



WAYS & MEANS COMMITTEE

Wednesday, March 20, 2024, Time: 3:00 PM
74 Ontario Street, Committee Room 213
Canandaigua, NY 14424

Committee Members

David Baker, Chair
Lou Guard
Peter Ingalsbe
Dan Marshall
David Phillips
Jared Simpson
Mark Venuti

1. Call To Order:

The Ways & Means Committee meeting was called to order at 03:00 PM on March 20, 2024.

Members Present: Supervisor(s) David Baker, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. Absent: . Necessarily Absent: Supervisor(s) Louis Guard.

Others present in addition to committee members:

- Todd Campbell, BOS Chair
- Chris DeBolt, County Administrator
- Alissa Bub, Deputy County Administrator
- Holly Adams, County Attorney
- Sheriff Cirencione
- John Falbo, Chief Deputy
- Jim Ritts, District Attorney
- Tom Harvey, Planning Director
- Jeff Trickler, Deputy Treasurer
- Michele Smith, HR Director
- Bill Wright, DPW Commissioner
- Mike Flatt, Safety Coordinator
- Jason Tack, FLCC V.P of Finance
- Stacy Schmitt, Buyer, via WebEx
- Kate Ott, Public Health Director, via WebEx
- Julie Barry, Sr. Planner, via WebEx
- Jessica Mitchell, Mental Health Director, via WebEx
- Jose Gonzalez, Wendel, via WebEx
- Danielle Baco, Wendel, via WebEx
- Bill Wellman, Town of Phelps Supervisor
- Nancy Yacci, City of Canandaigua Supervisor, via WebEx
- James Kennedy, City of Geneva Supervisor, via WebEx
- Mary Gates, Finance Director
- Leanne Lapp, Public Defender
- Jeff Rougeux, Probation Director
- Jean Chrisman, County Clerk
- Lisa Record, Deputy County Clerk
- Jenifer Langer, Purchasing Director
- Ben Gilmour, Assistant County Attorney
- Lea Nacca, Assistant County Attorney
- Kathleen Meyers, Sr. Fiscal Manager
- Jerry DeRomanis, LaBella
- Barbara Burke, LaBell
- John Rizzo, Fiscal Manager, via WebEx
- Barbara Sweet, Fiscal Manager, via WebEx
- Chuck Nesbitt, Wendel, via WebEx
- Keith Krug, Wendel, via WebEx
- Robert Myrick, Wenderl, via WebEx

2. Approval Of Minutes:

Supervisor Daniel Marshall motioned to approve the minutes of the February 28, 2024 Ways & Means Committee meeting. The motion was seconded by Supervisor Jared Simpson. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

3. Planning Department & FLCC:

Barbara Burke and Jerry DeRomanis from LaBella Associates gave a brief presentation on the draft

2025-2045 FLCC Facilities Master Plan. This plan covers strategic facility changes encompassing all the FLCC campuses. This plan takes into consideration changing demographics and student and community needs.

Thomas Harvey, presented a resolution entitled, "Capital Project No. H080-21 - Award Bid B24031 Nursing Lab Supplies - FLCC Nursing Expansion Phase II Capital Project".

Supervisor Peter Ingalsbe motioned to approve the resolution as presented. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

4. Public Works & Public Works Capital Projects:

Jose Gonzalez, Keith Krug, Chick Nesbitt, Danielle Baco, and Robert Myrick from Wendell gave a presentation on the results and suggested projects from the Flextech Energy Study they completed.

Alissa Bub, presented a resolution entitled, "Acceptance of the Ontario County FlexTech Energy Study Completed by Wendel Energy Services, LLC".

Supervisor Daniel Marshall motioned to approve the resolution as presented. The motion was seconded by Supervisor Jared Simpson. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Bill Wright, presented a resolution entitled, "Capital Project No. H029-15 - Award of Consultant Amendment Agreement with Barton & Loguidice - FLCC G Lot Parking and Utility Rehabilitation Project".

Supervisor David Phillips motioned to approve the resolution as presented. The motion was seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Bill Wright, presented a resolution entitled, "Creation of Capital Project Number H102-24 County Road 32 at Hickox Road Intersection Improvements and Accept NYSDOT Agreement and Award of Contract to Bergmann Associates".

Supervisor Jared Simpson motioned to approve the resolution as presented. The motion was seconded by Supervisor David Phillips. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Bill Wright, presented a resolution entitled, "Capital Project Number H087-22 - County Road 25 Rehabilitation Project Phase 2 - Award of Contract for Construction Bid B24020".

Supervisor David Phillips motioned to approve the resolution as presented. The motion was seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

5. Governmental Operations & Insurance:

Jean Chrisman, presented a approval entitled, "Authorizing Monies for Individual Cash Drawers in County Clerk's Office".

Supervisor Peter Ingalsbe motioned to approve the approval as presented. The motion was seconded by Supervisor David Phillips. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

6. Health & Human Services:

Kate Ott, presented the following resolutions entitled:

- Authorization to Accept Funds from the New York State - Unintentional Drug Overdose Reporting System
- Resolution for Fixing Date and Notice for the Public Hearing on Local Law No. 6 (Intro.) of 2024

Supervisor Daniel Marshall motioned to approve these resolutions, as presented as a block. The motion was seconded by Supervisor Mark Venuti. The motion Passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Jessica Mitchell, presented a approval entitled, "Mental Health Admin. Budget Transfer - Increase in State Aid (2024 FLACRA Contract)".

Supervisor Daniel Marshall motioned to approve the approval as presented. The motion was seconded by Supervisor Jared Simpson. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

7. Public Safety:

Leanne Lapp, presented the following resolutions entitled:

- Authorization to Accept 3rd Continue Provision of Counsel at First Apperance in Hurrell-Harring Settlement Counties Grant (COHCFA2C) from the NYS Office of Indigent Legal Services
- Authorization to Accept Hurrell-Harring Settlement Implementation 3 Year Grant (C3YRHH02) from the Office of Indigent Legal Services

Supervisor Jared Simpson motioned to approve these resolutions, as presented as a block. The motion

Approved Minutes

was seconded by Supervisor David Phillips. The motion passed.

Yes: Supervisor(s): None. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Jeffrey Rougeux, presented a resolution entitled, "Authorization for the Ontario County Probation Department to Accept Funding from the New York State Division Of Criminal Justice Services for Certified Pretrial Services".

Supervisor Peter Ingalsbe motioned to approve the resolution as presented. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

James Ritts, presented a approval entitled, "Transfer Of Funds - 2024 County Budget - District Attorney".

Supervisor Daniel Marshall motioned to approve the approval as presented. The motion was seconded by Supervisor Jared Simpson. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

John Falbo, presented a resolution entitled, "Authorizing Budget Transfer for Funding of a Ten-Year Service Agreement with Axon Enterprise for the Sheriff's Office Law Enforcement Bureau 2024-2034".

Supervisor Peter Ingalsbe motioned to approve the resolution as presented. The motion was seconded by Supervisor David Phillips. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

8. Human Resources:

Michele Smith, presented the following resolutions entitled:

- Create Supervising Social Worker Position
- Creation of Human Services Worker Position

Supervisor Daniel Marshall motioned to approve these resolutions, as presented as a block. The motion was seconded by Supervisor Jared Simpson. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Michele Smith, presented the following resolutions entitled:

- Authorizing Memorandum of Agreement No. 1 -2024 with Ontario County Employees' Unit, Local 835, Civil Services Employees' Association, Inc.

- Authorizing Memorandum of Understanding with Ontario County Employees' Unit, Local 835, Civil Services Employees' Association, Inc.

Supervisor Daniel Marshall motioned to approve these resolutions, as presented as a block. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Mike Flatt talked about OSHA moving away from requiring hard hats and requiring safety hats instead. PESH has already adopted this standard. The safety hats are more protective for the worker.

9. Purchasing Department:

Jenifer Langer, presented a resolution entitled, "Renewal of Bid for County Print Functions - B22035".

Supervisor Mark Venuti motioned to approve the resolution as presented. The motion was seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

10. Finance Department:

Mary Gates, presented a budget transfer for ClearGov Software.

Supervisor Mark Venuti motioned to approve the budget transfer as presented. The motion was seconded by Supervisor Jared Simpson. The motion Passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Mary Gates, let the committee know that the audit is going well. On Monday, staff will have their exit meeting with the auditors. At the May 1st meeting the auditing firm will present their report. Sales tax is tracking about even with last year at this time.

11. County Administrator:

Christopher DeBolt, presented a resolution entitled, "Authorization to Contract for ARPA Workforce Development and Training Assistant Grant Awards".

Supervisor David Phillips motioned to approve the resolution as presented. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Christopher DeBolt, presented a resolution entitled, "Approval of No Cost Amendment with The Nature Conservancy for ARPA Grant Award".

Supervisor Peter Ingalsbe motioned to approve the resolution as presented. The motion was seconded

by Supervisor Daniel Marshall. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

12. Executive Session:

Supervisor Jared Simpson motioned to enter executive session at 4:20 PM for POL§105 1) (e) - Discussions on collective negotiations pursuant to Article 14 of the Civil Services Law (the Taylor Law) and POL§105 1) (f) - Discussions on the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. PM. Supervisor David Phillips seconded the motion. The motion passed.

Supervisor Mark Venuti motioned to exit executive session at 4:42 PM. Supervisor Peter Ingalsbe seconded the motion. The motion passed.

13. Next Meeting Date And Time:

Wednesday, April 10, 2024 at 3:00 PM.

14. Finance/HR

Mary Gates, presented a resolution entitled, "Create Fiscal Manager Position ".

Supervisor David Phillips motioned to approve the resolution as presented. The motion was seconded by Supervisor Jared Simpson. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

15. Adjournment:

On a motion of Supervisor Mark Venuti, seconded by Supervisor Daniel Marshall, the Ways & Means Committee meeting was adjourned at 04:43 PM.