



GOVERNMENTAL OPERATIONS & INSURANCE COMMITTEE

Wednesday, February 7, 2024, Time: 1:00 PM
74 Ontario Street, Committee Room 213
Canandaigua, NY 14424

Committee Members

Peter Ingalsbe, Chair
David Baker
John Cowley
James Kennedy
Daryl Marshall
Andrew Wickham
Fred Wille

1. Call To Order:

The Governmental Operations & Insurance Committee meeting was called to order at 01:00 PM on February 7, 2024.

Members Present: Supervisor(s) Peter Ingalsbe, David Baker, James Kennedy, John Cowley, Daryl Marshall, Frederick Wille, Andrew Wickham.

Others present in addition to committee members:

- Todd Campbell, BOS Chair
- Chris DeBolt, County Administrator
- Alissa Bub, Deputy County Administrator
- Holly Adams, County Attorney
- Nathan Thomas, Assistant County Attorney
- Joe Nacca, Assistant County Attorney
- Dennine Leeson, Real Property Director
- Jackie Shaffer, NYMIR Representative
- William Namestnik, Town of Hopewell Supervisor
- Mary Gates, Finance Director
- Michele Smith, HR Director
- Jean Chrisman, County Clerk
- Lisa Record, Deputy County Clerk
- Michael Wojcik, Sr. Fiscal Manager, via WebEx
- Kristin Voss, Clerk to the BOS

2. Approval Of Minutes:

Supervisor Frederick Wille motioned to approve the minutes of the December 21, 2023 Special Governmental Operations & Insurance Committee meeting and the January 17, 2024 regular Governmental Operations & Insurance Committee meeting. The motion was seconded by Supervisor Andrew Wickham. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, David Baker, James Kennedy, John Cowley, Daryl Marshall, Frederick Wille, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

3. County Clerk/DMV:

Jean Chrisman, presented a resolution entitled, "Authorizing the County Clerk to Contract with New York Thruway Authority to Sell E-Z Pass in the Department of Motor Vehicles and County Clerk's Office".

Supervisor David Baker motioned to approve the resolution as presented. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, David Baker, James Kennedy, John Cowley, Daryl Marshall, Frederick Wille, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

4. Human Resources:

Ms. Smith reviewed the 2023 compliance annual report and the 2024 1st quarter compliance report.

5. Real Property Tax Service:

Dennine Leeson, presented the following resolutions entitled:

- Resolution of Approval - Switzer - Correction of Error - 2024 County/Town Tax Roll
- Resolution of Approval - Eastview Place, LLC - Correction of Error - 2024 County/Town Tax Roll
- Resolution of Approval - County of Ontario - Correction of Error - 2024 County/Town Tax Roll
- Resolution of Approval - DLH Candlewood, LLC - Correction of Error - 2024 County/Town Tax Roll
- Resolution of Approval - Michael and Karen Phillips - Correction of Error - 2024 County/Town Tax Roll
- Resolution of Approval - Daryl Hilkert - Correction of Error - 2024 County/Town Tax Roll

Supervisor James Kennedy motioned to approve these resolutions, as presented as a block. The motion was seconded by Supervisor Andrew Wickham. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, David Baker, James Kennedy, John Cowley, Daryl Marshall, Frederick Wille, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

6. Informational Reports:

There were no question on the informational MVA report.

7. County Administrator:

Christopher DeBolt, presented a resolution entitled, "Authorization to Renew Contract with Dinan Communications to Provide Public Relations and Marketing Services for Various County Departments".

Supervisor Frederick Wille motioned to approve the resolution as presented. The motion was seconded by Supervisor James Kennedy. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, David Baker, James Kennedy, John Cowley, Daryl Marshall, Frederick Wille, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

8. Executive Session:

Supervisor James Kennedy motioned to enter executive session at 1:22 PM for discussions regarding proposed, pending or current litigation and the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Supervisor John Cowley seconded the motion. The motion passed.

Supervisor James Kennedy motioned to exit executive session at 2:20 PM. Supervisor John Cowley seconded the motion. The motion passed.

9. County Attorney:

Joseph Nacca, presented a resolution entitled, "Resolution for Authorization of Settlement from Risk Retention Fund".

Supervisor Andrew Wickham motioned to approve the resolution as presented. The motion was seconded by Supervisor James Kennedy. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, David Baker, James Kennedy, John Cowley, Daryl Marshall, Frederick Wille, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

10. Next Meeting Date And Time:

February 28, 2024 at 1:00 PM

11. Adjournment:

On motion of Supervisor David Baker, seconded by Supervisor James Kennedy, the Governmental Operations & Insurance Committee meeting was adjourned at 02:21 PM.