



PLANNING & ENVIRONMENTAL QUALITY COMMITTEE

Monday, July 22, 2024, Time: 1:00 PM
74 Ontario Street, Committee Room 213, 2nd floor
Canandaigua, NY 14424

Committee Members

David Phillips, Chair
Daryl Marshall
William Namestnik
John Pruett
Christopher Vastola
Mark Venuti
Andrew Wickham

1. Call To Order:

The Planning & Environmental Quality Committee meeting was called to order at 01:00 PM on July 22, 2024.

Members Present: Supervisor(s) David Phillips, William Namestnik, John Pruett, Christopher Vastola, Mark Venuti, Andrew Wickham. Necessarily Absent: Supervisor(s) Daryl Marshall.

Others present in addition to committee members:

- Todd Campbell, BOS Chair
- Chris DeBolt, County Administrator
- Alissa Bub, Deputy County Administrator
- Holly Adams, County Attorney
- Tom Harvey, Planning Director
- Linda Phillips, Sr. Planner
- Thomas Lyon, Sr. Planner
- Betsy Landre, Sr. Planner
- Emma Brace, BOS Intern
- Kristin Voss, BOS Clerk
- Mary Gates, Finance Director, via WebEx
- Tim Jensen, Associate Planner, via WebEx
- Kate Ott, Public Health Director, via WebEx
- Kaitlynn McCumiskey, Sustainability Assistant, via WebEx
- Peter Ingalsbe, Town of Farmington Supervisor, via WebEx
- Nancy Yacci, City of Canandaigua Supervisor, via WebEx
- Carla Jordan, Sustainability and Solid Waste Director
- Regina Sousa, Sr. Planner
- Michael Wojcik, Sr. Fiscal Manager
- Ryan Davis, Economic Developer
- Brian Sanders, Casella General Manager
- Val Knoblauch, President of the Visitors Connection
- Megan Webster, Soil & Water Director
- Mo Tidball, CCE Executive Director
- Jacob Maslyn, CCE Ag. Economic Development Educator
- Dave Shaw, Reporter

2. Approval Of Minutes:

Supervisor Mark Venuti motioned to approve the July 1, 2024 draft minutes of the Planning & Environmental Quality Committee meeting. The motion was seconded by Supervisor John Pruett. The motion passed.

Yes: Supervisor(s): David Phillips, William Namestnik, John Pruett, Christopher Vastola, Mark Venuti, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

3. Team Agency Updates:

Jacob Maslyn gave a brief presentation on New York EDEN (Extension Disaster Education Network) and the Dairy and Livestock Farm Disaster Preparedness and Recovery Guide that they provide to farms.

Mo Tidball noted that the Ontario County Fair starts tomorrow July 23rd and encouraged all to attend.

Megan Webster, presented Soil and Water's budget for 2025. During the presentation she gave an overview of the grant funds they apply for and how they are used.

Supervisor Andrew Wickham motioned to approve the 2025 Soil and Water budget as presented. The motion was seconded by Supervisor John Pruett. The motion passed.

Yes: Supervisor(s): David Phillips, William Namestnik, John Pruett, Christopher Vastola, Mark Venuti, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

4. Casella:

Brian Sanders provided the following landfill operation updates:

- Cell construction going well
- The site held up well with all the rain.
- The leachate tank system should be completed in August.
- They will be doing minor gas work.
- Final seeding in the front will be done in August.

5. Sustainability & Solid Waste Management:

Carla Jordan presented the 2025 AA8160 budget. The budget met guidelines and there were no significant changes.

Carla Jordan presented the 2025 AA8189 budget. The budget met guidelines and continues to shift department functions from being Casella lease funded to being tax dollar funded. This allows for more of the lease payment funds to be placed in reserves. A couple of new programs that the department would like to start in 2025 are:

- Providing paper shredding bins in municipal buildings where residents can drop off documents for shredding at anytime instead of waiting for a scheduled event since they fill up quickly.
- A refrigerant event to collect items such as air conditioners and refrigerators that contain freons.

Supervisor Christopher Vastola motioned to approve these budgets, as presented as a block. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Phillips, William Namestnik, John Pruett, Christopher Vastola, Mark Venuti, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

6. Economic Development:

Ryan Davis provided the following Economic Development and IDA updates:

- The IDA will vote at their meeting tonight on a PILOT for a HVAC manufacturer to relocate

from Monroe County to the Town of Victor.

- The OCEDC continues to work with Canandaigua National Bank to be able to offer small business loans.
- The OCEDC is considering investing in the Lincoln Hill Farms training program.
- The OCEDC finance committee is also considering transferring more money into the GAIN fund to help Ag and food startups.
- The IDA set the public hearing for the updated tax-exempt policy for August 12th.
- The Board railroad tour has been set for August 21st.
- The Ad Hoc Housing Committee continues to make progress.

7. Tourism:

Val Knoblauch provided her mid-year report to the committee and she highlighted the following items:

- An article titled "Travel Writers Love Canandaigua" was printed in the Daily Messenger.
- There was also an article in Forbes Magazine.
- They hosted another travel writer this weekend. She originally came when they brought in the Mid-West travel writers in 2015.
- They are working with many entities for workforce development for their hospitality staff.

8. Planning Department:

Linda Phillips, presented a resolution entitled, "Appointment of Burch Craig as the Town of Canadice Representative to the Ontario County Planning Board".

Supervisor Christopher Vastola motioned to approve the resolution as presented. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Phillips, William Namestnik, John Pruett, Christopher Vastola, Mark Venuti, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Thomas Lyon, presented a resolution entitled, "Resolution to Declare Lead Agency Status and Establish a Public Hearing for the Ontario County Parks and Recreation Master Plan".

Supervisor John Pruett motioned to approve the resolution as presented. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Phillips, William Namestnik, John Pruett, Christopher Vastola, Mark Venuti, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

process for water resource council to provide more funding for projects and an additional \$60,000 in funding.

9. County Administrator:

Deputy County Administrator, Alissa Bub, reviewed the status of the ARPA grant projects. She will continue to review the status of these projects quarterly with committee.

10. Unfinished Business:

11. Next Meeting Date And Time:

August 12, 2024 at 12:30 PM.

12. Adjournment:

On a motion of Supervisor Mark Venuti, seconded by Supervisor William Namestnik, the Planning & Environmental Quality Committee meeting was adjourned at 02:34 PM.

Respectfully Submitted, Kristin A. Voss, Clerk