



PUBLIC WORKS COMMITTEE

Monday, November 6, 2023, Time: 3:00 PM
Committee Room, 2nd floor, 74 Ontario Street,
Canandaigua, NY 14424

Committee Members

Fred Lightfoote, Chair
Peter Ingalsbe
Jack Marren
John Pruett
Jared Simpson
Norm Teed
Christopher Vastola

1. Call to Order:

The Public Works Committee was called to order at 03:00 PM on November 6, 2023.

Members Present: Supervisor(s) Peter Ingalsbe, Jack Marren, Jared Simpson, Norman Teed, Christopher Vastola.

Necessarily Absent: Supervisor(s) Frederick Lightfoote, John Pruett.

Others present in addition to committee members:

- Todd Campbell, BOS Chair
- Chris DeBolt, County Administrator
- Alissa Bub, Deputy County Administrator
- Holly Adams, County Attorney
- Nellie Puma, Manager of Financial Operations
- Kathleen Meyers, Sr. Fiscal Manager
- Cathy Ahern, FLCC Director of Facilities and Grounds
- Jenifer Langer, Purchasing Director, via Webex
- Nancy Yacci, via WebEx
- Bill Wright, DPW Commissioner
- Tim McElligott, Deputy DPW Commissioner
- Tom Harvey, Planning Director
- Tim Jensen, Associate Planner
- Chris Day, Engineer
- Steve Vanderbrook, Supervisor of Buildings and Grounds
- Jason Tack, FLCC V.P of Administration and Finance
- Stacy Schmitt, Buyer, via WebEx

2. Approval of Minutes:

Supervisor Christopher Vastola motioned to approve the minutes of the October 16, 2023 Public Works Committee meeting. The motion was seconded by Supervisor Norman Teed. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, Jack Marren, Jared Simpson, Norman Teed, Christopher Vastola.

No: Supervisor(s): None. Abstain: Supervisor(s): None.

3. Capital Improvement Plan:

Jason Tack and Thomas Harvey, presented a resolution entitled, "Amendment to the Ontario County 2024-2029 Capital Improvement Plan to Include Three New FLCC Projects".

Supervisor Christopher Vastola motioned to approve the resolution as presented. The motion was seconded by Supervisor Jack Marren. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, Jack Marren, Jared Simpson, Norman Teed, Christopher Vastola.
No: Supervisor(s): None. Abstain: Supervisor(s): None.

4. Planning Department & FLCC:

Catherine Ahern, presented the following three resolutions as a block:

- Capital Project No. H057-19 - Authorize Main Campus Rehearsal Hall Lighting Upgrade & Budget Amendment -2019 FLCC Maintenance Capital Project
- Capital Project No. H083-22 - Amend Contract with O'Connell Electric for Lecture Halls Lighting Upgrade, 2022 FLCC Maintenance Capital Project
- Capital Project No. H083-22 - Authorize Contract with PLAC Architectural Studio for Phase 3 of Electrical Upgrades - 2022 FLCC Maintenance Capital Project

Supervisor Jack Marren motioned to approve these resolutions, as presented, as a block. The motion was seconded by Supervisor Norman Teed. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, Jack Marren, Jared Simpson, Norman Teed, Christopher Vastola.
No: Supervisor(s): None. Abstain: Supervisor(s): None.

Catherine Ahern, presented a resolution entitled, "Capital Project No. H096-23 - Contract for Asbestos Testing and Budget Amendment - Academics Renovation".

Supervisor Jared Simpson motioned to approve the resolution as presented. The motion was seconded by Supervisor Christopher Vastola. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, Jack Marren, Jared Simpson, Norman Teed, Christopher Vastola.
No: Supervisor(s): None. Abstain: Supervisor(s): None.

Timothy Jensen, presented a resolution entitled, "Capital Project No. H033-16 - Authorization of Contract Amendment - Design of Swing Space - QPK".

Supervisor Norman Teed motioned to approve the resolution as presented. The motion was seconded by Supervisor Jack Marren. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, Jack Marren, Jared Simpson, Norman Teed, Christopher Vastola.
No: Supervisor(s): None. Abstain: Supervisor(s): None.

Timothy Jensen, presented a resolution entitled, "Capital Project No. H033-16 - Interdepartmental Funds Transfer for Youth Care Facility Wireless Connection".

Supervisor Jack Marren motioned to approve the resolution as presented. The motion was seconded by Supervisor Jared Simpson. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, Jack Marren, Jared Simpson, Norman Teed, Christopher Vastola.

Approved Minutes

No: Supervisor(s): None. Abstain: Supervisor(s): None.

Resolution 4G. - Capital Project No. H033-16 - 3010 Renovation - Authorization of Project Labor Agreement was pulled from the agenda.

Resolution 4H. - Capital Project No. H033-16 - 3010 Renovation - Authorization for The Pike Company to Sign Approved PLA was pulled from the agenda.

Thomas Harvey presented Capital Project payment request from Planning for approval.

Supervisor Jack Marren motioned to approve the capital project payments as presented. The motion was seconded by Supervisor Christopher Vastola. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, Jack Marren, Jared Simpson, Norman Teed, Christopher Vastola.

No: Supervisor(s): None. Abstain: Supervisor(s): None.

5. Public Works Capital Projects:

Kathleen Meyers presented the DPW Capital Project payments with the additional payments emailed to committee for approval.

Supervisor Jared Simpson motioned to approve the capital project payments, as presented, with the additions. The motion was seconded by Supervisor Christopher Vastola. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, Jack Marren, Jared Simpson, Norman Teed, Christopher Vastola.

No: Supervisor(s): None. Abstain: Supervisor(s): None.

6. Buildings & Grounds:

Steven Vanderbrook, presented a resolution entitled, "Renew Bid B22078 for Electrical Supplies ".

Supervisor Norman Teed motioned to approve the resolution as presented. The motion was seconded by Supervisor Jack Marren. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, Jack Marren, Jared Simpson, Norman Teed, Christopher Vastola.

No: Supervisor(s): None. Abstain: Supervisor(s): None.

Steven Vanderbrook, presented a resolution entitled, "Award Bid B23073 Self-Propelled Access Spider Platform Lift".

Supervisor Christopher Vastola motioned to approve the resolution as presented. The motion was seconded by Supervisor Norman Teed. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, Jack Marren, Jared Simpson, Norman Teed, Christopher Vastola.

No: Supervisor(s): None. Abstain: Supervisor(s): None.

Steven Vanderbrook, presented a resolution entitled, "Authorization For Admar Supply, Inc. To Repair Kubota Front End Loader".

Supervisor Jack Marren motioned to approve the resolution as presented. The motion was seconded by Supervisor Jared Simpson. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, Jack Marren, Jared Simpson, Norman Teed, Christopher Vastola.
No: Supervisor(s): None. Abstain: Supervisor(s): None.

Steven Vanderbrook, presented a resolution entitled, "Contract with Clean Harbors Environmental Services, Inc. for Disposal of Surplus Chemicals and Other Regulated Waste".

Supervisor Jack Marren motioned to approve the resolution as presented. The motion was seconded by Supervisor Christopher Vastola. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, Jack Marren, Jared Simpson, Norman Teed, Christopher Vastola.
No: Supervisor(s): None. Abstain: Supervisor(s): None.

7. Fleet Management:

Bill Wright, presented a resolution entitled, "Renew Bid B21078 for Collision/Repair Service ".

Supervisor Jared Simpson motioned to approve the resolution as presented. The motion was seconded by Supervisor Norman Teed. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, Jack Marren, Jared Simpson, Norman Teed, Christopher Vastola.
No: Supervisor(s): None. Abstain: Supervisor(s): None.

Commissioner Wright let the committee know that they are looking at about ten vehicles that he would like to take out of the Enterprise vehicle lease schedule. These vehicles have low miles and the leases have gone up significantly since they were first leased. It would be more cost effective for the County to keep these low-mile vehicles and not replace them. Once he has the final numbers, he will bring his findings back to committee. They did this same thing with a couple of vehicles last year.

8. Sewer:

Timothy McElligott, presented a resolution entitled, "Resolution Making Certain Determinations in Relation to the Extension of the Canandaigua Lake County Sewer District in the County of Ontario, New York to be known as the Canandaigua Lake County Sewer District Pierce Brook Subdivision Extension and Approving the Establishment of said District".

Supervisor Jared Simpson motioned to approve the resolution as presented. The motion was seconded by Supervisor Norman Teed. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, Jack Marren, Jared Simpson, Norman Teed, Christopher Vastola.
No: Supervisor(s): None. Abstain: Supervisor(s): None.

9. County Administrator:

Alissa Bub, presented a resolution entitled, "Resolution Granting a No-cost Time Extension for Contract with Wendel Energy Services, LLC for Ontario County Energy Efficiency Study".

Supervisor Jack Marren motioned to approve the resolution as presented. The motion was seconded by Supervisor Christopher Vastola. The motion passed.

Approved Minutes

Yes: Supervisor(s): Peter Ingalsbe, Jack Marren, Jared Simpson, Norman Teed, Christopher Vastola.

No: Supervisor(s): None. Abstain: Supervisor(s): None.

Christopher DeBolt, presented a resolution entitled, "Reappointment of William C. Wright, Commissioner of Public Works".

Supervisor Jack Marren motioned to approve the resolution as presented. The motion was seconded by Supervisor Norman Teed. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, Jack Marren, Jared Simpson, Norman Teed, Christopher Vastola.

No: Supervisor(s): None. Abstain: Supervisor(s): None.

Confirm next meeting date and time: *November 27, 2023*

Adjournment:

On motion of Supervisor Norman Teed, seconded by Supervisor Jared Simpson, the Public Works Committee meeting was adjourned at 03:28 PM.