



WAYS & MEANS COMMITTEE

Wednesday, February 28, 2024, Time: 3:00 PM
74 Ontario Street, Committee Room 213
Canandaigua, NY 14424

Committee Members

David Baker, Chair
Lou Guard
Peter Ingalsbe
Dan Marshall
David Phillips
Jared Simpson
Mark Venuti

1. Call To Order:

The Ways & Means Committee meeting was called to order at 03:10 PM on February 28, 2024.

Members Present: Supervisor(s) David Baker, Louis Guard, Peter Ingalsbe, Daniel Marshall, David Phillips, Mark Venuti. Necessarily Absent: Supervisor(s) Jared Simpson.

Others present in addition to committee members:

- Todd Campbell, BOS Chair
- Chris DeBolt, County Administrator
- Holly Adams, County Attorney
- Mary Gates, Finance Director
- Michele Smith, HR Director
- Jenifer Langer, Purchasing Director
- Bill Wright, DPW Commissioner
- Ben Glimour, Assitstant County Attorney
- Kori Franklin, Assessment Control Clerk
- Melanie Natalie, Real Property Tax Aide
- Michael Wojcik, Sr. Fiscal Manager, via WebEx
- Diane Foster, Deputy Clerk to the BOS, via WebEx
- Jim Kennedy, City of Geneva Supervisor
- Nancy Yacci, City of Canandaigua Supervisor, via WebEx
- John Cowley, Town of Naples Supervisor
- Christoper Vastola, Town of Canadice Supervisor, via WebEx
- Jean Chrisman, County Clerk
- Tracy Shaw, Assistant Deputy County Clerk
- Tim Jensen, Assoiciate Planner
- Gary Baxter, Treasurer
- Jeff Trickler, Deputy Treasurer
- Mike Flatt, Safety Coordinator
- Kristin Voss, Clerk to the BOS

2. Approval Of Minutes:

Supervisor Louis Guard motioned to approve the minutes of the February 7, 2024 Ways & Means Committee meeting. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Baker, Louis Guard, Peter Ingalsbe, Daniel Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

3. Planning Department & FLCC:

Tim Jensen, presented a resolution entitled, "Capital Project No. H095-23 - Authorization to contact with KI to Purchase Additional Lab Stools - 2023 FLCC Maintenance Capital Project".

Supervisor Mark Venuti motioned to approve the resolution as presented. The motion was seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): David Baker, Louis Guard, Peter Ingalsbe, Daniel Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Timothy Jensen, presented a resolution entitled, "Capital Project No. H033-16 - Contract Amendment with QPK - Space Reorganization and Security Enhancement of 3010 ".

Supervisor Mark Venuti motioned to approve the resolution as presented. The motion was seconded by Supervisor Daniel Marshall. The motion passed.

Yes: Supervisor(s): David Baker, Louis Guard, Peter Ingalsbe, Daniel Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Timothy Jensen, presented a resolution entitled, "Capital Project No. H033-16 - Authorization of Construction Contract with C&S Technical Resources, Inc - 3010 Renovation Project".

Supervisor Peter Ingalsbe motioned to approve the resolution as presented. The motion was seconded by Supervisor David Phillips. The motion passed.

Yes: Supervisor(s): David Baker, Louis Guard, Peter Ingalsbe, Daniel Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

4. Public Works & Public Works Capital Projects:

Bill Wright, presented a resolution entitled, "Transfer of Funds - 2024 County Budget - Canandaigua Lake County Sewer District".

Supervisor David Phillips motioned to approve the resolution as presented. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Baker, Louis Guard, Peter Ingalsbe, Daniel Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Bill Wright, presented a resolution entitled, "Creation of Capital Project No. H101-24 County Road 12 over Unnamed Tributary to Canandaigua Lake Culvert Replacement Project".

Supervisor Daniel Marshall motioned to approve the resolution as presented. The motion was seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): David Baker, Louis Guard, Peter Ingalsbe, Daniel Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Bill Wright, presented a resolution entitled, "Capital Project No. H087-22 County Road 25 Rehabilitation Purchase of Lands".

Supervisor Mark Venuti motioned to approve the resolution as presented. The motion was seconded by Supervisor David Phillips. The motion passed.

Yes: Supervisor(s): David Baker, Louis Guard, Peter Ingalsbe, Daniel Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Bill Wright, presented a resolution entitled, "Capital Project Nos. H078-21 and H079-21 County Road 22 Preventative Maintenance and County Road 8 Preventative Maintenance Award of Contract for

Construction and Contract for Construction Inspection Services".

Supervisor Peter Ingalsbe motioned to approve the resolution as presented. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Baker, Louis Guard, Peter Ingalsbe, Daniel Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

5. Governmental Operations & Insurance:

Kori Franklin, presented a resolution entitled, "Resolution of Approval - McDermott - Correction of Error - 2024 County/Town Tax Roll".

Supervisor Peter Ingalsbe motioned to approve the resolution as presented. The motion was seconded by Supervisor Daniel Marshall. The motion passed.

Yes: Supervisor(s): David Baker, Louis Guard, Peter Ingalsbe, Daniel Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Jean Chrisman, presented a budget transfer for Chairs at the DMV.

Supervisor Mark Venuti motioned to approve the budget transfer as presented. The motion was seconded by Supervisor Daniel Marshall. The motion passed.

Yes: Supervisor(s): David Baker, Louis Guard, Peter Ingalsbe, Daniel Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

6. Planning & Environmental Quality:

Timothy Jensen, presented a resolution entitled, "Authorization To Accept Finger Lakes Watershed Grant – Round 1 For Honeoye Lake Boat Wash Station and AIS Prevention Project".

Supervisor Mark Venuti motioned to approve the resolution as presented. The motion was seconded by Supervisor Louis Guard. The motion passed.

Yes: Supervisor(s): David Baker, Louis Guard, Peter Ingalsbe, Daniel Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

7. Human Resources:

Mr. Flatt reviewed the safety reports that were sent to the committee. He is working with the buildings and grounds crew to get salt down early before staff arrives and leaves for the day. The Sheriff's department had 106 people attend their active shooter training. March is national ladder safety month. He will send more information regarding this to the Board.

Michele Smith, presented a resolution entitled, "Create Position of Laborer at Finger Lakes Community College".

Supervisor Daniel Marshall motioned to approve the resolution as presented. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Baker, Louis Guard, Peter Ingalsbe, Daniel Marshall, David Phillips, Mark

Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Michele Smith, presented a resolution entitled, "Create Assessment Control Clerk, Part-Time Position".

Supervisor Peter Ingalsbe motioned to approve the resolution as presented. The motion was seconded by Supervisor Louis Guard. The motion passed.

Yes: Supervisor(s): David Baker, Louis Guard, Peter Ingalsbe, Daniel Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Michele Smith, presented a resolution entitled, "Create Human Resources Clerk Position ".

Supervisor David Phillips motioned to approve the resolution as presented. The motion was seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): David Baker, Louis Guard, Peter Ingalsbe, Daniel Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Michele Smith, presented a resolution entitled, "Create Security Coordinator Position".

Supervisor Mark Venuti motioned to approve the resolution as presented. The motion was seconded by Supervisor Louis Guard. The motion passed.

Yes: Supervisor(s): David Baker, Louis Guard, Peter Ingalsbe, Daniel Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Michele Smith, presented a resolution entitled, "Salary Adjustment – Joyce Richardson ".

Supervisor Louis Guard motioned to approve the resolution as presented. The motion was seconded by Supervisor Daniel Marshall. The motion passed.

Yes: Supervisor(s): David Baker, Louis Guard, Peter Ingalsbe, Daniel Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

8. Treasurer's Office:

Gary Baxter, presented the following resolutions entitled:

- Authority to County Treasurer to Pay 2023/24 Tax Settlement Payment to School Districts
- Authority to County Traeasurer to Pay 2023/24 Tax Returned Village Taxes

Supervisor Louis Guard motioned to approve these resolutions, as presented, as a block. The motion was seconded by Supervisor Daniel Marshall. The motion passed.

Yes: Supervisor(s): David Baker, Louis Guard, Peter Ingalsbe, Daniel Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

9. Finance Department:

Ms. Gates briefly reviewed the unaudited reports that were provided to committee.

10. Executive Session:

Supervisor David Phillips motioned to enter executive session at 4:00 PM for POL§105 1) (e) - Discussions on collective negotiations pursuant to Article 14 of the Civil Services Law (the Taylor Law) and POL§105 1) (f) - Discussions on the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Supervisor Daniel Marshall seconded the motion. The motion passed.

Supervisor Louis Guard motioned to exit executive session at 4:51 PM. Supervisor David Phillips seconded the motion. The motion passed.

11. Next Meeting Date And Time:

March 20, 2024 at 3:00 PM.

12. Adjournment:

On motion of Supervisor Peter Ingalsbe, seconded by Supervisor Mark Venuti, the Ways & Means Committee meeting was adjourned at 04:52 PM.