



PLANNING & ENVIRONMENTAL QUALITY COMMITTEE

Monday, May 20, 2024, Time: 1:00 PM
74 Ontario Street, Committee Room 213, 2nd floor
Canandaigua, NY 14424

Committee Members

David Phillips, Chair
Daryl Marshall
William Namestnik
John Pruett
Christopher Vastola
Mark Venuti
Andrew Wickham

1. Call To Order:

The Planning & Environmental Quality Committee meeting was called to order at 01:00 PM on May 20, 2024.

Members Present: Supervisor(s) David Phillips, Daryl Marshall, John Pruett, Christopher Vastola, Mark Venuti, Andrew Wickham. Necessarily Absent: Supervisor(s) William Namestnik.

Others present in addition to committee members:

- Chris DeBolt, County Administrator
- Lea Nacca, Assistant County Attorney
- Ryan Davis, Economic Developer
- Tim Jensen, Associate Planner
- Regina Sousa, Sr. Planner
- Thomas Lyon, Sr. Planner
- Betsy Landre, Sr. Planner
- Tracey Burkey, Visitors Connection V.P. of Desitation Development
- Jessica VanDeMar, Visitors Connection Marketing Manager
- Carla Jordan, Sustainability & Solid Waste Director, via WebEx
- Michael Wojcik, Sr. Fiscal Manager, via WebEx
- Krisitn Voss, Clerk to the Board of Supervisors
- Nancy Yacci, City of Canandaigua Supervisor
- William Wellman, Town of Phelps Supervisor
- James Kennedy, City of Geneva Supervisor, via WebEx
- Peter Ingalsbe, Town of Farmington Supervisor, via WebEx
- Tom Harvey, Planning Director
- Nellie Puma, Deputy Finance Director
- Brain Sanders, Casella General Manager
- Moria Tidball, Cornell Cooperative Extension Executive Director
- Emma Wilson, Cornell Cooperative Extension Ag. literacy coordinator
- Kaitlynn McCumisky, Sustainability Assistant, via WebEx
- Reporter Dave Shaw

2. Approval Of Minutes:

Supervisor Mark Venuti motioned to approve the draft minutes of the April 29, 2024 Planning & Environmental Quality Committee meeting. The motion was seconded by Supervisor Andrew Wickham. The motion passed.

Yes: Supervisor(s): David Phillips, Daryl Marshall, John Pruett, Christopher Vastola, Mark Venuti, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

3. Team Agency Updates:

Emma Wilson from Cornell Cooperative Extension talked about the book "I love strawberries" that she

Approved Minutes

read to around 1200 students this year and completed a strawberry sequencing activity with them. She will continue to work with the kids throughout the year. The Extension is also working on the slow moving vehicle campaign that they started last year. She will also be working on a farmers market nutrition program that will be at a couple of different locations.

No updates provided for Soil & Water.

4. Casella:

Brian Sanders provided the following landfill updates:

- Cell construction has started and is on schedule.
- The ponds have been dewatered.
- They are currently filling the front slope.
- They are planning on fall gas construction.

5. Sustainability & Solid Waste Management:

Regina Sousa provided the following event updates:

- Registration for the paper shredding and rigid plastics events opened this morning.
- The second paper shredding event in Victor processed about 400 boxes.
- The tire recycling event had about 900 tires registered.
- The 1st e-waste event had just over 400 participants.
- They partnered with CCE this year to do compost awareness week education with over 600 students.

Regina Sousa, presented a resolution entitled, "Authorization to Accept Municipal Waste Reduction and Recycling Program Grant Funding from NYSDEC ".

Supervisor Mark Venuti motioned to approve the resolution as presented. The motion was seconded by Supervisor Christopher Vastola. The motion passed.

Yes: Supervisor(s): David Phillips, Daryl Marshall, John Pruett, Christopher Vastola, Mark Venuti, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Regina Sousa, presented a municipal funding request from the Town of Naples. They are seeking funding to send out updated recycling educational information to their residents.

Supervisor Mark Venuti motioned to approve the funding request from the Town of Naples. The motion was seconded by Supervisor Andrew Wickham. The motion passed.

Yes: Supervisor(s): David Phillips, Daryl Marshall, John Pruett, Christopher Vastola, Mark Venuti, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

6. Economic Development:

Ryan Davis provided the committee with the following updates:

- The OCEDC received an update from County Workforce Development and agreed to increase the maximum request/worker maximum funding from \$3K to \$5K. They will revisit the funding level for the 2025 budget if necessary.
- The OCEDC has committed \$25K for the new travel and tourism entry worker FLCC training program.
- The OCEDC is considering a loan sale or lowering the minimum loan amount to help smaller businesses since the requests are slowing down. Banks are seeing the same trend.
- The IDA Governance meeting reviewed the first draft of the UTEP (Tax Exempt Policy) with the hope the Board will approve the plan in May or June.
- The IDA is working with several developers for possible IDA incentives including housing, manufacturing, energy, and agricultural businesses.

7. Tourism:

Tracey Burkey talked to the committee about how the meetings market is growing in our County. Our two new hotels (The Lakehouse and Hotel Canandaigua) are drawing more people. The Visitors Connection is being more proactive in meeting with meeting planners and attending trade shows. They are working on ways to solve some transportation issues as we don't have a lot of public transportation to move meeting guests around the area. Our room rates are higher, especially during peak season, so they try to focus on off-peak season time to bring meetings into the hotels. They are working on two grant opportunities with other area tourism agencies. Ithaca is building a new conference center that will draw some of the conference business from our County. They have many organizations they have helped set up meeting. hotel space, and activities during their meetings.

8. Planning Department:

Betsy Landre, presented the following resolutions entitled:

- Authorizing Contract with Canandaigua Lake Watershed Council for Hopewell Stromwater Retention Basin using FLOWPA 2023-24 Funds
- Authorizing Contract with Hobart & William Smith Colleges for 2024 Seneca Watershed Intermunicipal Organization Partnership Support Using FLOWPA 2023-24 Funds

Supervisor Mark Venuti motioned to approve these resolutions, as presented as a block. The motion was seconded by Supervisor Christopher Vastola. The motion passed.

Yes: Supervisor(s): David Phillips, Daryl Marshall, John Pruett, Christopher Vastola, Mark Venuti, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Thomas Lyon, presented a resolution entitled, "Authorization to Contract With The Town of Canadice to Prepare a Town Comprehensive Plan".

Supervisor Christopher Vastola motioned to approve the resolution as presented. The motion was seconded by Supervisor John Pruett. The motion passed.

Yes: Supervisor(s): David Phillips, Daryl Marshall, John Pruett, Christopher Vastola, Mark Venuti, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Thomas Lyon, presented a resolution entitled, "Declaration of Lead Agency and Determination of

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Significance for the Outdoor Interactive "Virtual Museum" Project".

Supervisor Christopher Vastola motioned to approve the resolution as presented. The motion was seconded by Supervisor John Pruett. The motion passed.

Yes: Supervisor(s): David Phillips, Daryl Marshall, John Pruett, Christopher Vastola, Mark Venuti, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Thomas Harvey, presented a approval entitled, "Authorization for a No-Cost Time Extension with the Town of Richmond for Professional Planning Services".

Supervisor Daryl Marshall motioned to approve the approval as presented. The motion was seconded by Supervisor John Pruett. The motion passed.

Yes: Supervisor(s): David Phillips, Daryl Marshall, John Pruett, Christopher Vastola, Mark Venuti, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Thomas Harvey, presented a resolution entitled, "Appointment of Ryan Wilmer to the Ontario County Planning Board".

Supervisor Mark Venuti motioned to approve the resolution as presented. The motion was seconded by Supervisor Daryl Marshall. The motion passed.

Yes: Supervisor(s): David Phillips, Daryl Marshall, John Pruett, Christopher Vastola, Mark Venuti, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Nichola Ostrander gave a presentation to the committee on the effectiveness and results of the Small Business Assistance Program.

Betsy Landre and Tom Harvey talked about the water quality projects that are being done and being considered by the Water Resources Council. Chairman Phillips asked the committee if they think that the County should look into funding projects in an amount more than the \$15,500 annually that is already being funded. The committee asked the planning department to come back with a recommendation on a funding amount that they think would allow for more projects to be completed. Also, the committee would like to know how the projects are selected and the need prioritized.

9. County Administrator:

Chris DeBolt let the committee know that the landfill operates on a number of permits from the DEC. The part 360 operating permit expires in January 2025. The County will need to submit the renewal of this permit by July of this year. The renewal of this permit resolution will be coming to committee next cycle.

10. Next Meeting Date And Time:

June 10, 2024 at 1:00 PM

11. Adjournment:

On a motion of Supervisor John Pruett, seconded by Supervisor Mark Venuti, the Planning & Environmental Quality Committee meeting was adjourned at 02:42 PM.

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Respectfully Submitted, Kristin A. Voss, Clerk