



WAYS & MEANS COMMITTEE

Wednesday, February 7, 2024, Time: 3:00 PM
74 Ontario Street, Committee Room 213
Canandaigua, NY 14424

Committee Members

David Baker, Chair
Lou Guard
Peter Ingalsbe
Dan Marshall
David Phillips
Jared Simpson
Mark Venuti

1. Call To Order:

The Ways & Means Committee meeting was called to order at 03:00 PM on February 7, 2024.

Members Present: Supervisor(s) David Baker, Louis Guard, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson. Necessarily Absent: Supervisor(s) Mark Venuti.

Others present in addition to committee members:

- Todd Campbell, BOS Chair
- Chris DeBolt, County Administrator
- Alissa Bub, Deputy County Administrator
- Holly Adams, County Attorney
- Lea Nacca, Assistant County Attorney
- Ben Gilmour, Assistant County Attorney
- Mike Rago, Undersheriff
- Gary Baxter, Treasurer
- Jeff Trickler, Deputy Treasurer
- Jenifer Langer, Purchasing Director
- Stacy Schmitt, Buyer
- Denine Leeson, Real Property Director
- Kathleen Meyers, Sr. Fiscal Manager
- Kristin Voss, Clerk to the BOS
- Jessica Mitchell, Mental Health Director, via WebEx
- John Rizzo, Fiscal Manager, via WebEx
- Barbara Sweet, Fiscal Manager, via WebEx
- John Cowley, Town of Naples Supervisor
- John Marren, Town of Victor Supervisor
- Mary Gates, Finance Director
- Michele Smith, HR Director
- Bill Wright, DPW Commissioner
- Jean Chrisman, County Clerk
- Lisa Record, Deputy County Clerk
- Tracy Shaw, Assistant Deputy Clerk
- Tim Jensen, Associate Planner
- Betsy Landre, Sr. Planner
- Dr. Robert Nye, FLCC President
- George Cushman, FLCC Trustee
- Kate Ott, Public Health Director, via WebEx
- Mary Burnett, Auditor, via WebEx
- Danielle Baco, Wendel, via WebEx
- Charles Nesbitt, Wendel, via WebEx
- Keith Krug, Wendel, via WebEx

2. Approval Of Minutes:

Supervisor Jared Simpson motioned to approve the minutes of the December 21, 2023 Special Ways & Means Committee Meeting & January 17, 2024 Ways & Means Committee meeting. The motion was seconded by Supervisor Daniel Marshall. The motion passed.

Yes: Supervisor(s): David Baker, Louis Guard, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson. No: Supervisor(s): None. Abstain: Supervisor(s): None.

3. Planning Department & FLCC:

Timothy Jensen, presented a resolution entitled, "Capital Project No. H033-16 - Authorization of Contract and Budget Amendment - The Pike Company - Space Reorganization and Security Enhancement of 3010 County Complex Drive".

Supervisor David Phillips motioned to approve the resolution as presented. The motion was seconded by Supervisor Louis Guard. The motion passed.

Yes: Supervisor(s): David Baker, Louis Guard, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Catherine Ahern and Thomas Harvey, presented the following resolutions entitled:

- Capital Project No. H095-23 - Authorize Purchase of refrigerator from Lowe's for Third Floor Science Lab - 2023 FLCC Maintenance Capital Project
- Capital Project No. H095-23 - Authorize Contract with Bor Rad for Mini-Sub gel Cells - 2023 FLCC Maintenance Capital Project
- Capital Project No. H095-23 - Authorize Contract with Evident Scientific Inc. for the Purchase of Microscopes - 2023 FLCC Maintenance Capital Project

Supervisor Peter Ingalsbe motioned to approve these resolutions, as presented as a block. The motion was seconded by Supervisor David Phillips. The motion passed.

Yes: Supervisor(s): David Baker, Louis Guard, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson. No: Supervisor(s): None. Abstain: Supervisor(s): None.

4. Public Works & Public Works Capital Projects:

Christopher Day, presented the following resolutions entitled:

- Creation of Capital Project No. H100-24 - Ontario County Bridge Preventative Maintenance
- Creation of Capital Project No. H099-24 - Lake to Lake Road Bridge Replacement Project

Supervisor Jared Simpson motioned to approve these resolutions, as presented as a block. The motion was seconded by Supervisor Daniel Marshall. The motion passed.

Yes: Supervisor(s): David Baker, Louis Guard, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson. No: Supervisor(s): None. Abstain: Supervisor(s): None.

5. Governmental Operations & Insurance:

Dennine Leeson, presented the following resolutions entitled:

- Resolution of Approval - Switzer - Correction of Error - 2024 County/Town Tax Roll
- Resolution of Approval - Eastview Place, LLC - Correction of Error - 2024 County/Town Tax Roll
- Resolution of Approval - County of Ontario - Correction of Error - 2024 County/Town Tax Roll
- Resolution of Approval - DLH Candlewood, LLC - Correction of Error - 2024 County/Town Tax Roll

Approved Minutes

- Resolution of Approval - Michael and Karen Phillips - Correction of Error - 2024 County/Town Tax Roll
- Resolution of Approval - Daryl Hilkert - Correction of Error - 2024 County/Town Tax Roll

Supervisor Peter Ingalsbe motioned to approve these resolutions, as presented as a block. The motion was seconded by Supervisor Daniel Marshall. The motion passed.

Yes: Supervisor(s): David Baker, Louis Guard, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson. No: Supervisor(s): None. Abstain: Supervisor(s): None.

6. Health & Human Services:

Jessica Mitchell, presented a resolution entitled, "Amendment to 2023 Contract Council on Alcoholism and Addictions of the Finger Lakes".

Supervisor Daniel Marshall motioned to approve the resolution as presented. The motion was seconded by Supervisor Jared Simpson. The motion passed.

Yes: Supervisor(s): David Baker, Louis Guard, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Jessica Mitchell, presented a resolution entitled, "Authority to Cancel Uncollectible Debts".

Supervisor Peter Ingalsbe motioned to approve the resolution as presented. The motion was seconded by Supervisor David Phillips. The motion passed.

Yes: Supervisor(s): David Baker, Louis Guard, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Kate Ott, presented a resolution entitled, "Authorization to Accept NYSACHO Award Climate and Health Initiative 2024".

Supervisor Daniel Marshall motioned to approve the resolution as presented. The motion was seconded by Supervisor None. The motion passed.

Yes: Supervisor(s): David Baker, Louis Guard, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson. No: Supervisor(s): None. Abstain: Supervisor(s): None.

7. Planning & Environmental Quality:

Betsy Landre, presented a resolution entitled, "Authorizing a Contract with Oswego County Soil and Water Conservation District for Transfer of Finger Lakes-Lake Ontario Watershed Protection Alliance SFY2023-24 State Funding".

Supervisor David Phillips motioned to approve the resolution as presented. The motion was seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): David Baker, Louis Guard, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson. No: Supervisor(s): None. Abstain: Supervisor(s): None.

8. Public Safety:

Undersheriff Rago, presented a resolution entitled, "Budget Transfer for Funding of E-911 Equipment Upgrade and Maintenance".

Supervisor Jared Simpson motioned to approve the resolution as presented. The motion was seconded by Supervisor Louis Guard. The motion passed.

Yes: Supervisor(s): David Baker, Louis Guard, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Undersheriff Rago, presented a resolution entitled, "Budget Transfer Request from Sheriff's Office Federal Forfeiture Reserve ".

Supervisor Peter Ingalsbe motioned to approve the resolution as presented. The motion was seconded by Supervisor Louis Guard. The motion passed.

Yes: Supervisor(s): David Baker, Louis Guard, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson. No: Supervisor(s): None. Abstain: Supervisor(s): None.

9. Finger Lakes Community College (FLCC)/ FLCC Ad Hoc Committee:

Dr. Robert Nye, presented a resolution entitled, "Resolution Urging Action by New York State Legislators to Advocate on Behalf of Finger Lakes Community College to Increase Funding".

Supervisor Jared Simpson motioned to approve the resolution as presented. The motion was seconded by Supervisor David Phillips. The motion passed.

Yes: Supervisor(s): David Baker, Louis Guard, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson. No: Supervisor(s): None. Abstain: Supervisor(s): None.

10. Human Resources:

Michele Smith, presented a resolution entitled, "Authorization to Contract with Lifetime Benefit Solutions, Inc. for COBRA Billing".

Supervisor Daniel Marshall motioned to approve the resolution as presented. The motion was seconded by Supervisor Louis Guard. The motion passed.

Yes: Supervisor(s): David Baker, Louis Guard, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Michele Smith, presented the following resolutions entitled:

- Create Motor Vehicle Service Representative Position and Abolish Supervising Motor Vehicle Assistant (Main Office) Position
- Create Cook Manager II Position and Abolish Cook Manager I Position
- Create Cook (County) Position and Abolish Two Cook (County) Positions Limited to Part-Time Hours

Supervisor Louis Guard motioned to approve these resolutions, as presented as a block. The motion was seconded by Supervisor David Phillips. The motion passed.

Yes: Supervisor(s): David Baker, Louis Guard, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson. No: Supervisor(s): None. Abstain: Supervisor(s): None.

11. Purchasing Department:

Jenifer Langer, presented a approval entitled, "Authorization for Renewal Agreement for On-Site Mobile Document Destruction Services".

Supervisor Daniel Marshall motioned to approve the approval as presented. The motion was seconded by Supervisor David Phillips. The motion passed.

Yes: Supervisor(s): David Baker, Louis Guard, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson. No: Supervisor(s): None. Abstain: Supervisor(s): None.

12. Treasurer's Office/Finance Department:

Mr. Baxter talked about the tax foreclosure process and why we are not conducting an auction this year. There was moratorium legislation passed by the NYS Assembly and NYS Senate, but the Governor vetoed it. Even though the governor vetoed it, the County is waiting for the State to come up with new procedures for tax foreclosures.

Mary Gates, presented 2023 year end transfers for committee approval.

Supervisor David Phillips motioned to approve the 2023 year end transfers as presented. The motion was seconded by Supervisor Daniel Marshall. The motion passed.

Yes: Supervisor(s): David Baker, Louis Guard, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson. No: Supervisor(s): None. Abstain: Supervisor(s): None.

forMs. Gates reported that she will be have the unaudited reports for the committee next cycle. Also, the new auditors are on site working and will be doing all the County audits at once this year.

13. Executive Session:

Supervisor Peter Ingalsbe motioned to enter executive session at 4:08 PM for discussions on collective negotiations pursuant to Article 14 of the Civil Services Law (the Taylor Law) and the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Supervisor David Phillips seconded the motion. The motion passed.

Supervisor Louis Guard motioned to exit executive session at 4:41 PM. Supervisor David Phillips seconded the motion. The motion .

14. Next Meeting Date And Time:

February 28, 2024 at 3:00 PM.

15. Adjournment:

On motion of Supervisor Peter Ingalsbe, seconded by Supervisor Jared Simpson, the Ways & Means Committee meeting was adjourned at 04:41 PM.