLC, for a term of 2 years at a cost not to exceed \$25,000, to be paid with said grant funds; and further

RESOLVED, That the County Administrator be, and hereby is, authorized and empowered to execute the Agreement with Trident Recovery & Investigations, LLC, and all other documents necessary to effectuate the purposes of this resolution; and further

RESOLVED, That the County's Department of Finance is authorized to make the necessary budgetary and accounting entries to effect the intent of this resolution, and further

RESOLVED, That a certified copy of this resolution be emailed by the Clerk of the Board to the Conflict Defender's Office.

RESOLUTION NO. 33-2021
AUTHORIZATION TO EXTEND 2019-2020 AID TO DEFENSE GRANT
FROM NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES

WHEREAS, In Resolution No. 744-2019 Ontario County accepted a twelve month award of \$11,938 from the State of New York Division of Criminal Justice Services (DCJS Project #: AD19-1014-D01; DCJS# AD194445182; DCJS# AD20445182; New York State Contract# C445182; CFDA#: N/A; MUNIS #G19025) for the purpose of supporting enhanced defense services designed to expedite the processing of services and violent felony cases through the courts by ensuring thorough case processing and effective representation; and

WHEREAS, The State of New York Division of Criminal Justice Services wishes to extend the original grant period through March 31st, 2021 with a commensurate increase in award funding of \$6,146; and

WHEREAS, It is advantageous for Ontario County to accept these funds to ensure thorough case processing and effective representation in Ontario County through the Ontario County Public Defender's Office over an eighteen (18) month period with no county match requirement; and

WHEREAS, Acceptance of the grant will partially fund one Assistant Public Defender in the Public Defender's Office; and

WHEREAS, The Public Safety, and Ways and Means Committees have reviewed and approved this request at their January 2021st meetings and recommend acceptance of the extension of the SFY2019-2020 Aid to Defense Grant for a total of \$18,084 over the period October 1st, 2019 through March 31st, 2021; now, therefore, be it

RESOLVED, That upon review and approval of the County Attorney as to form, the Board of Supervisors, hereby approves a contract with the New York State Division of Criminal Justice Services (DCJS) for a term of October 1, 2019 through March 31st, 2021; and further

RESOLVED, That if a no cost time extension of up to six (6) months is necessary, the Board of Supervisors hereby approves such extension subject to review and approval by the appropriate Standing Committee; and further

RESOLVED, that the County Administrator be, and hereby is, authorized and empowered to execute the SFY2019-2020 Aid to Defense Program Agreement with the New York State Division of Division of Criminal Justice Services, and all other documents necessary to effectuate the purposes of this resolution; and further

RESOLVED, That the County's Finance Department is authorized to make the necessary budgetary and accounting entries to effectuate the intent of this resolution; and further

RESOLVED, That the following budget is hereby approved for 2021, with unused portions flowing into future years:

To:	Description	Revenue	Appropriation
AA1170 43089	2019-2020 Aid to Defense Grant Revenue	\$ 6,146	
AA1170 51500	Full Time Salaried		\$ 6,146

and further

RESOLVED, That the Clerk of this Board shall email a certified copy of this resolution to the Public Defender's Office.

**RESOLUTION NO. 34-2021
ACCEPTANCE OF CONTRACT - JUSTINE HIGLEY
ONTARIO COUNTY PUBLIC DEFENDER'S OFFICE**

WHEREAS, the Office of Indigent Legal Services has made non-competitive funding available for the Distribution 6 and Distribution 8 Grants to counties in New York State; and

WHEREAS, Part of the grant awarded to Ontario County includes funding to retain a Social Worker and defense based advocate who will be responsible for facilitating mental health referrals to Ontario County Public Defender clients, supporting these clients after a referral has been made and while they are in treatment, and updating the Courts as to the client's progress; and

WHEREAS, Justine Higley, LMSW, has proposed to provide such services for an amount not to exceed \$41/hour plus mileage; and

WHEREAS, The Public Safety Committee has approved a contract period commencing January 1, 2021, and terminating December 31, 2021; now, therefore, be it

RESOLVED, That upon review and approval by the County Attorney as to form, the Board of Supervisors hereby approves an agreement with Justine Higley at a cost not to exceed \$41/hour plus mileage; and further

RESOLVED, That the County Administrator is authorized to sign the agreement; and further

RESOLVED, That the contract period shall commence January 1, 2021, and terminate December 31, 2021; and further

RESOLVED, That a certified copy of this resolution be sent by the Clerk of this Board to Justine Higley, LMSW, at P.O. Box 806, Canandaigua, NY 14424.

**RESOLUTION NO. 35-2021
ACCEPTANCE OF CONTRACT
THE LEGAL AID BUREAU OF BUFFALO
ONTARIO COUNTY PUBLIC DEFENDER'S OFFICE**

WHEREAS, Ontario County has been awarded a competitive grant from the Office of Indigent Legal Services to create and maintain a Regional Immigration Assistance Center ("RIAC") in the Western region of New York; and

WHEREAS, The grant awarded to Ontario County includes funding to retain The Legal Aid Bureau of Buffalo, located at 290 Main Street, Suite 400, Buffalo, New York, 14202, to provide personnel to operate the RIAC, along with supplies, equipment, phones, and ancillary services to operate the RIAC; and

WHEREAS, The Legal Aid Bureau of Buffalo has agreed to provide such services for an amount not to exceed \$519,404.33 annually, including personnel costs and all related costs; and

WHEREAS, The Public Safety Committee has approved a contract period commencing June 1, 2020, and terminating December 31, 2021; now, therefore, be it

RESOLVED, That upon review and approval by the County Attorney as to form, the Board of Supervisors hereby approves an agreement with The Legal Aid Bureau of Buffalo at a cost not to exceed \$519,404.33 annually; and further

RESOLVED, That the County Administrator is authorized to sign the agreement; and further

RESOLVED, That the contract period shall commence June 1, 2020, and terminate December 31, 2021.

**RESOLUTION NO. 36-2021
SUPERVISION AND TREATMENT SERVICES
FOR JUVENILES PROGRAM (STSJP)**

WHEREAS, The Office of Children's and Family Services (OCFS) provides an allocation to offset 62% of costs related to the detention of juveniles up to \$132,156.72; and

WHEREAS, Ontario County's cost for maintaining a detention facility for 2020 was \$825,724; and

WHEREAS, Ontario County will no longer maintain a detention facility effective 12/31/2020; and

WHEREAS, Allocated funds from the state not used for detention can be redirected to offset 62% of costs up to \$132,156.72 for alternatives to detention and placement of juveniles (STSJP) instead; and

WHEREAS, The County is responsible for 38% of the cost up to \$80,999.29; and

WHEREAS, The following vendors will provide the services for STSJP;

Glove House, Inc. 220 Franklin Street Elmira, NY 14904 * Respite for youth < 16	Center For Dispute Settlement 120 N. Main Street Canandaigua, NY 14424 * Parent/child mediation
Youth Advocate Program, Inc. 2007 N Third Street Harrisburg, PA 17102 * Mentoring for youth < 16	Buddi US, Inc. 1964 Bayshore Blvd, Suite B, Dunedin, FL 34698 *Enhanced electronic monitoring

and

WHEREAS, The Public Safety Committee has reviewed the contracts and recommends the County enter into the agreements; now, therefore, be it

RESOLVED, That upon review and approval by the County Attorney as to form, the Board of Supervisors hereby approves agreements with, Glove House, Inc., 220 Franklin Street, Elmira, NY 14904, Center For Dispute Settlement, 120 N. Main Street, Canandaigua, NY 14424, Youth Advocate Program, Inc., 2007 N Third Street, Harrisburg, PA 17102 for the period January 1, 2021 through December 31, 2021, Buddi US, Inc., 1964 Bayshore Blvd, Suite B, Dunedin, FL 34698; and

RESOLVED, The County Administrator be, and hereby is, authorized and empowered to execute said agreements and all other documents necessary to effectuate the purposes of this resolution; and further

RESOLVED, That certified copies of this resolution be sent to the Probation Department.

**RESOLUTION NO. 37-2021
RENEWAL OF BID B19002 – UNIFORM CLEANING
K & L CLEANERS, LTD.**

WHEREAS, Resolution No. 96-2019 awarded a bid to K & L Cleaners, Ltd. for dry cleaning of uniforms for the Office of Sheriff (B19002); and

WHEREAS, K & L Cleaners, Ltd. has agreed to renew for an additional twelve months with the allowable CPI increase of 1.2 %; and

WHEREAS, The Public Safety Committee has reviewed this proposal and recommends accepting this bid renewal; now, therefore, be it

RESOLVED, That the Bid (B19002) for dry cleaning of uniforms for the Office of Sheriff be renewed with K & L Cleaners, Ltd., 2696 State Route 54A, Penn Yan, NY 14527 with the CPI increase of 1.2% for the term of March 1, 2021 through February 28, 2022, by the Ontario County Board of Supervisors; and further

RESOLVED, That a certified copy of this resolution be sent to K & L Cleaners, Ltd. by the Clerk of the Board.

The foregoing block of eight resolutions was adopted.

Supervisor Fred Lightfoote offered the following ten resolutions as a block and moved for its adoption, seconded by Supervisor Peter Ingalsbe:

**RESOLUTION NO. 38-2021
CLOSING OF CAPITAL PROJECT NO. H008-11
FLCC VITICULTURE PROJECT**

WHEREAS, Resolution No. 626-2011 created Capital Project No. 05-2011, FLCC Viticulture Project, now known as Capital Project H008-11; and

WHEREAS, Capital Project No. H008-11 was budgeted and funded to an authorized amount of \$4,191,690.64 and final project costs were \$4,137,110.05; and

WHEREAS, All expenditures attributable to Capital Project No. H008-11 have now been made, leaving \$50,990.17 of the County's contribution left in the project; and

WHEREAS, The Public Works and Ways and Means Committees have reviewed this resolution and recommend closing Capital Project No. H008-11; now, therefore, be it

RESOLVED, That Capital Project No. H008-11 is hereby closed; and further

RESOLVED, That the cash balance and any additional interest earnings remaining in Capital Project No. H008-11 be transferred by the Department of Finance to the Construction, Reconstruction, Acquisition, Repair and Maintenance Reserve; and

RESOLVED, That the Department of Finance is authorized to make all necessary accounting entries to affect the transfer of funds and the closing of Capital Project No. H008-11; and further

RESOLVED, That certified copies of this resolution be transmitted by the Clerk of the Board to the Department of Finance.

**RESOLUTION NO. 39-2021
CAPITAL PROJECT NO. H071-20
REIMBURSE FLCC FOR PURCHASE OF MATERIALS
GENEVA SERVER ROOM UPGRADE PROJECT**

WHEREAS, Resolution No. 442-2020 created Capital Project No. H071-20 as the Geneva Server Room Upgrade Project in the amount of Sixty-Five Thousand Dollars (\$65,000.00); and

WHEREAS, Modifications to the server room were needed to properly seal the room and add a door to reduce the room's air volume, reducing the size of the waterless fire-suppression system required, with said modifications performed by FLCC staff; and

WHEREAS, FLCC paid One Thousand Five Hundred Fifty-Five Dollars and Sixty-Seven Cents (\$1,555.67) for general construction materials adhering to Ontario County Purchasing procedures in identifying vendors and acquiring materials; and

WHEREAS, Sufficient funds exist in Capital Project No. H071-20 to fund the proposed reimbursement; and

WHEREAS, The Public Works Committee recommends adoption of this resolution; now, therefore, be it

RESOLVED, That the Ontario County Board of Supervisors hereby accept the request to reimburse FLCC in the amount of One Thousand Five Hundred Fifty-Five Dollars and Sixty-Seven Cents (\$1,555.67); and further

RESOLVED, That the Finance Department is hereby directed to make payment to FLCC as reimbursement for expenses incurred and paid by FLCC from the following budget line of Capital Project No. H071-20:

Line	Description	Payment
HH H071 20 54491	General Construction	\$1,555.67

and further

RESOLVED, That the Department of Finance is directed to make all necessary budgetary and accounting entries to effect the intent of this resolution for a total project budget of Sixty-Five Thousand Dollars (\$65,000.00); and further

RESOLVED, That certified copies of this resolution be sent by the Clerk of this Board to the County Finance Department, and Vice President for Administration and Finance of Finger Lakes Community College.

**RESOLUTION NO. 40-2021
CAPITAL PROJECT NO. H044-17
BRIDGE PREVENTIVE MAINTENANCE PROJECT (GROUP 2) – 2020
ACCEPT SUPPLEMENTAL AGREEMENT #4
TO NEW YORK STATE REVENUE CONTRACT**

WHEREAS, Resolution No. 398-2017 created Capital Project No. 09-2017, Bridge Preventive Maintenance Project (Group 2) – 2020, now known as Capital Project No. H044-17, and accepted the New York State Revenue contract for said project; and

WHEREAS, This project for preventive maintenance on various bridges; Dryer Road over Great Brook, Marbletown Road over Canandaigua Outlet, Mill Street over Flint Creek, and County Road 4 over Flint Creek in the Towns of Victor, Phelps, Seneca and the Village of Phelps (BIN 3318090, 3318180, 3318190, and 3318670) P.I.N. 4ON0.01 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such projects to be borne at the ratio of 80% Federal funds and 20% non-Federal funds; and

WHEREAS, Resolution No. 682-2018 accepted Supplemental Agreement #1 which provided additional funding for the design engineering phase of the project; and

WHEREAS, Resolution No. 408-2020 accepted Supplemental Agreement #2 which provided funding for the construction phase of the project; and

WHEREAS, Resolution No. 374-2020 authorized the acceptance of Change Order #1 in the amount of \$63,900 and authorized the use of D Fund Reserve for Roads and Bridges to fund said Change Order; and

WHEREAS, Resolution No. 504-2020 accepted Supplemental Agreement #3 which increased the funding for the construction phase to cover the cost of Change Order #1 and authorized returning \$63,900 to the D Fund Reserve for Roads and Bridges; and

WHEREAS, Supplemental Agreement #4 which adds Marchiselli funding for the construction phase has been received from NYSDOT; and

WHEREAS, The Public Works and Ways and Means Committees have reviewed this resolution and recommend its approval; now, therefore, be it

RESOLVED, That the Ontario County Board of Supervisors hereby accepts the Supplemental Agreement #4 for Capital Project No. H044-17, Bridge Preventive Maintenance Projects (Group 2) – 2020, P.I.N. 4ON0.01; and further

RESOLVED, That \$120,980 be returned to the D Fund Reserve for Roads and Bridges; and further

RESOLVED, That the Capital Project budget be, and hereby is, amended as follows:

Appropriations:		Budget	Change	Revised Budget:
HHH04417 54491	General Construction	\$755,724.65		\$755,724.65
HHH04417 54495	Engineering	\$212,200.00		\$212,200.00
HHH04417 54865	Administration	\$1,000.00		\$1,000.00
HHH04417 54731	Contingency	\$13,355.35	+\$9,020.00	\$22,375.35
Revenue:				
HHH04417 43089	State Aid	\$9,420.00	+\$130,000.00	\$139,420.00

HHH04417 44597	Federal Aid	\$793,040.00		\$793,040.00
HHH04417 45031	Interfund Transfers	\$179,820.00	- \$120,980.00	\$58,840.00

and further

RESOLVED, That the Board of Supervisors hereby authorizes the County Administrator to pay in the first instance 100% of the federal and non-federal share of the costs of the Project or portions thereof; and further

RESOLVED, That the Department of Finance is authorized to make the necessary accounting and budget entries to effect the intent of this Resolution for a total project budget of \$982,280; and further

RESOLVED, That in the event the full Federal and non-Federal share costs of the Project exceed the amount appropriated above, the Board of Supervisors shall convene as soon as possible to appropriate said excess amount upon notification by the New York State Department of Transportation; and further

RESOLVED, That the County Administrator be, and hereby is, authorized to execute all necessary Agreements and certifications on behalf of the Board of Supervisors with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of Federal-aid and State-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible; and further

RESOLVED, That the Commissioner of Public Works be, and hereby is, authorized to execute any reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the Board of Supervisors with the New York State Department of Transportation in connection with this Project; and further

RESOLVED, That certified copies of this resolution be sent by the Clerk of this Board of Supervisors to the Department of Finance and the New York State Department of Transportation, Local Project Liaison, Region 4 Office, 1530 Jefferson Road, Rochester, NY 14623.

**RESOLUTION NO. 41-2021
CAPITAL PROJECT NO. H015-13
AUTHORIZATION TO AMEND AGREEMENT TO PROCURE ADDITIONAL
HIGH SECURITY PERMANENT LOCK COMPONENTS AND KEYS
FOR LOCKS AT 74 ONTARIO STREET**

WHEREAS, Resolution No. 297-2013 established Capital Project No. 3-2013, 74 Ontario Street Renovation – Phase II, now known as Capital Project H015-13; and

WHEREAS, Resolution No. 476-2020 authorized the procurement of high security permanent lock cylinder cores and keys for locks at 74 Ontario Street; and

WHEREAS, In order to complete the installation of the permanent locks and provide for an adequate number of keys to County staff additional key blanks and lock components are necessary; and

WHEREAS, B.R. Johnson, LLC, 6960 Fly Road East Syracuse, NY 13057 was the authorized vendor that provided the original order of permanent high security lock cylinder cores and keys has now provided a quote for the additional material required. The costs for the additional lock components and keys will not exceed \$2731.39 which includes a 20% contingency; and

WHEREAS, Sufficient funding exists in Furniture and Furnishings line of Capital Project No. H015-13 (HHH01513 52100) to fund these expenses; and

WHEREAS, The Public Works Committee has reviewed and approves this resolution; now, therefore, be it

RESOLVED, The Board of Supervisors hereby approves the procurement of additional permanent high security lock components and keys related to the 74 Ontario Street Project for a cost not to exceed \$2731.39 which includes a 20% contingency; and further

RESOLVED, That the Commissioner of Public Works be, and hereby is, authorized and empowered to execute all documents necessary to effectuate the purposes of this resolution; and further

RESOLVED, That the Department of Finance is authorized to make all necessary accounting and budget entries to effect the intent of this Resolution.

**RESOLUTION NO. 42-2021
CAPITAL PROJECT NO. H015-13
74 ONTARIO STREET RENOVATION
BUDGET TRANSFER**

WHEREAS, Resolution No. 297-2013 created Capital Project No. 03-2013, 74 Ontario Street Renovation, now known as Capital Project No. H015-13; and

WHEREAS, The budget for serial bond revenue was established at \$5,200,000; and

WHEREAS, Due to the timing of the bonding only \$4,600,000 was bonded; and

WHEREAS, The remaining \$600,000 was to be funded with available debt service funds; and

WHEREAS, Said debt service funds were returned to fund balance; and

WHEREAS, The Public Works Committee and Ways and Means Committee have reviewed and recommend approval of this resolution; now, therefore, be it

RESOLVED, That the following budget transfer is approved:

AA 30599	Appropriated Fund Balance	+ \$600,000.00
AA995099 59000	Interfund Transfers	+ \$600,000.00

and further

RESOLVED, That the budget of Capital Project No. H015-13 be, and hereby is amended as follows:

Line	Description	Current Budget	Change	Revised Budget
HHH01513 45031	Interfund Transfer	\$9,476,405. 00	+\$600,000. 00	\$10,076,405. 00
HHH01513 45710	Serial Bonds	\$5,200,00.0 0	- \$600,000.0 0	\$4,200,000.0 0

and further

RESOLVED, That the Department of Finance is hereby authorized to make any and all budgetary and accounting entries to effect the intent of this resolution; and further

RESOLVED, That copies of this resolution be sent by the Clerk of this Board to the Department of Finance.

**RESOLUTION NO.43-2021
CAPITAL PROJECT NO. H074-20
COUNTY WIDE COLD STORAGE
BUDGET TRANSFER**

WHEREAS, Resolution No. 756-2020 created Capital Project No. H074-20, County Wide Cold Storage; and

WHEREAS, Resolution No. 756-2020 authorized transferring \$200,000 into the project however the project budget was established for \$150,000; and

WHEREAS, The remaining \$50,000 was returned to fund balance; and

WHEREAS, The Public Works Committee and Ways and Means Committee have reviewed and recommend approval of this resolution; now, therefore, be it

RESOLVED, That the following budget transfer is approved:

AA 30599	Appropriated Fund Balance	+ \$50,000.00
AA995099 59000	Interfund Transfers	+ \$50,000.00

and further

RESOLVED, That the budget of Capital Project No. H074-20 be, and hereby is amended as follows:

Line	Description	Current Budget	Change	Revised Budget
Appropriations:				
HHH07420 54731	Contingency	\$150,000.0 0	+\$50,000. 00	\$200,000.0 0
Revenue:				
HHH07420 45031	Interfund Transfer	\$150,000.0 0	+\$50,000. 00	\$200,000.0 0

and further

RESOLVED, That the Department of Finance is hereby authorized to make any and all budgetary and accounting entries to effect the intent of this resolution; and further

RESOLVED, That copies of this resolution be sent by the Clerk of this Board to the Department of Finance.

**RESOLUTION NO. 44-2019
CAPITAL PROJECT NO. H064-19
PUMP STATION 1W IMPROVEMENTS
AWARD OF AMENDMENT AGREEMENT TO
ARCADIS OF NEW YORK, INC.**

WHEREAS, Resolution No. 861-2019 created Capital Project No. H064-19, Pump Station 1W Improvements; and

WHEREAS, Resolution No. 861-2019 authorized the execution of a contract with Arcadis of New York, Inc., 100 Chestnut Street, Suite 1020, Rochester, NY 14604 for preparing an Engineering Report for Pump Station 1W Improvements, for a cost not to exceed \$58,500.00; and

WHEREAS, County has approved the Engineering Report for the Project, and the County will proceed with the design and bid phase services to maintain the project schedule; and

WHEREAS, Arcadis of New York, Inc. has prepared a scope of services and fee proposal for design and bid phase services; and

WHEREAS, The County engineering staff have reviewed and approved the project scope and the corresponding price proposal; and

WHEREAS, There are sufficient funds available in the Capital Project Budget to cover said contract amendment for design and bid phase services; and

WHEREAS, The Public Works and Ways & Means Committees have reviewed and recommend approval of this resolution; now, therefore, be it

RESOLVED, That the budget for Capital Project No. H064-19 is hereby amended as follows:

Line	Description	Current Budget	Change	Revised Budget
Appropriations:				
HHH06419 54495	Engineering	\$133,407.05	+\$110,445. 95	\$243,853.00
HHH06419 54865	Administratio n	\$1,000.00		\$1,000.00
HHH06419 54731	Contingency	\$730,500.00	- \$110,445.9 5	\$620,054.05
Revenue:				
HHH06419 45031	Interfund Transfer	\$864,907.05		\$864,907.05

and further

RESOLVED, That upon review and approval of the County Attorney as to form, the Board of Supervisors hereby approves a contract amendment agreement with Arcadis of New York, Inc., at a cost not to exceed \$185,353.00 for a total amended contract price not to exceed \$243,853.00, said contract will expire December 31, 2021; and further

RESOLVED, That if a no cost time extension of up to six (6) months is necessary, for these contracts, the Board of Supervisors hereby approves such extension subject to review and approval by the Public Works Committee; and further

RESOLVED, That the County Administrator be, and hereby is, authorized and empowered to execute the Agreement with Arcadis of New York, Inc., and all other documents necessary to effectuate the purpose of this resolution; and further

RESOLVED, That the Department of Finance is authorized to make the necessary accounting and budget entries to affect the intent of this Resolution for a total project budget of eight hundred sixty-four thousand nine hundred seven dollars and five cents (\$864,907.05); and further

RESOLVED, That certified copies of this resolution be sent by the Clerk of this Board of Supervisors to the Department of Finance, Arcadis of New York, Inc., 100 Chestnut Street, Suite 1020, Rochester, NY 14604.

**RESOLUTION NO. 45-2021
AUTHORIZATION TO AWARD BID B20062 TO
RW WEAVER CORP. DBA ANCHOR MARINE FOR THE PURCHASE,
DELIVERY, AND INSTALLATION OF AN ADA-COMPLIANT KAYAK
LAUNCH, DOCK, AND GANGWAY ON TARIO BEACH PARK**

WHEREAS, The 2021 Capital Improvement Plan includes funding for the installation of a kayak launch at Ontario Beach Park, 3990-4024 State Route 364, Canandaigua, NY 14424 (Project # CP03-21); and

WHEREAS, The Purchasing Department solicited bids (B20062) for the purchase, delivery, and installation of an ADA-compliant kayak launch, dock, and gangway system; and

WHEREAS, RW Weaver Corp. dba Anchor Marine (Anchor Marine) was the apparent lowest responsive, responsible bidder with a bid price of \$35,300.00; and

WHEREAS, With a project contingency of \$5,000.00, the total project cost is estimated to be \$40,300.00; and

WHEREAS, On review and recommendation of the Department of Public Works and the Purchasing Department, it is in the County's best interest to award the bid to Anchor Marine; and

WHEREAS, The Public Works Committee has reviewed this resolution and recommend its approval; now, therefore, be it

RESOLVED, That the Ontario County Board of Supervisors hereby awards Bid B20062 for the purchase, delivery, and installation of an ADA-compliant kayak launch, dock, and gangway system to Anchor Marine, 1501 Ferry Road, Grand Island, NY 14072 for a cost of \$35,300.00 per the bid tabulation sheet on file with the Clerk of the Board; and further

RESOLVED, That the Commissioner of Public Works is authorized to make necessary adjustments and to initiate field changes to complete the proposed work, within the fund limits of the contract's contingency, and to report such use of the contract contingency to the Public Works Committee and to the Finance Office; and further

RESOLVED, That the Commissioner of Public Works, prior to authorizing a single work item financed with the project's contingency that exceeds \$5,000, shall request review by the Public Works Chairperson, and if by review, the Committee Chairperson determines such field change is critical to the timely progression of the project, the Chairperson, at their discretion, will approve said change; and further

RESOLVED, That the Commissioner of Public Works be, and hereby is, authorized and empowered to execute any and all documents necessary or appropriate to effectuate adjustments or change orders to the original contract within the limits agreed to in this resolution, subject to review and approval by the Office of the County Attorney; and further

RESOLVED, That the Department of Finance is authorized to make the necessary accounting and budget entries to affect the intent of this resolution.

RESOLUTION NO. 46-2021

**RENEWAL OF BID B18096 FOR COLLISION/REPAIR SERVICE
DEPARTMENT OF PUBLIC WORKS – FLEET MANAGEMENT**

WHEREAS, Resolution No. 650-2019 renewed Bid 18096 for automotive collision and repair services with Ruggles World of Auto Body; and

WHEREAS, Said renewal expired on December 2, 2020; and

WHEREAS, Ruggles World of Auto Body, 2187 Rt. 21 North, Canandaigua New York, 14424 has agreed to renew the current pricing for collision/repair service for an additional twelve (12) months at no increase; and

WHEREAS, The Public Works Committee has reviewed and accepts the bid renewal proposal; now, therefore, be it

RESOLVED, That Bid (B18096) for collision/repair service be renewed with Ruggles World of Auto Body, 2187 Rte. 21 North, Canandaigua, New York 14424 for a period beginning December 3, 2020 and ending on December 2, 2021; and further

RESOLVED, That certified copies of this resolution be sent by the Clerk of this Board to Ruggles World of Auto Body.

**RESOLUTION NO. 47-2021
RENEWAL OF BID B20004 FOR
DECALS & LETTERING OF COUNTY VEHICLES
DEPARTMENT OF PUBLIC WORKS – FLEET MANAGEMENT**

WHEREAS, Resolution No. 147-2020 awarded Bid B20004 for decals and lettering of County vehicles to Ewing Graphics; and

WHEREAS, Said Bid will expire on March 05, 2021; and

WHEREAS, Ewing Graphics, 6101 Loomis Road, Farmington, NY 14425 has agreed to renew at the current pricing for an additional twelve (12) months with no price increase; and

WHEREAS, The Public Works Committee has reviewed and accepts the bid renewal proposal; now, therefore, be it

RESOLVED, That Bid (B20004) for decals & lettering of County vehicles be renewed with Ewing Graphics for a period beginning March 06, 2021 and ending on March 5, 2022; and further

RESOLVED, That certified copies of this resolution be sent by the Clerk of this Board to Ewing Graphics.

The foregoing block of ten Resolution was adopted.

Supervisor David Baker offered the following three resolutions as a block and moved for its adoption, seconded by Supervisor Kris Singer:

RESOLUTION NO. 48-2021
ABOLISHMENT OF PROFESSIONAL ENGINEER POSITION
CREATION OF PROJECT MANAGER POSITION

WHEREAS, Mr. William Wright, Commissioner of Public Works, has filed a New Position Duties Statement for a position he would like to create; and

WHEREAS, Said position has been classified as Project Manager by Personnel Officer Classification Certification No. 1-2021; and

WHEREAS, Commissioner Wright would like to create this position and abolish a vacant position of Professional Engineer; and

WHEREAS, Sufficient funding exists within the budget for the Department of Public Works for this position change; and

WHEREAS, The MCP Committee and the Ways and Means Committee recommend the abolishment of a vacant Professional Engineer position and the creation of a Project Manager position, effective upon adoption; now, therefore, be it

RESOLVED, That the Ontario County Board of Supervisors does hereby authorize the abolishment of a vacant position of Professional Engineer (01408/#2), and the creation of a position of Project Manager (01795/#2), both effective upon adoption; and further

RESOLVED, That the vacancies of this new position is authorized to be filled immediately.

RESOLUTION NO. 49-2021
CREATION OF THREE FULL-TIME POSITIONS
COUNTY POLICE OFFICER AND
ABOLISH THREE FULL-TIME POSITIONS
COUNTY POLICE OFFICER

WHEREAS, The Sheriff filed a New Position Duties Statement with the Director of Human Resources for three full-time positions of County Police Officer that he would like to create in anticipation of vacancies created through terminations, retirement, transfer and promotions occurring in 2021; and

WHEREAS, The Sheriff is in receipt of two retirement letters for a County Police Lieutenant and an Investigator, who will be retired by July 31, 2021; and

WHEREAS, It is anticipated that a County Police Officer will be terminated by February 10, 2021 in accordance with Civil Service Law section 71; and

WHEREAS, These new positions will allow three new County Police Officers to be enrolled at Law Enforcement Basic Training Academy beginning February 8, 2021; and

WHEREAS, The Director of Human Resources has classified the positions of County Police Officer by Personnel Officer Certification No. 3-2021, contingent on the anticipated vacancy of three current County Police Officer positions that will occur after Officers are promoted into the vacant County Police Lieutenant and Investigator positions; and

WHEREAS, The intent of the new positions is not to increase overall staffing, but to prepare for a smoother transition in staffing levels as these vacancies occur, thereby reducing overtime that would otherwise be required to cover shifts; and

WHEREAS, Sufficient funds have been budgeted within the Sheriff's 2021 Budget to cover the cost of these positions; and

WHEREAS, The MCP Committee and the Ways and Means Committee has reviewed and approved this request; now, therefore, be it

RESOLVED, That the Board of Supervisors does hereby create three full-time positions of County Police Officer, (01272/#73, 74 & 75) effective January 29, 2021; and further

RESOLVED, That when the County Police Officer is terminated in February of 2021 the vacant, full-time County Police Officer position shall be abolished; and further

RESOLVED, That when the County Police Lieutenant and Investigator have retired in July of 2021 and after all promotional vacancies are filled then two, vacant, full-time County Police Officers positions shall be abolished; and further

RESOLVED, That the vacancies of these three new positions are authorized to be filled immediately; and further

RESOLVED, That the Ontario County Department of Finance is authorized to make the necessary budgetary and accounting entries to affect the intent of this resolution.

**RESOLUTION NO. 50-2021
ADOPTION OF THE
BUDGET TRANSFER POLICY – 2021**

WHEREAS, Resolution No. 36-86 adopted on January 30, 1986, established a Budget Transfer Policy and Procedures; and

WHEREAS, This Board of Supervisors wishes to establish a Budgetary Transfer Policy for 2021 which is in the interest of sound financial management; and

WHEREAS, Within the policy, this Board establishes a budget transfer procedure which produces accountability while providing departments with the means necessary to address immediate needs to maintain operations; and

WHEREAS, The Ways and Means Committee has reviewed this policy and recommends the adoption; now, therefore, be it

RESOLVED, That the attached Budget Transfer Policy be approved; and further

RESOLVED, That copies of this resolution be transmitted electronically by the Clerk of the Board to all County department heads.

The foregoing block of three resolutions was adopted.

**ONTARIO COUNTY
BUDGET TRANSFER POLICY
2021**

All County Department Heads have requested and justified their budgets and the Board of Supervisors has approved those requests. The expectation of the Board of Supervisors is that all departments will now conduct and account for their operations within the line items included in the budget. It is recognized that departmental spending plans may change and prices may fluctuate between the time the budget was adopted and when expenditures actually take place. However, budget transfers will be authorized only in exceptional circumstances.

Subject to other restrictions in this Policy, and with the exception of capital projects, departments can exceed the budgets of individual line items, but the budget of the total personal services (.1), equipment (.2), contractual (.4), and employee benefit (.8) expense categories in each department, by cost center, will not be overdrawn.

SYSTEM OF APPROVALS

Ontario County operates within the accounting system, Tyler Technologies Munis. With this system, approvals are required within the accounting system rather than on paper. All budget transfers will undergo a final review and approval by the Director of Finance or in the absence of the Director of Finance, by the Deputy Director of Finance. At this approval level, indication of Committees' approvals or Board approval will be made in the comments to ensure the policy set forth below is followed.

DEPARTMENTAL RESPONSIBILITY

Department Heads and managers are responsible for accurately identifying and planning their fiscal needs as part of the annual budget preparation process. After adoption of the budget by the Board of Supervisors, Department Heads are responsible for monitoring their operations to make sure that actual results meet budget expectations. When negative variances occur or are anticipated to occur, Department Heads will immediately take all actions necessary to address and remedy those situations.

TRANSFERS INVOLVING BOARD OF SUPERVISORS APPROVAL

The approval of the department's Standing Committee, the Ways and Means Committee and the Board of Supervisors will be required for any transfers involving the creation of new positions or departments, the acceptance of new unbudgeted grants, the purchase of new unbudgeted equipment or the appropriation of additional Unrestricted or Restricted Fund Balances, Designated Fund Balances or Reserves.

USE OF CONTINGENCY

The approval of the Director of Finance, the County Administrator, the department's Standing Committee and the Ways and Means Committee will be required for any transfers involving the use of Contingency. Depending on the use of funds, the department's Standing Committee and/or the Ways and Means Committee may request that any transfer utilizing Contingency be forwarded to the full Board of Supervisors for approval.

PERSONAL SERVICESFRINGE BENEFITS

The use of any unused personal services line items (.1) or fringe benefits line items (.8) for the purpose of contracting for service in lieu of filling a position will require additional review and approval by the County Administrator and Director of Finance. Unused funds within these lines are not eligible to be used to supplement shortfalls in contractual or equipment purchase funding.

OVERTIME

A department is expected to operate within the overtime originally budgeted. The overtime line may be overdrawn provided funding exists within the rest of the personal services line items (.1). If funding is not available within the rest of the personal services line items, it is expected that the Department Head will work with Finance to prepare a transfer from a contractual (.4) line item and obtain approval from the County Administrator and the appropriate Standing Committee. Funding within the fringe benefits line items (.8) will not be available for transfer.

DISABILITY/WORKERS COMPENSATION REPLACEMENTS

The Department Head must file a request to create a disability or workers compensation position using the prescribed form. Upon the approval of the County Administrator, the Human Resource Department will prepare the Resolution to create the position and file it with the Clerk of the Board for the next available Board of Supervisors meeting. The department must make every attempt to identify available funding within the departmental budgeted personnel services (.1) or contractual (.4) line items and the source of funding must be referenced in the resolution prepared by the Human Resource Department and if a budget transfer is necessary it must be included within the creating resolution. The request will be presented at the appropriate Standing Committee and the Ways and Means Committee informationally by the County Administrator.

EQUIPMENT

Transfers from an equipment line (.2) into a contractual line (.4) will only be allowed if the purchase price of the equipment falls below \$2,500 which is the County's threshold for determination of equipment and only for the purchase price of the item. The transfer of funds appropriated for equipment purchases (.2) will not be available for use for other contractual line (.4) expenses.

Any request for non-budgeted new or additional equipment costing \$2,500 or more during the year must be processed through the appropriate Standing Committee, the Ways and Means Committee, and approved by the Board of Supervisors.

Fleet Purchases: If a department determines that a different type of vehicle would be more appropriate than the vehicle budgeted, even if the department has enough to cover the change in type of vehicle, the change must go to the Public Works Committee, Standing Committee, Ways and Means Committee, and be approved by the Board of Supervisors (i.e.; purchasing an SUV instead of a budgeted pick-up truck.)

If a department is replacing existing operating equipment that will cost less than \$20,000, the department may transfer available funds from a contractual (.4) line item if funds are not available within other equipment (.2) line items and these transfers will need Department Head and Director of Finance approvals.

CAPITAL IMPROVEMENT PLAN (C.I.P.)

Any appropriations not used in the C.I.P line items will not be available for transfer and will be returned to fund balance at year end. In certain circumstances, such as one time large projects which were not able to be completed in the current year, C.I.P. funds may be transferred to a designated fund balance at year end via resolution in anticipation of needing those funds to complete the specified project in a future year.

GRANTS NOT IN THE CURRENT BUDGET

Departments will be required to follow the Ontario County policies for Grant Administration, Resolution No. 783-2016, and Sub-Recipient Monitoring, Resolution No. 782-2016.

YEAR END PROCESS

There is a period, after the final Standing Committee and Board meetings of the fiscal year, when budget transfers that would typically require a Standing Committee or Board action have to be processed to facilitate timely completion of the year end accounting processes. During this time, the Director of Finance will review these transfers with the Budget Officer for the County. A detailed accounting of each transfer will be provided to the Ways and Means Committee at its next available meeting for official ratification. At such time as Committees are re-established and hold the first meetings of the year, staff will utilize the appropriate approval structure for any transfers as set forth by this policy.

Resolution No. 268-2019 established Designated Fund Balances for each fund which may incur Compensated Absences. As part of the year end accounting process, compensated absences are adjusted for actual balances of vacation leave benefits attributable to service time of employees but not immediately available for use. The adjustments to these Designated Fund Balances may be made by the Director of Finance as necessary with an update to the Ways and Means Committee at its next available meeting for official ratification.

At 7:05 pm, Supervisor Richard Russell motioned to go into Executive Session regarding Section 105 (d) discussions regarding proposed, pending or current litigation, seconded by Supervisor Fred Wille. Motion carried.

At 8:43 pm, Supervisor Kristine Singer motioned to move out of Executive Session, seconded by Supervisor Daniel Marshall. Motion Carried.

On motion of Supervisor Norman Teed, seconded by Supervisor Tamara Hicks, the meeting was adjourned at 8:44 p.m.

Approved