



WAYS & MEANS COMMITTEE

Wednesday, June 12, 2024, Time: 3:00 PM
74 Ontario Street, Committee Room 213
Canandaigua, NY 14424

Committee Members

David Baker, Chair
Lou Guard
Peter Ingalsbe
Dan Marshall
David Phillips
Jared Simpson
Mark Venuti

1. Call To Order:

The Ways & Means Committee meeting was called to order at 03:08 PM on June 12, 2024.

Members Present: Supervisor(s) David Baker, Peter Ingalsbe, Daniel Marshall, Jared Simpson, Mark Venuti. Necessarily Absent: Supervisor(s) Louis Guard, David Phillips (on WebEx for 20 minutes, non-voting).

Others present in addition to committee members:

- Todd Campbell, BOS Chair
- Chris DeBolt, County Administrator
- Alissa Bub, Deputy County Administrator
- Holly Adams, County Attorney
- Lea Nacca, Assistant County Attorney
- Ben Gillmour, Assistant County Attorney
- Chelsea Carter, Assistant County Attorney
- Jenifer Langer, Purchasing Director
- Tom Harvey, Planning Director
- Betsy Landre, Sr. Planner
- Kate Ott, Public Health Director
- John Rizzo, Fiscal Manager
- Kristin Voss, BOS Clerk
- Mary Gates, Director of Finance
- Michele Smith, HR Director
- Lindsey Burgess, Deputy HR Director
- Sheriff Cirencione
- John Falbo, Chief Deputy
- Jeff Trickler, Treasurer
- Tim McElligott, Deputy DPW Commissioner
- Kathleen Meyers, Sr. Fiscal Manager
- Michaela Flatt, Safety Coordinator
- Jason Tack, FLCC CFO
- Kithlin Hastings, Assistant District Attorney

2. Approval Of Minutes:

Supervisor Mark Venuti motioned to approve the draft minutes of the May 22, 2024 Ways & Means Committee meeting. The motion was seconded by Supervisor Daniel Marshall. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

3. Planning Department & FLCC:

Thomas Harvey, presented a resolution entitled, "Closing of Capital Project No. H081-22 - 2021 FLCC Maintenance Capital Project".

Supervisor Daniel Marshall motioned to approve the resolution as presented. The motion was seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, Jared Simpson, Mark Venuti. No:

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Supervisor(s): None. Abstain: Supervisor(s): None.

Thomas Harvey, presented a resolution entitled, "Capital Project No. H095-23 - Award Bid B24053 Science Dept. Third Floor Lab Supplies and Contract with Taylor Distribution Group, LLC - 2023 FLCC Maintenance Capital Project".

Supervisor Jared Simpson motioned to approve the resolution as presented. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Thomas Harvey, presented the following two resolutions entitled:

- Capital Project No. 095-23 - Authorize a Contract and Budget Transfer Siemens Industry, Inc. - 2023 FLCC Maintenance Capital Project
- Capital Project No. 103-24 - Authorize a Contract with EMCOR Services Betlem and Budget Transfer. - 2024 FLCC Maintenance Capital Project

Supervisor Peter Ingalsbe motioned to approve these two resolutions, as presented as a block. The motion was seconded by Supervisor Jared Simpson. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Thomas Harvey, presented a resolution entitled, "Establish Capital Project No. H104-24 as the Physical Plant Equipment Capital Project".

Supervisor Mark Venuti motioned to approve the resolution as presented. The motion was seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

4. Health & Human Services:

Kate Ott, presented a resolution entitled, "Authorization to Accept Additional Grant Funds from the New York State STOP-DWI Foundation, Inc.".

Supervisor Daniel Marshall motioned to approve the resolution as presented. The motion was seconded by Supervisor Jared Simpson. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

5. Public Safety:

Betsy Landre, presented a resolution entitled, "Capital Project No. H066-20 700 MHz Seneca County Hillside Project - Authorization to Contract with Finger Lakes Communications, Co. Inc. for Equipment and Related Services".

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Supervisor Mark Venuti motioned to approve the resolution as presented. The motion was seconded by Supervisor Daniel Marshall. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Kaitlin Hastings, presented a resolution entitled, "Authorization to Accept FY2024 Crimes Against Revenue Program Grant From New York State Division of Criminal Justice Services".

Supervisor Peter Ingalsbe motioned to approve the resolution as presented. The motion was seconded by Supervisor Jared Simpson. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

David Cirencione, presented a resolution entitled, "Authorization for the Ontario County Sheriff to Accept the New York State Division of Criminal Justice Services Law Enforcement Technology Grant 2024-2025".

Supervisor Jared Simpson motioned to approve the resolution as presented. The motion was seconded by Supervisor Daniel Marshall. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, Daniel Marshall, Jared Simpson, Mark Venuti. No: Supervisor(s): David Baker. Abstain: Supervisor(s): None.

6. Finger Lakes Community College (FLCC):

Jason Tack, presented a resolution entitled, "Fixing Date and Notice for the Public Hearing on Finger Lakes Community College 2024-2025 Tentative Budget".

Supervisor Mark Venuti motioned to approve the resolution as presented. The motion was seconded by Supervisor Daniel Marshall. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

7. Human Resources:

Mike Flatt reviewed the safety reports provided in the committee packet and let the committee know that June is safety month. This week they are focused on roadway safety.

Michele Smith, presented a resolution entitled, "Resolution Amending Ontario County Lactation Accommodation Policy".

Supervisor Daniel Marshall motioned to approve the resolution as presented. The motion was seconded by Supervisor Jared Simpson. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Michele Smith, presented a resolution entitled, "Resolution Reconstituting Ontario County's Deferred

Compensation Committee".

Supervisor Peter Ingalsbe motioned to approve the resolution as presented. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Michele Smith, presented the following three resolutions entitled:

- Resolution Adopting 2025 Salaries for managerial/Confidential Personnel for the Management Compensation Plan
- Resolution Adopting 2025 Salaries for Attorney Compensation Plan
- Resolution Adopting 2025 Rates of Pay for Part-Time Hourly/Daily Personnel

Supervisor Jared Simpson motioned to approve these three resolutions, as presented as a block. The motion was seconded by Supervisor Daniel Marshall. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Michele Smith asked if there were any questions on the first quarter retention report. The committee had no questions. Ms. Smith then let the committee know she will be revising the report slightly for next quarter to add some additional information.

Lindsey Burgess presented the 2025 Workers's Compensation (S Fund) budget for approval. The fund for 2025 will use around \$600,000 of reserve funds to reduce the cost to each participant.

Supervisor Peter Ingalsbe motioned to approve the workers' compensation (s fund) budget as presented. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

8. Purchasing Department:

Jenifer Langer, presented a resolution entitled, "Revision of the Ontario County Purchasing Procedures".

Supervisor Mark Venuti motioned to approve the resolution as presented. The motion was seconded by Supervisor Daniel Marshall. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

9. Treasurer's Office:

Lea Nacca talked about the changes to the NY Real Property Tax Law Article 11 and what the new timeline for the tax foreclosure process will be. The changes are listed below:

- Shortening of required time period between lien date and filing date for Petition and Notice of Foreclosure from 21 months to 18 months.
- Requires "Homeowner Warning Notice" - specific statutory notice language.
- They lengthened the required time period between publication of the first public notice and the redemption date from 3 months to 6 months.
- Increases the amount the County can recoup for "other reasonable and necessary expenses" from \$150 per parcel to \$250 per parcel or 2% of the sum of taxes, interest and penalties due, whichever is greater.
- Creates a process for distribution of the surplus: within 45 days of closing, the Treasurer files a surplus report with the court and pays the surplus to the court. The treasurer sends a notice of surplus to a previous property owner and other interested parties. The court adjudicates claims for surplus. For residential properties, surplus is paid to the County if no claims are filed within 3 years. Any surplus funds must be used by the County to reduce the tax levy.
- The County has the option to convey title back to the former property owner upon payment of taxes, subject to any liens existing on the property.
- The County has the option to adopt a Local Law permitting "repayment plans" for primary residences with a tax delinquency greater than \$500 and less than \$30,000. The law requires any repayment plan to be entered into before the redemption date.

Discussion ensued regarding the two options that the County has to convey title back to the former owner and repayment plans. The committee agreed that they do not wish to utilize either of these options.

10. Finance Department:

Mary Gates, presented a resolution entitled, "Resolution Adopting Local Law No. 8 (Intro.) of 2024".

Supervisor Mark Venuti motioned to approve the resolution as presented. The motion was seconded by Supervisor Jared Simpson. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Mary Gates, presented a resolution entitled, "Authorization to Contract with Three+One for Liquidity Monitoring & Treasury Analyses".

Supervisor Jared Simpson motioned to approve the resolution as presented. The motion was seconded by Supervisor Daniel Marshall. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

11. Public Works:

Tim McElligott, presented a resolution entitled, "Authorization to Purchase Fleet Vehicles".

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Supervisor Peter Ingalsbe motioned to approve the resolution as presented. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

12. Executive Session:

Supervisor Jared Simpson motioned to enter executive session at 4:17 PM for discussions on POL§105 1) (e) - Discussions on collective negotiations pursuant to Article 14 of the Civil Services Law (the Taylor Law) and POL§105 1) (f) - Discussions on the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Supervisor Daniel Marshall seconded the motion. The motion passed.

Supervisor Mark Venuti motioned to exit executive session at 4:52 PM. Supervisor Jared Simpson seconded the motion. The motion passed.

13. Next Meeting Date And Time:

July 3, 2024 at 3:00 PM

14. Adjournment:

On a motion of Supervisor Mark Venuti, seconded by Supervisor Jared Simpson, the Ways & Means Committee meeting was adjourned at 04:53 PM.

Respectfully Submitted, Kristin A. Voss, Clerk