



PLANNING & ENVIRONMENTAL QUALITY COMMITTEE

Monday, February 5, 2024, Time: 1:00 PM
74 Ontario Street, Committee Room 213, 2nd floor
Canandaigua, NY 14424

Committee Members

David Phillips, Chair
Daryl Marshall
William Namestnik
John Pruett
Christopher Vastola
Mark Venuti
Andrew Wickham

1. Call To Order:

The Planning & Environmental Quality Committee meeting was called to order at 01:00 PM on February 5, 2024.

Members Present: Supervisor(s) David Phillips, Daryl Marshall, William Namestnik, John Pruett, Christopher Vastola.

Necessarily Absent: Supervisor(s) Mark Venuti, Andrew Wickham.

Others present in addition to committee members:

- Todd Campbell, BOS Chair
- Chris DeBolt, County Administrator
- Alissa Bub, Deputy County Administrator
- Holly Adams, County Attorney
- Eileen Tiberio, DSS Commissioner
- Regina Sousa, Sr. Planner
- Kaitlynn McCumiskey, Sustainability Assitant
- Mary Gates, Finance Director, via WebEx
- Michael Wojcik, Sr. Fiscal Manager
- Stacy Schmitt, Buyer, via WebEx
- Holly Smith, Grants Coordinator, via WebEx
- Abigail Marion, via WebEx
- James Kennedy, City of Geneva Supervisor (Wards 1&2)
- Tom Harvey, Planning Director
- Carla Jordan, Sustainability & Solid Waste Director
- Ryan Davis, Economic Developer
- Betsy Landre, Sr. Planner
- Linda Phillips, Sr. Planner
- Brain Sanders, Casella Landifll Manager
- Tim Davis, CCE Director
- Megan Webster, Soil and Water Director
- Val Knoblauch, Visitors Connection President
- Tracey Burkey, Visitors Connection VP of Destination Development

2. Approval Of Minutes:

Supervisor Christopher Vastola motioned to approve the minutes of the January 16, 2024 Planning & Environmental Quality Committee meeting. The motion was seconded by Supervisor John Pruett. The motion passed.

Yes: Supervisor(s): David Phillips, Daryl Marshall, William Namestnik, John Pruett, Christopher Vastola. No: Supervisor(s): None. Abstain: Supervisor(s): None.

3. Team Agency Updates:

Mr. Tim Davis let the committee know that they have received several applications for the Director position, and they are working on setting up interviews. The Farm Bureau has been a wonderful supporter of their slow moving vehicle campaign and will be providing funding for them to purchase bumper stickers. Ag. & Markets has just awarded them a grant for a Dairy in the Classroom program to

expand their current Ag in the classroom program. They have started up an entrepreneurial 4-H club to teach the kids how to start a business in their interested areas. They are looking to do a heavy push on advertising the Ontario County/Casella Scholarships.

Ms. Webster let the committee know the following:

- Round 4 of the septic funding information has been submitted to DEC. They are waiting to find out how much funding we will receive help homeowners.
- The annual tree and shrub sale is going on now for pickup in April.
- Their soil health workshop on February 27th will be held at the Benton fire hall.
- She shared a video on flexamat, a bank stabilization product, installed by the Town of Canandice.

4. Casella:

Mr. Sanders reported the following on landfill operations:

- Things are going well at the site.
- They are working on road construction and the new leachate forced main.
- The aeration system that goes in the new leachate tanks is ordered
- They continue to work on small proactive gas projects.

5. Sustainability & Solid Waste Management:

Ms. Jordan provided the following updates from her department:

- An updated printed recycling information sheet that was talked about at the last meeting to incorporate new materials being accepted at the landfill and curbside recycling.
- The department has created magnets to direct people to their website to help residents get the information they are looking for.
- They have 21 special collection events scheduled for 2024. A new event this year will be for rigid plastics that can't be put in your curbside recycling.

Kaitlynn McCumiskey, presented a resolution entitled, "Authorization to Contract with Ontario County Soil & Water Conservation District for Administrative Event Services".

Supervisor Daryl Marshall motioned to approve the resolution as presented. The motion was seconded by Supervisor William Namestnik. The motion passed.

Yes: Supervisor(s): David Phillips, Daryl Marshall, William Namestnik, John Pruett, Christopher Vastola. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Kaitlynn McCumiskey, presented a resolution entitled, "Award of Contract to Enviro World Corp. for the Implementation of a Backyard Composting Program".

Supervisor Christopher Vastola motioned to approve the resolution as presented. The motion was seconded by Supervisor John Pruett. The motion passed.

Yes: Supervisor(s): David Phillips, Daryl Marshall, William Namestnik, John Pruett, Christopher Vastola. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Ms. McCumiskey talked about the new can carrier collection program that they have created with Reusable Solutions. These carriers will be collected at a few different locations. She then showed the sign that will be placed above the collection bins and door decals for businesses. These can carriers will be washed and reused by at least three different facilities. If they can't be reused, the material recycling facility at the landfill will be able to take them as long as they are separated from other recyclables. They are also looking at creating collection points at some of the municipal transfer stations. This program will be the first of its kind in the Finger Lakes.

6. Economic Development:

Mr. Ryan Davis let the committee know that Agri-tech Farm II expansion project was awarded 1.4 million in funding this morning from NYS ESD. He and Jim Armstrong are working on scheduling visits to all the Towns in the next few weeks.

7. Board Of Supervisors

Kristin Voss, presented a resolution entitled, "Resolution Approving the Official Undertaking of Public Employees Fidelity (Blanket) Bond for Genesee/Finger Lakes Regional Planning Council".

Supervisor Christopher Vastola motioned to approve the resolution as presented. The motion was seconded by Supervisor Daryl Marshall. The motion passed.

Yes: Supervisor(s): David Phillips, Daryl Marshall, William Namestnik, John Pruett, Christopher Vastola. No: Supervisor(s): None. Abstain: Supervisor(s): None.

8. Tourism:

Ms. Knablauch reviewed the projects that the Visitors Connection has planned for 2024 & 2025.

9. Planning Department:

Tom Harvey, presented a resolution entitled, "Authorization of Contract Amendment for On Demand Security Consultant Services - Business Protection Specialist - No Cost Time Extension 3".

Supervisor John Pruett motioned to approve the resolution as presented. The motion was seconded by Supervisor Christopher Vastola. The motion passed.

Yes: Supervisor(s): David Phillips, Daryl Marshall, William Namestnik, John Pruett, Christopher Vastola. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Betsy Landre, presented a resolution entitled, "Authorizing a Contract with Oswego County Soil and Water Conservation District for Transfer of Finger Lakes-Lake Ontario Watershed Protection Alliance SFY2023-24 State Funding".

Supervisor John Pruett motioned to approve the resolution as presented. The motion was seconded by Supervisor Daryl Marshall. The motion passed.

Yes: Supervisor(s): David Phillips, Daryl Marshall, William Namestnik, John Pruett, Christopher Vastola. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Ms. Phillips highlighted a few items from the 2023 County Planning Board annual report that was provided to the committee.

10. County Administrator:

Mr. DeBolt, Ms. Tiberio, and Mr. Ryan Davis gave a brief update on what has happened since the County Wide Housing Needs Assessment was conducted. They provided information for the committee to review regarding next steps for the County. They would like to create a Housing Commission and goals. They would like this committee and the Health and Human Service's committee to bring their feedback on the material distributed to them in a couple of cycles.

11. Executive Session:

Supervisor Daryl Marshall motioned to enter executive session at 3:00 PM for discussion on the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Supervisor William Namestnik seconded the motion. The motion passed.

Supervisor John Pruett motioned to exit executive session at 3:42 PM. Supervisor Christopher Vastola seconded the motion. The motion passed.

12. Next Meeting Date And Time:

February 26, 2024 at 1:00 PM

13. Adjournment:

On motion of Supervisor William Namestnik, seconded by Supervisor Christopher Vastola, the Planning & Environmental Quality Committee meeting was adjourned at 03:43 PM.