



PUBLIC WORKS COMMITTEE

Monday, January 13, 2025, Time: 3:00 PM
74 Ontario Street, Committee Room 213, 2nd floor
Canandaigua, NY 14424

Committee Members

Daryl Marshall, Chair
Jack Marren
John Pruett
Dale Stell
Fred Stresing
Christopher Vastola

1. Call To Order:

The Public Works Committee meeting was called to order at 03:02 PM on January 13, 2025.

Members Present: Supervisor(s) Daryl Marshall, Jack Marren, John Pruett, Dale Stell, Frederick Stresing, Christopher Vastola.

Others present in addition to committee members:

- Chris DeBolt, County Administrator
- Alissa Bub, Deputy County Administrator
- Holly Adams, County Attorney
- Tom Harvey, Planning Director
- Mary Gates, Finance Director
- Barbra Sweet, Sr. Fiscal Manager
- Cathy Ahern, FLCC Director of Buildings and Grounds
- Nellie Puma, Deputy Finance Director, via WebEx
- Christopher Miller, via WebEx
- Nancy Yacci, City of Canandaigua Supervisor, via WebEx
- Bill Wright, DPW Commissioner
- Tim McElligott, Deputy DPW Commissioner
- Chris Day, Engineer
- Steve Vanderbrook, B&G Supervisor
- Dan Rago, Highway Supervisor
- Steve May, Wastewater Supervisor
- Jenifer Langer, Purchasing Director, via WebEx

Chairman Marshall appointed Supervisor Christopher Vastola to be the Vice-Chair of the Public Works Committee for 2025.

2. Approval Of Minutes:

Supervisor Jack Marren motioned to approve the minutes of the December 9, 2024 Public Works Committee meeting. The motion was seconded by Supervisor John Pruett. The motion passed.

Yes: Supervisor(s): Daryl Marshall, Jack Marren, John Pruett, Dale Stell, Frederick Stresing, Christopher Vastola. No: Supervisor(s): None. Abstain: Supervisor(s): None.

3. Finance:

Mary Gates, Director of Finance, gave a brief overview of her department and staff.

4. Capital Improvement Plan:

Barbra Sweet, presented a resolution entitled, "Caretaker House & Garage Renovation - CIP 22-22 - Budget Transfer".

Supervisor Jack Marren motioned to approve the resolution as presented. The motion was seconded by Supervisor Dale Stell. The motion passed.

Yes: Supervisor(s): Daryl Marshall, Jack Marren, John Pruett, Dale Stell, Frederick Stresing, Christopher Vastola. No: Supervisor(s): None. Abstain: Supervisor(s): None.

5. Planning Department & FLCC:

Catherine Ahern, presented a resolution entitled, "Capital Project No. H096-23 - FLCC Academics Renovation Capital Project Authorization to Reimburse FLCC for Lighting Material and Budget Transfer".

Supervisor Christopher Vastola motioned to approve the resolution as presented. The motion was seconded by Supervisor Frederick Stresing. The motion passed.

Yes: Supervisor(s): Daryl Marshall, Jack Marren, John Pruett, Dale Stell, Frederick Stresing, Christopher Vastola. No: Supervisor(s): None. Abstain: Supervisor(s): None.

6. Public Works & Public Works Capital Projects:

Bill Wright introduced the DPW staff that was in the room to the committee. He then reviewed the different groups that are under the Department of Public Works.

Barbra Sweet, presented a resolution entitled, "Capital Project No. H022-15 - Budget Transfer - Hopewell Complex Improvements".

Supervisor John Pruett motioned to approve the resolution as presented. The motion was seconded by Supervisor Jack Marren. The motion passed.

Yes: Supervisor(s): Daryl Marshall, Jack Marren, John Pruett, Dale Stell, Frederick Stresing, Christopher Vastola. No: Supervisor(s): None. Abstain: Supervisor(s): None.

7. Weights & Measures:

Cam Johnson, Director of Weights and Measures, gave a brief overview of his department and what they are responsible for.

8. Buildings & Grounds:

Steven Vanderbrook, presented the following two resolutions entitled:

- Renewal of Bid B22078 for Electrical Supplies
- Authorization to Renew Bid B23025 for Hauling and Disposal of Trash/Recyclables

Supervisor Christopher Vastola motioned to approve these two resolutions, as presented as a block. The motion was seconded by Supervisor Frederick Stresing. The motion passed.

Yes: Supervisor(s): Daryl Marshall, Jack Marren, John Pruett, Dale Stell, Frederick Stresing, Christopher Vastola. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Steven Vanderbrook, presented a resolution entitled, "Authorization to Award Bid B25027 for Maintenance and Repair of Chillers".

Supervisor Jack Marren motioned to approve the resolution as presented. The motion was seconded

by Supervisor John Pruett. The motion passed.

Yes: Supervisor(s): Daryl Marshall, Jack Marren, John Pruett, Dale Stell, Frederick Stresing, Christopher Vastola. No: Supervisor(s): None. Abstain: Supervisor(s): None.

9. Fleet Management:

Bill Wright, presented a resolution entitled, "Authorization to Renew Bid B23026 - Decals & Lettering of County Vehicles".

Supervisor Christopher Vastola motioned to approve the resolution as presented. The motion was seconded by Supervisor Jack Marren. The motion passed.

Yes: Supervisor(s): Daryl Marshall, Jack Marren, John Pruett, Dale Stell, Frederick Stresing, Christopher Vastola. No: Supervisor(s): None. Abstain: Supervisor(s): None.

10. Highway:

Christopher Day, presented a resolution entitled, "County Road 33 - Culvert 2 Extension and Drainage Channel Improvements - Approval of Change Order #1".

Supervisor Dale Stell motioned to approve the resolution as presented. The motion was seconded by Supervisor Christopher Vastola. The motion passed.

Yes: Supervisor(s): Daryl Marshall, Jack Marren, John Pruett, Dale Stell, Frederick Stresing, Christopher Vastola. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Christopher Day, presented a resolution entitled, "Municipal Cooperation Agreement with the Town of Farmington for Wood Drive Bridge Replacement Project".

Supervisor John Pruett motioned to approve the resolution as presented. The motion was seconded by Supervisor Dale Stell. The motion passed.

Yes: Supervisor(s): Daryl Marshall, Jack Marren, John Pruett, Dale Stell, Frederick Stresing, Christopher Vastola. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Bill Wright, presented a resolution entitled, "Closing of Capital Project No. H106-24 - Ontario County Bridge and Wingwall Repairs".

Supervisor Jack Marren motioned to approve the resolution as presented. The motion was seconded by Supervisor Frederick Stresing. The motion passed.

Yes: Supervisor(s): Daryl Marshall, Jack Marren, John Pruett, Dale Stell, Frederick Stresing, Christopher Vastola. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Approved Minutes

Timothy McElligott, asked the committee for approval for a no cost time extension for updating the Stormwater management program plan with BME Associates.

Supervisor John Pruett motioned to approve the no cost time extension as presented. The motion was seconded by Supervisor Dale Stell. The motion passed.

Yes: Supervisor(s): Daryl Marshall, Jack Marren, John Pruett, Dale Stell, Frederick Stresing, Christopher Vastola. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Timothy McElligott, presented a resolution entitled, "Acceptance of Materials and Services Bid - B25024 Sampling & Testing of Materials".

Supervisor Christopher Vastola motioned to approve the resolution as presented. The motion was seconded by Supervisor Dale Stell. The motion passed.

Yes: Supervisor(s): Daryl Marshall, Jack Marren, John Pruett, Dale Stell, Frederick Stresing, Christopher Vastola. No: Supervisor(s): None. Abstain: Supervisor(s): None.

11. Sewer:

Timothy McElligott, asked committee for their approval for a no cost time extension with Walden Environmental for the County sewer district consolidation study.

Supervisor Dale Stell motioned to approve the no cost time extension as presented. The motion was seconded by Supervisor Frederick Stresing. The motion passed.

Yes: Supervisor(s): Daryl Marshall, Jack Marren, John Pruett, Dale Stell, Frederick Stresing, Christopher Vastola. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Timothy McElligott, presented a resolution entitled, "Generator Upgrades at Pump Stations 1E, 4W & 5W - Authorization of a No-Cost Time Extension with Arcadis of New York, Inc.".

Supervisor Jack Marren motioned to approve the resolution as presented. The motion was seconded by Supervisor Dale Stell. The motion passed.

Yes: Supervisor(s): Daryl Marshall, Jack Marren, John Pruett, Dale Stell, Frederick Stresing, Christopher Vastola. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Timothy McElligott, presented a resolution entitled, "Pump Station Design Criteria Manual - Arcadis of New York No-cost Time Extension".

Supervisor Dale Stell motioned to approve the resolution as presented. The motion was seconded by Supervisor Christopher Vastola. The motion passed.

Yes: Supervisor(s): Daryl Marshall, Jack Marren, John Pruett, Dale Stell, Frederick Stresing, Christopher Vastola. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Approved Minutes

Timothy McElligott, presented a resolution entitled, "Authorization to Enter Into Wastewater Engineering Term Services Agreements".

Supervisor John Pruett motioned to approve the resolution as presented. The motion was seconded by Supervisor Jack Marren. The motion passed.

Yes: Supervisor(s): Daryl Marshall, Jack Marren, John Pruett, Dale Stell, Frederick Stresing, Christopher Vastola. No: Supervisor(s): None. Abstain: Supervisor(s): None.

12. Unfinished Business:

Christopher Miller via WebEx asked about how to make a donation to a park. Steve Vanderbrook said that he would contact him with the details.

13. Next Meeting Date And Time:

February 3, 2025 at 3:00 pm.

14. Adjournment:

On a motion of Supervisor Christopher Vastola, seconded by Supervisor Frederick Stresing, the Public Works Committee meeting was adjourned at 04:19 PM.

Respectfully Submitted, Kristin A. Voss, Clerk