

WAYS & MEANS COMMITTEE



Wednesday, July 24, 2024, Time: 3:00 PM
74 Ontario Street, Committee Room 213
Canandaigua, NY 14424
or

<https://ontariocountyny.webex.com>

Meeting number (access code): 2335 685 1115

Meeting Password: WM2024

Join by phone: 1-408-418-9388

Committee Members

David Baker, Chair

Lou Guard

Peter Ingalsbe

Dan Marshall

David Phillips

Jared Simpson

Mark Venuti

1. Call To Order:

The Ways & Means Committee meeting was called to order at 03:00 PM on July 24, 2024.

Members Present: Supervisor(s) David Baker, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. Absent: Louis Guard.

Others present in addition to committee members:

- Chris DeBolt, County Administrator
- Alissa Bub, Deputy County Administrator
- Lea Nacca, Assistant County Attorney
- Jean Chrisman, County Clerk
- Lisa Record, Deputy County Clerk
- Bill Wright, DPW Commissioner
- Tom Harvey, Planning Director
- Betsy Landre, Sr. Planner
- Michele Smith, HR Director
- Jeff Trickler, County Treasurer
- John Flabo, Chief Deputy
- Michael Flatt, Safety Coordinator
- Emma Brace, BOS Intern
- Kristin Voss, BOS Clerk
- Dr. Nye, FLCC President
- Jason Tack, FLCC V.P. of Finance
- Bill Namestnik, Town of Hopewell Supervisor
- Bill Wellman, Town of Phelps Supervisor
- Jim Kennedy, City of Geneva Supervisor
- Nancy Yacci, City of Canandaigua Supervisor, via Webex
- Christopher Vastola, Town of Canadice Supervisor, via WebEx (3:28pm)
- Mary Gates, Finance Director
- Nellie Puma, Deputy Finance Director
- Kathleen Meyers, Sr. Fiscal Manager, via WebEx
- John Rizzo, Fiscal Manager, via WebEx
- Kathy Dunn, Fiscal Manager
- Jenifer Langer, Purchasing Director

2. Approval Of Minutes:

Supervisor Mark Venuti motioned to approve the July 3, 2024 draft minutes of the Ways & Means Committee meeting. The motion was seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

3. Unfinished Business:

Chief Deputy, John Falbo, announced to the committee that he will be leaving the Sheriff's office at the beginning of August to embark on a new job as the Town Manager for the Town of Canandaigua. He thanked the committee for all their support over the years.

4. Public Works & Public Works Capital Projects:

Bill Wright, presented a resolution entitled, "Creation of Capital Project No. H106-24 Ontario County Bridge and Wingwall Repairs".

Supervisor Jared Simpson motioned to approve the resolution as presented. The motion was seconded by Supervisor Daniel Marshall. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Bill Wright, presented a resolution entitled, "Capital Project No. H051-18 Canandaigua Lake County Sewer District SCADA System Installation Budget Transfer".

Supervisor Peter Ingalsbe motioned to approve the resolution as presented. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

The resolution entitled, "Award of Professional Services Agreement for CLCSD East Side I & I Improvements" was pulled from the agenda. No action was taken on this item.

5. Planning & Environmental Quality:

Thomas Harvey, presented a resolution entitled, "Funding for Implementation of Water Quality Projects through the Ontario County Water Resources Council and Budget Transfer".

Supervisor David Phillips motioned to approve the resolution as presented. The motion was seconded by Supervisor Jared Simpson. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

6. Governmental Operations & Insurance:

Jean Chrisman, presented a budget transfer to transfer contingency funds into the 2024 County Clerk budget.

Supervisor David Phillips motioned to approve the budget transfer as presented. The motion was seconded by Supervisor Jared Simpson. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Discussion on DMV expansions were pulled from the agenda as they didn't make it out of the Governmental Operations & Insurance Committee.

7. Public Safety:

Leanne Lapp, presented the following two resolutions entitled:

- Authorization to Accept FY 2023-2024 Aid to Defense Grant Supplement Payment from NYS Division of Criminal Justice Services
- Authorization to Accept Third Regional Immigration Assistance Center Grant from Office of Indigent Legal Services

Supervisor Peter Ingalsbe motioned to approve these two resolutions, as presented as a block. The motion was seconded by Supervisor David Phillips. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Alissa Bub, presented a resolution entitled, "Authorization to Contract for the Ontario County Comprehensive Emergency Management Plan update".

Supervisor Mark Venuti motioned to approve the resolution as presented. The motion was seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

8. Finger Lakes Community College (FLCC):

Jason Tack, presented a resolution entitled, "Adoption of Finger Lakes Community College Operating Budget for the Fiscal Year Beginning September 1, 2024".

Supervisor Daniel Marshall motioned to approve the resolution as presented. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Jason Tack, presented a resolution entitled, "Appropriation Resolution for the Conduct of Finger Lakes Community College for the Fiscal Year Beginning September 1, 2024".

Supervisor Jared Simpson motioned to approve the resolution as presented. The motion was seconded

by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

9. Human Resources:

Michele Smith, presented a resolution entitled, "Amending Resolution 398-2024 - 2025 Part-Time Hourly/Daily Personnel Rate Schedule".

Supervisor Mark Venuti motioned to approve the resolution as presented. The motion was seconded by Supervisor Jared Simpson. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Michele Smith, presented a resolution entitled, "Resolution to Create Business Analyst II Position and Abolish Financial Analyst II Position".

Supervisor Daniel Marshall motioned to approve the resolution as presented. The motion was seconded by Supervisor David Phillips. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Safety Coordinator, Mike Flatt, reported that we had 13 injuries in the month of June. Five of those injuries were OSHA recordable. Currently, recordable injuries are still trending lower than last year. PESH (Public Employee Safety and Health Bureau) have been actively going to Town and Village halls making sure that municipalities are up-to-date on policies and procedures. He is available to do training and help with policies if municipalities need it. He will be holding his annual safety training session in October.

10. Purchasing Department:

Jenifer Langer presented the 2025 Purchasing Department budget. The budget met guidelines and there were no significant changes from 2024.

Supervisor Peter Ingalsbe motioned to approve the budget as presented. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

11. Treasurer's Office:

Jeff Trickler, presented the 2025 Treasurer's Office budget. The budget met guidelines and had no major changes.

Supervisor David Phillips motioned to approve the budget as presented. The motion was seconded by Supervisor Jared Simpson. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Jeff Trickler, presented the 2025 tax advertisement budget that met guidelines.

Supervisor Peter Ingalsbe motioned to approve the budget as presented. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

12. Finance Department:

Finance Director, Mary Gates, let the committee know that out of the 2.4 million contingency budget we have 1.7 million left. Sales tax disbursements are going out this week to the municipalities. We received 24 million in ARPA funding. To date, we have spent 17,474,000. We currently have another \$859,000 in expenses that we can claim, but that would exceed the 24 million. If any of the projects or expenses that have been claimed come back as not eligible, we have these items to claim so we don't end up owning the Federal Treasury money. The website will also be updated with the most current information.

13. County Administrator:

Deputy County Administrator, Alissa Bub, reviewed the status of the ARPA grant projects. She will continue to review the status of these projects quarterly with committee.

Christopher DeBolt, presented a resolution entitled, "FLCC Board of Trustee Appointment - Frederick A. Wille".

Supervisor Daniel Marshall motioned to approve the resolution as presented. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

14. Executive Session:

Supervisor Daniel Marshall motioned to enter executive session at 3:37 PM for POL§105 1) (e) - Discussions on collective negotiations pursuant to Article 14 of the Civil Services Law (the Taylor Law) and POL§105 1) (f) - Discussions on the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Supervisor Jared Simpson seconded the motion. The motion passed.

Supervisor Mark Venuti motioned to exit executive session at 3:43 PM. Supervisor Daniel Marshall seconded the motion. The motion passed.

15. Next Meeting Date And Time:

August 14, 2024 at 3:00 PM.

16. Adjournment:

On a motion of Supervisor Jared Simpson, seconded by Supervisor Peter Ingalsbe, the Ways & Means Committee meeting was adjourned at 03:43 PM.

Respectfully Submitted, Kristin A. Voss, Clerk