



PLANNING & ENVIRONMENTAL QUALITY COMMITTEE

Monday, August 12, 2024, Time: 12:30 PM
74 Ontario Street, Committee Room 213, 2nd floor
Canandaigua, NY 14424

Committee Members

David Phillips, Chair
Daryl Marshall
William Namestnik
John Pruett
Christopher Vastola
Mark Venuti
Andrew Wickham

1. Call To Order:

The Planning & Environmental Quality Committee meeting was called to order at 12:30 PM on August 12, 2024.

Members Present: Supervisor(s) Daryl Marshall, William Namestnik, John Pruett, Christopher Vastola, Mark Venuti, Andrew Wickham. Necessarily Absent: Supervisor(s) David Phillips.

Others present in addition to committee members:

- Todd Campbell, BOS Chair
- Chris DeBolt, County Administrator
- Alissa Bub, Deputy County Administrator, via WebEx
- Holly Adams, County Attorney
- Tom Harvey, Planning Director
- Tim Jensen, Associate Planner, via WebEx
- Julie Barry, Sr. Planner
- Betsy Landre, Sr. Planner
- Ryan Davis, Economic Developer
- Carla Jordan, Sustainability & Solid Waste Director, via WebEx
- Kaitlynn McCumskey, Sustainability Assistant
- Brain Sanders, Casella General Manager, via WebEx
- John Cowley, Town of Naples Supervisor
- Nancy Yacci, City of Canandaigua Supervisor, via WebEx
- James Kennedy, City of Geneva Supervisor, via WebEx
- Mary Gates, Finance Director
- Michael Wojcik, Sr. Fiscal Manager
- Nellie Puma, Deputy Finance Director
- Mo Tidball, CCE Executive Director
- Tracey Burkey, Visitors Connection V.P. of Destitution Development
- Dave Shaw, Reporter
- Liz Yockel, Resident

2. Approval Of Minutes:

Supervisor Mark Venuti motioned to approve the July 22, 2024 draft minutes of the Planning & Environmental Quality Committee. The motion was seconded by Supervisor John Pruett. The motion passed.

Yes: Supervisor(s): Daryl Marshall, William Namestnik, John Pruett, Christopher Vastola, Mark Venuti, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

3. Team Agency Updates:

Mo Tidball presented the 2025 CCE budget. The only major change from the 2024 budget is that they will be hiring a new 4-H educator to do afternoon activities in the Geneva City School District. This new position will be covered by two grants.

She also let the committee know that they were able to make a lot of improvements at the 4-H camp with the ARPA grant they received from the County. With the ARPA funds they were able to get a new fishing dock, lawn mower, a dishwasher, condensation hood, and with the addition of a generous donation of building materials, they were able to replace the roofs on all 22 sleeping cabins.

Supervisor William Namestnik motioned to approve the 2025 budget as presented. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): Daryl Marshall, William Namestnik, John Pruett, Christopher Vastola, Mark Venuti, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

4. Casella:

Brian Sanders provided the following landfill operations update:

- The site held up well with all the rain.
- Due to rain they shut the landfill down on Friday. They fixed some stormwater drainage and roads that were affected by the rain.
- Construction has slowed down due to the rain.
- The ventury project has been put on hold still they get some replacement parts.

5. Sustainability & Solid Waste Management:

Carla Jordan provided the following updates:

- The tire collection event on June 20th had 116 households participate, and they collected just over 9 tons of tires.
- The next tire event will be September 19th in Farmington.
- Registration for the mattress collection event in South Bristol is currently full, but they have a waiting list.

6. Economic Development:

Ryan Davis provided the following EDC/IDA updates:

- IDA has a public hearing this afternoon regarding the IDA's updated tax exemption policy.
- The EDC is working on finalizing their small business loan program and will hopefully be able to start it next month.
- The EDC is looking to partner with the housing ad hoc committee to be able to help leverage housing funding.

Ryan Davis, presented the 2025 Economic Development budget. There are three major changes to the budget this year. The first being to make the strategic asset manager (the airport manager) position full-time. The IDA will cover the additional cost of making this position full-time. The second being to add a new position of Community Development/Downtown Coordinator. This position would help with finding and obtaining more grant funding opportunities for all municipalities to make their downtown more vibrant. The position will also provide the community outreach that is needed for many grant

opportunities. The position would also help promote small business development along with the large business development that the department already does. Lastly, they will be hiring a company to update their strategic plan. A lengthy discussion ensued regarding the new position.

Supervisor Mark Venuti motioned to approve the budget as presented, with the understanding that Mr. Davis will come back to the committee next cycle with an updated job description for the community development/downtown coordinator position for the committee to review and approve. The motion was seconded by Supervisor Christopher Vastola. The motion passed.

Yes: Supervisor(s): William Namestnik, John Pruett, Christopher Vastola, Mark Venuti, Andrew Wickham. No: Supervisor(s): Daryl Marshall. Abstain: Supervisor(s): None.

7. Tourism:

Tracey Burkey presented the 2025 tourism budget highlighting their revenue sources. Those revenue sources are occupancy tax, partnership programs for marketing, and grants. They are also looking at adding another staff member to the team this year and more professional development training.

Ms. Burkey let the committee know that they were awarded the bid to host the 2025 NYS Tourism Industry Association Conference in April of 2025.

Supervisor Christopher Vastola motioned to approve the 2025 budget as presented. The motion was seconded by Supervisor William Namestnik. The motion passed.

Yes: Supervisor(s): Daryl Marshall, William Namestnik, John Pruett, Christopher Vastola, Mark Venuti, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

8. Planning Department:

Julie Barry provided an information update on the farm worker housing program. There are three farms involved in the program. Two are progressing along well. The third farm's bid came back more than double the budget for the project. The farm is working on rescoping their project to be able to rebid.

Tom Harvey presented the 2025 Planning Department budget. The major changes for 2025 are:

- Adjusting .4 lines to accurately reflect actual costs.
- The purchase of a new set of code books.
- Increase in training funds.
- Code enforcement and permit software annual maintenance fee.
- To plan for the transition of the anticipated retirement of Tom Harvey in early 2026. The addition of a new Associate Planner position and abolition of a Sr. Planner position.
- Add another Planner position to help with municipal work.

Supervisor Mark Venuti motioned to approve the budget as presented. The motion was seconded by Supervisor Daryl Marshall. The motion passed.

Yes: Supervisor(s): Daryl Marshall, William Namestnik, John Pruett, Christopher Vastola, Mark Venuti, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Tom Harvey presented the 2025 Planning Department CIP budget. This budget is for the Code Enforcement car lease payment.

Supervisor Christopher Vastola motioned to approve the budget as presented. The motion was seconded by Supervisor John Pruett. The motion passed.

Yes: Supervisor(s): Daryl Marshall, William Namestnik, John Pruett, Christopher Vastola, Mark Venuti, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Tom Harvey reviewed the 2025 Water Resources Council budget that was increased this year and is proposed at the funding level of \$115,599 for 2025 and asked that this budget also be moved on to the Governmental Operations and Insurance Committee for approval.

Supervisor Mark Venuti motioned to approve the budget as presented and move it on the Governmental Operations and Insurance Committee. The motion was seconded by Supervisor William Namestnik. The motion passed.

Yes: Supervisor(s): Daryl Marshall, William Namestnik, John Pruett, Christopher Vastola, Mark Venuti, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Betsy Landre presented the 2025 Aquatic Weed Control Budget. She noted that the revenues for this budget come from the Towns of Canadice and Richmond, and FLOWPA funding.

9. County Administrator:

Chris DeBolt reminded the committee to get comments and edits of the draft report to Carla and Alissa by August 16th. The final draft MSW landfill report will then be given at the next Board meeting.

10. Unfinished Business:

11. Next Meeting Date And Time:

Tuesday, September 3, 2024 at 1:00 pm.

12. Adjournment:

On a motion of Supervisor William Namestnik, seconded by Supervisor Christopher Vastola, the Planning & Environmental Quality Committee meeting was adjourned at 02:18 PM.