



PLANNING & ENVIRONMENTAL QUALITY COMMITTEE

Monday, January 13, 2025, Time: 12:30 PM
74 Ontario Street, Committee Room 213, 2nd floor
Canandaigua, NY 14424

Committee Members

David Phillips, Chair
Todd Campbell
John Pruett
Christopher Vastola
Mark Venuti
William Wellman
Andrew Wickham

1. Call To Order:

The Planning & Environmental Quality Committee meeting was called to order at 12:30 PM on January 13, 2025.

Members Present: Supervisor(s) David Phillips, Todd Campbell, John Pruett, Christopher Vastola, Mark Venuti, Andrew Wickham, via WebEx. Necessarily Absent: Supervisor(s) William Wellman.

Others present in addition to committee members:

- Chris DeBolt, County Administrator
- Alissa Bub, Deputy County Administrator
- Holly Adams, County Attorney
- Carla Jordan, Sustainability & Solid Waste Director
- Regina Sousa, Sr. Planner
- Mary Gates, Finance Director
- Ryan Davis, Economic Developer
- Tom Harvey, Planning Director
- Linda Phillips, Sr. Planner
- Tim Jensen, Associate Planner
- Thomas Lyon, Sr. Planner, via WebEx
- Julie Barry, Associate Planner, via WebEx
- Jim Kier, Code Enforcement Officer, via WebEx
- Nellie Puma, Deputy Finance Director, via WebEx
- Daryl Marshall, Town of Richmond Supervisor
- Peter Ingalsbe, Town of Farmington Supervisor
- James Kennedy, City of Geneva Supervisor
- Nancy Yacci, City of Canandaigua Supervisor, via WebEx
- William Namestnik, Town of Hopewell Supervisor, via WebEx
- Val Knoblauch, Visitors Connection, President
- Tracey Burkey, Visitors Connection, V.P. Destination Development
- Carolina Taylor, Visitors Connection, Visitors Experience Specialist
- Brian Sanders, Casella General Manager
- David Shaw, Reporter
- Megan Webster, Soil & Water Director
- Mo Tidball, CCE Director
- Sue Vary, Economic Specialist, via WebEx
- Kaitlynn McCumiskey, Sustainability Specialist, via WebEx

2. Approval Of Minutes:

Supervisor Mark Venuti motioned to approve the minutes of the December 9, 2024 Planning & Environmental Quality Committee meeting. The motion was seconded by Supervisor John Pruett. The motion passed.

Yes: Supervisor(s): David Phillips, Todd Campbell, John Pruett, Christopher Vastola, Mark Venuti,

Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

3. Finance:

Mary Gates, Director of Finance, gave a brief overview of her department and the staff.

4. Team Agency Updates:

Mo Tidball provided the following updates to committee:

- This is the Bristol Hills 4-H camp's Centennial year and they have lots of activities planned through out the year.
- Their beginning farmers workshop starts tomorrow night.
- 4-H members have public presentations coming up. They also have started a new dog obedience workshop and dog club.
- The master gardeners are doing more zoom workshops.
- They have a new YouTube channel for reels and workshops.
- The spotted lantern fly has been detected in Geneva .

Megan Webster provided committee with the following updates from Soil & Water:

- The 2025 tree and shrub sale has started.
- They have been award Water Quality Improvement Project (WQIP) funding for three projects. Those projects are the roadside stabilization/hydroseeding project, Central Finger Lakes road salt reduction project, and a planning grant for the Naples creek project.
- They received \$67,000 in funding from Regenerate NY. This is a forestry based grant for a project in the Town of Richmond.
- They heavy workload scheduled in 2025 for implementation projects.
- They are working on replacing the position that Katie Lafler left.

5. Casella:

Brian Sanders provided the following updates on landfill operations:

- They have been strategically managing operations due to the recent winds.
- They are working on picking up the liter.
- They are performing a lot of cover and side slope work while the ground is frozen.
- They are working on some minor repairs.
- They have finalized the 2025 gas construction plan with two drilling events.
- They are waiting on review of the new cell from NYSEC so they can start filling it.

6. Sustainability & Solid Waste Management:

Carla Jordan gave a brief overview of the Sustainability and Solid Waste department, department staff, and showed committee the Ontario County recycling website. Ms. Jordan also let the committee know that they have to update the Local Solid Waste Management Plan (LSWM) and the departments Strategic Plan this year. The LSWM plan is a State mandated 10 year plan. They hoping to release the RFP in the next few weeks to get a consultant to create these plan at the same time. Chairman Phillips

asked the committee that if a member has an interest in being on the RFP selection committee and/or the Strategic Plan committee to let him know.

Carla Jordan, presented a resolution entitled, "Amendment to MSW Landfill Consultant Contract for Waste Characterization Study".

Supervisor Todd Campbell motioned to approve the resolution as presented. The motion was seconded by Supervisor John Pruet. The motion passed.

Yes: Supervisor(s): David Phillips, Todd Campbell, John Pruet, Christopher Vastola, Mark Venuti, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

7. Economic Development:

Mr. Davis provided the following updates from the department:

- He will provided a department review next cycle when the whole committee is in attendance.
- The V-Rip program name has been changed and Julie Barry helped with writing the RFP for the program.
- The small business Eagle Loan Program has had a lot of interest. They have approved two loans and have three more to look at this week.

Ryan Davis, presented the following six resolutions entitled:

- Reappointment of Michael L. Davis to the Ontario County Industrial Development Agency
- Reappointment of Deborah Brown to the Ontario County Industrial Development Agency
- Reappointment of Michael L. Davis to the Ontario County Local Development Corporation
- Reappointment of Deborah Brown to the Ontario County Local Development Corporation
- Reappointment of David Phillips to the Ontario County Industrial Development Agency
- Reappointment of David Phillips to the Ontario County Local Development Corporation

Supervisor Todd Campbell motioned to approve these six resolutions, as presented as a block. The motion was seconded by Supervisor Christopher Vastola. The motion passed.

Yes: Supervisor(s): David Phillips, Todd Campbell, Christopher Vastola, Mark Venuti, Andrew Wickham. No: Supervisor(s): John Pruet. Abstain: Supervisor(s): None.

Ryan Davis, presented a resolution entitled, "Contracting with H. Sicherman & Company, Inc. dba The Harrison Studio to Update the Ontario County Economic Development Strategic Plan".

Supervisor Mark Venuti motioned to approve the resolution as presented. The motion was seconded by Supervisor Christopher Vastola. The motion passed.

Yes: Supervisor(s): David Phillips, Todd Campbell, John Pruet, Christopher Vastola, Mark Venuti, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

8. Tourism:

Tracey Burkey introduced the Visitors Connections newest employee Carolina Taylor. Ms. Burkey talked about what they have coming up in the next few months. This was also presented in the committee packet. April will be very busy for them with Val's retirement celebration on April 22nd. Hosting the NYS Tourism Conference April 23rd- April 25th. and April 25th being National Historical Marker Day. They will be pushing the virtual museum to promote this day. They will bring more information on the virtual museum at the next meeting. The search committee to find a new President of the Visitor Connection with Val's retirement has decided to hire a search firm to assist them. They are hoping to have someone selected within the next 90 days to allow for a couple months overlap with Val.

9. Planning Department

Linda Phillips, presented a resolution entitled, "Approval of Contract with Canandaigua CSD for FY 2025 Ontario County Agricultural Enhancement Plan Implementation Funds".

Supervisor Christopher Vastola motioned to approve the resolution as presented. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Phillips, Todd Campbell, John Pruett, Christopher Vastola, Mark Venuti, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Tom Harvey showed the committee the Planning department staff organizational chart and gave a brief overview of the departments functions and responsibilities.

10. Board Of Supervisors:

Kristin Voss, presented a resolution entitled, "Approving the Official Undertaking of Public Employees Fidelity (Blanket) Bond for Genesee/Finger Lakes Regional Planning Council".

Supervisor Mark Venuti motioned to approve the resolution as presented. The motion was seconded by Supervisor Christopher Vastola. The motion passed.

Yes: Supervisor(s): David Phillips, Todd Campbell, John Pruett, Christopher Vastola, Mark Venuti, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

11. County Administrator:

Christopher DeBolt, presented a resolution entitled, "Reappointment of Thomas Harvey, Director of Planning".

Supervisor Mark Venuti motioned to approve the resolution as presented. The motion was seconded by Supervisor Todd Campbell. The motion passed.

Yes: Supervisor(s): David Phillips, Todd Campbell, John Pruett, Christopher Vastola, Mark Venuti, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

12. Unfinished Business:

There was no unfinished business.

13. Next Meeting Date And Time:

February 3, 2025 at 12:30 pm.

14. Adjournment:

On a motion of Supervisor Christopher Vastola, seconded by Supervisor Todd Campbell, the Planning & Environmental Quality Committee meeting was adjourned at 01:54 PM.

Respectfully Submitted, Kristin A. Voss, Clerk