



GOVERNMENTAL OPERATIONS & INSURANCE COMMITTEE

Wednesday, November 8, 2023, Time: 1:00 PM
Committee Room, 2nd floor, 74 Ontario Street,
Canandaigua, NY 14424

Committee Members

Richard Russell, Chair
David Baker
Lou Guard
Tamara Hicks
James Kennedy
Daryl Marshall
Fred Wille

1. Call To Order:

The Governmental Operations & Insurance Committee was called to order at 01:00 PM on November 8, 2023.

Members Present: Supervisor(s) Richard Russell, Louis Guard, Daryl Marshall, Frederick Wille.
Necessarily Absent: Supervisor(s) David Baker, Tamara Hicks, James Kennedy.

Others present in addition to committee members:

- Todd Campbell, BOS Chair
- Chris DeBolt, County Administrator
- Alissa Bub, Deputy County Administrator
- Holly Adams, County Attorney
- Mary Gates, Finance Director
- Sean Barry, Chief Information Officer
- Dee Leeson, Real Property Director
- AJ Magnan, Democratic Election Commissioner
- Thomas Lyon, Sr. Planner
- Jean Chrisman, County Clerk Elect
- Joe Nacca, Assistant County Attorney
- Michael Wojcik, Sr. Fiscal Manager
- Mike Flatt, Safety Coordinator
- Pam Keefe, Acting County Clerk
- Tom Harvey, Planning Director
- Lindsey Burgess, Deputy Human Resources Director
- Mike Northrup, Republican Election Commissioner
- Kori Franklin, Assessment Control Clerk
- Jackie Shaffer, NYMIR Representative
- Nancy Yacci, BOS Elect, Via WebEx

2. Approval Of Minutes:

Supervisor Frederick Wille motioned to approve the minutes of the October 18, 2023 Governmental Operations & Insurance Committee meeting. The motion was seconded by Supervisor Daryl Marshall. The motion passed.

Yes: Supervisor(s): Richard Russell, Louis Guard, Daryl Marshall, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

3. Board Of Elections:

Albert Magnan and Michael Northrup, presented a resolution entitled, "Authorization to Contract with Various Ontario County School and Fire District for Use of Voting Machines".

Supervisor Louis Guard motioned to approve the resolution as presented. The motion was seconded by Supervisor Daryl Marshall. The motion passed.

Yes: Supervisor(s): Richard Russell, Louis Guard, Daryl Marshall, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

4. Human Resources:

Lindsey Burgess, presented a resolution entitled, "Authorization to Contract with By The Numbers Actuarial Consulting".

Supervisor Daryl Marshall motioned to approve the resolution as presented. The motion was seconded by Supervisor Frederick Wille. The motion passed.

Yes: Supervisor(s): Richard Russell, Louis Guard, Daryl Marshall, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Lindsey Burgess, presented a budget transfer for the Workers' Comp Fund.

Supervisor Frederick Wille motioned to Approve the Approval as presented. The motion was seconded by Supervisor Louis Guard. The motion Passed.

Yes: Supervisor(s): Richard Russell, Louis Guard, Daryl Marshall, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

5. Information Technology:

Sean Barry, presented a resolution entitled, "Approval of Contract with VertiGIS North America LTD for GeoCortex Essentials Technical Assistance".

Supervisor Daryl Marshall motioned to approve the resolution as presented. The motion was seconded by Supervisor Frederick Wille. The motion passed.

Yes: Supervisor(s): Richard Russell, Louis Guard, Daryl Marshall, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

6. Real Property Tax Service:

Dennine Leeson, presented a resolution entitled, "Overages and Shortages for Levy Against Certain Towns in 2024".

Approved Minutes

Supervisor Louis Guard motioned to approve the resolution as presented. The motion was seconded by Supervisor Daryl Marshall. The motion passed.

Yes: Supervisor(s): Richard Russell, Louis Guard, Daryl Marshall, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Dennine Leeson, presented a resolution entitled, "Authority to Notify Cities of Canandaigua and Geneva of 2024 County Tax Levy".

Supervisor Louis Guard motioned to approve the resolution as presented. The motion was seconded by Supervisor Frederick Wille. The motion passed.

Yes: Supervisor(s): Richard Russell, Louis Guard, Daryl Marshall, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Dennine Leeson, presented a resolution entitled, "Officials Designated to Approve NYSRPTL Correction of Errors".

Supervisor Frederick Wille motioned to approve the resolution as presented. The motion was seconded by Supervisor Louis Guard. The motion passed.

Yes: Supervisor(s): Richard Russell, Louis Guard, Daryl Marshall, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Dennine Leeson, presented a resolution entitled, "Removal of Health Hazard - Town of Farmington".

Supervisor Daryl Marshall motioned to approve the resolution as presented. The motion was seconded by Supervisor Louis Guard. The motion passed.

Yes: Supervisor(s): Richard Russell, Louis Guard, Daryl Marshall, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Dennine Leeson, presented a resolution entitled, "2024 Tax Levy Flint Creek Small Watershed Protection District".

Supervisor Daryl Marshall motioned to approve the resolution as presented. The motion was seconded by Supervisor Louis Guard. The motion passed.

Yes: Supervisor(s): Richard Russell, Louis Guard, Daryl Marshall, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Dennine Leeson, presented a resolution entitled, "Relevy of Unpaid Fire Inspection Fees - Town of Farmington".

Supervisor Daryl Marshall motioned to approve the resolution as presented. The motion was seconded by Supervisor Louis Guard. The motion passed.

Yes: Supervisor(s): Richard Russell, Louis Guard, Daryl Marshall, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Supervisor Marshall asked about the status of researching information regarding exemptions. It was stated that they are still working on gather information and will have something for next cycle.

7. Informational Reports:

Mike Flatt reviewed the safety reports in the committee packet. The plan is currently running about 10 recordable injuries fewer than last year. He has reached out to the local municipalities to offer his assistance in completing their OSHA reporting, since this is the first year they will be doing it on their own. NYMIR is offering a 30 minute winter weather preparedness webinar on November 16th and 21st. The webinar topic is being proactive instead of being reactive.

Supervisor Frederick Wille motioned to Approve the informational reports as presented. The motion was seconded by Supervisor Daryl Marshall. The motion Passed.

Yes: Supervisor(s): Richard Russell, Louis Guard, Daryl Marshall, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

8. County Administrator:

Christopher DeBolt, presented the following resolutions entitled:

- The Partnership for Ontario County - Annual Appropriation
- Contract with the Partnership for Ontario County, Inc. Administrative Support - 2024
- Contract with Ontario County Historical Society for the 2024 Annual Appropriation
- Contract with Mercy Flight for Provision of Medical Helicopter Transport Services - 2024
- Authorizing Agreement for Dog Control and Related Services with Municipalities

Supervisor Louis Guard motioned to approve these resolutions, as presented, as a block. The motion was seconded by Supervisor Frederick Wille. The motion Passed.

Yes: Supervisor(s): Richard Russell, Louis Guard, Daryl Marshall, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

10. Executive Session:

Supervisor Daryl Marshall motioned to enter executive session at 1:41 PM. Supervisor Frederick Wille seconded the motion. The motion passed.

Supervisor Frederick Wille motioned to exit executive session at 1:50 PM. Supervisor Louis Guard seconded the motion. The motion passed.

9. Addendum:

Mr. Lyon will be reaching out to municipalities again to see if they would be interested in join in on using the e-contract system that they received a local government efficiency grant for. The deadline for municipalities to comity will be December 1st, so they can send out an RFP. They are still waiting for the official grant agreement to be signed by NYS. It is currently sitting with the Department of Budget to sign off on it.

Holly Adams, presented a resolution entitled, "Authorization to Retain Outside Counsel".

Supervisor Louis Guard motioned to approve the resolution as presented. The motion was seconded by Supervisor Daryl Marshall. The motion passed.

Yes: Supervisor(s): Richard Russell, Louis Guard, Daryl Marshall, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Confirm next meeting date and time: *November 29, 2023*

Adjournment:

On motion of Supervisor Louis Guard, seconded by Supervisor Frederick Wille, the Governmental Operations & Insurance Committee meeting was adjourned at 01:52 PM.