



GOVERNMENTAL OPERATIONS & INSURANCE COMMITTEE

Wednesday, December 11, 2024, Time: 1:00 PM
74 Ontario Street, Committee Room 213
Canandaigua, NY 14424

Committee Members

Peter Ingalsbe, Chair
David Baker
John Cowley
James Kennedy
Daryl Marshall
Andrew Wickham
Fred Wille

1. Call To Order:

The Governmental Operations & Insurance Committee meeting was called to order at 01:00 PM on December 11, 2024.

Members Present: Supervisor(s) Peter Ingalsbe, David Baker, John Cowley, James Kennedy, Daryl Marshall, Andrew Wickham, Frederick Wille.

Others present in addition to committee members:

- Todd Campbell, BOS Chair
- Chris DeBolt, County Administrator
- Holly Adams, County Attorney
- Joe Nacca, Assistant County Attorney
- Nathan Thomas, Assistant County Attorney
- Albert Magnan, Democratic Election Commissioner
- Michele Smith, HR Director
- Lindsey Burgess, Deputy HR Director
- Mike Flatt, Safety Coordinator
- Kristin Voss, BOS Clerk
- Diane Foster, Deputy BOS Clerk, via WebEx
- Jared Simpson, Town of Canandaigua Supervisor
- Nancy Yacci, City of Canandaigua Supervisor, via WebEx
- Christopher Vastola, Town of Canadice Supervisor, via WebEx
- Jean Chrisman, County Clerk
- Sean Barry, CIO
- Dennine Leeson, Real Property Director
- Linda Phillips, Sr. Planner
- Jackie Shaffer, NYMIR Representative
- John Rizzo, Sr. Fiscal Manager, via WebEx

2. Approval Of Minutes:

Supervisor Andrew Wickham motioned to approve these eighteen resolutions, as presented as a block. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, David Baker, John Cowley, James Kennedy, Daryl Marshall, Andrew Wickham, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Supervisor Daryl Marshall motioned to approve the minutes of the November 27, 2024 Governmental Operations & Insurance Committee meeting. The motion was seconded by Supervisor James Kennedy. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, David Baker, John Cowley, James Kennedy, Daryl Marshall, Andrew Wickham, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

3. Board Of Elections:

Albert Magnan, presented a resolution entitled, "Resolution of Appreciation Ontario County Republican Commissioner of Elections Michael J. Northrup".

Supervisor David Baker motioned to approve the resolution as presented. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, David Baker, John Cowley, James Kennedy, Daryl Marshall, Andrew Wickham, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

4. Board Of Supervisors:

Clerk Voss reviewed the following recommended updates to for the 2025 Rules and Order:

- All items related to motions were organized under one item instead of being scattered throughout
- The Local Law allowing videoconferencing was updated to reflect the most current Local Law
- The commencing committee date was updated for 2025
- The commencing Board meeting date was updated for 2025 and language to reflect the changing of a meeting date if it falls on a Federal holiday
- Electronics must be closed or turned off during executive session was added
- Speakers are limited to three minutes was added under privilege of the floor
- The 1:00 pm start time for committees was changed to 12:30 pm after a lengthy discussion

5. County Clerk/DMV:

Jean Chrisman, presented a resolution entitled, "Authorization to Accept Contract with Info Quick Solutions Inc (IQS) (R24056) for County Clerk Filing Software".

Supervisor David Baker motioned to approve the resolution as presented. The motion was seconded by Supervisor Andrew Wickham. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, David Baker, John Cowley, James Kennedy, Daryl Marshall, Andrew Wickham, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Ms. Chrisman noted that the cost for the new software come in under the anticipated cost. They will be joining about 35 other counties that use this same software. She also reported that they figured out the September mortgage tax issue. The semi annual tax report has now been completed and submitted to Albany. Albany has also confirmed that everything is correct. The towns will be receiving their checks Monday for all six months. They have also sold about 50 Ez-Pass tags since September.

6. Human Resources:

Lindsey Burgess, presented the following two resolutions entitled:

- Authorization to Renew Excess Workers' Compensation Insurance Policy with Midwest Employer's Casualty for 2025-2026
- Authorization to Contract with Lifetime Benefit Solutions, Inc. for COBRA Medical Insurance Premium Billing and Summary Plan Document Creation in 2025

Supervisor David Baker motioned to approve the two resolution as presented. The motion was seconded by Supervisor James Kennedy. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, David Baker, John Cowley, James Kennedy, Daryl Marshall, Andrew Wickham, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

7. Real Property Tax Service:

Dennine Leeson, presented the following thirteen resolutions entitled:

- Unpaid County Sewer Charges for Levy on 2025 Town Tax Rolls - Towns of Canadice, Canandaigua, Gorham, Hopewell, Richmond
- Unpaid Town Sewer Charges to be Placed on the 2025 Town Tax Rolls
- Unpaid Water Charges to be Placed on the 2025 Town Tax Rolls
- Relevy of 2024-2025 Returned/Unpaid School Taxes
- Relevy of Delinquent 2024-2025 Village Taxes on the 2025 Town Tax Rolls
- Levy of 2025 Special District Ad Valorem Taxes
- Levy of 2025 Special District - Special Assessments
- Removal of Health Hazard - Town of Seneca
- Schedule of Equalization and Ratio of Percentages for 2025 County Taxes
- Levying 2025 County Taxes per Apportionment of 2025 Ontario County Budget Tax Levy
- 2025 County Taxes Levied Against the Cities of Canandaigua and Geneva
- 2025 Levy of Taxes for Annual Budget of Towns
- Schedule of Taxes for 2025

Supervisor David Baker motioned to approve these thirteen resolutions, as presented as a block. The motion was seconded by Supervisor Andrew Wickham. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, David Baker, John Cowley, James Kennedy, Daryl Marshall, Andrew Wickham, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

8. Informational Reports:

Mike Flatt, reported that as of November, we are still running about 23% lower than last year in OSHA recordable injuries. He sent out the NYMIR holiday safety tips poster earlier today. There is a webinar coming up on avoiding sidewalk maintenance claims.

9. County Administrator:

Christopher DeBolt, presented the following five resolutions entitled:

- Contract with The Arc Ontario, County Funding for Pathways Plus Services
- Authorizing Agreement with The Partnership for Ontario County for Administrative Support
- Authorizing Agreement with The Partnership for Ontario County for Agency Support
- Authorizing Agreement with Ontario County Historical Society
- Authorizing Agreement with Mercy Flight Central for Provision of Medical Helicopter Transport Services

Supervisor David Baker motioned to approve these five resolutions, as presented as a block. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, David Baker, John Cowley, James Kennedy(non Partnership resolutions), Daryl Marshall, Andrew Wickham, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): James Kennedy only on The Partnership resolutions.

Christopher DeBolt, presented the following eighteen resolutions entitled:

- Authorizing Agreement for Dog Control and Related Services Between Ontario County and the Town of Bristol
- Authorizing Agreement for Dog Control and Related Services Between Ontario County and the Town of Canadice
- Authorizing Agreement for Dog Control and Related Services Between Ontario County and the Town of Canandaigua
- Authorizing Agreement for Dog Control and Related Services Between Ontario County and the Town of East Bloomfield
- Authorizing Agreement for Dog Control and Related Services Between Ontario County and the Town of Farmington
- Authorizing Agreement for Dog Control and Related Services Between Ontario County and the Town of Geneva
- Authorizing Agreement for Dog Control and Related Services Between Ontario County and the Town of Gorham
- Authorizing Agreement for Dog Control and Related Services Between Ontario County and the Town of Hopewell
- Authorizing Agreement for Dog Control and Related Services Between Ontario County and the Town of Manchester
- Authorizing Agreement for Dog Control and Related Services Between Ontario County and the Town of Naples
- Authorizing Agreement for Dog Control and Related Services Between Ontario County and the Town of Phelps
- Authorizing Agreement for Dog Control and Related Services Between Ontario County and the Town of Richmond
- Authorizing Agreement for Dog Control and Related Services Between Ontario County and the Town of Seneca
- Authorizing Agreement for Dog Control and Related Services Between Ontario County and the Town of South Bristol
- Authorizing Agreement for Dog Control and Related Services Between Ontario County and the Town of Victor
- Authorizing Agreement for Dog Control and Related Services Between Ontario County and the Town of West Bloomfield
- Authorizing Agreement for Dog Control and Related Services Between Ontario County and the City of Canandaigua
- Authorizing Agreement for Dog Control and Related Services Between Ontario County and the City of Geneva

Christopher DeBolt, presented a resolution entitled, "Authorizing Agreement for Dog Control and Related Services Between Ontario County and the Ontario County Humane Society - 2025".

Supervisor John Cowley motioned to approve the resolution as presented. The motion was seconded

by Supervisor Frederick Wille. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, David Baker, John Cowley, James Kennedy, Daryl Marshall, Andrew Wickham, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

10. Unfinished Business:

There was no unfinished business.

11. Executive Session:

Supervisor David Baker motioned to enter executive session at 1:54 PM for POL§105 1) (d) - Discussions regarding proposed, pending or current litigation and POL§105 1) (f) - Discussions on the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Supervisor John Cowley seconded the motion. The motion passed.

Supervisor Frederick Wille motioned to exit executive session at 3:01 PM. Supervisor John Cowley seconded the motion. The motion passed.

12. Next Meeting Date And Time:

Tentatively, January 15, 2025

13. Adjournment:

On a motion of Supervisor John Cowley, seconded by Supervisor Frederick Wille, the Governmental Operations & Insurance Committee meeting was adjourned at 03:01 PM.