



WAYS & MEANS COMMITTEE

Wednesday, July 3, 2024, Time: 3:00 PM
74 Ontario Street, Committee Room 213
Canandaigua, NY 14424

Committee Members

David Baker, Chair
Lou Guard
Peter Ingalsbe
Dan Marshall
David Phillips
Jared Simpson
Mark Venuti

1. Call To Order:

The Ways & Means Committee meeting was called to order at 03:30 PM on July 3, 2024 by Chairman David Baker.

Members Present: Supervisor(s) David Baker, Louis Guard, Peter Ingalsbe, David Phillips, Jared Simpson, Mark Venuti. Absent: . Necessarily Absent: Supervisor(s) Daniel Marshall.
A quorum was present.

Others present in addition to committee members:

In Person:

Todd Campbell, BOS Chair
Alissa Bub, Deputy County Administrator
Holly Adams, County Attorney
Lea Nacca, Asst. County Attorney
Mary Gates, Dir. of Finance
Nellie Puma, Deputy Dir. of Finance
Jean Chrisman, County Clerk
Lisa Record, Deputy County Clerk
Bill Wright, Commissioner, Public Works
Michele Smith, Dir. of Human Resources
Lindsey Burgess, Deputy Dir. of HR
Ryan Davis, Dir. of Economic Development

Dr. Roberty Nye, President, FLCC
Jason Tack, CFO, FLCC
Supervisor Bill Namestnik, T. of Hopewell
Supervisor Bill Wellman, T. of Phelps
Supervisor Nancy Yacci, City of Canandaigua
Supervisor Jim Kennedy, City of Geneva
Tom Harvey, Dir. of Planning
Dee Leeson, Dir. of Real Property Tax Svcs.
A.J. Magnan, Commissioner, Board of Elections
Heather Kinslow, Sr. Medical Billing Clerk
Emma Brace, Intern
Diane Foster, Deputy Clerk to the BOS

via WebEx:

Chris DeBolt, County Administrator 3:30-3:42pm
John Rizzo, Fiscal Manager
Andrew Wickham, Supervisor, Town of Seneca

Leann Lapp, Public Defender
Triciajean Jones, Dir., OFA
Kathleen Meyers, Sr. Fiscal Manager

2. Approval Of Minutes:

Supervisor Jared Simpson moved to approve the June 12, 2024 draft minutes of the Ways & Means Committee meeting. The motion was seconded by Supervisor David Phillips. The motion Passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

3. Planning Department & FLCC Capital Projects:

Tom Harvey presented a resolution entitled, "Capital Project No. H057-19 - Contract Amendment with O'Connell Electric Company Inc. for Fire Alarm Upgrade at FLCC Main Campus - 2019 FLCC Maintenance Capital Project".

Approved Minutes

Tom Harvey presented a resolution entitled, "Capital Project No. H057-19 - Authorize Contract with KONE for Elevator access during Fire Alarm Upgrade at FLCC Main Campus and Budget Amendment - 2019 FLCC Maintenance Capital Project".

Supervisor David Phillips moved to approve these resolutions, as presented as a block. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Tom Harvey, presented a resolution entitled, "Capital Project No. H080-21 - Authorization to Contract with C. P. Ward for Earthwork - FLCC Nursing Expansion Phase II Capital Project".

Supervisor Jared Simpson moved to approve the resolution as presented. The motion was seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Tom Harvey, presented a resolution entitled, "Capitol Project No. H074-20 - Countywide Storage Project Authorization to Contract with QPK Design LLP and Budget Amendment for Concept Design Services of Sheriff's Storage".

Supervisor Jared Simpson moved to approve the resolution as presented. The motion was seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

4. Public Works & Public Works Capital Projects:

Bill Wright, presented a resolution entitled, "Capital Project No. H078-21 - County Road 22 Preventative Maintenance - Acceptance of Supplemental Agreement #1 to New York State Revenue Contract".

Bill Wright, presented a resolution entitled, "Capital Project No. H079-21 - County Road 8 Preventative Maintenance - Acceptance of Supplemental Agreement #1 to New York State Revenue Contract".

Bill Wright, presented a resolution entitled, "Capital Project No. H094-23 - Ontario County Route 364 Sidewalk and Bike Path Project - Acceptance of Supplemental Agreement #2 and Authorization to Pay 20% for Right of Way Acquisition Services".

Supervisor Peter Ingalsbe moved to approve these resolutions, as presented as a block. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Bill Wright requested a special meeting of the Public Works and Ways & Means Committees before the July 11th Board meeting to present a resolution to address the findings of trace amounts of asbestos during the 3010 renovation and funding for the cleanup of the asbestos. Mr. Wright will prepare a memo with information for the committees regarding the issue and funding options.

It was decided the special PW Committee would begin at 5:00 pm and the special W&M Committee would begin at 5:15 pm on July 11th.

Mary Gates noted the funds for the remediation of the asbestos will likely need to come from the fund balance.

Thomas Harvey, presented a resolution entitled, "Capital Project No. H094-23 - Route 364 Sidewalk and Bike Path Capital Project - Approval of Agreement to Accept funding from the Town of Canandaigua".

Supervisor Jared Simpson moved to approve the resolution as presented. The motion was seconded by Supervisor David Phillips. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

5. Governmental Operations & Insurance:

Albert Magnan, presented a resolution entitled, "Authorization to Amend NYS Contract BOE01-C003234-1110000 - Help America Vote Act (HAVA) Operations Costs (Shoebox) Grant Project".

Albert Magnan, presented a resolution entitled, "Authorization to Amend NYS Grant BOE01-C004375-1110000 - Technology Innovation And Election Resources (TIER) Grant Program".

Supervisor Peter Ingalsbe moved to approve these resolutions, as presented as a block. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Holly Adams, presented a budget transfer for for approval for Special Counsel.

Holly Adams, presented a budget transfer for approval for Legal Services for Landfill.

Supervisor David Phillips moved to approve the two budget transfers as presented as a block. The motion was seconded by Supervisor Jared Simpson. The motion Passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Dennine Leeson, presented a resolution entitled, "Authorizing Intermunicipal Cooperation Agreement with School Districts for Provision of School Tax Preparation Services".

Supervisor Mark Venuti moved to approve the resolution as presented. The motion was seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

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Dennine Leeson, presented a Resolution entitled, "Authorization to Participate in Defense of Real Property Tax Assessment Challenges Against the 2023 Final Assessment Roll".

Supervisor Mark Venuti moved to approve the resolution as presented. The motion was seconded by Supervisor David Phillips. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Dennine Leeson gave an update on the billing and payment of PILOT (Payment in Lieu of Taxes) Agreements.

Jean Chrisman, along with Lisa Record and Tracy Shaw, gave a presentation on projected operational costs for options for expanding the DMV Services in the County. A spreadsheet was shared with the projections.

The committee gave directions/guidance to follow up with the following: expenses need to be met by the revenue, costs for Geneva closing at lunchtime or having hours for just the afternoon or specific days a week, less staff for Geneva location, more information from Monroe County and how they do their mobile units and working out the costs of security with mobile units, co-locations with other municipal offices, and the costs of purchasing the van and retrofitting.

6. Health & Human Services:

Nellie Puma, along with Heather Kinslow, presented a resolution entitled, "Authority to Cancel Uncollectible Debts 2nd Qtr 2024", noting a change in the dollar amount should be \$129,854.94 and covers write-offs from 2013 through 2023.

Supervisor David Phillips moved to approve the resolution as presented with the corrected dollar amount of \$129,854.94. The motion was seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Triciajean Jones, presented a Resolution entitled, "Acceptance of the 2024 Elder Abuse Education and Outreach Program Community Mini-Grant".

Supervisor Mark Venuti moved to Approve the Resolution as presented. The motion was seconded by Supervisor Jared Simpson. The motion Passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Triciajean Jones, presented a resolution entitled, "Acceptance of 2024 AARP Community Challenge Flagship Grant".

Supervisor Mark Venuti moved to approve the resolution as presented. The motion was seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

7. Planning & Environmental Quality:

Tom Harvey, presented a resolution entitled, "Amending ARPA Community Grant Agreement with the Partnership for Ontario County".

Supervisor David Phillips moved to approve the resolution as presented. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

8. Finger Lakes Community College (FLCC):

Jason Tack, presented a resolution entitled, "Fixing Date and Notice for the Public Hearing on Finger Lakes Community College 2024-2025 Tentative Budget".

Supervisor Mark Venuti moved to approve the resolution as presented. The motion was seconded by Supervisor Jared Simpson. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

9. Human Resources:

Michele Smith, presented a Resolution entitled, "Resolution Adopting 2025 Salaries for Attorney Compensation Plan".

Supervisor David Phillips moved to approve the resolution as presented. The motion was seconded by Supervisor Peter Ingalsbe. The motion Passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

10. Finance Department:

Mary Gates asked to confirm a date for the Budget hearings and gave possible dates. It was decided that Thursday, September 19th, from 8:00 am - 4:00 pm, will be the date for the Budget hearings. The majority of the departments can attend via WebEx, but the large departments; Sheriff, Public Works, and DSS, must attend in person.

Mary Gates gave an update of her Finance staff and listed the people who are in the different positions, noting many were promoted within the department.

Jason Tack gave a PowerPoint presentation on the FLCC 2024-2025 Operating Budget, highlighting an approximate 4.5% budget increase mainly due to salaries, benefits, and expenses. Enrollment projections and revenue sources were discussed. Sponsor specific investment, with discussions with SUNY, are considered as a restricted balance when it comes to Ontario County, which then can affect the chargeback rate. Mr. Tack presented the budget with not removing the sponsor specific investment. It was discussed that an amendment may need to be made later in the year after there has been more discussion to figure out a way to apply different scenarios for sponsor specific contributions. It was noted that the state funds 4-year colleges 4 times the rate they fund 2-year colleges.

11. Unfinished Business:

12. Executive Session:

Supervisor David Phillips moved to enter executive session at 5:10 pm regarding;
POL§105 1) (d) - Discussions regarding proposed, pending or current litigation,
POL§105 1) (f) - Discussions on the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation, and
POL§105 1) (f) - Discussions on the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.
Supervisor Jared Simpson seconded the motion. The motion passed.

Supervisor Mark Venuti moved to exit executive session at 5:30 pm. Supervisor Jared Simpson seconded the motion. The motion passed.

13. Next Meeting Date And Time:

The next meeting will be July 24, 2024 at 3:00 pm at 74 Ontario Street in the Committee Room.

14. Adjournment:

On a motion of Supervisor Mark Venuti, seconded by Supervisor David Phillips, the Ways & Means Committee meeting was adjourned at 05:31 PM.

Respectfully Submitted, Diane R. Foster, Deputy Clerk to the BOS