

WAYS & MEANS COMMITTEE



Wednesday, September 25, 2024, Time: 3:00 PM

74 Ontario Street, Committee Room 213

Canandaigua, NY 14424

or

<https://ontariocountyny.webex.com>

Meeting number (access code): 2335 685 1115

Meeting Password: WM2024

Join by phone: 1-408-418-9388

Committee Members

David Baker, Chair

Lou Guard

Peter Ingalsbe

Dan Marshall

David Phillips

Jared Simpson

Mark Venuti

1. Call To Order:

The Ways and Means Committee meeting was called to order at 03:00 PM on September 25, 2024.

Members Present: Supervisor(s) David Baker, Louis Guard, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti.

Others present in addition to committee members:

- Todd Campbell, BOS Chair
- Chris DeBolt, County Administrator
- Holly Adams, County Attorney
- Lea Nacca, Assistant County Attorney
- Tim McElligott, Deputy DPW Commissioner
- Jenifer Langer, Purchasing Director
- Michele Smith, HR Director
- Kristin Voss, BOS Clerk
- Tim Jensen, Associate Planner, via WebEx
- John Yannotti, Emergency Management Director, via WebEx
- Mary Gates, Finance Director
- Nellie Puma, Deputy Finance Director
- Kathleen Meyers, Sr. Fiscal Manager
- Barbra Sweet, Sr. Fiscal Manager
- Michael Wojcik, Sr. Fiscal Manager, via WebEx
- Mike Flatt, safety Coordinator
- Thomas Lyon, Sr. Planner
- Stacy Schmitt, Buyer, via WebEx
- John Rizzo, Fiscal Manager, via WebEx

2. Approval Of Minutes:

Supervisor Mark Venuti motioned to approve the draft minutes of the September 4, 2024 Ways and Means Committee meeting. The motion was seconded by Supervisor Daniel Marshall. The motion passed.

Yes: Supervisor(s): David Baker, Louis Guard, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

3. Public Works & Public Works Capital Projects:

Tim McElligott, presented the following two resolutions entitled:

- Closing of Capital Project No. H084-22 County Road 12, Culvert 35
- Closing of Capital Project No. H056-19 Honeoye Lake Wastewater Treatment Plant Improvements

Supervisor Peter Ingalsbe motioned to approve these two resolutions, as presented as a block. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Baker, Louis Guard, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Timothy McElligott, presented a resolution entitled, "Capital Project No. H051-18 - SCADA System Installation, Award Contract for Electrical Construction and Award Contract Amendment for Construction Phase Services".

Supervisor Louis Guard motioned to approve the resolution as presented. The motion was seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): David Baker, Louis Guard, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

4. Governmental Operations & Insurance:

Kristin Voss, presented a budget transfer for the use of contingency.

Supervisor David Phillips motioned to approve the budget transfer as presented. The motion was seconded by Supervisor Jared Simpson. The motion passed.

Yes: Supervisor(s): David Baker, Louis Guard, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

5. Public Safety:

John Yannotti, presented a resolution entitled, "Extension for State Homeland Security Program Grant (SHSP) FY20-CFDA#97.067 DHSES PROJECT SH20-1011-D06".

Supervisor Daniel Marshall motioned to approve the resolution as presented. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Baker, Louis Guard, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

6. Human Resources:

Safety Coordinator, Mike Flatt, presented the following updates:

- There were 18 injuries reported in August. Nine of those were OSHA recordable injuries.

- We continue to trend lower in recordable injuries than this time last year.
- He held Silca training and the highways superintendents found it very helpful. He can schedule another training session at any time.
- The annual training is filling up fast with about 220 attendees already registered.

Michele Smith, presented the following two resolutions entitled:

- Resolution Adopting Local Law No. 10 (Intro.) of 2024
- Resolution Adopting Local Law No. 11 (Intro.) of 2024

Supervisor Daniel Marshall motioned to approve these two resolutions, as presented as a block. The motion was seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): David Baker, Louis Guard, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Michele Smith, presented a resolution entitled, "Resolution Creating a Position of Social Welfare Examiner (H.E.L.P) during a period of Disability".

Supervisor Jared Simpson motioned to approve the resolution as presented. The motion was seconded by Supervisor David Phillips. The motion passed.

Yes: Supervisor(s): David Baker, Louis Guard, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Michele Smith, presented a resolution entitled, "Resolution Authorizing an Amended Memorandum of Understanding with Ontario County Employees' Unit, Local 835, Civil Services Employees' Association, Inc. for a Corrected Salary Adjustment for Vanessa Harris".

Supervisor Mark Venuti motioned to approve the resolution as presented. The motion was seconded by Supervisor Daniel Marshall. The motion passed.

Yes: Supervisor(s): David Baker, Louis Guard, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

7. Purchasing Department:

Jenifer Langer, presented a resolution entitled, "Authorization to Accept Contract for eProcurement and Contract Lifecycle Management Software".

Supervisor David Phillips motioned to approve the resolution as presented. The motion was seconded by Supervisor Daniel Marshall. The motion passed.

Yes: Supervisor(s): David Baker, Louis Guard, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

8. Addendum:

Finance Director, Mary Gates, reviewed the 2025 tax valuation, levy, tax cap, and tax rate. In 2025, our tax rate is set to be adopted at \$5.58 down from \$5.98 in 2024. This puts us under the tax cap by just under \$24,000. This is the first time we have been under the tax cap since 2020. She then reviewed the breakdown of the budget by fund. They are still working on the budget message and will have it ready for committee next cycle. Ms. Gates also reported that we received our fiscal stress analysis from the State. Ontario County is being reported as having no stress for financial factors. We have an environmental stress score of 6.67 which is designated as "no designation". A score of 0-29.9 is scored as "no designation". Our total fiscal stress designation from the State is "no designation".

9. FLCC Capital Projects:

Tim Jensen, presented the following resolutions for discussion:

- Capital Project No. H085-22 - Authorize Contract Amendment with LaBella Associates, PC for Additional Consultant Services - FLCC Facilities Master Plan Project
- Capital Project No. H096-23 - FLCC Academics Renovation Capital Project Authorize a Contract with KI to Purchase Office Chairs
- Capital Project No. H096-23 - FLCC Academics Renovation Capital Project Authorization to Reimburse FLCC for Ceiling Gridwork Materials
- Capital Project No. H057-19 - Authorize a Contract with LA Group for Consultant Services - 2019 FLCC Maintenance Capital Project
- Capital Project No. H096-23 - FLCC Academic Renovation Project - Approval to Reimburse FLCC for Furniture Purchases and Budget Transfer

10. Unfinished Business:

There was no unfinished business.

11. Executive Session:

Supervisor Peter Ingalsbe motioned to enter executive session at 3:35 PM for POL§105 1) (d) - Discussions regarding proposed, pending or current litigation and POL§105 1) (f) - Discussions on the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or

removal of a particular person or corporation. Supervisor Jared Simpson seconded the motion. The motion passed.

Supervisor Daniel Marshall motioned to exit executive session at 3:52 PM. Supervisor Mark Venuti seconded the motion. The motion passed.

12. Next Meeting Date And Time:

October 16, 2024 at 3:00 PM.

13. Adjournment:

On a motion of Supervisor Peter Ingalsbe, seconded by Supervisor Louis Guard, the Ways and Means Committee meeting was adjourned at 03:52 PM.