



WAYS & MEANS COMMITTEE

Wednesday, December 13, 2023, Time: 3:00 PM
Committee Room 213, 2nd floor, 74 Ontario Street,
Canandaigua, NY 14424

Committee Members

David Baker, Chair
Robert Green
Peter Ingalsbe
Dan Marshall
David Phillips
Richard Russell
Andrew Wickham

1. Call To Order:

The Ways & Means Committee was called to order at 03:00 PM on December 13, 2023.

Members Present: Supervisor(s) David Baker, Robert Green, Peter Ingalsbe, Daniel Marshall, David Phillips, Richard Russell, Andrew Wickham.

Others present in addition to committee members:

- Todd Campbell, BOS Chair
- Chris DeBolt, County Administrator
- Alissa Bub, Deputy County Administrator
- Holly Adams, County Attorney
- Bill Wright, DPW Commissioner
- Tom Harvey, Planning Director
- AJ Magnan, Democratic Election Commissioner
- Mike Rago, Undersheriff
- John Falbo, Chief Deputy
- Sheriff Cirencione, via WebEx
- John Rizzo, Fiscal Manager, via WebEx
- Michael Wojcik, Sr. Fiscal Manager, via WebEx
- Mary Gates, Finance Director
- Nellie Puma, Deputy Finance Director
- Kathleen Meyers, Sr. Fiscal Manager
- Jeff Trickler, Deputy Treasurer
- Dennine Leeson, Real Property Director
- Ben Gilmour, Assistant County Attorney
- Mike Flatt, Safety Coordinator
- Nancy Yacci, Supervisor Elect
- John Cowley, Supervisor Elect
- Michele Smith, HR Director, via WebEx
- Holly Smith, Grant Coordinator, via WebEx
- Jason Tack, FLCC VP of Finance, via WebEx

2. Approval Of Minutes:

Supervisor Andrew Wickham motioned to approve the minutes of the November 29, 2023 Ways & Means Committee meeting. The motion was seconded by Supervisor Daniel Marshall. The motion passed.

Yes: Supervisor(s): David Baker, Robert Green, Peter Ingalsbe, Daniel Marshall, David Phillips, Richard Russell, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

3. Planning Department & FLCC:

Catherine Ahern and Thomas Harvey, presented the following resolutions entitled:

- Capital Project No. H057-19 - Authorize Contract with Intergrated Systems to Purchase Security Cameras for 3rd & 4th Floors - 2019 FLCC Maintenance Capital Project
- Capital Project No. H057-19 - Authorize Contract with Drapery Industries to Purchase & Install Window Shades for 4th floor - 2019 FLCC Maintenance Capital Project

- Capital Project No. H036-17 - Closing of 2017 FLCC Maintance Capital Project

Supervisor Richard Russell motioned to approve these resolutions, as presented, as a block. The motion was seconded by Supervisor David Phillips. The motion passed.

Yes: Supervisor(s): David Baker, Robert Green, Peter Ingalsbe, Daniel Marshall, David Phillips, Richard Russell, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

4. Public Works & Public Works Capital Projects:

Bill Wright, presented the following resolutions entitled:

- Capital Project No. H018-13 - Jail Modifications - Authorize Contract Amendment for Professional Design Services
- Capital Project No. H018-13 - Jail Modifications - Authorize Budget Transfer for Exterior Wall Waterproofing

Supervisor Daniel Marshall motioned to approve these resolutions, as presented, as a block. The motion was seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): David Baker, Robert Green, Peter Ingalsbe, Daniel Marshall, David Phillips, Richard Russell, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Bill Wright, presented the following resolutions entitled:

- Capital Project No. H022-15 - Budget Transfer - Hopewell Complex Improvements
- Capital Project No. H074-20 - Budget Transfer - County Wide Cold Storage
- Capital Project No. H088-22 - Budget Transfer - Courthouse Improvements

Supervisor Peter Ingalsbe motioned to approve these resolutions, as presented, as a block. The motion was seconded by Supervisor David Phillips. The motion passed.

Yes: Supervisor(s): David Baker, Robert Green, Peter Ingalsbe, Daniel Marshall, David Phillips, Richard Russell, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Bill Wright, presented a resolution entitled, "Establish Capital Project No. H098-23 - Park Lodge Renovations".

Supervisor Daniel Marshall motioned to approve the resolution as presented. The motion was seconded by Supervisor David Phillips. The motion passed.

Yes: Supervisor(s): David Baker, Robert Green, Peter Ingalsbe, Daniel Marshall, David Phillips, Richard Russell, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

5. Governmental Operations & Insurance:

Dennine Leeson, presented the following resolutions entitled:

- Adopting Local Law No. 11 (Intro.) of 2023 - Partial Tax Exemption for Real Property of Senior Citizens
- Adopting Local Law No. 12 (Intro.) of 2023 - Partial Tax Exemption for Real Property of Persons with Disabilities and Limited Income
- Adopting Local Law No. 13 (Intro.) of 2023 - Partial Tax Exemption for Real Property of Volunteer Firefighters/Ambulance Workers

Supervisor Richard Russell motioned to approve these resolutions, as presented, as a block. The motion was seconded by Supervisor Daniel Marshall. The motion passed.

Yes: Supervisor(s): Robert Green, David Baker (Local Law No. 11 & 12 Intro. only) Peter Ingalsbe, Daniel Marshall, David Phillips, Richard Russell, Andrew Wickham. No: Supervisor(s): David Baker (Local Law No. 13 Intro. Only) Abstain: Supervisor(s): None.

Items D, I, & J from the Governmental Operations section were pulled from the agenda and no action was taken on these items.

Dennine Leeson, presented the following resolutions entitled:

- Unpaid Water Charges to be Placed on the 2024 Town Tax Rolls
- Unpaid Town and Sewer Charges to be Placed on the 2024 Town Tax Rolls

Supervisor Richard Russell motioned to approve these resolutions, as presented, as a block. The motion was seconded by Supervisor Andrew Wickham. The motion passed.

Yes: Supervisor(s): David Baker, Robert Green, Peter Ingalsbe, Daniel Marshall, David Phillips, Richard Russell, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Dennine Leeson, presented a resolution entitled, "Relevy of Delinquent 2023-2024 Village Taxes on 2024 Town Tax Rolls".

Supervisor Peter Ingalsbe motioned to approve the resolution as presented. The motion was seconded by Supervisor David Phillips. The motion passed.

Yes: Supervisor(s): David Baker, Robert Green, Peter Ingalsbe, Daniel Marshall, David Phillips, Richard Russell, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Dennine Leeson, presented the following resolutions entitled:

- 2024 County Taxes Levied Against the cities of Canandaigua and Geneva

- Levy of 2024 Special District Ad Valorem Taxes
- Levy of 2024 Special District - Special Assessments

Supervisor Richard Russell motioned to approve these resolutions, as presented, as a block. The motion was seconded by Supervisor Andrew Wickham. The motion passed.

Yes: Supervisor(s): David Baker, Robert Green, Peter Ingalsbe, Daniel Marshall, David Phillips, Richard Russell, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Albert Magnan presented a resolution entitled, "Authorization to Contract with NTS Data Services for Voter Registration Data Management Services".

Supervisor Robert Green motioned to approve the resolution as presented. The motion was seconded by Supervisor Daniel Marshall. The motion passed.

Yes: Supervisor(s): David Baker, Robert Green, Peter Ingalsbe, Daniel Marshall, David Phillips, Richard Russell, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

6. Public Safety:

Nellie Puma, presented a budget transfer for Conflict Defender for Personal Services in the 2023 Budget.

Supervisor Robert Green motioned to approve the budget transfer as presented. The motion was seconded by Supervisor David Phillips. The motion Passed.

Yes: Supervisor(s): David Baker, Robert Green, Peter Ingalsbe, Daniel Marshall, David Phillips, Richard Russell, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Tom Harvey, presented a resolution entitled, "Authorization to Accept 2023 Statewide Interoperable Communications Formula Grant from NYS Division of Homeland Security and Emergency Services".

Supervisor Robert Green motioned to approve the resolution as presented. The motion was seconded by Supervisor David Phillips. The motion passed.

Yes: Supervisor(s): David Baker, Robert Green, Peter Ingalsbe, Daniel Marshall, David Phillips, Richard Russell, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Holly Adams, presented a resolution entitled, "Resolution Adopting Local Law No. 10 (Intro.) 2023 - Residency of Certain Officers".

Supervisor Richard Russell motioned to approve the resolution as presented. The motion was seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): David Baker, Robert Green, Peter Ingalsbe, Daniel Marshall, David Phillips, Richard Russell, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Mike Rago, presented a resolution entitled, "Resolution Adopting Local Law No. 9 (Intro.) 2023 - Residency Restrictions for County Police Officers".

Supervisor Robert Green motioned to approve the resolution as presented. The motion was seconded by

Supervisor Andrew Wickham. The motion passed.

Yes: Supervisor(s): David Baker, Robert Green, Peter Ingalsbe, Daniel Marshall, David Phillips, Richard Russell, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

7. Human Resources:

Michele Smith, presented the following resolutions entitled:

- Authorization to Execute an Agreement with Excellus Health Plan for Administration of Ontario County Self-Insured Medical Plan
- Adopting Local Law No. 8 (Intro.) of 2023 - Background checks for Employment

Supervisor Daniel Marshall motioned to approve these resolutions, as presented, as a block. The motion was seconded by Supervisor Andrew Wickham. The motion passed.

Yes: Supervisor(s): David Baker, Robert Green, Peter Ingalsbe, Daniel Marshall, David Phillips, Richard Russell, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Mike Flatt reported that in the month of November 10 injuries were reported, 5 of those injuries were OSHA recordable. The plan is trending to end with fewer injuries than last year. The Sheriff's office has reduced their injuries by 50 % this year. He just finished up safety training with the town and village highway departments.

Supervisor Andrew Wickham motioned to approve the safety report as presented. The motion was seconded by Supervisor David Phillips. The motion Passed.

Yes: Supervisor(s): David Baker, Robert Green, Peter Ingalsbe, Daniel Marshall, David Phillips, Richard Russell, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

8. Finance Department:

Mary Gates, presented a resolution entitled, "Establishment of Opioid Settlement Funds Designated Fund Balance".

Supervisor David Phillips motioned to approve the resolution as presented. The motion was seconded by Supervisor Andrew Wickham. The motion passed.

Yes: Supervisor(s): David Baker, Robert Green, Peter Ingalsbe, Daniel Marshall, David Phillips, Richard Russell, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Mary Gates, presented a resolution entitled, "Establishment of Occupancy Tax Revenue Designated Fund Balance".

Supervisor David Phillips motioned to approve the resolution as presented. The motion was seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): David Baker, Robert Green, Peter Ingalsbe, Daniel Marshall, David Phillips, Richard Russell, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Mary Gates, presented a resolution entitled, "Adoption of the Budget Transfer Policy - 2024".

Approved Minutes

Supervisor David Phillips motioned to approve the resolution as presented. The motion was seconded by Supervisor Richard Russell. The motion passed.

Yes: Supervisor(s): David Baker, Robert Green, Peter Ingalsbe, Daniel Marshall, David Phillips, Richard Russell, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Mary Gates, presented a resolution entitled, "Authorization to Create Fund for Administration of Ontario County's Self-Insured Health and Dental Programs and Provide for Temporary Advances".

Supervisor Peter Ingalsbe motioned to approve the resolution as presented. The motion was seconded by Supervisor Andrew Wickham. The motion passed.

Yes: Supervisor(s): David Baker, Robert Green, Peter Ingalsbe, Daniel Marshall, David Phillips, Richard Russell, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

9. County Administrator:

Christopher DeBolt, presented a Resolution entitled, "Authorization to Contract for ARPA Childcare and Workforce Development and Training Assistance Grant Awards".

Supervisor Andrew Wickham motioned to Approve the Resolution as presented. The motion was seconded by Supervisor David Phillips. The motion Passed.

Yes: Supervisor(s): David Baker, Robert Green, Peter Ingalsbe, Daniel Marshall, David Phillips, Richard Russell, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Chris DeBolt reported on the outcome of the second round of ARPA grant applications. They will be awarding all 12 childcare grants that were received as they were eligible per the ARPA guidelines and scored well on the scoring rubric. There were 22 applications for workforce development grants. 6 of those applications were eligible under ARPA guidelines and did well on the scoring rubric. These 6 applicants will be awarded grants. 8 of the applications might be eligible, but more information is needed. Harrison Studios will reach back out to these applications to get additional information. If they are deemed eligible after receiving more information, then they will be reviewed and scored. The additional 8 applications were not eligible under ARPA guidelines.

10. Executive Session:

Supervisor Richard Russell motioned to enter executive session at 3:39 PM. Supervisor David Phillips seconded the motion. The motion passed.

Supervisor Andrew Wickham motioned to exit executive session at 3:41 PM. Supervisor David Phillips seconded the motion. The motion passed.

11. Confirm Next Meeting Date And Time:

Tentatively Wednesday, January 17, 2024 at 3:00 PM.

12. Adjournment:

On motion of Supervisor David Phillips, seconded by Supervisor Andrew Wickham, the Ways & Means Committee meeting was adjourned at 03:43 PM.