



PUBLIC WORKS COMMITTEE

Monday, July 22, 2024, Time: 3:00 PM
74 Ontario Street, Committee Room 213, 2nd floor
Canandaigua, NY 14424

Committee Members

Jared Simpson, Chair
Jack Marren
John Pruett
Dale Stell
Fred Stresing
Christopher Vastola
Bill Wellman

1. Call To Order:

The Public Works Committee meeting was called to order at 03:00 PM on July 22, 2024.

Members Present: Supervisor(s) Jared Simpson, Jack Marren, John Pruett, Dale Stell, Christopher Vastola, William Wellman. Necessarily Absent: Supervisor(s) Frederick Stresing.

Others present in addition to committee members:

- Todd Campbell, BOS Chair
- Chris DeBolt, County Administrator
- Alissa Bub, Deputy County Administrator
- Holly Adams, County Attorney
- Emma Brace, BOS Intern
- Kristin Voss, BOS Clerk
- Mary Gates, Finance Director, via WebEx
- Tim Jensen, Associate Planner
- Bill Wright, DPW Commissioner
- Tim McElliot, Deputy DPW Commissioner
- Chris Day, Engineer
- Kathleen Meyers, Sr. Fiscal Manager
- Barbra Sweet, Sr. Fiscal Manager

2. Approval Of Minutes:

Supervisor Christopher Vastola motioned to approve the July 1, 2024 draft minutes of the Public Works Committee meeting. The motion was seconded by Supervisor John Pruett. The motion passed.

Yes: Supervisor(s): Jared Simpson, Jack Marren, John Pruett, Dale Stell, Christopher Vastola, William Wellman. No: Supervisor(s): None. Abstain: Supervisor(s): None.

3. Planning Department:

Timothy Jensen, presented a resolution entitled, "Capital Project No. H033-16 - Lozier Environmental Consulting - Contract Amendment".

Supervisor John Pruett motioned to approve the resolution as presented. The motion was seconded by Supervisor William Wellman. The motion passed.

Yes: Supervisor(s): Jared Simpson, Jack Marren, John Pruett, Dale Stell, Christopher Vastola, William Wellman. No: Supervisor(s): None. Abstain: Supervisor(s): None.

4. Buildings & Grounds:

Approved Minutes

Bill Wright, presented a resolution entitled, "Authorization to Renew Bid B22067 for Maintenance and Repair of Overhead Doors at Various County Buildings".

Supervisor Jack Marren motioned to approve the resolution as presented. The motion was seconded by Supervisor Dale Stell. The motion passed.

Yes: Supervisor(s): Jared Simpson, Jack Marren, John Pruett, Dale Stell, Christopher Vastola, William Wellman. No: Supervisor(s): None. Abstain: Supervisor(s): None.

5. Fleet Management:

Bill Wright, presented a resolution entitled, "Authorization to Renew Bid B22050 for the Purchase of Law Enforcement Car Parts and Accessories".

Supervisor William Wellman motioned to approve the resolution as presented. The motion was seconded by Supervisor Dale Stell. The motion passed.

Yes: Supervisor(s): Jared Simpson, Jack Marren, John Pruett, Dale Stell, Christopher Vastola, William Wellman. No: Supervisor(s): None. Abstain: Supervisor(s): None.

6. Highway:

Christopher Day, presented a resolution entitled, "Creation of Capital Project No. H106-24 Ontario County Bridge and Wingwall Repairs".

Supervisor John Pruett motioned to approve the resolution as presented. The motion was seconded by Supervisor William Wellman. The motion passed.

Yes: Supervisor(s): Jared Simpson, Jack Marren, John Pruett, Dale Stell, Christopher Vastola, William Wellman. No: Supervisor(s): None. Abstain: Supervisor(s): None.

7. Sewer:

Timothy McElligott, presented a resolution entitled, "Authorization to Renew Bid B23066 for Various Mechanical and Plumbing Projects".

Supervisor Christopher Vastola motioned to approve the resolution as presented. The motion was seconded by Supervisor Dale Stell. The motion passed.

Yes: Supervisor(s): Jared Simpson, Jack Marren, John Pruett, Dale Stell, Christopher Vastola, William Wellman. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Timothy McElligott, presented a resolution entitled, "Capital Project No. H051-18 Canandaigua Lake County Sewer District SCADA System Installation Budget Transfer".

Supervisor Jack Marren motioned to approve the resolution as presented. The motion was seconded by Supervisor William Wellman. The motion passed.

Yes: Supervisor(s): Jared Simpson, Jack Marren, John Pruett, Dale Stell, Christopher Vastola, William

Approved Minutes

Wellman. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Timothy McElligott pulled the resolution entitled, "Award of Professional Services Agreement for CLCSD East Side I & I Improvements" from the agenda.

8. County Administrator:

Deputy County Administrator, Alissa Bub, reviewed the status of the ARPA grant projects. She will continue to review the status of these projects quarterly with committee.

9. Unfinished Business:

Kathleen Meyers let the committee know that she will be moving back to central finance to take on a new position. She then introduced Barbara Sweet who will be replacing her in DPW.

Bill Wright let the committee know that is is time for him to start conversations with supervisors and highway superintendents regarding snow plowing contracts. The committee also asked Mr. Wright to reach out to Naples to see if they would be willing to start plowing again. He said he would contact them.

10. Next Meeting Date And Time:

August 12, 2024 at 3:00 PM.

11. Adjournment:

On a motion of Supervisor Dale Stell, seconded by Supervisor William Wellman, the Public Works Committee meeting was adjourned at 03:22 PM.

Respectfully Submitted, Kristin A. Voss, Clerk