



GOVERNMENTAL OPERATIONS & INSURANCE COMMITTEE

Wednesday, December 13, 2023, Time: 1:00 PM
Committee Room 213, 2nd floor, 74 Ontario Street,
Canandaigua, NY 14424

Committee Members

Richard Russell, Chair
David Baker
Lou Guard
Tamara Hicks
James Kennedy
Daryl Marshall
Fred Wille

1. Call To Order:

The Governmental Operations & Insurance Committee was called to order at 01:01 PM on December 13, 2023.

Members Present: Supervisor(s) Richard Russell, David Baker, Louis Guard(WebEx), Tamara Hicks, James Kennedy, Daryl Marshall, Frederick Wille.

Others present in addition to committee members:

- Todd Campbell, BOS Chair
- Chris DeBolt, County Administrator
- Alissa Bub, Deputy County Administrator
- Holly Adams, County Attorney
- Nathan Thomas, Assistant County Attorney
- Joe Nacca, Assistant County Attorney
- Jean Chrisman, Acting County Clerk
- Julie Barry, Sr. Planner
- Mike Flatt, Safety Coordinator
- Diane Foster, Deputy Clerk to the Board, via WebEx
- Michael Wojcik, Sr. Fiscal Manager, via WebEx
- Bill Namestnik, Hopewell Town Supervisor
- David Phillips, Manchester Town Supervisor
- Mary Gates, Finance Director
- Deninne Leeson, Real Property Director
- Tom Harvey, Planning Director
- AJ Magnan, Democratic Commissioner
- Nancy Yacci, Supervisor Elect
- Jackie Shaffer, NYMIR Representative
- Kristin Voss, Clerk to the Board
- Michele Smith, HR Director, via WebEx

2. Approval Of Minutes:

Supervisor James Kennedy motioned to approve the minutes of the November 29, 2023 Governmental Operations & Insurance Committee meeting. The motion was seconded by Supervisor Daryl Marshall. The motion passed.

Yes: Supervisor(s): Richard Russell, David Baker, Tamara Hicks, James Kennedy, Daryl Marshall, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

3. Board Of Elections:

Albert Magnan presented a resolution entitled, "Authorization to Contract with NTS Data Services for Voter Registration Data Management Services".

Supervisor David Baker motioned to approve the resolution as presented. The motion was seconded by

Supervisor James Kennedy. The motion passed.

Yes: Supervisor(s): Richard Russell, David Baker, Tamara Hicks, James Kennedy, Daryl Marshall, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

4. Board Of Supervisors:

Clerk Kristin Voss presented changes to the 2024 Rules and Order of Business that were suggested at the last meeting. A brief discussion ensued. These Rules and Order of Business will be adopted at the Organizational meeting on January 4, 2024.

5. County Attorney:

Holly Adams, presented a resolution entitled, "Resolution Adopting Local Law No. 10 (Intro.) 2023 - Residency of Certain Officers".

Supervisor Tamara Hicks motioned to approve the resolution as presented. The motion was seconded by Supervisor Baker. The motion passed.

Yes: Supervisor(s): Richard Russell, David Baker, Louis Guard, Tamara Hicks, James Kennedy, Daryl Marshall, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

6. Real Property Tax Service:

Dennine Leeson, presented the following resolutions entitled:

- Adopting Local Law No. 11 (Intro.) of 2023 - Partial Tax Exemption for Real Property of Senior Citizens
- Adopting Local Law No. 12 (Intro.) of 2023 - Partial Tax Exemption for Real Property of Persons with Disabilities and Limited Income
- Adopting Local Law No. 13 (Intro.) of 2023 - Partial Tax Exemption for Real Property of Volunteer Firefighters/Ambulance Workers

Supervisor James Kennedy motioned to approve these resolutions, as presented, as a block. The motion was seconded by Supervisor Daryl Marshall. The motion passed.

Yes: Supervisor(s): Richard Russell, David Baker (Local Laws No. 11 & 12 (Intro.) only) Louis Guard, Tamara Hicks, James Kennedy, Daryl Marshall, Frederick Wille. No: Supervisor(s): David Baker on Local Law No. 13 (Intro.) only. Abstain: Supervisor(s): None.

Items D, H, I, and M under Real Property were pulled from the agenda.

Dennine Leeson, presented the following resolutions entitled:

- Unpaid Water Charges to be Placed on the 2024 Town Tax Rolls
- Unpaid Town Sewer Charges to be Placed on the 2024 Town Tax Rolls
- Relevy of Delinquent 2023-2024 Village Taxes on the 2024 Town Tax Rolls

Approved Minutes

- 2024 County Taxes Levied Against the Cities of Canandaigua and Geneva
- Levy of 2024 Special District Ad Valorem Taxes
- Levy of 2024 Special District - Special Assessments

Supervisor David Baker motioned to approve these resolutions, as presented, as a block. The motion was seconded by Supervisor James Kennedy. The motion passed.

Yes: Supervisor(s): Richard Russell, David Baker, Louis Guard, Tamara Hicks, James Kennedy, Daryl Marshall, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

7. Planning:

Julie Barry provided a project update of the Roundhouse site and talked about a possible Request for Interest (RFI) release for the site and its process.

Julie Barry, presented the following resolutions as informational to the committee.

- No-cost Time Extension with ESD for Manchester Roundhouse Phase 3 Redevelopment Strategy
- No-cost Time Extension with Labella for Manchester Roundhouse Phase 3 Redevelopment Strategy

8. Informational Reports:

Mike Flatt reported that in the month of November 10 injuries were reported, 5 of those injuries were OSHA recordable. The plan is trending to end with fewer injuries than last year. The Sheriff's office has reduced their injuries by 50 % this year. He just finished up safety training with the town and village highway departments.

Supervisor Frederick Wille motioned to approve the informational reports as presented. The motion was seconded by Supervisor James Kennedy. The motion passed.

Yes: Supervisor(s): Richard Russell, David Baker, Louis Guard, Tamara Hicks, James Kennedy, Daryl Marshall, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

9. County Administrator:

Chris DeBolt reported on the outcome of the second round of ARPA grant applications. They will be awarding all 12 childcare grants that were received as they were eligible per the ARPA guidelines and scored well on the scoring rubric. There were 22 applications for workforce development grants. 6 of those applications were eligible under ARPA guidelines and did well on the scoring rubric. These 6 applicants will be awarded grants. 8 of the applications might be eligible, but more information is needed. Harrison Studios will reach back out to these applications to get additional information. If they are deemed eligible after receiving more information, then they will be reviewed and scored. The additional 8 applications were not eligible under ARPA guidelines.

10. Executive Session:

Supervisor Richard Russell motioned to enter executive session at 2:18 PM. Supervisor James Kennedy seconded the motion. The motion passed.

Supervisor Tamara Hicks motioned to exit executive session at 2:29 PM. Supervisor James Kennedy seconded the motion. The motion passed.

11. Confirm Next Meeting Date And Time:

Tentatively Wednesday, January 17, 2024 at 1:00 PM.

12. Adjournment:

On motion of Supervisor Richard Russell, seconded by Supervisor Tamara Hicks, the Governmental Operations & Insurance Committee meeting was adjourned at 02:31 PM.