



WAYS & MEANS COMMITTEE

Wednesday, December 11, 2024, Time: 3:00 PM
74 Ontario Street, Committee Room 213
Canandaigua, NY 14424

Committee Members

David Baker, Chair
Lou Guard
Peter Ingalsbe
Dan Marshall
David Phillips
Jared Simpson
Mark Venuti

1. Call To Order:

The Ways & Means Committee meeting was called to order at 03:06 PM on December 11, 2024.

Members Present: Supervisor(s) David Baker, Louis Guard, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti.

Others present in addition to committee members:

- Todd Campbell, BOS Chair
- Chris DeBolt, County Administrator
- Holly Adams, County Attorney
- Mary Gates, Finance Director
- Michele Smith, HR Director
- Lindsey Burgess, Deputy HR Director
- Josh Colton, Security Coordinator
- Mike Flatt, Safety Coordinator
- Jeff Trickler, County Treasurer
- John Rizzo, Sr. Fiscal Manager, via Webex
- Jenifer Langer, Purchasing Director, Via Webex
- Nancy Yacci, City of Canandaigua Supervisor, via WebEx
- Bill Wellman, Town of Phelps Supervisor, via WebEx
- Tom Harvey, Planning Director
- Thomas Lyon, Sr. Planner
- Bill Wright, DPW Commissioner
- Barbra Sweet, Sr. Fiscal Manager
- Kathy Dunn, Fiscal Manager
- Sean Barry, Chief Information Officer
- Jean Chrisman, County Clerk
- Kathleen Meyers, Sr. Fiscal Manager, via WebEx

2. Approval Of Minutes:

Supervisor Daniel Marshall motioned to approve the minutes of the November 27, 2024 Ways & Means Committee meeting. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Baker, Louis Guard, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

3. Planning Department & FLCC:

Thomas Lyon, presented a resolution entitled, "Capital Project No. H089-22 - Budget Amendment to Add New York State Office of Parks, Recreation, and Historic Preservation Grant Funding to Deep Run Park Improvements Capital Project".

Supervisor Jared Simpson motioned to approve the resolution as presented. The motion was seconded by Supervisor David Phillips. The motion passed.

Yes: Supervisor(s): David Baker, Louis Guard, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

4. Public Works & Public Works Capital Projects:

Bill Wright, presented the following four resolutions entitled:

- Amend Capital Project No. H086-22, Jail Security Control System
- Capital Project No. H088-22 - Budget Transfer - Courthouse Improvements
- Capital Project No. H018-13 - Budget Transfer - Jail Renovations
- Capital Project No. H091-22 - Budget Transfer - ADA Compliance

Supervisor Louis Guard motioned to approve these four resolutions, as presented as a block. The motion was seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): David Baker, Louis Guard, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

5. Governmental Operations & Insurance:

Jean Chrisman, presented a resolution entitled, "Authorization to Accept Contract with Info Quick Solutions Inc (IQS) (R24056) for County Clerk Filing Software".

Supervisor Peter Ingalsbe motioned to approve the resolution as presented. The motion was seconded by Supervisor Jared Simpson. The motion passed.

Yes: Supervisor(s): David Baker, Louis Guard, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

6. Planning & Environmental Quality:

Thomas Harvey, presented a resolution entitled, "Authorization to Contract with the Ontario County Four Seasons Local Development Corporation for Completing the Digital Content and Delivery Mechanism Work Related to the Outdoor Interactive "Virtual Museum" Project and Budget Transfer".

Supervisor Daniel Marshall motioned to approve the resolution as presented. The motion was seconded by Supervisor David Phillips. The motion passed.

Yes: Supervisor(s): David Baker, Louis Guard, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

7. Public Safety:

Mary Gates, presented a resolution entitled, "Authorizing Ten-Year Service Agreement with Axon Enterprise for the District Attorney 2025-2035".

Supervisor Louis Guard motioned to approve the resolution as presented. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Baker, Louis Guard, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

8. Human Resources:

Mike Flatt, reported that as of November, we are still running about 23% lower than last year in OSHA recordable injuries. He sent out the NYMIR holiday safety tips poster earlier today. There is a webinar coming up on avoiding sidewalk maintenance claims.

Lindsey Burgess, presented the following six resolutions entitled:

- Authorization to Renew Excess Workers' Compensation Insurance Policy with Midwest Employer's Casualty for 2025-2026
- Authorization to Contract with Leadership Logic for Executive Coaching and Management Training Services in 2025 and 2026
- Authorization to Contract with UR Medical Center for Employee Wellness for Biometric Screening and Personal Health Assessment Services 2025-2027
- Authorization to Contract with Inspira Financial Health, Inc. for FSA, HRA, and HSA Administration in 2025
- Authorization to Contract with Lifetime Benefit Solutions, Inc. for COBRA Medical Insurance Premium Billing and Summary Plan Document Creation in 2025
- Authorization to Contract with The Hartford Financial Services Group, Inc. in 2025-2027

Supervisor David Phillips motioned to approve these six resolutions, as presented as a block. The motion was seconded by Supervisor Jared Simpson. The motion passed.

Yes: Supervisor(s): David Baker, Louis Guard, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Joshua Colton, presented a resolution entitled, "Authorization to Contract with Armor Security & Protection Group for Security Guards at 20 Ontario Street and 3019 County Complex Drive".

Supervisor Louis Guard motioned to approve the resolution as presented. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Baker, Louis Guard, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

9. Finance Department:

Mary Gates, presented a resolution entitled, "Authority to Cancel Uncollectible Debts - Ontario County Health Facility".

Supervisor Louis Guard motioned to approve the resolution as presented. The motion was seconded by Supervisor Jared Simpson. The motion passed.

Yes: Supervisor(s): David Baker, Louis Guard, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Mary Gates, presented a resolution entitled, "Adoption of the Budget Transfer Policy for 2025".

Supervisor Jared Simpson motioned to approve the resolution as presented. The motion was seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): David Baker, Louis Guard, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

10. County Administrator:

Thomas Harvey, presented a resolution entitled, "Authorization to Amend ARPA Contracts from Child Care, Workforce Round I, Workforce Round II and Arts and Recreation round II".

Approved Minutes

Supervisor David Phillips motioned to approve the resolution as presented. The motion was seconded by Supervisor Daniel Marshall. The motion passed.

Yes: Supervisor(s): David Baker, Louis Guard, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

11. Unfinished Business:

There was no unfinished business.

12. Addendum:

Mary Gates, presented a resolution entitled, "Authorization to Accept SFY2024-2025 Victim and Witness Assistance Program Grant District Attorney's Office".

Supervisor Peter Ingalsbe motioned to approve the resolution as presented. The motion was seconded by Supervisor Daniel Marshall. The motion passed.

Yes: Supervisor(s): David Baker, Louis Guard, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Barbra Sweet, presented a resolution entitled, "Transfer of Funds - 2024 County Budget - Ontario County Department of Public Works".

Supervisor David Phillips motioned to approve the resolution as presented. The motion was seconded by Supervisor Louis Guard. The motion passed.

Yes: Supervisor(s): David Baker, Louis Guard, Peter Ingalsbe, Daniel Marshall, David Phillips, Jared Simpson, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

13. Executive Session:

There was no executive session.

14. Next Meeting Date And Time:

Tentatively, Wednesday, January 15, 2024 at 3:00 PM.

15. Adjournment:

On a motion of Supervisor Mark Venuti, seconded by Supervisor Louis Guard, the Ways & Means Committee meeting was adjourned at 03:47 PM.

Respectfully Submitted, Kristin A. Voss, Clerk