



WAYS & MEANS COMMITTEE

Wednesday, November 27, 2024, Time: 3:00 PM
74 Ontario Street, Committee Room 213
Canandaigua, NY 14424

Committee Members

David Baker, Chair
Lou Guard
Peter Ingalsbe
Dan Marshall
David Phillips
Jared Simpson
Mark Venuti

1. Call To Order:

The Ways & Means Committee meeting was called to order at 03:00 PM on November 27, 2024.

Members Present: Supervisor(s) David Baker, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. Necessarily Absent: Supervisor(s) Louis Guard.

Others present in addition to committee members:

- Todd Campbell, BOS Chair
- Chris DeBolt, County Administrator
- Alissa Bub, Deputy County Administrator, via WebEx
- Holly Adams, County Attorney, via WebEx
- Lea Nacca, Assistant County Attorney
- Broxton Prater, Assistant County Attorney
- Tom Harvey, Planning Director
- Julie Barry, Sr. Planner
- Kyle Ritts, Sr. Planner
- Tim Jensen, Associate Planner
- Sean Barry, CIO
- Tim McElligott, Deputy DPW Commissioner
- Chris Day, Engineer
- David Cirencione, County Sheriff
- Mike Rago, Undersheriff
- John Yannotti, EMO Coordinator, via WebEx
- Nancy Yacci, City of Canandaigua Supervisor
- Jack Marren, Town of Victor Supervisor, via WebEx
- Mary Gates, Finance Director
- Nellie Puma, Deputy Finance Director
- Barbra Sweet, Sr. Fiscal Manager
- Kathy Dunn, Fiscal Manager
- John Rizzo, Sr. Fiscal Manager, via WebEx
- Jeff Trickler, County Treasurer
- Jenifer Langer, Purchasing Director
- Lindsey Burgess, Deputy HR Director
- Mike Flatt, Safety Coordinator
- Josh Colton, security Coordinator
- Triciajean Jones, OFA Director, via WebEx
- Jim Ritts, District Attorney, via WebEx

2. Approval Of Minutes:

Supervisor Mark Venuti motioned to approve the minutes of the November 6, 2024 Ways & Means Committee meeting. The motion was seconded by Supervisor Daniel Marshall. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

3. Planning Department & FLCC:

Thomas Harvey, presented a resolution entitled, "Capital Project No. H104-24 - Authorization to Close Project - FLCC Physical Plant Equipment Capital Project".

Supervisor Jared Simpson motioned to approve the resolution as presented. The motion was seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Timothy Jensen, presented a resolution entitled, "Capital Project No. H033-16 - Authorization to Accept Bid B24042 and Contract with Intivity for the Purchase and Installation of Furniture for the Human Services Building".

Supervisor David Phillips motioned to approve the resolution as presented. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

4. Public Works & Public Works Capital Projects:

Timothy McElligott, presented the following two resolutions entitled:

- Resolution to Adopt Local Law No. 13 (Intro.) of 2024
- Resolution to Adopt Amendments to the Sewer Charges for the Route 332 County Sewer District

Supervisor Daniel Marshall motioned to approve these two resolutions, as presented as a block. The motion was seconded by Supervisor Jared Simpson. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Timothy McElligott, presented a resolution entitled, "Amend Capital Project No. H051-18 for Change Order".

Supervisor David Phillips motioned to approve the resolution as presented. The motion was seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Mary Gates, presented a resolution entitled, "Capital Project No. H056-19 - Honeoye Lake Wastewater Treatment Plant Improvements Budget Amendment".

Supervisor Daniel Marshall motioned to approve the resolution as presented. The motion was seconded by Supervisor David Phillips. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

5. Governmental Operations & Insurance:

Thomas Harvey, presented a resolution entitled, "Authorization to Contract with Cornell University for Updating Weighted Voting".

Supervisor Mark Venuti motioned to approve the resolution as presented. The motion was seconded by Supervisor David Phillips. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Sean Barry, presented a resolution entitled, "Approval of Carry Over of EQ03-16 to 2025 Budget".

Supervisor Daniel Marshall motioned to approve the resolution as presented. The motion was seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Kristin Voss, presented a resolution entitled, "2024 Standard Work Days for County Clerk Jean Chrisman for Retirement Purposes".

Supervisor Jared Simpson motioned to approve the resolution as presented. The motion was seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

6. Health & Human Services:

Triciajean Jones, presented a resolution entitled, "Authorization to cancel uncollectible debts Ontario County Office for the Aging 2022-2024".

Supervisor Daniel Marshall motioned to approve the resolution as presented. The motion was seconded by Supervisor Jared Simpson. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

7. Planning & Environmental Quality:

Julie Barry, presented a resolution entitled, "Acceptance of SFY 2024-2025 New York State Snowmobile Trail Grant-in-Aid Funds".

Supervisor David Phillips motioned to approve the resolution as presented. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

8. Public Safety:

John Yannotti, presented a resolution entitled, "Acceptance of Emergency Management Preparedness Grant (EMPG FY24~CFDA 97.042) From NYS Division of Homeland Security and Emergency Services".

Supervisor Peter Ingalsbe motioned to approve the resolution as presented. The motion was seconded by Supervisor Jared Simpson. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

District Attorney, Jim Ritts, provided an update on access to body-worn camera footage through the

Axon company. The department is looking to contract with them for a 10-year period. He is seeking permission to use the same State contract that the Sheriff's office uses. The committee agreed that it was a good idea for Mr. Ritts to pursue this contract. Mr. DeBolt let the committee know that they would bring a resolution back next cycle to officially approve this contract.

9. Human Resources:

Mike Flatt reported that we are still trending lower than last year in recordable injuries. He completed the annual refresher training for municipalities with 232 participants. He passed the course to be an authorized OSHA 10 & 30 hour trainer. He will be offering those courses to the municipalities. He will be sending out the "walk like a duck" reminders and posters now that the winter weather is coming.

Lindsey Burgess, presented a resolution entitled, "Resolution to Create a Temporary Position of Cook (County) (DBL)".

Supervisor Daniel Marshall motioned to approve the resolution as presented. The motion was seconded by Supervisor Jared Simpson. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Lindsey Burgess, presented a Resolution entitled, "Resolution Authorizing Deferred Compensation Plan Fund Changes".

Lindsey let the committee know that Group 6 on the resolution needs to be changed from 2% to 3%.

Supervisor David Phillips motioned to approve the amendment from 2% to 3% for group 6 as presented. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Supervisor Mark Venuti motioned to approve the resolution entitled, "Resolution Authorizing Deferred Compensation Plan Fund Changes" as amended. The motion was seconded by Supervisor Jared Simpson. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Lindsey Burgess, presented a resolution entitled, "Resolution Authorizing Memorandum of Agreement No. 2-2024 with Ontario County Employees' Unit, Local 835, Civil Services Employees' Association, Inc. Related to Employees' Annual Leave Banks".

Supervisor Daniel Marshall motioned to approve the resolution as presented. The motion was seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Lindsey Burgess, presented a resolution entitled, "Resolution Adopting the Ontario County Benefits Manual for Managerial/Confidential Employees and Elected Officials".

Supervisor David Phillips motioned to approve the resolution as presented. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Lindsey Burgess, presented a resolution entitled, "Resolution Authorizing a Memorandum of Understanding with Ontario County, the Ontario County Sheriff and the Ontario County Police Benevolent Association for Transition to Lag Payroll".

Supervisor Peter Ingalsbe motioned to approve the resolution as presented. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Lindsey Burgess, presented a resolution entitled, "Resolution Approving the Collective Bargaining Agreement 2025-2027 between the County of Ontario, the Ontario County Sheriff, and the Ontario County Sheriff's General Unit, Inc.".

Supervisor Daniel Marshall motioned to approve the resolution as presented. The motion was seconded by Supervisor David Phillips. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Lindsey Burgess, presented a resolution entitled, "Resolution Authorizing a Memorandum of Understanding with Ontario County, the Ontario County Sheriff, and the Ontario County Sheriff's General Unit for Transition to Lag Payroll".

Supervisor Mark Venuti motioned to approve the resolution as presented. The motion was seconded by Supervisor David Phillips. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Lindsey Burgess, presented a resolution entitled, "Authorization to Renew Stop Loss Insurance Policy with Excellus Health Plan, Inc. for 2025".

Supervisor Jared Simpson motioned to approve the resolution as presented. The motion was seconded by Supervisor Daniel Marshall. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

10. Finance Department:

Holly Adams, presented a resolution entitled, "Resolution Requesting State Legislation To Renew Ontario County Sales Tax".

Supervisor Daniel Marshall motioned to approve the resolution as presented. The motion was seconded by Supervisor David Phillips. The motion passed.

Yes: Supervisor(s): David Baker, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Mary Gates reported that November has been a good month for sales tax. We are down only about a 1/2 of a 1/2 of a percent. The deputies at the mall are seeing record levels of shoppers at the mall. This

will hopefully increase our sales tax. In reference to the resolution presented earlier by Sean Barry regarding the rollover of IT funding for a project, there will be an additional resolution next year to re appropriate fund balance in 2025 to accomplish the roll-over of funds. She reviewed the year-end dates, noting that the auditors will be onsite the week of December 16th. The department hopes to close the year on January 27th. Then the full audit starts on February 3rd. The auditors should be onsite for about two weeks. Ms. Gates also updated the committee on the mortgage tax issue that is being worked on for the month of September. They will still make a mortgage tax payment by December 15th, but it may only be for 5 months if September isn't corrected by then. Once September is corrected, then they will send out that payment. She also wanted the committee to know that this is a software issue causing the delay in the September report.

11. County Administrator:

County Administrator, Chris DeBolt, asked if there were any questions by the committee about the Treasurer's activity report included in their packets. The committee had no questions on the report or for Mr. Trickler.

12. Unfinished Business:

Chris DeBolt let the committee know that there is a possibility that the Board of Elections will have to hand count all the ballots for the 7th Judicial District race since it is under a certain margin between 2nd and 3rd place. Once the courts order a hand count, we will have no choice but to comply. Mary Gates noted that we have enough in contingency to cover the cost of the hand count if court ordered.

13. Executive Session:

Supervisor Daniel Marshall motioned to enter executive session at 3:42 PM for POL§105 1) (e) - Discussions on collective negotiations pursuant to Article 14 of the Civil Services Law (the Taylor Law) and POL§105 1) (f) - Discussions on the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Supervisor Jared Simpson seconded the motion. The motion passed.

Supervisor Daniel Marshall motioned to exit executive session at 3:54 PM. Supervisor Mark Venuti seconded the motion. The motion passed.

14. Next Meeting Date And Time:

December 11, 2024 at 3:00 PM.

15. Adjournment:

On a motion of Supervisor Peter Ingalsbe, seconded by Supervisor Mark Venuti, the Ways & Means Committee meeting was adjourned at 03:54 PM.

Respectfully Submitted, Kristin A. Voss, Clerk