



WAYS & MEANS COMMITTEE

Wednesday, January 15, 2025, Time: 3:00 PM
74 Ontario Street, Committee Room 213
Canandaigua, NY 14424

Committee Members

David Baker, Chair
John Cowley
Peter Ingalsbe
Daniel Marshall
Daryl Marshall
David Phillips
Mark Venuti

1. Call To Order:

The Ways & Means Committee meeting was called to order at 03:00 PM on January 15, 2025.

Members Present: Supervisor(s) David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti.

Others present in addition to committee members:

- Chris DeBolt, County Administrator
- Holly Adams, County Attorney
- Lea Nacca, Assistant County Attorney
- Mary Gates, Finance Director
- Michele Smith, HR Director
- Mike Flatt, Safety Coordinator
- Josh Colton, Security Coordinator
- Jenifer Langer, Purchasing Director
- Ryan Davis, Economic Developer
- Stacy Schmitt, Buyer, via WebEx
- Nancy Yacci, City of Canandaigua Supervisor, via WebEx
- Nellie Puma, Deputy Finance Director
- John Rizzo, Sr. Fiscal Manager
- Kathy Dunn, Fiscal Manager
- Barbra Sweet, Sr. Fiscal Manager
- Jeff Trickler, County Treasurer
- Tom Harvey, Planning Director
- Albert Magnan, Democratic Elections Commissioner

Chairman Baker appointed Supervisor Mark Venuti as the Vice-Chair of the Ways and Means Committee for 2025.

2. Approval Of Minutes:

Supervisor Daniel Marshall motioned to approve the minutes of the December 11, 2024 Ways & Means Committee meeting. The motion was seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

3. Planning Department & FLCC:

Thomas Harvey, presented a resolution entitled, "Capital Project No. H096-23 - FLCC Academics Renovation Capital Project Authorization to Reimburse FLCC for Lighting Material and Budget Transfer".

Supervisor Mark Venuti motioned to approve the resolution as presented. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

4. Public Works & Public Works Capital Projects:

Barbra Sweet, presented a resolution entitled, "Caretaker House & Garage Renovation - CIP 22-22 - Budget Transfer".

Supervisor Daniel Marshall motioned to approve the resolution as presented. The motion was seconded by Supervisor David Phillips. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Barbra Sweet, presented a resolution entitled, "Capital Project No. H022-15 - Budget Transfer - Hopewell Complex Improvements".

Supervisor Peter Ingalsbe motioned to approve the resolution as presented. The motion was seconded by Supervisor David Phillips. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

5. Governmental Operations & Insurance:

Albert Magnan, presented a resolution entitled, "Authorization to Contract with Dominion Voting Systems to Upgrade Election Management Hardware and Software".

Supervisor John Cowley motioned to approve the resolution as presented. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

6. Planning & Environmental Quality:

Ryan Davis, presented a resolution entitled, "Contracting with H. Sicherman & Company, Inc. dba The Harrison Studio to Update the Ontario County Economic Development Strategic Plan".

Supervisor John Cowley motioned to approve the resolution as presented. The motion was seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

7. Human Resources:

Joshua Colton, presented a resolution entitled, "Authorization to Amend the Contract with Business Protection Specialists for On Demand Security Consulting Services".

Supervisor Mark Venuti motioned to approve the resolution as presented. The motion was seconded by Supervisor Daniel Marshall. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Mike Flatt gave a brief overview of his safety coordinator position. He let the committee know that the County finished 2024 with less OSHA recordable injuries than 2023.

Michele Smith, HR Director, provided a brief overview of the Human Resources department and staff.

8. Purchasing Department:

Jenifer Langer, Purchasing Director, talked about the activities and responsibilities of the Purchasing department.

9. Treasurer's Office:

Jeff Trickler, County Treasurer, talked about the Treasurer's office staff and what functions the department does.

10. Finance Department:

Mary Gates, Director of Finance, gave a brief overview of her department and the staff. She also, noted that they are working on sales taxes distribution. Sales tax receipts were up slightly last quarter and we should just hit the budgeted 2024 amount.

11. County Administrator:

Mr. DeBolt let the committee know that Short Term Rental Senate Bill S8805 print C was signed by the Governor's two days before Christmas. This Bill requires all short term rental to register with the State and get a certificate or permit to operate. The State did not want to take on the cost of this, so it was agreed that the Governor would sign the Bill knowing that there will be an amendment to it pushing the registry creation and maintenance to the Counties. The Counties will have the option to hold the registry or opt out and push it to the local municipalities. We will need to figure out which way we want to go after the chapter amendment is adopted. To try to figure out the best way for Ontario to proceed, he would like to know what municipalities already have registries or legislation regarding short term rentals. Once, he receives information back from municipalities he will bring more information and suggestion back to committee.

12. Unfinished Business:

There was no unfinished business.

13. Executive Session:

Supervisor Daniel Marshall motioned to enter executive session at 3:56 PM for POL§105 1) (d) - Discussions regarding proposed, pending or current litigation and POL§105 1) (f) - Discussions on the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Supervisor John Cowley seconded the motion. The motion passed.

Supervisor Mark Venuti motioned to exit executive session at 4:13 PM. Supervisor David Phillips seconded the motion. The motion passed.

14. Next Meeting Date And Time:

Approved Minutes

Wednesday, February 5, 2025 at 3:00 pm.

15. Adjournment:

On a motion of Supervisor Daniel Marshall, seconded by Supervisor John Cowley, the Ways & Means Committee meeting was adjourned at 04:14 PM.

Respectfully Submitted, Kristin A. Voss, Clerk