



PUBLIC WORKS COMMITTEE

Monday, August 12, 2024, Time: 3:00 PM
74 Ontario Street, Committee Room 213, 2nd floor
Canandaigua, NY 14424

Committee Members

Jared Simpson, Chair
Jack Marren
John Pruett
Dale Stell
Fred Stresing
Christopher Vastola
Bill Wellman

1. Call To Order:

The Public Works Committee meeting was called to order at 03:00 PM on August 12, 2024.

Members Present: Supervisor(s) Jack Marren, John Pruett, Dale Stell, Frederick Stresing, Christopher Vastola, William Wellman. Necessarily Absent: Supervisor(s) Jared Simpson.

Others present in addition to committee members:

- Todd Campbell, BOS Chair
- Chris DeBolt, County Administrator
- Alissa Bub, Deputy County Administrator, via WebEx
- Holly Adams, County Attorney
- Bill Wright, DPW Commissioner
- Tim McElligott, Deputy DPW Commissioner
- Chris Day, Engineer
- Steve Vanderbrook, Supervisor of B&G
- Nancy Yacci, City of Canandaigua Supervisor, via Webex
- Mary Gates, Finance Director
- Nellie Puma, Deputy Finance Director
- Julie Barry, Sr. Planner
- Tim Jensen, Assoicate Planner, via WebEx
- Barbra Sweet, Sr. Fiscal Manager, via WebEx
- Kristin Voss, BOS Clerk

2. Approval Of Minutes:

Supervisor Jack Marren motioned to approve the draft minutes from the special July 11, 2024 meeting and regular July 22, 2024 meeting of the Public Works Committee. The motion was seconded by Supervisor William Wellman. The motion passed.

Yes: Supervisor(s): Jack Marren, John Pruett, Dale Stell, Frederick Stresing, Christopher Vastola, William Wellman. No: Supervisor(s): None. Abstain: Supervisor(s): None.

3. Planning Department & FLCC:

Julie Barry talked about renaming Ontario Beach Park since it doesn't have a beach or swimming area and it gets confused with Ontario Beach in Monore County. They are working on putting together a renaming committee that would include representatives from the Planning Department, Public Works, the County Historian, a Supervisor from the Public Works Committee, and County Administration. The committee would come up with a short list of new names for the park and then poll the County employees to pick the new name of the park. Once a new name has been selected, it will then be brought to the Board for adoption by resolution. Supervisor Dale Stell offered to be the Public Works Committee member to sit on the renaming committee.

Approved Minutes

Supervisor John Pruett motioned to approve the creation of a renaming committee and the renaming process as presented. The motion was seconded by Supervisor William Wellman. The motion passed.

Yes: Supervisor(s): Jack Marren, John Pruett, Dale Stell, Frederick Stresing, Christopher Vastola, William Wellman. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Timothy Jensen, presented a no-cost time extension for Woodstone Earth.

Supervisor Jack Marren motioned to approve the no-cost time extension as presented. The motion was seconded by Supervisor William Wellman. The motion passed.

Yes: Supervisor(s): Jack Marren, John Pruett, Dale Stell, Frederick Stresing, Christopher Vastola, William Wellman. No: Supervisor(s): None. Abstain: Supervisor(s): None.

4. Public Works & Public Works Capital Projects:

Bill Wright and Kathleen Meyers presented the 2025 budgets for AA1620, AA162099, AA1640, AA1670, AA167099, AA 6610, AA661099, AA7110, AA711099, AAR101, and AAR102.

All budgets met the budget guidelines and there were no major changes from 2024. Most of the changes were due to staffing changes. Fuel costs were also updated to match actual costs. They are currently evaluating the revenues from park rentals. They will be coming back to committee with a new rental fee and asking for an amendment to the budget to include the change in anticipated revenues from the increase in proposed rental fees.

Supervisor Jack Marren motioned to approve the budgets as presented as a block. The motion was seconded by Supervisor William Wellman. The motion passed.

Yes: Supervisor(s): Jack Marren, John Pruett, Dale Stell, Frederick Stresing, Christopher Vastola, William Wellman. No: Supervisor(s): None. Abstain: Supervisor(s): None.

5. Buildings & Grounds:

Steven Vanderbrook, presented a resolution entitled, "Award of Contract to SWBR for professional services related to design and construction of a new roofing system for 3071 County Complex Drive, the Ontario ARC".

Supervisor Frederick Stresing motioned to approve the resolution as presented. The motion was seconded by Supervisor John Pruett. The motion passed.

Yes: Supervisor(s): Jack Marren, John Pruett, Dale Stell, Frederick Stresing, Christopher Vastola, William Wellman. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Steven Vanderbrook, presented a resolution entitled, "Authorized Use of On-Demand Construction Services to Pike Construction Services for Construction Services Related to Replacing the Rooftop Unit Platform at the Ontario County Social Services Geneva Office, 83 Seneca Street".

Supervisor Christopher Vastola motioned to approve the resolution as presented. The motion was seconded by Supervisor John Pruett. The motion passed.

Yes: Supervisor(s): Jack Marren, John Pruett, Dale Stell, Frederick Stresing, Christopher Vastola,

William Wellman. No: Supervisor(s): None. Abstain: Supervisor(s): None.

6. Fleet Management:

Bill Wright, presented a resolution entitled, "Acceptance of Agreement - Rental of Work Uniforms".

Supervisor William Wellman motioned to approve the resolution as presented. The motion was seconded by Supervisor Dale Stell. The motion passed.

Yes: Supervisor(s): Jack Marren, John Pruett, Dale Stell, Frederick Stresing, Christopher Vastola, William Wellman. No: Supervisor(s): None. Abstain: Supervisor(s): None.

7. Highway:

Bill Wright and Kathleen Meyers presented the 2025 D Fund (Highway) budgets.

The budgets met budget guidelines. The only major change from the 2024 budget was an increase in the cost of electricity for signage and staff changes. There were a couple of numerical typos that were found, and the committee approved changing them as these changes would decrease the budget.

Supervisor Jack Marren motioned to approve these D fund budgets, as presented as a block. The motion was seconded by Supervisor William Wellman. The motion passed.

Yes: Supervisor(s): Jack Marren, John Pruett, Dale Stell, Frederick Stresing, Christopher Vastola, William Wellman. No: Supervisor(s): None. Abstain: Supervisor(s): None.

8. Sewer:

Timothy McElligott, presented a resolution entitled, "Utility Easement to New York State Electric & Gas from Canandaigua Lake County Sewer District".

Supervisor William Wellman motioned to approve the resolution as presented. The motion was seconded by Supervisor Frederick Stresing. The motion passed.

Yes: Supervisor(s): Jack Marren, John Pruett, Dale Stell, Frederick Stresing, Christopher Vastola, William Wellman. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Timothy McElligott, presented a resolution entitled, "Award of Professional Services Agreement for CLCSD East Side I & I Improvements".

Supervisor John Pruett motioned to approve the resolution as presented. The motion was seconded by Supervisor Dale Stell. The motion passed.

Yes: Supervisor(s): Jack Marren, John Pruett, Dale Stell, Frederick Stresing, Christopher Vastola, William Wellman. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Timothy McElligott, presented a resolution entitled, "Terminate Contract Amend Agreement for Renovations to Pump Stations 5E-7E and Award Contract to Arcadis of NY for Pump Station Evaluation Report for the Canandaigua Lake County Sewer District".

Supervisor Christopher Vastola motioned to approve the resolution as presented. The motion was seconded by Supervisor None. The motion passed.

Yes: Supervisor(s): Jack Marren, John Pruet, Dale Stell, Frederick Stresing, Christopher Vastola, William Wellman. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Tim McElligott, Bill Wright, and Kathleen Meyers reviewed the 2025 G1, G4, and G5 Sewer District budgets.

These budgets met budget guidelines. A numerical typo was found, and the committee agreed to correct it to decrease the budget. They are also recommending an increase in rates in all three districts. The Canandaigua district hasn't been increased since 2012 and the 332 Extension district hasn't increased since 2010.

Supervisor John Pruet motioned to approve these budgets, as presented as a block. The motion was seconded by Supervisor William Wellman. The motion passed.

Yes: Supervisor(s): Jack Marren, John Pruet, Dale Stell, Frederick Stresing, Christopher Vastola, William Wellman. No: Supervisor(s): None. Abstain: Supervisor(s): None.

9. Addendum:

Kathleen Meyers and Bill Wright reviewed all the non Public Works CIP projects in the 2025-2030 Plan.

Supervisor Dale Stell motioned to approve the 2025-2030 Capital Improvement Plan (CIP) as presented. The motion was seconded by Supervisor William Wellman. The motion passed.

Yes: Supervisor(s): Jack Marren, John Pruet, Dale Stell, Frederick Stresing, Christopher Vastola, William Wellman. No: Supervisor(s): None. Abstain: Supervisor(s): None.

10. Unfinished Business:

Chris Day provided the following update on the County Road 25 phase II project. There haven't been any change orders issued, but some costs have come in higher due to having to replace pavement where significant drainage improvements were made. Also, there was a survey discrepancy where the road ties into Outlet Road and the road had to be built up. The contract contingency should cover these costs.

The County Road 32 and Hickox Road project is in preliminary design. There are a couple of new things that the State and Federal governments want. They need to do architectural and archaeological studies and submit the findings to the respective entities. Also, the firm that they hired met the DBE contract requirements, but has now lost their status, so they have had to go to a different firm which increased the project cost by \$5000.

Chris Day and Bill Wright also briefly talked about the flooding from Friday and showed a couple of videos.

11. Next Meeting Date And Time:

Tuesday, September 3, 2024 at 3:00 PM.

12. Adjournment:

On a motion of Supervisor Frederick Stresing, seconded by Supervisor John Pruett, the Public Works Committee meeting was adjourned at 04:32 PM.