



GOVERNMENTAL OPERATIONS & INSURANCE COMMITTEE

Wednesday, November 6, 2024, Time: 1:00 PM
74 Ontario Street, Committee Room 213
Canandaigua, NY 14424

Committee Members

Peter Ingalsbe, Chair
David Baker
John Cowley
James Kennedy
Daryl Marshall
Andrew Wickham
Fred Wille

1. Call To Order:

The Governmental Operations & Insurance Committee meeting was called to order at 01:00 PM on November 6, 2024.

Members Present: Supervisor(s) Peter Ingalsbe, David Baker, John Cowley, James Kennedy, Daryl Marshall, Frederick Wille. Necessarily Absent: Supervisor(s) Andrew Wickham.

Others present in addition to committee members:

- Todd Campbell, BOS Chair
- Chris DeBolt, County Administrator
- Alissa Bub, Deputy County Administrator
- Holly Adams, County Attorney
- Nathan Thomas, Assistant County Attorney
- Broxton Prater, Assistant County Attorney
- John Rizzo, Fiscal Manager
- Michael Wojcik, Sr. Fiscal Manager, via WebEx
- Nancy Yacci, City of Canandaigua Supervisor
- Mary Gates, Finance Director
- Jean Chrisman, County Clerk
- Michele Smith, HR Director
- Dennine Leeson, Real Property Director
- Thomas Lyon, Sr. Planner
- Jackie Shaffer, NYMIR Representative
- Stacy Schmitt, Buyer, via WebEx
- Karen Naffizger, Buyer, via WebEx

2. Approval Of Minutes:

Supervisor Frederick Wille motioned to approve the minutes of the October 16, 2024 Governmental Operations & Insurance Committee meeting. The motion was seconded by Supervisor James Kennedy. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, David Baker, John Cowley, James Kennedy, Daryl Marshall, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

3. County Clerk/DMV:

Jean Chrisman let the committee know that a 2nd amendment auditor was in the DMV and Clerk's office today. Staff from both offices handle things very well. The office is now processing consumer credit judgments and default judgments. The Court Clerk's office was doing this, but through research it was found that the County Clerk's office should have been doing it. They will assess the impact of processing these on the office workload. They have also narrowed down the six RFP responses they received for new software down to two companies. They have demos set up with them to help make

the final decision. They are having an issue with their software in regards to mortgage tax reporting. They are working with the company to try to get it corrected. They have let the State know why the September mortgage tax hasn't been paid yet. They are hoping to have this fixed soon. Once this is corrected, they will be able to provide the full six-month report. She noted that this is something new starting in September and has not affected any prior reports.

4. Human Resources:

Michele Smith, presented the following two resolutions entitled:

- Authorization to Renew Contract with OneGroup NY, Inc.
- Resolution Amending the Regulatory Compliance Plan

Supervisor David Baker motioned to approve these two resolutions, as presented as a block. The motion was seconded by Supervisor James Kennedy. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, David Baker, John Cowley, James Kennedy, Daryl Marshall, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Supervisor Daryl Marshall wished to go on record that he objects to the HR director being the compliance officer.

Michele Smith reviewed the 4th quarter compliance report that was included in the committee packet.

5. Real Property Tax Service:

Dennine Leeson, presented a resolution entitled, "Removal of Health Hazard - Town of Farmington".

Supervisor John Cowley motioned to approve the resolution as presented. The motion was seconded by Supervisor David Baker. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, David Baker, John Cowley, James Kennedy, Daryl Marshall, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Ms. Leeson had a resident ask her to research how we compared to other counties on our alternative Veterans property tax exemption amounts. Our limits are \$9,000 (alternative War Veteran), \$15,000 (Alt. War Vet. & Combat Zone Vet.), and \$30,000 (Alternative Disability). She found that the following counties provided exemption limits at these levels: Seneca and Wayne County are \$12,000, \$20,000, \$40,000, Yates County is \$24,000, 40,000, and \$80,000. Monroe County is \$45,000, 75,000, 150,000. Monroe provides the maximum allowable. The committee asked Ms. Leeson to put together a comparison chart of the information to share with other supervisors and help the committee decide if they should look into increasing our exemption amounts. Ms. Leeson also let the committee know that the State has changed their volunteer emergency worker tax exemption to allow residents to get the exemption for volunteering in neighboring towns/districts. This still does not allow the volunteer to claim the real property tax exemption and income tax credit together. They still have to choose only one to receive. Most choose the income credit as that is most beneficial to them.

Ms. Leeson talked last cycle about a new company that they were looking into for tax bill printing. After the County Attorney's office had a chance to review the contract, they are choosing not to go with this company. They will print the tax bills the same as in prior years and will look for a new

company in the beginning of next year.

6. Informational Reports:

Thomas Lyon, updated the committee on the Local Government Efficiency Grant. The County has selected a new contract/purchasing software. Once the County has their new software in place, they will be surveying the municipalities to see if they are still interested in contract software. If they still are, they will look at if an RFP needs to be put out for the municipalities contract needs or if they can piggyback off the County's contract.

7. County Administrator:

Alissa Bub reviewed the quarterly update on the ARPA grants. The Harrison Group is actively working with all the recipients. The projects that are highlighted in yellow the consultant is trying to get more information on the status of their project. For the two that are red, the Town Supervisors along with the Harrison Group are trying to get them to sign their contracts. These two recipients will be receiving a letter soon stating that if they don't sign their contract then they will forfeit their funding, so we can try to redistribute it by the end of the year.

Alissa Bub reminded everyone that they received an email regarding the kick-off of the United Way campaign. This runs through December 2nd.

8. Unfinished Business:

There was no unfinished business.

9. Executive Session:

Supervisor John Cowley motioned to enter executive session at 1:34 PM for POL§105 1) (d) - Discussions regarding proposed, pending or current litigation. Supervisor Daryl Marshall seconded the motion. The motion passed.

Supervisor James Kennedy motioned to exit executive session at 1:39 PM. Supervisor John Cowley seconded the motion. The motion passed.

10. Next Meeting Date And Time:

November 27, 2024 at 1:00 PM.

11. Adjournment:

On a motion of Supervisor John Cowley, seconded by Supervisor James Kennedy, the Governmental Operations & Insurance Committee meeting was adjourned at 01:40 PM.

Respectfully Submitted, Kristin A. Voss, Clerk