



WAYS & MEANS COMMITTEE

Wednesday, February 5, 2025, Time: 3:00 PM
74 Ontario Street, Committee Room 213
Canandaigua, NY 14424

Committee Members

David Baker, Chair
John Cowley
Peter Ingalsbe
Daniel Marshall
Daryl Marshall
David Phillips
Mark Venuti

1. Call To Order:

The Ways & Means Committee meeting was called to order at 03:00 PM on February 5, 2025.

Members Present: Supervisor(s) David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti.

Others present in addition to committee members:

- Jared Simpson, Chairman, Board of Supervisors
- Chris DeBolt, County Administrator
- Alissa Bub, Deputy County Administrator
- Holly Adams, County Attorney, via WebEx
- Tim McElligott, Deputy DPW Commissioner
- Chris Day, Engineer
- Barbra Sweet, Sr. Fiscal Manager
- John Rizzo, Sr. Fiscal Manager
- Kathy Dunn, Fiscal Manager
- Albert Magnan, Democratic Election Commissioner
- Adeline Rudolph, Republican Election Commissioner
- Nancy Yacci, City of Canandaigua Supervisor
- Mary Gates, Finance Director
- Michele Smith, HR Director
- Tom Harvey, Planning Director
- Tim Jensen, Associate Planner
- Julie Barry, Associate Planner
- Lea Nacca, Assistant County Attorney
- Jeff Trickler, County Treasurer
- Sheriff Cirencione
- Jack Tack, FLCC V.P. of Administration & Finance
- Mary Burnett, Auditor, via WebEx
- Kate Ott, Public Health Director, via WebEx

2. Approval Of Minutes:

Supervisor John Cowley motioned to approve the minutes of the January 15, 2025 Ways & Means Committee meeting. The motion was seconded by Supervisor Daniel Marshall. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

3. Planning Department & FLCC:

Julie Barry, presented a resolution entitled, "Capital Project No. H082-22 - East Lake Landing Improvements Project - Authorize Contract Amendment with EDR for Professional Consultant Services".

Supervisor Daniel Marshall motioned to approve the resolution as presented. The motion was seconded by Supervisor David Phillips. The motion passed.

Approved Minutes

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Thomas Harvey, presented a resolution entitled, "Capital Project No. H096-23 FLCC Academics Renovation Capital Project Authorize a Contract with KI to Purchase GIS Lab Furniture and Budget Transfer".

Supervisor Peter Ingalsbe motioned to approve the resolution as presented. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Timothy Jensen, presented a resolution entitled, "Establish Capital Project No. H107-25 as the Ontario County Space and Security Plan 2025 Update, Budget Transfer, Award RFP R25025 and Contract Authorization for PLAN Architectural Studio".

Supervisor Daniel Marshall motioned to approve the resolution as presented. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

4. Public Works & Public Works Capital Projects:

Barbra Sweet, presented a resolution entitled, "Capital Project No. H033-16 - Space Reorganization and Security Enhancement of Ontario County Human Services Building Project - Budget Transfer".

Supervisor Peter Ingalsbe motioned to approve the resolution as presented. The motion was seconded by Supervisor David Phillips. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Christopher Day, presented a resolution entitled, "Capital Project No. H101-24, County Road 12 over Unnamed Tributary to Canandaigua Lake, Award of Bid B24083 for Construction to Nardoizzi Paving & Construction".

Supervisor Daniel Marshall motioned to approve the resolution as presented. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Timothy McElligott, presented a resolution entitled, "CP H029-15 - FLCC G Lot SWMF Improvement Project Award of Amendment Agreement with Barton Loguidice".

Supervisor John Cowley motioned to approve the resolution as presented. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

5. Health & Human Services:

Kate Ott, presented a resolution entitled, "Authorization to Accept the 2025 Incentive Award from NYS Department of Health".

Supervisor Daniel Marshall motioned to approve the resolution as presented. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

6. Public Safety:

David Cirencione, presented a resolution entitled, "Authorization for the Ontario County Sheriff to accept the SFY2023 Domestic Terrorism Prevention Grant (C175090) from the New York State Division of Homeland Security and Emergency Services".

Supervisor John Cowley motioned to approve the resolution as presented. The motion was seconded by Supervisor Daryl Marshall. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

7. Human Resources:

Michele Smith, presented a resolution entitled, "Create Position of Campus Safety Officer, Part-Time, Temporary".

Supervisor Daniel Marshall motioned to approve the resolution as presented. The motion was seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Michele Smith, presented the following two resolutions entitled:

- Create Two County Police Officer Positions
- Create Two Dispatcher I/II, Part-Time Positions

Supervisor John Cowley motioned to approve these two resolutions, as presented as a block. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Michele Smith, presented a resolution entitled, "Create Deputy Commissioner of Elections (DBL) Position".

Supervisor Daniel Marshall motioned to approve the resolution as presented. The motion was

seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Michele Smith, presented a resolution entitled, "Resolution Approving Memorandum of Agreement No. 1-2025 between Ontario County and Ontario County Sheriff and the Ontario County Sheriff's General Unit".

Supervisor David Phillips motioned to approve the resolution as presented. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Michele Smith, presented a resolution entitled, "Resolution Establishing the 2026 – 2027 Salary Schedule for the Board of Supervisors".

Supervisor John Cowley motioned to approve the resolution as presented. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Ms. Smith reviewed the new vacancy report that was provided in the committee packet.

8. Treasurer's Office:

Jeffrey Trickler, presented the following two resolutions entitled:

- Authority for the County Treasurer to Pay 2024/2025 Tax Returned Village Taxes
- Authority for the County Treasurer to Pay 2024/2025 Tax Settlement Payment to School District

Supervisor Peter Ingalsbe motioned to approve these two resolutions, as presented as a block. The motion was seconded by Supervisor David Phillips. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

9. Finance Department:

Ms. Burnett let the committee know that we had a 2.7% increase in sales tax collection for the fourth quarter of 2024.

Ms. Gates let committee know that sales tax came in up .49% from what we had budgeted for 2024. This is about the same percentage as the State. She is working on a tax sales report by sector to have a better understanding of where the majority of our sale tax revenue is coming from.

Mary Gates, presented a resolution entitled, "Adoption of the Lease Capitalization Policy".

Supervisor Mark Venuti motioned to approve the resolution as presented. The motion was seconded by Supervisor David Phillips. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Ms. Gates asked if there were any questions on the 2024 year-end budget transfers that were provided in the committee packet. The committee had no questions.

Supervisor Mark Venuti motioned to approve the 2024 year-end budget transfers as presented. The motion was seconded by Supervisor Daniel Marshall. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Ms. Gates let the committee know that the audit began last week and the auditors will be on-site through the end of this week. The STOP-DWI program ended 2023 with a deficit of \$5,486. In 2024, the program ended with a deficit of \$28,566. She and administration will be meeting with the coordinator on a monthly basis to keep from having a deficit in 2025. The Finance department and HR are working on the 2026 budget schedule and hope to have it ready for next cycle.

10. County Administrator:

Chris DeBolt reminded the committee that the Chairman sent out an email last week regarding the grant opportunity that was spoken about at the last Board meeting. Letters of interest from municipalities are due February 21st to the Board Clerk. Last week it was announced that federal funding was going to be frozen until it was reviewed by the new administration. This is not going to happen at this time, but the County is still complaining a list of the federal and state funding that could be impacted if this does happen sometime in the future.

11. Unfinished Business:

There was no unfinished business to be brought before the committee.

12. Executive Session:

Supervisor David Phillips motioned to enter executive session at 3:44 PM for POL§105 1) (d) - Discussions regarding proposed, pending or current litigation, POL§105 1) (e) - Discussions on collective negotiations pursuant to Article 14 of the Civil Services Law (the Taylor Law), and POL§105 1) (f) - Discussions on the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Supervisor John Cowley seconded the motion. The motion passed.

Supervisor Peter Ingalsbe motioned to exit executive session at 4:06 PM. Supervisor David Phillips seconded the motion. The motion passed.

13. Next Meeting Date And Time:

February 26, 2025 at 3:00 pm.

14. Adjournment:

On a motion of Supervisor Daniel Marshall, seconded by Supervisor Mark Venuti, the Ways & Means Committee meeting was adjourned at 04:06 PM.

Respectfully Submitted, Kristin A. Voss, Clerk