



GOVERNMENTAL OPERATIONS & INSURANCE COMMITTEE

Wednesday, September 4, 2024, Time: 1:00 PM
74 Ontario Street, Committee Room 213
Canandaigua, NY 14424

Committee Members

Peter Ingalsbe, Chair
David Baker
John Cowley
James Kennedy
Daryl Marshall
Andrew Wickham
Fred Wille

1. Call To Order:

The Governmental Operations & Insurance Committee meeting was called to order at 01:00 PM on September 4, 2024.

Members Present: Supervisor(s) Peter Ingalsbe (WebEx), David Baker, John Cowley, Daryl Marshall, Andrew Wickham, Frederick Wille. Necessarily Absent: Supervisor(s) James Kennedy.

Others present in addition to committee members:

- Todd Campbell, BOS Chair
- Chris DeBolt, County Administrator
- Alissa Bub, Deputy County Administrator
- Holly Adams, County Attorney
- Joe Nacca, Assistant County Attorney
- Nathan Thomas, Assistant County Attorney
- Lea Nacca, Assistant County Attorney
- Jean Chrisman, County Clerk
- Kristin Voss, BOS Clerk
- Nancy Yacci, Canandaigua City Supervisor
- Nellie Puma, Deputy Finance Director
- Dennine Leeson, Real Property Director
- Tom Harvey, Planning Director
- Julie Barry, Sr. Planner
- Jim Kier, Code Enforcement Officer
- Michael Wojcik, Sr. Fiscal Manager

2. Approval Of Minutes:

Supervisor Daryl Marshall motioned to approve the draft minutes of the August 14, 2024 Governmental Operations & Insurance Committee meeting. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, David Baker, John Cowley, Daryl Marshall, Andrew Wickham, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

3. Board Of Supervisors:

Kristin Voss, presented a resolution entitled, "Reappointment of Members to the Finger Lakes Community College Ad Hoc Committee".

Supervisor David Baker motioned to approve the resolution as presented. The motion was seconded by Supervisor Andrew Wickham. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, David Baker, John Cowley, Daryl Marshall, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): Frederick Wille.

4. County Clerk/DMV:

County Clerk, Jean Chrisman, highlighted the following from her 2nd quarter accomplishments:

- The abstract company in the back room of the office signed their contract for use of the space through the end of the year.
- They implemented cash drawers for each clerk.
- They changed the combination to the safe.
- They balanced their escrow accounts.
- Two more staff members obtained their Notary Public licenses. There is just one more staff member that needs to take the test, then all staff will be Notaries.

5. Real Property Tax Service:

Dennine Leeson, presented a resolution entitled, "Resolution of Approval - Fingerlakes DDSO - Correction of Error - 2022 County/Town Tax Roll".

Supervisor Andrew Wickham motioned to approve the resolution as presented. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, David Baker, John Cowley, Daryl Marshall, Andrew Wickham, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Dennine Leeson reported that the department has used their appraisal service contract for informal appraisals on 11 parcels.

6. Informational Reports:

Jim Kier and Tom Harvey gave a brief presentation on the County Code Enforcement Office's roles, responsibilities, reporting, challenges, and opportunities.

7. County Administrator:

Christopher DeBolt, presented a resolution entitled, "Contract with The Arc Ontario, County Funding for Pathways Plus Services".

Supervisor Andrew Wickham motioned to approve the resolution as presented. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, David Baker, John Cowley, Daryl Marshall, Andrew Wickham, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

*The resolution was amended by \$50 from \$275,500 to \$275,550 to match the contract.

Chris DeBolt reviewed the Humane Society funding from 2017 to present. In 2017, the budget

Approvec Minutes

transferred vehicles to the Humane Society and provided for a yearly preventative maintenance allowance and fuel to help with the transition to maintaining vehicles on their own. In 2020, the preventative maintenance and fuel allowances were taken out of the budget.

Last cycle, the committee approved the Humane Society contract at a cost of \$2.44 a person. It was asked that staff come back with how much the contract would be at \$3.00 a person. Mr. DeBolt presented the \$3.00 a person amount and discussion ensued. The committee was not in favor of increasing the contract to \$3.00 a person, but asked staff to come back with the cost of providing a fuel allowance again and if we have any surplus vehicles that might a suitable for them.

The committee also asked if we could possibly do a county wide enumeration. Mr. DeBolt said he would look into it.

8. Unfinished Business:

There was no unfinished business.

9. Executive Session:

Supervisor Andrew Wickham motioned to enter executive session at 1:52 PM for POL§105 1) (d) - Discussions regarding proposed, pending or current litigation.. Supervisor John Cowley seconded the motion. The motion passed.

Supervisor Andrew Wickham motioned to exit executive session at 2:02 PM. Supervisor David Baker seconded the motion. The motion passed.

10. Next Meeting Date And Time:

September 25, 2024 at 1:00 PM

11. Adjournment:

On a motion of Supervisor David Baker, seconded by Supervisor John Cowley, the Governmental Operations & Insurance Committee meeting was adjourned at 02:02 PM.

Respectfully Submitted, Kristin A. Voss, Clerk