



PUBLIC WORKS COMMITTEE

Monday, June 10, 2024, Time: 3:00 PM
74 Ontario Street, Committee Room 213, 2nd floor
Canandaigua, NY 14424

Committee Members

Jared Simpson, Chair
Jack Marren
John Pruett
Dale Stell
Fred Stresing
Christopher Vastola
Bill Wellman

1. Call To Order:

The Public Works Committee meeting was called to order at 03:00 PM on June 10, 2024.

Members Present: Supervisor(s) Jared Simpson, Jack Marren, John Pruett, Dale Stell, Frederick Stresing, Christopher Vastola, William Wellman.

Others present in addition to committee members:

- Chris DeBolt, County Administrator
- Alissa Bub, Deputy County Administrator
- Holly Adams, County Attorney
- Tom Harvey, Planning Director
- Tim Jensen, Associate Planner
- Thomas Lyon, Sr. Planner
- Kristin Voss, BOS Clerk
- Denine Leeson, Real Property Tax Director
- Stacy Schmitt, Buyer, via WebEx
- Nancy Yacci, City of Canandaigua Supervisor, via WebEx
- Bill Wright, DPW Commissioner
- Tim McElligott, Deputy DPW Commissioner
- Steve Vanderbrook, Supervisor of Buildings & Grounds
- Cathy Ahern, FLCC Director of Facilities and Grounds

2. Approval Of Minutes:

Supervisor Christopher Vastola motioned to approve the May 20, 2024 draft Public Works Committee meeting minutes. The motion was seconded by Supervisor John Pruett. The motion passed.

Yes: Supervisor(s): Jared Simpson, Jack Marren, John Pruett, Dale Stell, Frederick Stresing, Christopher Vastola, William Wellman. No: Supervisor(s): None. Abstain: Supervisor(s): None.

3. Capital Improvement Plan:

Cathy Ahen and Tom Harvey reviewed the following CIP projects for recommendation to be included in the 2025-2030 Capital Improvement Plan.

- FLCC & Finger Lakes Law Enforcement Academy - Law Enforcement Training Simulator
- Relocate Technology Program and Staff from the Victor Campus to the Main Campus
- FLCC SPRING (Sustainable Partnership Research Innovation Natural Growth) Building
- 2030 FLCC Maintenance Capital Project
- FLCC 2025-2030 Purchase of Updated Technology, Equipment, & Vehicles

- 2025 FLCC Gym Bleachers

Supervisor John Pruett motioned to approve the CIP projects as presented. The motion was seconded by Supervisor William Wellman. The motion passed.

Yes: Supervisor(s): Jared Simpson, Jack Marren, John Pruett, Dale Stell, Frederick Stresing, Christopher Vastola, William Wellman. No: Supervisor(s): None. Abstain: Supervisor(s): None.

4. Planning Department & FLCC:

Catherine Ahern, presented a resolution entitled, "Closing of Capital Project No. H081-22 - 2021 FLCC Maintenance Capital Project".

Supervisor Jack Marren motioned to approve the resolution as presented. The motion was seconded by Supervisor John Pruett. The motion passed.

Yes: Supervisor(s): Jared Simpson, Jack Marren, John Pruett, Dale Stell, Frederick Stresing, Christopher Vastola, William Wellman. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Catherine Ahern, presented a resolution entitled, "Capital Project No. H095-23 - Award Bid B24053 Science Dept. Third Floor Lab Supplies and Contract Authorization with Taylor Distribution Group, LLC - 2023 FLCC Maintenance Capital Project".

Supervisor Dale Stell motioned to approve the resolution as presented. The motion was seconded by Supervisor Christopher Vastola. The motion passed.

Yes: Supervisor(s): Jared Simpson, Jack Marren, John Pruett, Dale Stell, Frederick Stresing, Christopher Vastola, William Wellman. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Catherine Ahern, presented the following two resolutions entitled:

- Capital Project No. H095-23 - Authorize a Contract and Budget Transfer - Siemens Industry, Inc. - 2023 FLCC Maintenance Capital Project
- Capital Project No. H103-24 - Authorize a Contract with EMCOR Services Betlem and Budget Transfer - 2024 FLCC Maintenance Capital Project

Supervisor Jack Marren motioned to approve these two resolutions, as presented as a block. The motion was seconded by Supervisor William Wellman. The motion passed.

Yes: Supervisor(s): Jared Simpson, Jack Marren, John Pruett, Dale Stell, Frederick Stresing, Christopher Vastola, William Wellman. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Catherine Ahern, presented a resolution entitled, "Establish Capital Project No. H104-24 as the Physical Plant Equipment Capital Project".

Supervisor Dale Stell motioned to approve the resolution as presented. The motion was seconded by Supervisor William Wellman. The motion passed.

Yes: Supervisor(s): Jared Simpson, Jack Marren, John Pruett, Dale Stell, Frederick Stresing, Christopher Vastola, William Wellman. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Thomas Lyon reviewed the changes to the Parks Master Plan since it was last presented to committee. After a lengthy discussion ensued regarding the changes at the Planning and Environmental Quality Committee. It was decided that the plan with a memo of the changes should be sent to the whole board, noting that comments regarding the plan and changes should be submitted to Thomas and the Planning Department. The Public Works Committee also agreed with this recommendation.

Tim Jensen presented a CIP project for the animal care facility to be included in the 2025-2030 Capital Improvement Plan. This project includes design and construction of improvements to maintain compliance with recently adopted NYS standards that go into effect in December 2025.

Supervisor Christopher Vastola motioned to approve the CIP project as presented. The motion was seconded by Supervisor John Pruett. The motion passed.

Yes: Supervisor(s): Jared Simpson, Jack Marren, John Pruett, Dale Stell, Frederick Stresing, Christopher Vastola, William Wellman. No: Supervisor(s): None. Abstain: Supervisor(s): None.

5. Public Works & Public Works Capital Projects:

Tim McElligott reported to the committee that they are in the final stages of payments and applications for final reimbursement requests for the Honeoye Lake Wastewater Treatment Plant Improvements project. Tim then reviewed the change orders that were authorized to be paid out of the contingency line. He also noted that staff are fine-tuning processes at the plant to continue making it more efficient.

6. Buildings & Grounds:

Steven Vanderbrook, presented a resolution entitled, "Renew Contract for Energy Management and Procurement with EGS Advanced Energy Solutions, Inc.".

Supervisor John Pruett motioned to approve the resolution as presented. The motion was seconded by Supervisor William Wellman. The motion passed.

Yes: Supervisor(s): Jared Simpson, Jack Marren, John Pruett, Dale Stell, Frederick Stresing, Christopher Vastola, William Wellman. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Steven Vanderbrook, presented a resolution entitled, "Authorization to Execute Contract with Finger Lakes Visitors Connection for Snow Removal and Lawn Maintenance".

Supervisor Jack Marren motioned to approve the resolution as presented. The motion was seconded by Supervisor Christopher Vastola. The motion passed.

Yes: Supervisor(s): Jared Simpson, Jack Marren, John Pruett, Dale Stell, Frederick Stresing, Christopher Vastola, William Wellman. No: Supervisor(s): None. Abstain: Supervisor(s): None.

7. Fleet Management:

Bill Wright, presented a resolution entitled, "Authorization to Purchase Fleet Vehicles".

Supervisor William Wellman motioned to approve the resolution as presented. The motion was seconded by Supervisor Jack Marren. The motion passed.

Yes: Supervisor(s): Jared Simpson, Jack Marren, John Pruett, Dale Stell, Frederick Stresing, Christopher Vastola, William Wellman. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Bill Wright, presented a resolution entitled, "Authorization to Renew Contract with Qual-Tech Automotive for Vehicle Maintenance Services".

Supervisor William Wellman motioned to approve the resolution as presented. The motion was seconded by Supervisor Frederick Stresing. The motion passed.

Yes: Supervisor(s): Jared Simpson, Jack Marren, John Pruett, Dale Stell, Frederick Stresing, Christopher Vastola, William Wellman. No: Supervisor(s): None. Abstain: Supervisor(s): None.

8. Unfinished Business:

Tim McElligott noted that he has been working with Real Property on an RFP to be able to have on-demand appraisal services. This will be used by Public Works for right way acquisition appraisals.

9. Next Meeting Date And Time:

July 1, 2024 at 3:00 PM.

10. Adjournment:

On a motion of Supervisor John Pruett, seconded by Supervisor Dale Stell, the Public Works Committee meeting was adjourned at 03:38 PM.

Respectfully Submitted, Kristin A. Voss, Clerk