Approved Minutes

PUBLIC WORKS COMMITTEE

Monday, February 3, 2025, Time: 3:00 PM
74 Ontario Street, Committee Room 213, 2nd floor
Canandaigua, NY 14424

Committee Members
Daryl Marshall, Chair
Jack Marren
John Pruett
Dale Stell
Frederick Stresing
Christopher Vastola

1. Call To Order:

The Public Works Committee meeting was called to order at 03:00 PM on February 3, 2025.

Members Present: Supervisor(s) Daryl Marshall, Jack Marren, John Pruett, Frederick Stresing, Christopher Vastola. Necessarily Absent: Supervisor(s) Dale Stell.

Others present in addition to committee members:

- Jared Simpson, Chairman, Board of Supervisors
- Chris DeBolt, County Administrator
- Alissa Bub, Deputy County Administrator
- Holly Adams, County Attorney
- Bill Wright, DPW Commissioner
- Tim McElligott, Deputy DPW Commissioner
- Chris Day, Engineer
- Tom Harvey, Planning Director
- Nancy Yacci, City of Canandaigua Supervisor, via WebEx
- Peter Ingalsbe, Town of Farmington Supervisor, via WebEx
- Barbra Sweet, Sr. Fiscal Manager
- Tim Jensen, Associate Planner
- Tim Matuszak, FLCC Project Manager
- Mary Gates, Finance Director, via WebEx
- Karen Naffziger, Buyer, via WebEx
- AJ Magnan, via WebEx

2. Approval Of Minutes:

Supervisor Jack Marren motioned to approve the minutes of the January 13, 2025 Public Works Committee meeting. The motion was seconded by Supervisor Christopher Vastola. The motion passed.

Yes: Supervisor(s): Daryl Marshall, Jack Marren, John Pruett, Frederick Stresing, Christopher Vastola. No: Supervisor(s): None. Abstain: Supervisor(s): None.

3. Planning Department & FLCC:

Tim Matuszak, presented a resolution entitled, "Capital Project No. H095-23 - 2023 FLCC Maintenance Capital Project - Authorization of No Cost Time Extensions with Fisher Scientific Company & VWR International, LLC".

Supervisor Christopher Vastola motioned to approve the resolution as presented. The motion was seconded by Supervisor John Pruett. The motion passed.

Yes: Supervisor(s): Daryl Marshall, Jack Marren, John Pruett, Frederick Stresing, Christopher Vastola. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Tom Harvey, presented a resolution entitled, "Capital Project No. H082-22 - East Lake Landing Improvements Project - Authorize Contract Amendment with EDR for Professional Consultant

Services".

Supervisor Christopher Vastola motioned to approve the resolution as presented. The motion was seconded by Supervisor Frederick Stresing. The motion passed.

Yes: Supervisor(s): Daryl Marshall, Jack Marren, John Pruett, Frederick Stresing, Christopher Vastola. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Tim Matuszak, presented a resolution entitled, "Capital Project No. H085-22 - FLCC Facilities Master Plan Update Capital Project - LaBella Associates, D.P. C. Contract Amendment and No Cost Time Extension".

Supervisor John Pruett motioned to approve the resolution as presented. The motion was seconded by Supervisor Jack Marren. The motion passed.

Yes: Supervisor(s): Daryl Marshall, Jack Marren, John Pruett, Frederick Stresing, Christopher Vastola. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Tim Matuszak, presented a resolution entitled, "Capital Project No. H096-23 FLCC Academics Renovation Capital Project Authorize a Contract with KI to Purchase GIS Lab Furniture and Budget Transfer".

Supervisor Christopher Vastola motioned to approve the resolution as presented. The motion was seconded by Supervisor Jack Marren. The motion passed.

Yes: Supervisor(s): Daryl Marshall, Jack Marren, John Pruett, Frederick Stresing, Christopher Vastola. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Timothy Jensen, presented a resolution entitled, "Establish Capital Project No. H107-25 as the Ontario County Space and Security Plan 2025 Update, Budget Transfer, Award RFP R25025 and Contract Authorization for PLAN Architectural Studio".

Supervisor Frederick Stresing motioned to approve the resolution as presented. The motion was seconded by Supervisor Jack Marren. The motion passed.

Yes: Supervisor(s): Daryl Marshall, Jack Marren, John Pruett, Frederick Stresing, Christopher Vastola. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Tom Harvey, presented a resolution entitled, "Authorization to Partner with Jacomb, LLC to Participate in an Application to Various Electric Vehicle Infrastructure Grants for DC Fast EV Charing Stations in the Pleasant Street Lot".

Supervisor Christopher Vastola motioned to approve the resolution as presented. The motion was seconded by Supervisor Frederick Stresing. The motion passed.

Yes: Supervisor(s): Daryl Marshall, Jack Marren, John Pruett, Frederick Stresing, Christopher Vastola. No: Supervisor(s): None. Abstain: Supervisor(s): None.

4. Public Works & Public Works Capital Projects:

Christopher Day, presented a resolution entitled, "Capital Project No. H101-24, County Road 12 over Unnamed Tributary to Canandaigua Lake, Award of Bid B24083 for Construction to Nardozzi Paving & Construction".

Supervisor Jack Marren motioned to approve the resolution as presented. The motion was seconded by Supervisor Christopher Vastola. The motion passed.

Yes: Supervisor(s): Daryl Marshall, Jack Marren, John Pruett, Frederick Stresing, Christopher Vastola. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Timothy McElligott, presented a resolution entitled, "CP H029-15 - FLCC G Lot SWMF Improvement Project Award of Amendment Agreement with Barton Loguidice".

Supervisor John Pruett motioned to approve the resolution as presented. The motion was seconded by Supervisor Jack Marren. The motion passed.

Yes: Supervisor(s): Daryl Marshall, Jack Marren, John Pruett, Frederick Stresing, Christopher Vastola. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Barbra Sweet, presented a resolution entitled, "Capital Project No. H033-16 - Space Reorganization and Security Enhancement of Ontario County Human Services Building Project - Budget Transfer".

Supervisor Jack Marren motioned to approve the resolution as presented. The motion was seconded by Supervisor John Pruett. The motion passed.

Yes: Supervisor(s): Daryl Marshall, Jack Marren, John Pruett, Frederick Stresing, Christopher Vastola. No: Supervisor(s): None. Abstain: Supervisor(s): None.

5. Buildings & Grounds:

Bill Wright, presented a resolution entitled, "Agreement with Payroc for Merchant Services for the Campground Reservation System at Gannett Hill Park".

Supervisor Frederick Stresing motioned to approve the presentation as presented. The motion was seconded by Supervisor Jack Marren. The motion passed.

Yes: Supervisor(s): Daryl Marshall, Jack Marren, John Pruett, Frederick Stresing, Christopher Vastola. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Bill Wright, asked committee for approval of a no-cost time extension with SWBR for the continued design, bidding, and construction administration for phase 2 services for the roofing membrane replacements required at the Ontario ARC building.

Supervisor John Pruett motioned to approve the no-cost time extension with SWBR as presented. The motion was seconded by Supervisor Jack Marren. The motion passed.

Yes: Supervisor(s): Daryl Marshall, Jack Marren, John Pruett, Frederick Stresing, Christopher Vastola. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Bill Wright, presented a resolution entitled, "Renewal of Bid B22066 for HVAC Air Filters".

Supervisor Frederick Stresing motioned to approve the resolution as presented. The motion was seconded by Supervisor Christopher Vastola. The motion passed.

Yes: Supervisor(s): Daryl Marshall, Jack Marren, John Pruett, Frederick Stresing, Christopher Vastola. No: Supervisor(s): None. Abstain: Supervisor(s): None.

6. Fleet Management:

Bill Wright, presented a resolution entitled, "Authorization to Renew Bid B24029 for the Repair/Replacement of Automotive Windshields".

Supervisor John Pruett motioned to approve the resolution as presented. The motion was seconded by Supervisor Jack Marren. The motion passed.

Yes: Supervisor(s): Daryl Marshall, Jack Marren, John Pruett, Frederick Stresing, Christopher Vastola. No: Supervisor(s): None. Abstain: Supervisor(s): None.

7. Highway:

Bill Wright, presented a resolution entitled, "Authorization to Award Bid B24093 for the Purchase of Two Tilt Trailers".

Supervisor Jack Marren motioned to approve the resolution as presented. The motion was seconded by Supervisor John Pruett. The motion passed.

Yes: Supervisor(s): Daryl Marshall, Jack Marren, John Pruett, Frederick Stresing, Christopher Vastola. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Timothy McElligott, presented a resolution entitled, "Authorizing Execution of Inter-Municipal Agreement with Ontario-Wayne Stormwater Coalition Members".

Supervisor John Pruett motioned to approve the resolution as presented. The motion was seconded by Supervisor Frederick Stresing. The motion passed.

Yes: Supervisor(s): Daryl Marshall, Jack Marren, John Pruett, Frederick Stresing, Christopher Vastola. No: Supervisor(s): None. Abstain: Supervisor(s): None.

8. Sewer:

Timothy McElligott, asked committee for approval to use the wastewater engineering term services agreement to hire Arcadis of NY to design the renovation of pump station no. 2 in the Honeoye Lakes Sewer District.

Supervisor John Pruett motioned to approve the hiring Arcadis of NY through the term services agreement as presented. The motion was seconded by Supervisor Jack Marren. The motion passed.

Yes: Supervisor(s): Daryl Marshall, Jack Marren, John Pruett, Frederick Stresing, Christopher Vastola. No: Supervisor(s): None. Abstain: Supervisor(s): None.

9. County Administrator:

Chris DeBolt reminded the committee that the Chairman sent out an email last week regarding the grant opportunity that was spoken about at the last Board meeting. Letters of interest from municipalities are due February 21st to the Board Clerk. Last week it was announced that federal funding was going to be frozen until it was reviewed by the new administration. This is not going to happen at this time, but the County is still complaining a list of the federal and state funding that could be impacted if this does happen sometime in the future.

10. Unfinished Business:

Chris Day let the committee know that they will be doing repairs to two roundabouts this summer. The roundabout at County Road 10 and County Road 46 will be closed for 5 weeks with a traffic detour. The roundabout at County Road 10 and County Road 4 will be closed for 2 week during the day, but it will be open in the evenings. They are planning this work to start around mid-August. He has been in contact with CMAC, the fair grounds, and schools.

11. Next Meeting Date And Time:

February 24, 2025 at 3:00 pm.

12. Adjournment:

On a motion of Supervisor Christopher Vastola, seconded by Supervisor John Pruett, the Public Works Committee meeting was adjourned at 03:49 PM.

Respectfully Submitted, Kristin A. Voss, Clerk