



PUBLIC WORKS COMMITTEE

Monday, November 27, 2023, Time: 3:00 PM
Committee Room 213, 2nd floor, 74 Ontario Street,
Canandaigua, NY 14424

Committee Members

Fred Lightfoote, Chair
Peter Ingalsbe
Jack Marren
John Pruett
Jared Simpson
Norm Teed
Christopher Vastola

1. Call To Order:

The Public Works Committee was called to order at 03:00 PM on November 27, 2023.

Members Present: Supervisor(s) Peter Ingalsbe, Jack Marren, Christopher Vastola, Norman Teed.
Necessarily Absent: Supervisor(s) Frederick Lightfoote, John Pruett, Jared Simpson.

Others present in addition to committee members:

- Todd Campbell, BOS Chair
- Chris DeBolt, County Administrator
- Alissa Bub, Deputy County Administrator
- Holly Adams, County Attorney
- Chris Day, Engineer
- Steve Vanderbrook, B&G Supervisor
- Nancy Yacci, Supervisor Elect
- Kate Ott, Public Health Director
- Bill Wright, DPW Commissioner
- Tom Harvey, Planning Director
- Tim McElligott, Deputy DPW Commissioner
- Tim Jensen, Associate Planner
- Kathleen Meyers, Sr. Fiscal Manager
- Cathy Ahern, FLCC Director of Facilities and Grounds
- Jenifer Langer, Purchasing Director
- Stacy Schmitt, Buyer

2. Approval Of Minutes:

Supervisor Christopher Vastola motioned to approve the minutes of the November 6, 2023 Public Works Committee meeting. The motion was seconded by Supervisor Norman Teed. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, Jack Marren, Norman Teed, Christopher Vastola. No: Supervisor(s): None. Abstain: Supervisor(s): None.

3. Planning Department & FLCC:

Catherine Ahern, presented the following resolutions entitled:

- Capital Project No. H057-19 - Approval of Replacement of Fire Alarm Panel at FLCC - 2019 FLCC Maintenance CP
- Capital Project No. H057-19 - Electric Work Related to Fire Panel Replacement - - 2019 FLCC Maintenance CP
- Capital Project No. H057-19 - Rental of Scaffolding for Fire Alarm System Upgrade - 2019

FLCC Maintenance CP

Supervisor Jack Marren motioned to approve these resolutions, as presented as a block. The motion was seconded by Supervisor Christopher Vastola. The motion Passed.

Yes: Supervisor(s): Peter Ingalsbe, Jack Marren, Norman Teed, Christopher Vastola. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Catherine Ahern, presented a resolution entitled, "Capital Project No. H080-21 - Purchase of Microscopes for FLCC Nursing Phase II".

Supervisor Norman Teed motioned to approve the resolution as presented. The motion was seconded by Supervisor Jack Marren. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, Jack Marren, Norman Teed, Christopher Vastola. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Thomas Harvey, presented a Resolution entitled, "Capital Project No. H080-21 - No Cost Time Extension for PLAN Architectural Studio - FLCC Nursing Phase II".

Supervisor Jack Marren motioned to Approve the Resolution as presented. The motion was seconded by Supervisor Norman Teed. The motion Passed.

Yes: Supervisor(s): Peter Ingalsbe, Jack Marren, Norman Teed, Christopher Vastola. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Catherine Ahern, Thomas Harvey, presented a Resolution entitled, "Capital Project No. H095-23 - Accept Shipping Charges for 3rd Floor Lab Microscopes - 2023 FLCC Maintenance CP".

Supervisor Christopher Vastola motioned to Approve the Resolution as presented. The motion was seconded by Supervisor Jack Marren. The motion Passed.

Yes: Supervisor(s): Peter Ingalsbe, Jack Marren, Norman Teed, Christopher Vastola. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Timothy Jensen, presented the following resolutions entitled:

- Capital Project No. H033-16 - 3010 Renovation - Authorization of Project Labor Agreement
- Capital Project No. H033-16 - 3010 Renovation - Authorization for The Pike Co. to Sign Approved PLA

Supervisor Jack Marren motioned to approve these resolutions, as presented as a block. The motion was seconded by Supervisor Christopher Vastola. The motion Passed.

Yes: Supervisor(s): Peter Ingalsbe, Jack Marren, Norman Teed, Christopher Vastola. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Thomas Harvey presented the Planning Department Capital Project Payment Request for approval.

Supervisor Norman Teed motioned to approve the capital project payments as presented. The motion was seconded by Supervisor Jack Marren. The motion passed.

Yes: Supervisor(s): None. No: Supervisor(s): None. Abstain: Supervisor(s): None.

4. Public Works & Public Works Capital Projects:

Steven Vanderbrook, presented a resolution entitled, "Capital Project No. H088-22 Courthouse Improvements Acceptance of Grant Disbursement Agreement from Dormitory Authority of New York".

Supervisor Norman Teed motioned to approve the resolution as presented. The motion was seconded by Supervisor Jack Marren. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, Jack Marren, Norman Teed, Christopher Vastola. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Kathleen Meyers presented the Public Works Capital Project Payments for approval.

Supervisor Jack Marren motioned to approve the capital project payments as presented. The motion was seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, Jack Marren, Norman Teed, Christopher Vastola. No: Supervisor(s): None. Abstain: Supervisor(s): None.

5. Buildings & Grounds:

Bill Wright, presented a resolution entitled, "Renewal of Quote Q21084 for Lease of County Property".

Supervisor Norman Teed motioned to approve the resolution as presented. The motion was seconded by Supervisor Jack Marren. The motion .

Yes: Supervisor(s): Peter Ingalsbe, Jack Marren, Norman Teed, Christopher Vastola. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Bill Wright, presented a resolution entitled, "Authorization to Award Bid B23084 for Purchase of Water Fountains with Bottle Fillers".

Supervisor Norman Teed motioned to approve the resolution as presented. The motion was seconded by Supervisor Christopher Vastola. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, Jack Marren, Norman Teed, Christopher Vastola. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Steven Vanderbrook, asked for approval of a no cost time extension for McFarland Johnson, Inc.

Supervisor Jack Marren motioned to approve the approval as presented. The motion was seconded by Supervisor Christopher Vastola. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, Jack Marren, Norman Teed, Christopher Vastola. No: Supervisor(s):

None. Abstain: Supervisor(s): None.

6. Fleet Management:

Bill Wright, presented a Resolution entitled, "Authorization to Award Bid B23078 for Vehicle Wash Services".

After much discussion, it was decided to hold this resolution till next cycle. They would like to see if the Sheriff's Office would like to join in with this bid. They may be able to get a better price.

Bill Wright, presented a resolution entitled, "Transfer of Funds - 2023 County Budget - Purchase/Buyout of Enterprise Leased Vehicles".

Supervisor Jack Marren motioned to approve the resolution as presented. The motion was seconded by Supervisor Christopher Vastola. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, Jack Marren, Norman Teed, Christopher Vastola. No: Supervisor(s): None. Abstain: Supervisor(s): None.

7. Sewer:

Timothy McElligott, presented a resolution entitled, "Canandaigua Lake County Sewer District - County Road 10 Relief Sewer - Purchase of Easements and Award of Agreement for Colliers Engineering & Design".

Supervisor Norman Teed motioned to approve the resolution as presented. The motion was seconded by Supervisor Jack Marren. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, Jack Marren, Norman Teed, Christopher Vastola. No: Supervisor(s): None. Abstain: Supervisor(s): None.

8. County Administrator:

Chris DeBolt reminded everyone that the second round of ARPA grant funding applications are due by December 1st.

9. Confirm Next Meeting Date And Time:

December 11, 2023 at 3:00 PM.

10. Adjournment:

On motion of Supervisor Jack Marren, seconded by Supervisor Norman Teed, the Public Works Committee meeting was adjourned at 03:34 PM.