



PLANNING & ENVIRONMENTAL QUALITY COMMITTEE

Monday, February 3, 2025, Time: 12:30 PM
74 Ontario Street, Committee Room 213, 2nd floor
Canandaigua, NY 14424

Committee Members

David Phillips, Chair
Todd Campbell
John Pruett
Christopher Vastola
William Wellman
Andrew Wickham
Mark Venuti

1. Call To Order:

The Planning & Environmental Quality meeting was called to order at 12:30 PM on February 3, 2025.

Members Present: Supervisor(s) David Phillips, Todd Campbell, John Pruett, Christopher Vastola, Mark Venuti, William Wellman. Necessarily Absent: Supervisor(s) Andrew Wickham.

Others present in addition to committee members:

- Jared Simpson, Chairman, Board of Supervisors
- Chris DeBolt, County Administrator
- Alissa Bub, Deputy County Administrator
- Holly Adams, County Attorney
- Carla Jordan, Director of Solid Waste & Sustainability
- Regina Sousa, Sr. Planner
- Michael Wojick, Sr. Fiscal Manager
- Ryan Davis, Economic Developer
- Megan Webster, Soil & Water Director
- Ken Camera
- AJ Magnan, via WebEx
- Kaitlynn McCumiskey, Sustainability Assistant, via WebEx
- Karen Naffziger, Buyer, via WebEx
- Tim Jensen, Associate Planner, via WebEx
- Nancy Yacci, City of Canandaigua Supervisor
- William Namestnik, Town of Hopewell Supervisor
- James Kennedy, City of Geneva Supervisor, via WebEx
- Peter Ingalsbe, Town of Farmington Supervisor, via WebEx
- Tom Harvey, Director of Planning
- Thesea VanWormer, Visitors Connection Content Marketing Specialist
- Diane Linnett, RIT Magic Studios
- Brian Sanders, Casella General Manager
- Mary Gates, Finance Director, via WebEx
- Holly Smith, Grant Coordinator, via WebEx
- Sharon Decker, Grant Coordinator, via WebEx

2. Approval Of Minutes:

Supervisor John Pruett motioned to approve the minutes of the January 13, 2025 Planning & Environmental Quality meeting. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Phillips, Todd Campbell, John Pruett, Christopher Vastola, Mark Venuti, William Wellman. No: Supervisor(s): None. Abstain: Supervisor(s): None.

3. Team Agency Updates:

There were no updates from Cornell Cooperative Extension.

Megan Webster provided the following updates from the Soil & Water Conservation District:

- Their 2024 annual report and latest newsletter was just released.
- She will be reporting to the full Board at the February 13th meeting.
- The tree and shrub sale is still going on.
- They will be doing a manure roadshow workshop in combination with Cornell Pro Dairy. The workshop will focus on nutrient management in the watershed.
- They have interviews on Friday to fill their vacant position.

4. Casella:

Brian Sanders provided the following update on operations at the landfill:

- Things are getting a little muddy at the site when the ground thaws.
- They had a few issues with the gas system freezing, but those issues have been corrected.
- The high winds caused them to shut down three days last week. They might not open this Thursday if we receive the 50 mph winds that are being forecast.
- They are working on finalizing gas construction plans for a spring start.
- They are looking at bringing on a third party consultant to review the current gas collection system and make sure they are maximizing the efficiency of the system.
- The DEC inspector recently sent in a bunch of reports, and they will be posted for the committee next cycle.

5. Sustainability & Solid Waste Management:

Carla Jordan thanked the committee for their feedback on the RFP, and they hope to have it out by Friday with a due date at the end of the month. Chairman Phillips has established the RFP selection committee. Ms. Jordan also showed the committee the tentative dates for the 21 collection events that are scheduled for this year.

Regina Sousa, presented a resolution entitled, "Authorization to Accept Grant Funds for the NYS DEC Household Hazardous Waste State Assistance Program".

Supervisor Mark Venuti motioned to approve the resolution as presented. The motion was seconded by Supervisor William Wellman. The motion passed.

Yes: Supervisor(s): David Phillips, Todd Campbell, John Pruett, Christopher Vastola, Mark Venuti, William Wellman. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Regina Sousa, presented a resolution entitled, "Resolution to Award Quote Q25026 and Authorization to Contract On-Site Mobile Document Destruction Services".

Supervisor Mark Venuti motioned to approve the resolution as presented. The motion was seconded by Supervisor Todd Campbell. The motion passed.

Yes: Supervisor(s): David Phillips, Todd Campbell, John Pruett, Christopher Vastola, Mark Venuti, William Wellman. No: Supervisor(s): None. Abstain: Supervisor(s): None.

This pilot program will provide a 95 gallon tote to Town and City halls to allow monthly access for

residents to confidential paper shredding. This is for residential use, not commercial. Towns and cities are not obligated to have a bin in their hall, but are encouraged to take advantage of the program for their residents. The only cost to the towns or cities is providing access to the bin.

Carla Jordan, presented a resolution entitled, "Declaration of Lead Agency, Determination of Significance and Approval to Submit Application for the Ontario County Landfill Soil Borrow Area Minor Permit Modification".

Supervisor Christopher Vastola motioned to approve the resolution as presented. The motion was seconded by Supervisor William Wellman. The motion passed.

Yes: Supervisor(s): David Phillips, Todd Campbell, John Pruett, Christopher Vastola, Mark Venuti, William Wellman. No: Supervisor(s): None. Abstain: Supervisor(s): None.

6. Economic Development:

Ryan Davis provided an overview of the Economic Development department, the Industrial Development Agency (IDA), the Local Development Corporation (LDC), the Economic Development Corporation (EDC), staff, and strategic partners.

Ryan provided the following department updates:

- He recently spoke along with Senator Helming to the Realtors Association about what the County is doing to help with housing.
- The IDA has the 32 North Main Street project on their agenda tonight.
- The IDA is helping the City of Canandaigua make improvements with housing units at the old Labelon building and commercial use at 32 North Main.
- They are putting together a steering committee for their strategic plan.
- He is looking for some additional funding from Empire State Development (ESD) for phase II & III of the strategic plan.

Ryan Davis, presented the following three resolutions entitled:

- Authorizing Contract with Ontario County Economic Development Corporation for Public Benefit Economic Development Services
- Authorizing Contract with Ontario County Industrial Development Agency for Public Benefit Economic Development Services
- Authorizing Contract with Ontario County Local Development Corporation for Public Benefit Economic Development Services

Supervisor Mark Venuti motioned to approve these three resolutions, as presented as a block. The motion was seconded by Supervisor Christopher Vastola. The motion passed.

Yes: Supervisor(s): David Phillips, Todd Campbell, John Pruett, Christopher Vastola, Mark Venuti, William Wellman. No: Supervisor(s): None. Abstain: Supervisor(s): None.

7. Tourism:

Theresa VanWormer showed the committee samples of the signs that will replace the old blue historical marker signs and additional signs that will be placed on the poles and next to historical

objects. Diane Linnett showed a video of what the interactive virtual museum will look like on tourist phones when a QR is scanned.

Theresa VanWormer, presented the following two resolutions entitled:

- Reappointment to the Ontario County Four Seasons Local Development Corporation - FitzGerlad
- Reappointment to the Ontario County Four Seasons Local Development Corporation - Darling

Supervisor Christopher Vastola motioned to approve these two resolutions, as presented as a block. The motion was seconded by Supervisor William Wellman. The motion passed.

Yes: Supervisor(s): David Phillips, Todd Campbell, John Pruet, Christopher Vastola, Mark Venuti, William Wellman. No: Supervisor(s): None. Abstain: Supervisor(s): None.

8. Planning Department

Tom Harvey, presented a resolution entitled, "Appointment of Dan Crowley to Ontario County Planning Board".

Supervisor Todd Campbell motioned to approve the resolution as presented. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Phillips, Todd Campbell, John Pruet, Christopher Vastola, Mark Venuti, William Wellman. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Tom Harvey, presented a resolution entitled, "Authorization to Partner with Jacomb, LLC to Participate in an Application to Various Electric Vehicle Infrastructure Grants for DC Fast EV Charging Stations in the Pleasant Street Lot".

Supervisor Mark Venuti motioned to approve the resolution as presented. The motion was seconded by Supervisor William Wellman. The motion passed.

Yes: Supervisor(s): David Phillips, Todd Campbell, John Pruet, Christopher Vastola, Mark Venuti, William Wellman. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Tom Harvey, presented a resolution entitled, "Designation of Lead Agency and Set Public Hearing for 2024 Ag District #1 Addition".

Supervisor Mark Venuti motioned to approve the resolution as presented. The motion was seconded by Supervisor William Wellman. The motion passed.

Yes: Supervisor(s): David Phillips, Todd Campbell, John Pruet, Christopher Vastola, Mark Venuti, William Wellman. No: Supervisor(s): None. Abstain: Supervisor(s): None.

9. County Administrator:

Chris DeBolt reminded the committee that the Chairman sent out an email last week regarding the grant opportunity that was spoken about at the last Board meeting. Letters of interest from municipalities are due February 21st to the Board Clerk. Last week it was announced that federal funding was going to be frozen until it was reviewed by the new administration. This is not going to happen at this time, but the County is still complaining a list of the federal and state funding that could

Approved Minutes

be impacted if this does happen sometime in the future.

10. Unfinished Business:

There was no unfinished business.

11. Next Meeting Date And Time:

February 24, 2025 at 12:30 pm.

12. Adjournment:

On a motion of Supervisor Christopher Vastola, seconded by Supervisor Todd Campbell, the Planning & Environmental Quality meeting was adjourned at 01:35 PM.

Respectfully Submitted, Kristin A. Voss, Clerk