



GOVERNMENTAL OPERATIONS & INSURANCE COMMITTEE

Wednesday, November 27, 2024, Time: 1:00 PM
74 Ontario Street, Committee Room 213
Canandaigua, NY 14424

Committee Members

Peter Ingalsbe, Chair
David Baker
John Cowley
James Kennedy
Daryl Marshall
Andrew Wickham
Fred Wille

1. Call To Order:

The Governmental Operations & Insurance Committee meeting was called to order at 01:00 PM on November 27, 2024.

Members Present: Supervisor(s) Peter Ingalsbe, David Baker, John Cowley, James Kennedy, Daryl Marshall, Andrew Wickham, Frederick Wille.

Others present in addition to committee members:

- Todd Campbell, BOS Chair, via WebEx
- Chris DeBolt, County Administrator
- Alissa Bub, Deputy County Administrator
- Holly Adams, County Attorney, via WebEx
- Nathan Thomas, Assistant County Attorney
- Joseph Nacca, Assistant County Attorney
- Broxton Prater, Assistant County Attorney
- Lindsey Burgess, Deputy HR Director
- Mike Flatt, Safety Coordinator
- Jackie Shaffer, NYMIR Representative
- Nancy Yacci, City of Canandaigua Supervisor
- Jack Marren, Town of Victor Supervisor, via WebEx
- Mary Gates, Fiance Director
- Jean Chrisman, County Clerk
- Lisa Record, Deputy County Clerk
- Tom Harvey, Planning Director
- Julie Barry, Sr. Planner
- John Rizzo, Sr. Fiscal Manager
- Michael Wojcik, Sr. Fiscal Manager

2. Approval Of Minutes:

Supervisor John Cowley motioned to approve the minutes of the November 6, 2024 Governmental Operations & Insurance Committee meeting. The motion was seconded by Supervisor James Kennedy. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, David Baker, John Cowley, James Kennedy, Daryl Marshall, Andrew Wickham, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

3. Board Of Supervisors:

Thomas Harvey, presented a resolution entitled, "Authorization to Contract with Cornell University for Updating Weighted Voting".

Supervisor John Cowley motioned to approve the resolution as presented. The motion was seconded by Supervisor James Kennedy. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, David Baker, John Cowley, James Kennedy, Daryl Marshall, Andrew Wickham, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Kristin Voss, presented a resolution entitled, "Proclamation in Recognition of New York State Association of Counties (NYSAC) Centennial Anniversary".

Supervisor Andrew Wickham motioned to approve the resolution as presented. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, David Baker, John Cowley, James Kennedy, Daryl Marshall, Andrew Wickham, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Kristin Voss, presented a resolution entitled, "Setting of the Organizational Meeting for 2025". Supervisor David Baker motioned to approve the resolution as presented. The motion was seconded by Supervisor James Kennedy. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, David Baker, John Cowley, James Kennedy, Daryl Marshall, Andrew Wickham, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

4. County Clerk/DMV:

Ms. Chrisman reported that Stacey and Anne are doing a fabulous job with the consumer credit default judgment work that has come over from the Court Clerk's office. They are averaging about 700-800 documents in the e-file queue. They are in the final stages of selecting a new software company. She hopes to have a resolution at the next cycle to contract with a new software company. The September mortgage tax and semi-annual tax reporting is still not correct. They have been working with Livingston County and the software company to get it corrected. The state is aware that there is a software issue holding up the reporting. The County will need to release the mortgage tax payments by December 15th. If we don't have September's report corrected by then, finance will release 5 months of payments and then send out September's when they get the correct amount.

5. Human Resources:

Lindsey Burgess, presented a resolution entitled, "Authorization to Renew Stop Loss Insurance Policy with Excellus Health Plan, Inc. for 2025".

Supervisor John Cowley motioned to approve the resolution as presented. The motion was seconded by Supervisor James Kennedy. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, David Baker, John Cowley, James Kennedy, Daryl Marshall, Andrew Wickham, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

6. Information Technology:

Sean Barry, presented a resolution entitled, "Approval of Carry Over of EQ03-16 to 2025 Budget".

Supervisor David Baker motioned to approve the resolution as presented. The motion was seconded by Supervisor Andrew Wickham. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, David Baker, John Cowley, James Kennedy, Daryl Marshall, Andrew Wickham, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

7. Insurance:

Jackie Shaffer, presented the NYMIR, cyber insurance, and tank liability insurance renewals to committee.

The NYMIR renewal package came in just under budget at \$186,267.41. The cyber renewal quote came in at \$68,356.05 just under last year's amount. The tank liability renewal came in at \$4,022.35 up

Approved Minutes

\$142 from last year.

Supervisor David Baker motioned to approve the insurance renewals, as presented as a block. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, David Baker, John Cowley, James Kennedy, Daryl Marshall, Andrew Wickham, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

8. Informational Reports:

Mike Flatt reported that we are still trending lower than last year in recordable injuries. He completed the annual refresher training for municipalities with 232 participants. He passed the course to be an authorized OSHA 10 & 30 hour trainer. He will be offering those courses to the municipalities. He will be sending out the "walk like a duck" reminders and posters now that the winter weather is coming.

9. Unfinished Business:

Chair Ingalsbe noted that he heard nothing back from Board members regarding veteran exemptions. Since no responses were received, the committee decided not to take action on changing the limits.

10. Executive Session:

Supervisor John Cowley motioned to enter executive session at 1:31 PM for POL§105 1) (d) - Discussions regarding proposed, pending or current litigation and POL§105 1) (f) - Discussions on the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Supervisor James Kennedy seconded the motion. The motion passed.

Supervisor James Kennedy motioned to exit executive session at 1:38 PM. Supervisor John Cowley seconded the motion. The motion passed.

11. Next Meeting Date And Time:

December 11, 2024.

12. Adjournment:

On a motion of Supervisor John Cowley, seconded by Supervisor Andrew Wickham, the Governmental Operations & Insurance Committee meeting was adjourned at 01:39 PM.

Respectfully Submitted, Kristin A. Voss, Clerk