Regular Meeting Called to Order

The regular meeting of the Ontario County Board of Supervisors was called to order at 06:30 PM at 74 Ontario Street, Canandaigua, NY 14424, with Chairman Jared Simpson presiding.

Pledge of Allegiance:

The Pledge of Allegiance was led by Supervisor Bill Wellman, Town of Phelps.

Roll Call:

Members Present: Supervisors David Baker, Todd Campbell, John Cowley, Peter Ingalsbe, James Kennedy, Jack Marren, Daniel Marshall, Daryl Marshall, William Namestnik, David Phillips, Jared Simpson, Frederick Stresing, Christopher Vastola, Mark Venuti, William Wellman, Andrew Wickham, Frederick Wille, Nancy Yacci. Necessarily Absent: Supervisor(s) Louis Guard, John Pruett, Dale Stell.

Chairman Simpson recognized Mayor Cheney from the Village of Phelps, Mayor Palumbo from the City of Canandaigua, Canandaigua City Manager John Goodwin and former Supervisor of the Town of Bristol, Bob Green.

The Chairman noted that a long-time employee in Workforce Development, Andrea McGraw, had passed away. He called for a brief moment of silence in honor of her.

Approval of Minutes:

Supervisor Daryl Marshall motioned to approve the minutes of the preceding session. The motion was seconded by Supervisor David Baker. The motion passed.

Public Hearing:

A Public Hearing concerning proposed Local Law No. 2 (Intro.) of 2025 entitled “A Local Law Clarifying the Responsibility and Authority of the County Administrator”, was opened at 6:34 PM in the Supervisors’ Session Room located in room 218 at 74 Ontario St., Canandaigua, New York, on Thursday, March 6, 2025.

Mr. Jared Simpson, Chairman of the Board of Supervisors, presided.

As no one wished to speak, the public hearing was closed at 6:35 PM.

Reports of County Officials:

Chairman Simpson noted there are a few days left to apply for the county infrastructure grant. He asked if a member is not putting together an application, let him know if you would be willing to sit on the selection committee. That committee will be made up of supervisors of those towns or cities that do not put forward a grant application.

Privilege of the Floor: (Speakers will be limited to three minutes):

Chairman Simpson granted privilege of the floor to Supervisor Bill Wellman for Mr. Jim Cheney, Mayor of the Village of Phelps and his entire team, regarding the NY Forward Grant.

Supervisor Wellman thanked Mayor Cheney and his entire crew for their achievement in receiving a $4.5 million New York Forward Grant. Mayor Cheney introduced Christy Howard, owner of the Phelp's Hotel, Rain Hammond-Benz, a community member and part of the Phelps-Clifton Springs Theater, and Janie Burgess, Executive Director of the Phelps Community Center, who were a part of working on the application, as well as four or five other people that worked hard to put the application together. Mr Cheney said the Governor mentioned, that they were one of the first communities in NYS that was a pro-housing community along with the City of Canandaigua. That was important in the decision by the state. He said one of the things they learned from the first application to the second, is that you can't just put five or six people in a room, put the idea and the plan together and submit the application. You need to spend time surveying the community and holding public meetings and getting public input. It changed a lot of the application from the previous year. He said if anyone is considering a grant application, make sure you get the community involved. He thanked the County for their support and Ryan Davis and the Economic Development team for their support as well.

Chairman Simpson granted privilege of the floor to Supervisor Nancy Yacci for Mr. Bob Palumbo, Mayor of the City of Canandaigua, and Mr. John Goodwin, City Manager of Canandaigua, and their team in recognition of receiving the Downtown Revitalization grant.

Mayor Palumbo introduced part of the team, Andy Griffith, representing the LDC and Tracy Dello Stritto, representing the Chamber of Commerce. Denise Chappel and Tom Lyons were also in the team. Being one of the first pro-housing communities in the state helped them get through the process. They have a lot of work ahead and is thankful for Ryan Davis' help and will be working together with the county in moving some of these initiatives forward.

Mr. Goodwin said the next steps are to create a steering committee, bring in a consultant, and really vet all the projects that they submitted. There is a lot of public infrastructure submitted to try to connect the lake to downtown, upper story revitalization, and public restrooms downtown, and small businesses.

The following communications are on file with the Board Clerk's Office:

- The approved minutes of the Health & Human Services, the Planning & Environmental Quality, and the Public Works Committee meetings, held on January 13, 2025.
- The approved minutes of the Public Safety, Governmental Operations & Insurance, and the Ways & Means Committee meetings, held on January 15, 2024.
- Notification of approval of the Ontario County's Resource Allocation Plan (RAP) for 2024-2025 was received from Sonia Tate, Director, Bureau of Youth Development and Well-Being, NYS Office of Children and Family Services.
- Resolution No. 14-25 entitled, "Advocating for Reform and Increased Funding for New York State's Code Blue Program" was received from Cortland County.
- Receipt of filing of Local Law No. 1 of 2025 entitled, "A Local Law to Increase the Salary for the Sheriff for the Years 2025 through 2026" was received from the State Records and Law Bureau, State of New York, Department of State.
- The December 2024 Happy Tails, Ontario County Humane Society Director's Report was received from William E. Martin, Director.
- The 2025 NYSEG Emergency Phone Numbers.
- The Coroner 101 and the Spring 2025 NYSACCME Registration Form and Agenda was received from Robert F. Waltman, President, New York State Association of County Coroners and Medical Examiners (NYSACCME).
- The Ontario County Soil & Water Conservation District News Letter and 2024 Annual Report.
- Winter 2025 The Lake Reporter, Canandaigua Lake Watershed Publication.

- Proposed Local Law No. 2 (Intro.) of the year 2025

A Local Law Clarifying the Responsibility and Authority of the County Administrator

Be it enacted by the Board of Supervisors of the County of Ontario

SECTION 1: LEGISLATIVE INTENT

The Ontario County Board of Supervisors recognizes the need for periodic review, clarification and amendment of the local laws governing county government. In doing so, the Board became aware of the many amendments over the years resulting in unwieldy local laws regarding the position of County Administrator and Deputy County Administrator. The Board of Supervisors also acknowledges the need to consistently address the significant and constant changes in the complexity of county government. This local law will address these issues in a manageable and concise manner.

SECTION 2: REPEAL OF PRIOR LOCAL LAWS.

This local law shall result in the repeal of the following local laws to the extent they conflict with the provisions of this local law:

Local Law 3-1975; Local Law 9-1977; Local Law 6-1984; Local Law 6-1994 (although referenced could not be located); Local Law 4-1995; Local Law 3-1995 and Local Law 7-1999.

SECTION 3: COUNTY ADMINISTRATOR

There shall be a County Administrator who shall be appointed by the Board of Supervisors for an initial term of three years and thereafter, if reappointed by the Board, for a term of two years. The County Administrator shall be directly responsible to and serve at the pleasure of the Board of Supervisors, and shall be a person qualified by formal training in public administration, finance or related fields.

A. Qualifications:

1. Education: Bachelors Degree required, Masters Degree preferred.

2. Eight years progressively responsible administration and management experience in large and complex organizations.

3. Proven leadership, budget/financial management, inter- governmental relations, and organizational development experience.

4. Training and work in total quality environment desired.

B. The County Administrator shall be a resident of the County during his/her tenure of office.

C. The County Administrator shall hold no other public or political office and shall devote full working time to the County.

D. The County Administrator shall receive such benefits as the Board of Supervisors shall establish by resolution.

SECTION 4: GENERAL POWERS:

The County Administrator shall, as herein provided, act as representative of the Board of Supervisors. Within the limits of their authority, they shall be responsible to the Board of Supervisors for the overall administration of County Government and shall provide and coordinate a full range of staff services to the Board of Supervisors and its various committees. They shall coordinate the activities of the several officers, employees, agents, departments, boards, agencies and committees, so that the policies and programs enunciated by this Board of Supervisors, as well as programs mandate by other governmental authority are implemented at a minimal expenditure and with maximum benefit to the citizens served. They shall perform all of the duties now and hereafter conferred or imposed upon them by law and as directed by the Board of Supervisors and shall have all the powers and perform all the duties necessarily implied or incidental thereto.

SECTION 5: POWERS OF APPOINTMENT AND REMOVAL:

A. The County Administrator shall be authorized to appoint, upon the approval of the Board of Supervisors, 1) Deputy County Administrators, who shall serve for terms commensurate with that of the County Administrator; 2) all Department Heads; and 3) such assistance and staff within their office as may be authorized by the Board of Supervisors.

B. In addition, the County Administrator may interview and select all persons for employment in those county departments, offices, agencies, and operations under his direct supervision, except where law specifically directs that some other appointing official shall interview and select. The County Administrator may delegate this responsibility to the Deputy County Administrators and/or to Department Heads.

C. The County Administrator shall have the authority to lay off, suspend or remove all persons employed in all county departments, agencies, offices and operations, except where law specifically directs that some other appointing official shall lay off, suspend or remove; and such authority shall be exercised in accordance with the Civil Services Law of the State of New York and such other laws, rules and regulations as may apply. The termination of any county employee would only take place after the County Administrator confers with the County Attorney and the Director of Human Resources.

D. Any Department Head or head of any agency who has been suspended or removed by the County Administrator, shall, within five days thereafter, be given a written statement setting forth the reasons therefore, if such person requests, shall have the opportunity to answer in writing. After considering such answer, the County Administrator shall make their recommendation to the Board of Supervisors, which shall make a final determination of the issue.

SECTION 6: SUPERVISION BY COUNTY ADMINISTRATOR:

A. The County Administrator shall have general supervision over all departments, offices and agencies within the County government structure, though the County Administrator may from time-to-time delegate this responsibility to the Deputy County Administrators in an either/or manner.

B. The County Administrator shall have direct supervision of the offices, agencies, operations and programs placed under their direct supervision by the Board of Supervisors or where they are considered to be the Department Head.

SECTION 7: SPECIFIC POWERS AND DUITES:

The County Administrator shall:

A. Execute and enforce, as authorized by the Board of Supervisors, all local laws, legalizing acts, ordinances and resolutions of the Board of Supervisors and all other acts required by operation of law.

B. Attend meetings of the Board of Supervisors, its committees, and such meetings as it may direct, and recommend such policies and measures as he/she deem appropriate.

C. Prepare an annual budget for those departments, offices, agencies, operations, and programs for which they have direct supervision and shall make recommendations on all budgets submitted for inclusion in the county budget.

D. Coordinate the preparation of multi-divisional policies and shall, where necessary, make recommendations to the Board of Supervisors and shall implement necessary administrative policies as may be required to carry out the policies established by the Board of Supervisors.

E. Perform those specific tasks directed to be performed by them by the Board or by the Standing Committee overseeing the office of County Administrator pursuant to its authority under the Board's rules. The County Administrator shall not perform specific tasks requested of them by any individual Supervisor or group of Supervisors.

F. Not prepare resolutions except as directed by the Standing Committee overseeing the office of County Administrator.

G. Not attend meetings called by someone other than themselves unless authorized to do so by the Chair of the Board of Supervisors of the Chair of the County Administrator's oversight Committee. The County Administrator, however, will hold themselves as available to individual Supervisors and Supervisor Committees as a resource.

H. Will participate, when requested by a member of the Board of Supervisors, in discussions of issues being considered by the Board at its meetings.

I. Conduct regular meetings with the Deputy County Administrators, department heads and others deemed necessary.

J. Have the administrative responsibility of approving the organization and staffing within any specific department, agency or operation subject to their direct administrative control and shall have administrative control of other temporary assignments within the same department, agency or operation from one department, agency or operation to another.

K. Evaluate on an annual basis the Deputy County Administrators and all department heads who report directly to the County Administrator.

L. Under the general direction of the Budget Officer, be responsible for the preparation and administration of the County Budget, including periodic updates of expenditures and revenues to be provided to the Board of Supervisors.

M. Participate as authorized by the Board of Supervisors in the conduct of collective bargaining negotiations with the employees and shall make recommendations for the salaries of department heads.

N. Exercise general supervision over all County institutions and agencies except as otherwise required by law, coordinate the various administrative activities of the County, and unify the management of its affairs or cause all such responsibilities to be executed and performed through the Deputy County Administrators and department heads.

O. Shall perform the ministerial duty of executing contracts in the name of the County, when such contracts have been authorized by the Resolution of the Board of Supervisors.

P. Have such other powers and perform such other duties as may now or hereafter be conferred or imposed upon them by resolution of the Board of Supervisors.

Section 8: DEPUTY COUNTY ADMINISTRATORS:

The County Administrator shall, within the limits of appropriations provided therefor, appoint and may remove, with the approval of the Board of Supervisors, resident Deputy County Administrators, who shall perform such duties not inconsistent with law as shall assigned by the County Administrator. The Deputy County Administrators shall possess the powers and perform the duties of the County Administrator during the absence or inability of the County Administrator to act, and in the event of a vacancy in the Office of County Administrator, shall possess the powers and perform the duties of the County Administrator until the disability is removed or until a successor is appointed by the Board of Supervisors and has qualified. The existence of a disability shall be determined by the Board of Supervisors. In the performance of duties assigned by the County Administrator, the Deputy County Administrator shall act with the authority and responsibility of the County Administrator, and shall report thereto. The term “County Administrator” for the purposes of this local law as well as all other enactments of this Board of Supervisors, shall be interpreted to mean the “County Administrator or, where authorized and assigned by the County Administrator, the Deputy County Administrator.” In the event there are multiple Deputy County Administrators, the County Administrator shall assign the duties pursuant to a plan as filed within the County Clerk’s Office and with the Clerk to the Board of Supervisors.

SECTION 9: REMOVAL OF THE COUNTY ADMINISTRATOR

A. Grounds for Removal: The County Administrator shall be removable by the Board of Supervisors:

1. If the County Administrator was at the time of their appointment or has since become ineligible to hold such office as herein provided.

2. For malfeasance, misfeasance, or nonfeasance in office.

3. Upon conviction of a crime or of a misdemeanor involving moral turpitude.

4. For failure to perform their duties as provided by the Local Law in an honorable competent, and reasonably efficient matter.

5. If the County Administrator becomes morally, physically, or mentally unfit to act on behalf of the County.

B. Procedure for Removal:

If the County Administrator is to be removed, pursuant to this section, the County Administrator shall be given, upon demand, a written statement of the reasons alleged for the proposed removal and shall have the right to a hearing thereon at a public meeting of the County Board of Supervisors prior to the date on which the proposed removal is to take effect. Pending such hearing, the County Board of Supervisors may suspend the County Administrator from such office provided that the period of suspension shall not exceed thirty (30) days. The action of the County Board of Supervisors, in suspending or removing the County Administrator, shall be subject to review by the courts pursuant to Article 78 of the Civil Practice Law and Rules of the State of New York. For purposes of this Local Law, the failure of the Board of Supervisors to reappoint an incumbent County Administrator to a new term of office shall not be deemed a removal or suspension of said County Administrator.

SECTION 10: SEPARABILITY:

If any clause, sentence, paragraph or section of this local law shall be adjudged by any court of competent jurisdiction to be invalid, such judgment shall not impair or invalidate the remainder hereof, but shall be confined in its operation to the clause, sentence, paragraph, or section directly involved in the controversy in which judgment shall have been rendered.

SECTION 11: CLASSIFICATION:

The additional position of Deputy County Administrator shall be classified as Non=Competitive Policy Influencing.

SECTION 12: EFFECTIVE DATE:

This Local Law shall take effect upon its being duly filed as provided by the Municipal Home Rule Law.

Reports Of Special Committees:

Supervisor Jack Marren gave a brief update on the Search Committee for the next Probation Director. He said they had just concluded two days of interviews and the intent is to present a name to the Public Safety Committee on February 26th.

Supervisor Christopher Vastola gave a brief update on the Finger Lakes Visitors Connection. He said the economic impact of tourism is $136 billion dollars for NYS, $341 million in Ontario County. As part of the ongoing engagement of Finger Lakes Visitors Connection, they have a community round table coming up and are hoping that all the Supervisors can attend. If you can't, he asks that they send a delegate. The deadline to register is March 7th. Leaders from across the county will include government mayors, supervisors, administrators, the Chamber, business owners, managers, nonprofits, stakeholders, and FLCC. He provided a handout with tourism information, and "legos" as part of the handout.

Reports Of Standing Committees:

Chair David Phillips of the Planning and Environmental Quality Committee introduced Megan Webster, Director of Ontario County's Soil and Water Conservation District.
Ms. Webster provided a folder with the most recent newsletter and their annual report. Ms. Webster gave a PowerPoint presentation on Ontario County's Soil and Water Conservation Districts 2024 activities, projects, and achievements, as well as the upcoming activities and projects for 2025. The topics she discussed included water quality protection, soil erosion control, agricultural environmental management, stormwater management, wetland and pond management, agricultural land values, watershed protection, the tree and shrub program, and environmental education.

Chair Daryl Marshall of the Public Works Committee shared that two weeks prior, he attended the American Public Works Association Awards banquet. He announced that Tim McElliggott had received an award for professional manager of the year. The County received the transportation award for transportation projects for less than $5 million for County Road 4 and County Road 20 intersection improvements. Chair Marshall acknowledged the Public Works Department and thanked them for a job well done.

Resolutions:

Governmental Operations & Insurance Committee

Supervisor Peter Ingalsbe offered the following resolution and moved for its adoption, seconded by Supervisor Frederick Wille:

RESOLUTION NO. 54-2025
FISH AND WILDLIFE MANAGEMENT ACT BOARD APPOINTMENTS

RESOLVED, That upon recommendation of Chairman Simpson, and after review by the Governmental Operations and Insurance Committee, the Ontario County Board of Supervisors hereby approves the following appointments to the Fish and Wildlife Management Act Board for the term January 1, 2025, through December 31, 2026, as listed below:

David R. Sauter, Landowner Representative

Isaac VanBortel, Landowner Representative Alternate

and further

RESOLVED, That certified copies of this resolution be sent by the Clerk of this Board to the Fish and Wildlife Management Act Board and the appointees.

Passed. Yes; 18, No; 0, Abstained; 0

Supervisor Peter Ingalsbe offered the following resolution and moved for its adoption, seconded by Supervisor John Cowley:

RESOLUTION NO. 55-2025
RESOLUTION AMENDING THE ONTARIO COUNTY PROCESSING OF FREEDOM OF INFORMATION LAW REQUESTS POLICY

WHEREAS, By Resolution No. 705-2019 the Board of Supervisors adopted the Ontario County Processing of Freedom of Information Law Requests Policy (the Policy); and

WHEREAS, New York State Public Officers Law was amended to require all agencies to develop a policy to provide notice to its current employees whenever it receives a request for the employee's personnel records; and

WHEREAS, The Policy has been revised to comply with the notification requirements of Public Officers Law §87 and has been reviewed by the Regulatory Compliance Committee as part of its responsibilities; and

WHEREAS, The Regulatory Compliance Committee recommended several minor edits for consideration; and

WHEREAS, The Governmental Operations and Insurance Committee has reviewed the Ontario County Processing of Freedom of Information Law Requests Policy, as amended and recommends its adoption; now, therefore, be it

RESOLVED, That this Board does hereby approve and adopt the amended Ontario County Processing of Freedom of Information Law Requests Policy attached hereto; and further

RESOLVED, That the amended Ontario County Processing of Freedom of Information Law Requests Policy is effective on the date of this adoption; and further

RESOLVED, That copies of this resolution and attached policy be sent by the Human Resources Department to all county employees.

Passed. Yes; 18, No; 0, Abstained; 0

Supervisor Peter Ingalsbe offered the following two resolutions as a block and moved for its adoption, seconded by Supervisor David Baker:

RESOLUTION NO. 56-2025
AUTHORIZATION TO CONTRACT WITH CATALOG AND COMMERCE SOLUTIONS, LLC FOR CONTRACT MANAGEMENT SOFTWARE SUPPORT AND MAINTENANCE

WHEREAS, Resolution No. 329-2019 authorized Ontario County to contract with Catalog and Commerce Solutions, LLC for electronic contract management software; and

WHEREAS, Ontario County continues to use the electronic contract management application provided by Catalog and Commerce Solutions, LLC for management and storage of all electronic contracts executed between the County and various third parties; and

WHEREAS, An annual software maintenance fee of $7500.00 is required to be paid by the County to Catalog and Commerce Solutions, LLC in order to keep the electronic contract management system online and functioning properly; and

WHEREAS, The funds for the annual maintenance fee are budgeted in the County Attorney's Office 2025 budget; and

WHEREAS, The Chief Information Officer and the Governmental Operations and Insurance Committee recommend approval of a contract with Catalog and Commerce Solutions, LLC for the 2025 annual software maintenance fee of $7500.00; now, therefore, be it

RESOLVED, That upon review and approval by the County Attorney as to form, the Ontario County Board of Supervisors approves the contract with Catalog and Commerce Solutions, LLC of 263 East Street, Pittsford, NY 14534 for 2025 annual software maintenance; and further

RESOLVED, That term of said contract shall be for a period of one year beginning January 1, 2025 and ending December 31, 2025; and further

RESOLVED, That the County Administrator be, and hereby is, authorized and empowered to execute the Agreement with Catalog and Commerce Solutions, LLC and all other documents necessary to effectuate the purposes of this resolution.

RESOLUTION NO. 57-2025
AUTHORIZATION TO CONTRACT WITH DINAN COMMUNICATIONS TO PROVIDE PUBLIC RELATIONS AND MARKETING SERVICES

WHEREAS, Ontario County continues to have a need for Public Relations and Marketing Services to keep the public informed through press releases and social media; and

WHEREAS, Ontario County's most recent contract for said services, with Dinan Communications, expires on February 19, 2025; and

WHEREAS, Request for Proposal (R25028) was issued and only one proposal was received on January 13, 2025 from Dinan Communications; and

WHEREAS, After review of the proposal, the County Administrator recommends award to Dinan Communications, at a cost of $2,550.00 per month for 30 hours of services, $85.00 for any hours over that amount per month and any subcontracted items to be billed at cost with no mark up; and

WHEREAS, The Governmental Operations and Insurance Committee recommends its approval; now, therefore, be it

RESOLVED, That upon review and approval by the County Attorney as to form, the Board of Supervisors hereby approves the contract for Public Relations and Marketing Services with Dinan Communications, for the term of February 20, 2025 through February 19, 2027, and may be renewed for up to three (3) additional twelve (12) month periods if mutually agreeable by both parties and by annual resolution of the Ontario County Board of Supervisors at a cost of $2,550.00 per month for 30 hours of services, $85.00 for any hours over that amount per month and any subcontracted items to be billed at cost with no mark up; and further

RESOLVED, That the County Administrator be, and hereby is, authorized and empowered to execute the contract with Dinan Communications, and all other documents necessary to effectuate the purpose of this resolution.

The foregoing block of two resolutions passed. Yes; 18, No; 0; Abstained; 0

Health & Human Services Committee

Supervisor Daniel Marshall offered the following three resolutions as a block and moved for its adoption, seconded by Supervisor James Kennedy:

RESOLUTION NO. 58-2025
AUTHORIZATION TO CONTRACT WITH ONTARIO COUNTY HUMANE SOCIETY FOR RABIES RESPONSE PROGRAM

WHEREAS, Chapter 45, Article 21, Title 4, Section 2144 of New York State Public Health Law requires county health departments have a rabies control protocol that identifies and coordinates all activities within the county to accomplish a comprehensive rabies response; and

WHEREAS, The Ontario County Humane Society is able and willing to undertake rabies control activities requiring the handling and observation of animals and the submission of specimens to the NY State Rabies Lab; and

WHEREAS, Costs and distribution of funds determined by the scope of practice are delineated in the schedule A; and

WHEREAS, All rabies prevention costs have been budgeted for in 2025 and are eligible for State Aid reimbursement at 36%; and

WHEREAS, The Public Health Director and the Health and Human Services Committee recommend this contract for 2025; now, therefore, be it

RESOLVED, The costs for the rabies response program paid to the Ontario County Humane Society in 2025 will be in the amount of $113,525.33 to provide services requiring the handling and observation of animals; and further

RESOLVED, The costs associated with specimen preparation and submission will be paid per schedule A; and further

RESOLVED, That upon review and approval of the County Attorney as to form, the Board of Supervisors hereby approves a contract with Ontario County Humane Society, 2976 County Road 48, Canandaigua, NY 14424 for a term of twelve months, January 1, 2025 through December 31, 2025, at a cost not to exceed $113,525.33 for animal handling and observation and costs not to exceed those delineated in the schedule A for specimen preparation and submission; and further

RESOLVED, That the County Administrator be, and hereby is authorized and empowered to execute said Agreement on behalf of the County of Ontario.

RESOLUTION NO. 59-2025
AUTHORIZATION TO ACCEPT THE 2025 INCENTIVE AWARD FROM NYS DEPARTMENT OF HEALTH

WHEREAS, The Year 12 New York State Department of Health's ongoing Local Health Department (LHD) Article 6 Performance Incentive Initiative focused on preventing chronic disease via the promotion of physical activity; and

WHEREAS, Ontario County Public Health participated and has been awarded a total of $23,286.00 to support costs associated with Article 6 eligible services for the term January 1, 2025 through December 31, 2025; and

WHEREAS, This resolution has been reviewed by the Health and Human Services and Ways and Means Committees and approves the acceptance of the incentive award; and

WHEREAS, The County Administrator recommends the acceptance of the incentive award; now, therefore, be it

RESOLVED, That upon the review and approval of the County Attorney as to form, the Board of Supervisors hereby accepts said incentive award from the New York State Department of Health in the amount of $23,286.00 for the term January 1, 2025 through December 31, 2025; and further

RESOLVED, That the Department of Finance is authorized to make all necessary accounting and budgetary entries to affect the intent of this resolution.

To	Description	Revenue	Appropriation
AAC407 42450	State Aid Public Health Other	$23,286.00	
AAC407 54100	Office Supplies		$5,900.00
AAC407 54101	Equipment Minor		$500.00
AAC407 54250	Advertising		$3,000.00
AAC407 54580	Printing		$1,000.00
AAC407 54602	Equipment Computer, Minor		$5,000.00
AAC407 54690	Educational Expenses		$4,000.00
AAC407 54730	Miscellaneous		$500.00
AAC407 54750	Training & Conferences		$3,000.00
AAC407 54756	Refreshments for Meetings		$386.00

RESOLUTION NO. 60-2025
AUTHORIZATION FOR MEMORANDUM OF UNDERSTANDING WITH THE OFFICE FOR THE AGING AND

THE SHERIFF'S DEPARTMENT FOR MEAL PREPARATION

WHEREAS, Ontario County Office for the Aging (OFA) desires to enter into a Memorandum of Understanding (MOU) with the Ontario County Office of Sheriff for services related to the provision of meal preparation at the Ontario County Jail Kitchen in 2025; and

WHEREAS, Sufficient funds exist within the OFA 2025 budget to reimburse the Office of Sheriff 100% of the staffing costs related to said meals preparation; and

WHEREAS, The Office for the Aging Director, the Ontario County Sheriff, the County Administrator, and the Health and Human Services Committee have reviewed this proposal and recommend its acceptance; now, therefore, be it

RESOLVED, That this Board of Supervisors approves the MOU between the Ontario County OFA and the Office of Sheriff for said services beginning January 1, 2025 – December 31, 2025, for an amount not to exceed $208,002.00 plus approved overtime; and further

RESOLVED, That upon review and approval of the County Attorney as to form, this Board of Supervisors does hereby approves said MOU; and further

RESOLVED, That the Director of the Office for the Aging is authorized to execute the MOU on behalf of the Office for the Aging; and further

RESOLVED, That the Sheriff is authorized to execute the MOU on behalf of the Office of Sheriff; and further

RESOLVED, That the County Administrator be, and hereby is, authorized and directed to execute said MOU on behalf of the Board of Supervisors.

The foregoing block of three resolutions passed. Yes; 18, No; 0; Abstained; 0

Supervisor Daniel Marshall offered the following two resolutions as a block and moved for its adoption, seconded by Supervisor Nancy Yacci:

RESOLUTION NO. 61-2025
APPOINTMENT OF DEBORAH ROCKEFELLER TO
THE OFFICE FOR THE AGING ADVISORY COUNCIL

WHEREAS, There are vacancies on the Ontario County Advisory Council due to term limits; and

WHEREAS, Deborah Rockefeller of Phelps, NY, is interested and willing to serve a three-year term; and

WHEREAS, The Director of the Office for the Aging and the Health and Human Services Committee recommend the appointment; now, therefore, be it

RESOLVED, That this Board of Supervisors does hereby appoint Deborah Rockefeller to serve on the Office for the Aging Advisory Council for the term of three years, with said term to commence February 1, 2025, and expire on March 31, 2028; and further

RESOLVED, That a certified copy of this resolution be sent to the aforementioned person.

RESOLUTION NO. 62-2025
APPOINTMENT OF PATRICIA ANN DEBOLT TO
THE OFFICE FOR THE AGING ADVISORY COUNCIL

WHEREAS, There are vacancies on the Ontario County Advisory Council due to term limits; and

WHEREAS, Patricia Ann DeBolt of Geneva, NY is interested and willing to serve a three-year term; and

WHEREAS, The Director of the Office for the Aging and the Health and Human Services Committee recommend the appointment; now, therefore, be it

RESOLVED, That this Board of Supervisors does hereby appoint Patricia Ann DeBolt to serve on the Office for the Aging Advisory Council for the term of three years, with said term to commence February 1, 2025, and expire on March 31, 2028; and further

RESOLVED, That a certified copy of this resolution be sent to the aforementioned person.

The foregoing block of two resolutions passed. Yes; 18, No; 0; Abstained; 0

Planning & Environmental Quality Committee

Supervisor David Phillips offered the following resolution and moved for its adoption, seconded by Supervisor Mark Venuti:

RESOLUTION NO. 63-2025
AUTHORIZATION TO ACCEPT GRANT FUNDS FOR THE NYS DEC
HOUSEHOLD HAZARDOUS WASTE STATE ASSISTANCE PROGRAM

WHEREAS, Ontario County has been awarded a grant of $12,743.63 from the Household Hazardous Waste State Assistance Program through the New York State Department of Environmental Conservation, for the purpose of providing financial aid for household hazardous waste programs; and

WHEREAS, The grant provides up to 50% reimbursement for eligible project cots incurred by the County related to collection of household hazardous waste during the period of January 1, 2023 through December 31, 2023; and

WHEREAS, Ontario County's grant application has been reviewed, accepted, and is now available for contract (New York State Contract #T02919GM); and

WHEREAS, The Planning and Environmental Quality Committee has reviewed and recommends adoption of this resolution; now, therefore, be it

RESOLVED, That upon review and approval of the County Attorney as to form, the Board of Supervisors, hereby approves a contract with the New York State Department of Environmental Conservation for an amount not to exceed $12,743.63; and further

RESOLVED, That the term of said contract shall commence on February 13, 2025 and terminate on July 12, 2025; and further

RESOLVED, That if a no cost time extension of up to six (6) months is necessary, the Board of Supervisors hereby approves such extension subject to review and approval by the appropriate Standing Committee; and further

RESOLVED, That the County Administrator is hereby authorized and empowered to execute a contract on behalf of the County with said firm for an amount not to exceed $12,743.63; and further

RESOLVED, That the Finance Department is authorized to make the necessary budgetary and accounting entries to affect the intent of this Resolution.

Passed. Yes; 18, No; 0, Abstained; 0

Supervisor David Phillips offered the following resolution and moved for its adoption, seconded by Supervisor Mark Venuti:

RESOLUTION NO. 64-2025
RESOLUTION TO AWARD QUOTE Q25026 AND AUTHORIZATION TO CONTRACT WITH SHRED TEXT FOR ON-SITE MOBILE DOCUMENT DESTRUCTION SERVICES

WHEREAS, Ontario County requires secure destruction of sensitive documents generated by various County departments and residents of municipalities within county borders; and

WHEREAS, The Ontario County Board of Supervisors has adopted a Local Solid Waste Management Plan that calls for increased diversion and responsible disposal of waste generated by Ontario County facilities, staff, and residents; and

WHEREAS, Source separation of shredded documents reduces the potential of improper disposal; and

WHEREAS, A request for quotes for on-site document destruction services at Ontario County Departments, as well as every municipal Town/City Hall within the county, was released, duly advertised, and opened by the Purchasing Department as quote Q25026; and

WHEREAS, The quote submitted by Shred Text Inc. has been determined to be the low responsive/responsible quote, a copy of which is on file with the Clerk of this Board; and

WHEREAS, The cost of shredding for County departments is covered with the budgets of the departments utilizing the services; and

WHEREAS, The cost of shredding at Town/City Halls is covered by the Department of Sustainability & Solid Waste Management; and

WHEREAS, The Planning & Environmental Quality Committee has reviewed this resolution and recommends approval; now, therefore, be it

RESOLVED, That upon review and approval by the County Attorney as to form, the Board of Supervisors hereby accepts the proposal and approves the contract with Shred Text Inc., for the services and prices referenced in the quote on file with the clerk of this Board; and further

RESOLVED, That the County Administrator be, and hereby is, authorized and empowered to execute the contract with Shred Text, and all other documents necessary to effectuate the purpose of this resolution; and further

RESOLVED, That the term of said contract will be awarded for a one-year period starting on March 1, 2025 and ending on February 28, 2026, with the option to renew for 2 additional twelve-month periods.

Passed. Yes; 18, No; 0, Abstained; 0

Supervisor David Phillips offered the following resolution and moved for its adoption, seconded by Supervisor William Wellman:

RESOLUTION NO. 65-2025
DECLARATION OF LEAD AGENCY, DETERMINATION OF SIGNIFICANCE AND APPROVAL TO SUBMIT APPLICATION FOR THE ONTARIO COUNTY LANDFILL SOIL BORROW AREA MINOR PERMIT MODIFICATION

WHEREAS, The Ontario County Sanitary Landfill located in the Town of Seneca (the "landfill") is owned by the County and operated under a Part 360 permit issued by the New York State Department of Environmental Conservation (DEC); and

WHEREAS, Resolution No. 464-2003 approved a contract with New England Waste Services of N.Y., Inc. and Casella Waste Management Systems, Inc., hereinafter referred to as "CASELLA" to operate said landfill through December 31, 2028; and

WHEREAS, Said Part 360 permit includes the use of parcel 117.00-1-27.120 owned by the Town of Seneca as a soil borrow area; and

WHEREAS, CASELLA has indicated its desire to modify the plan for extracting soil from said parcel to ensure adequate soil availability through the landfill's operating contract term; and

WHEREAS, The proposed changes to the plan for extracting soil from said parcel require a modification to the landfill's existing Part 360 permit from DEC and approval from this Board of Supervisors to submit such permit modification to DEC; and

WHEREAS, CASELLA has drafted an Ontario County landfill Soil Borrow Area Minor Part 360 Permit Modification for consideration by this Board (the "Part 360 Minor Permit Modification Application"), a copy of which is on file with the Clerk of this Board; and

WHEREAS, The approval to submit the Part 360 Minor Permit Modification Application to DEC constitutes an "action" as that term it defined in the New York State Environmental Quality Review Act and its implementing regulations found at 6 NYCRR Part 617 (hereinafter collectively referred to as "SEQR") and requires conducting an environmental review under SEQR; and

WHEREAS, A short Environmental Assessment Form (EAF) Part 1 regarding the Ontario County Part 360 Minor Permit Modification Application has been prepared by CASELLA and is on file with the Clerk of this Board; and

WHEREAS, Resolution No. 771-2024 established this Board's intent to conduct a coordinated environmental review of the Part 360 Minor Permit Modification Application pursuant to SEQR; and

WHEREAS, A public hearing was duly advertised and held before this Board at 6:30 pm on Thursday, January 23, 2025 in the Supervisors' Sessions Room, 2nd floor 74 Ontario Street, Canandaigua, NY 14424, to hear any and all comments from the public concerning the Part 360 Minor Permit Modification Application; and

WHEREAS, The Clerk of this Board has circulated a notice to all interested and involved agencies with access to the Environmental Assessment Form Part 1 and associated project materials, and none have objected to the establishment of this Board as Lead Agency for the environmental review of said project pursuant to SEQR; and

WHEREAS, Part 2 and Part 3 of a short Environmental Assessment Form have been drafted for this Board's consideration and are on file with the Clerk of this Board; and

WHEREAS, The Ontario County Board of Supervisors has reviewed said short Environmental Assessment Form Parts 1, 2, and 3, the comments received at said public hearing and from involved and interested agencies, the permit documentation for the proposed Part 360 Minor Permit Modification Application prepared by CASELLA, the recommendations of the Planning and Environmental Quality Committee, and such other documents and information this Board found necessary or appropriate to adequately review the proposed action now; now, therefore, be it

RESOLVED, That this Board is hereby established as Lead Agency pursuant to SEQR for the environmental review of the Soil Borrow Area Part 360 Minor Permit Modification Application; and further

RESOLVED, That this Board hereby accepts and adopts the Environmental Assessment Forms Parts 1, 2, and 3 on file with the Clerk of this Board and hereby determines that the Ontario County Landfill Borrow Area Part 360 Minor Permit Modification's negative impacts have been mitigated to the extent practical and will not result in any significant adverse environmental impacts; and further

RESOLVED, That the Chairman of this Board is hereby authorized and empowered to complete and sign Part 3, Determination of Significance of the short Environmental Assessment Form stating that based on the information and analysis above and any supporting documentation, the proposed action will not result in any significant adverse environmental impact; and further

RESOLVED, That this Board authorizes the submittal of the associated Part 360 Minor Permit Modification Application; and further

RESOLVED, That the County Administrator is hereby authorized and empowered to sign any and all relevant permit application documentation to effectuate the intent of this resolution; and further

RESOLVED, That the Clerk of this Board send certified copies of this resolution and the completely executed Environmental Assessment Form to all involved and interested agencies; and further

RESOLVED, That this resolution take effect immediately.

Passed. Yes; 18, No; 0, Abstained; 0

Supervisor David Phillips offered the following three resolutions as a block and moved for its adoption, seconded by Supervisor Todd Campbell:

RESOLUTION NO. 66-2025
AUTHORIZING CONTRACT WITH ONTARIO COUNTY ECONOMIC DEVELOPMENT CORPORATION FOR PUBLIC BENEFIT ECONOMIC DEVELOPMENT SERVICES

WHEREAS, Pursuant to Resolution No. 59-2021, this Board of Supervisors approved the adoption of the 2021 Ontario County Updated Strategic Plan (the Plan); and

WHEREAS, The Plan endorses efforts to strengthen technology, develop and retain workforce resources, retain and expand industries, and create infrastructure to support economic development in Ontario County; and

WHEREAS, The Ontario County Economic Development Corporation desires to contract with Ontario County for managerial, administrative, financial, website hosting and publication services, and use of facilities to support the delivery of its economic development initiatives in Ontario County; and

WHEREAS, The County of Ontario desires to provide said services from January 1, 2025 through December 31, 2025; and

WHEREAS, The Planning and Environmental Quality Committee has reviewed and recommends approval of this agreement; now, therefore, be it

RESOLVED, That upon the review and approval of the County Attorney as to form, the Board of Supervisors hereby approves a revenue contract with the Ontario County Economic Development Corporation for a term of January 1, 2025 through December 31, 2025 at a minimum amount of $78,000 for managerial, administrative, financial, website hosting and publication services, and use of facilities to support the delivery of its economic development initiatives in Ontario County based on rates established in Schedule A of said contract; and further

RESOLVED, That the Ontario County Administrator is authorized to execute said agreement with Ontario County Economic Development Corporation; and further

RESOLVED, That the Department of Finance is authorized to make the necessary accounting and budget entries to effect the intent of this resolution; and further

RESOLVED, That a certified copy of this resolution be emailed by the Clerk of this Board to the Ontario County Economic Development Corporation.

RESOLUTION NO. 67-2025
AUTHORIZING CONTRACT WITH ONTARIO COUNTY INDUSTRIAL DEVELOPMENT AGENCY FOR PUBLIC BENEFIT ECONOMIC DEVELOPMENT SERVICES

WHEREAS, Pursuant to Resolution No. 59-2021, this Board of Supervisors approved the adoption of the 2021 Ontario County Updated Strategic Plan (the Plan); and

WHEREAS, The Plan endorses efforts to strengthen technology, develop and retain workforce resources, retain and expand industries, and create infrastructure to support economic development in Ontario County; and

WHEREAS, The Ontario County Industrial Development Agency desires to contract with Ontario County for managerial, administrative, financial, website hosting and publication services, and use of facilities to support the delivery of its economic development initiatives in Ontario County; and

WHEREAS, The County of Ontario desires to provide said services from January 1, 2025, through December 31, 2025; and

WHEREAS, The Planning and Environmental Quality Committee has reviewed and recommends approval of this agreement; now, therefore, be it

RESOLVED, That upon the review and approval of the County Attorney as to form, the Board of Supervisors hereby approves a revenue contract with the Ontario County Industrial Development Agency for a term of January 1, 2025 through December 31, 2025 at a minimum amount of $70,020 for managerial, administrative, financial, website hosting and publication services, and use of facilities to support the delivery of its economic development initiatives in Ontario County beginning and ending, based on rates established in Schedule A of said contract as amended annually; and further

RESOLVED, That the Ontario County Administrator is authorized to execute said agreement with Ontario County Industrial Development Agency; and further

RESOLVED, That the Department of Finance is authorized to make all necessary budgetary and accounting entries to effect the intent of this resolution; and further

RESOLVED, That a certified copy of this resolution be emailed by the Clerk of this Board to the Ontario County Industrial Development Agency.

RESOLUTION NO. 68-2025
AUTHORIZING CONTRACT WITH ONTARIO COUNTY LOCAL DEVELOPMENT CORPORATION FOR PUBLIC BENEFIT ECONOMIC DEVELOPMENT SERVICES

WHEREAS, Pursuant to Resolution No. 59-2021, this Board of Supervisors approved the adoption of the 2021 Ontario County Updated Strategic Plan (the Plan); and

WHEREAS, The Plan endorses efforts to strengthen technology, develop and retain workforce resources, retain and expand industries, and create infrastructure to support economic development in Ontario County; and

WHEREAS, The Ontario County Local Development Corporation desires to contract with Ontario County for managerial, administrative, financial, website hosting and publication services, and use of facilities to support the delivery of its economic development initiatives in Ontario County; and

WHEREAS, The County of Ontario desires to provide said services from January 1, 2025, through December 31, 2025; and

WHEREAS, The Planning and Environmental Quality Committee has reviewed and recommends approval of this agreement; now, therefore, be it

RESOLVED, That upon the review and approval of the County Attorney as to form, the Board of Supervisors hereby approves a revenue contract with the Ontario County Local Development Corporation for a term of January 1, 2025 through December 31, 2025 at a minimum amount of $3,000 for managerial, administrative, financial, website hosting and publication services, and use of facilities to support the delivery of its economic development initiatives in Ontario County beginning and ending, based on rates established in Schedule A of said contract as amended annually; and further

RESOLVED, That the Ontario County Administrator is authorized to execute said agreement with Ontario County Local Development Corporation; and further

RESOLVED, That the Department of Finance is authorized to make all necessary budgetary and accounting entries to effect the intent of this resolution; and further

RESOLVED, That a certified copy of this resolution be emailed by the Clerk of this Board to the Ontario County Local Development Corporation.

The foregoing block of three resolutions passed. Yes; 18, No; 0; Abstained; 0

Supervisor David Phillips offered the following three resolutions as a block and moved for its adoption, seconded by Supervisor Christopher Vastola:

RESOLUTION NO. 69-2025
REAPPOINTMENT OF LISA FITZGERALD TO THE
ONTARIO COUNTY FOUR SEASONS LOCAL DEVELOPMENT CORPORATION

WHEREAS, The Board of Directors of the Ontario County Four Seasons Local Development Corporation and the Ontario County Planning and Environmental Quality Committee have recommended the appointment of Lisa FitzGerald representing Feathers and Tails Farm, Chosen Spot Bed and Breakfast, and Finger Lakes Winer Tours for a three year term expiring on September 30, 2027; and

WHEREAS, The above-named individual failed to take their oath of office, and such failure disqualifies the appointment; now, therefore, be it

RESOLVED, That Ms. FitzGerald be reappointed as a member of the Ontario County Four Seasons Local Development Corporation Board of Directors to fill the vacancy, term to expire on September 30, 2027; and further

RESOLVED, That certified copies of this resolution be sent to the Ontario County Four Seasons Local Development Corporation, the County Clerk and the appointee.

RESOLUTION NO. 70-2025
REAPPOINTMENT OF MIKE DARLING TO THE
ONTARIO COUNTY FOUR SEASONS LOCAL DEVELOPMENT CORPORATION

WHEREAS, The Board of Directors of the Ontario County Four Seasons Local Development Corporation and the Ontario County Planning and Environmental Quality Committee have recommended the reappointment of Mike Darling representing Crafty Ales and Lagers for a three year term expiring on September 30, 2027; and

WHEREAS, The above-named individual failed to take their oath of office, and such failure disqualifies the appointment; now, therefore, be it

RESOLVED, That Mr. Darling be reappointed as a member of the Ontario County Four Seasons Local Development Corporation Board of Directors to fill the vacancy, term to expire on September 30, 2027; and further

RESOLVED, That certified copies of this resolution be sent to the Ontario County Four Seasons Local Development Corporation, the County Clerk and the appointee.

RESOLUTION NO. 71-2025
APPOINTMENT OF DAN CROWLEY TO THE
ONTARIO COUNTY PLANNING BOARD

WHEREAS, The South Bristol Town Board recommends Dan Crowley for appointment to a 5 year term as the Town's representative to the Ontario County Planning Board; and

WHEREAS, The Planning and Environmental Quality Committee also recommends the appointment of Mr. Crowley; now, therefore, be it

RESOLVED, That as of, February 13, 2025 the following individual is appointed as a member of the Ontario County Planning Board:

Name	Representing	Term Expires
Dan Crowley	Town of South Bristol	February 12, 2030

and further

RESOLVED, That certified copies of this resolution be sent by the Clerk of this Board, to the County Clerk, to the Town of South Bristol, and Dan Crowley.

The foregoing block of three resolutions passed. Yes; 18, No; 0; Abstained; 0

Supervisor David Phillips offered the following resolution and moved for its adoption, seconded by Supervisor William Wellman:

RESOLUTION NO. 72-2025
RESOLUTION TO DECLARE LEAD AGENCY STATUS AND ESTABLISH A PUBLIC HEARING FOR THE 2024 ANNUAL INCLUSION OF VIABLE AGRICULTURAL LAND IN THE ONTARIO COUNTY CONSOLIDATED AGRICULTURAL DISTRICT #1

WHEREAS, In accordance with Article 25 AA §303-b. of the New York State Agriculture and Markets Law, the Ontario County Board of Supervisors established by Resolution No. 294-2004 an annual thirty (30) day period be held November 1-30 within which a landowner may submit to the Board of Supervisors a request for inclusion of viable agricultural land within a certified agricultural district prior to the county established review period; and

WHEREAS, The Board of Supervisors approved by Resolution No. 161-2024 a cooperative agreement with NYS Department of Agricultural and Markets designating the Ontario County Board of Supervisors as Lead Agency for unlisted actions under New York State Environmental Quality Review Act (SEQR) and its implementing regulations found at 6 NYCRR Part 617, involving modification of NYS certified agricultural districts; and

WHEARAS, The Board of Supervisors adopted by Resolution No. 160-2024 approved the use of a Short Environmental Assessment Form for Agricultural Districts for assessing the environmental impacts of modifications to NYS certified agricultural districts; and

WHEREAS, The following parcels have been proposed for inclusion by vote of the Ontario County Agricultural Enhancement Board at its January 22, 2025 meeting:

Municipality	Owner	Tax Map No.	Acres	Property Address
T. Farmington	Doug Templeton & Amy Moir	117,00-2-47.100	7.4	88 County Road 8

and

WHEREAS, The New York State Department of Environmental Conservation has identified this as an Unlisted Action under the New York State Environmental Quality Review Act (SEQR) and its implementing regulations found at 6 NYCRR Part 617; and

WHEREAS, A Short Environmental Assessment Form for Agricultural Districts Part 1 has been prepared by the County Planning Department and submitted to this Board by the Planning and Environmental Quality Committee for said action; and

WHEREAS, Article 25 AA §303-b. of the New York State Agriculture and Markets Law requires a public hearing be held for the purpose of hearing comments on the parcels proposed for inclusion; now, therefore, be it

RESOLVED, That this Board hereby establishes its intention to act as lead agency pursuant to SEQR and the aforementioned cooperative agreement for the environmental review of proposed inclusions to Ontario County Consolidated Agricultural District #1; and further

RESOLVED, That a public hearing shall be held to hear and consider any and all comments from the public concerning the proposed request to include viable agricultural land into Consolidated Agricultural District #1, the recommendation of the Ontario County Agriculture Enhancement Board, and any potential environmental impacts; and further

RESOLVED, That said hearing be scheduled for 6:30 pm on Thursday, March 6, 2025 at 74 Ontario Street, Canandaigua, New York; and further

RESOLVED, That the Clerk of this Board is hereby authorized and empowered to advertise said public hearing in the official newspapers of the County of Ontario; and further

RESOLVED, That the Clerk of this Board is hereby authorized and empowered to circulate to all interested and involved agencies the 1 Short Environmental Assessment Form with a letter stating this Board's intention to serve as lead agency pursuant to SEQR for the environmental review of this action and soliciting any comments relevant to a determination of significance; and further

RESOLVED, That the Clerk of this Board send certified copies of this resolution, the Draft 2024 Annual Agricultural District Enrollment Report: Proposed Inclusion of Viable Lands to Ontario County Consolidated Agricultural District #1 and the Short Environmental Assessment Form for Agricultural Districts to the Commissioner of the New York State Department of Environmental Conservation, the Region 8 Office of the Department of Environmental Conservation, the Commissioner of the New York State Department of Agriculture and Markets, and the Clerk for the Town of Farmington.

Passed. Yes; 18, No; 0, Abstained; 0

Public Safety Committee

Supervisor John Cowley offered the following resolution and moved for its adoption, seconded by Supervisor Nancy Yacci:

RESOLUTION NO. 73-2025
AUTHORIZATION TO ENTER INTO A CONTRACT WITH DAVID PHILLIPS FOR SPECIALIZED SERVICES FOR THE CONFLICT DEFENDER'S OFFICE AND ASSIGNED COUNSEL PROGRAM

WHEREAS, Effective January 1, 2020, New York State made monumental expansive criminal justice reforms, including discovery reform, which requires prosecutors and defendants to share information in their possession well in advance of trial; and

WHEREAS, New York State created the District Attorney Discovery Compensation Fund to support expenses related to digital evidence transmission technology and to implement discovery reforms for the funding years 2022/23, 2023/24, and 2024/25; and

WHEREAS, The 2024/25, Enacted Budget included $40 million for discovery implementation and $40 million for general defense services to bring parity to funding for both the prosecution and the defense; and

WHEREAS, It is necessary to obtain specialized services to provide litigation support and discovery services for the Ontario County Office of the Conflict Defender and the Ontario County Assigned Counsel Program; and

WHEREAS, David Phillips has agreed to provide said services at the rate of $125.00 per hour, not to exceed $75,000.00, for the period January 1, 2025 through December 31, 2025; and

WHEREAS, Funding for said services has been budgeted through the Conflict Defender's Office through the New York State Division of Criminal Justice Services with $23,902.05 from Discovery and $23,902.04 from Aid to Defense; and

WHEREAS, Funding for said services has been budgeted through the Assigned Counsel Program through the New York State Division of Criminal Justice Services with $35,888.92 from Discovery and $35,888.92 from Aid to Defense; and

WHEREAS, The Public Safety Committee has reviewed and approves this contract; now, therefore, be it

RESOLVED, That upon review and approval of the County Attorney as to form, the Board of Supervisors hereby approves a contract with David Phillips for a term of one year at a cost not to exceed $75,000.00, to be paid with funds budgeted through the Conflict Defender's Office and Assigned Counsel Program; and further

RESOLVED, That any funds allocated by the New York State Division of Criminal Justice Services for this intended purpose shall be reimbursed to the County's budget; and further

RESOLVED, That the County Administrator be, and hereby is, authorized and empowered to execute the Agreement with David Phillips, and all other documents necessary to effectuate the purposes of this resolution; and further

RESOLVED, That the County's Department of Finance is authorized to make the necessary budgetary and accounting entries to affect the intent of this resolution.

Passed. Yes; 18, No; 0, Abstained; 0

Supervisor John Cowley offered the following resolution and moved for its adoption, seconded by Supervisor William Namestnik:

RESOLUTION NO. 74-2025
AMENDMENT TO THE 2024 CONTRACT WITH
INFORMATION VERIFICATIONS SERVICES, INC
FOR SEX OFFENDER POLYGRAPHS

WHEREAS, Ontario County Probation Department wishes to contract with Information Verification Services, Inc., to provide sex offender polygraph examinations on probationers; and

WHEREAS, The Ontario County Board of Supervisors approved the contract with Resolution No. 124-2024 on 03/07/2024; and

WHEREAS, The original contract approved an amount not to exceed $12,000; and

WHEREAS, The number of polygraphs performed in 2024 exceeded $12,000 by $2450; and

WHEREAS, There are sufficient funds in the 2024 budget to cover the additional amount of $2500; and

WHEREAS, The Public Safety Committee has reviewed and approved entering into said contract; now, therefore, be it

RESOLVED, That upon review and approval by the County Attorney as to form, the Board of Supervisors hereby authorizes the County Administrator to execute an amended contract covering the period of January 1, 2024 through December 31, 2024, with Information Verification Services, Inc., to provide said services for the Probation Department at the rate set forth in the Schedule A not to exceed $14,500 per year; and further

RESOLVED, That certified copies of this resolution be sent by the Clerk of this Board to the Probation Department.

Passed. Yes; 18, No; 0, Abstained; 0

Supervisor John Cowley offered the following four resolutions as a block and moved for its adoption, seconded by Supervisor Todd Campbell:

RESOLUTION NO. 75-2025
AUTHORIZATION FOR THE 2025 ATI ADVISORY BOARD APPOINTMENTS

BE IT RESOLVED, The Ontario County Board of Supervisors hereby approves the appointments of the following individuals to the ATI Advisory Board for the term January 1, 2025 through December 31, 2025, as listed below:

Mark Venuti, Geneva Town Supervisor, Chair

(Appointed as such by the Chairman of the Board of Supervisors)

Nancy Yacci, Canandaigua City Supervisor, Vice-Chair

Honorable Frederick Reed, County Court Judge

Justice Morris Lew, Farmington Town Court

Christopher DeBolt, County Administrator

James Ritts, District Attorney

Robert Zimmerman, Esq. (Defense Counsel)

Leanne Lapp, Public Defender

David Cirencione, Ontario County Sheriff

Kevin Case, Probation Supervisor (ATI)

Stacey Lambert, Chief Corrections Officer

Mary Wilmot, Victims Assistance Coordinator

Jeffrey Rougeux, Probation Director

Jessica Mitchell, Director, Community Mental Health Services

Jennifer Carlson, Executive Director, FLACRA

Betsey Lee, Drug Court Coordinator

Christopher Pridmore, Community Representative
Tina Rossman, Youth Court Program Director

RESOLVED, That certified copies of this resolution be sent by the Clerk of this Board to each appointee.

RESOLUTION NO. 76-2025
REAPPOINTMENT OF WILLIAM CLARK AND LE DERUYTER TO THE ONTARIO COUNTY FIRE ADVISORY BOARD

WHEREAS, The terms of two members of the Ontario County Fire Advisory Board will expire on June 30, 2024; and

WHEREAS, These members, William Clark and Lee DeRuyter are willing to serve another term; and

WHEREAS, The Public Safety Committee approves said reappointments; now, therefore, be it

RESOLVED, That William Clark of Bloomfield, NY and Lee DeRuyter of Phelps, NY be reappointed to the Ontario County Fire Advisory Board for a term of three years, commencing on July 1, 2024, and expiring on June 30, 2027; and further

RESOLVED, That certified copies of this resolution be sent by the Clerk of the Board of Supervisors, to the Emergency Management Office and each appointee.

RESOLUTION NO. 77-2025
APPOINTMENT OF JESSICA MILLER AND JAMES BASHFORD TO THE ONTARIO COUNTY FIRE ADVISORY BOARD

WHEREAS, The Ontario County Fire Advisory Board members Kevin Powers and Rick Frost passed away in the year of 2024; and

WHEREAS, The Emergency Management Department has approved Jessica Miller and James Bashford as the designated replacement appointees; and

WHEREAS, The Public Safety Committee approves of said appointments; now, therefore, be it

RESOLVED, That Jessica Miller of Bloomfield, NY be appointed to the vacant term and is replacing Rick Frost's term expiring on June 30, 2026; and

RESOLVED, That James Bashford of Naples, NY be appointed to the vacant term and is replacing Kevin Power's term expiring on June 30, 2025; and further

RESOLVED, That certified copies of this resolution be sent by the Clerk of the Board of Supervisors, to the Emergency Management Department, and the appointed members.

RESOLUTION NO. 78-2025
AUTHORIZATION TO ACCEPT EQUIPMENT FROM THE NYS DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES (DHSES)

WHEREAS, The New York State Division of Homeland Security and Emergency Services (DHSES) has been appropriated funds in the FY24 budget to purchase flood mitigation equipment to support counties in emergency flood events, enhancing preparedness and response capabilities; and

WHEREAS, Ontario County seeks to enhance its flood mitigation efforts through the use of state-provided equipment, helping protect vulnerable areas and mitigate disaster impacts; and

WHEREAS, It is advantageous for Ontario County to accept the flood mitigation equipment from NYS DHSES, for which there is no cost to Ontario County beyond regular maintenance service and storage of the equipment; and

WHEREAS, The Public Safety Committee has reviewed this request and recommends the authorization for the Ontario County Administrator to accept this equipment and sign the Memorandum Of Understanding; now, therefore, be it

RESOLVED, That the Ontario County Board of Supervisors authorizes and directs the Emergency Management Office to accept this equipment from NYS DHSES; and further

RESOLVED, That copies of this resolution are emailed by the Clerk of this Board to the Emergency Management Office.

The foregoing block of four resolutions passed. Yes; 18, No; 0; Abstained; 0

Supervisor John Cowley offered the following six resolutions as a block and moved for its adoption, seconded by Supervisor William Namestnik:

RESOLUTION NO. 79-2025
RENEW AUTHORIZATION FOR ONTARIO COUNTY SHERIFF TO UTILIZE VARIOUS HOSPITALS, PHYSICIANS, AND DENTAL CARE FOR THE HOUSED INCARCERATED INDIVIDUALS OF ONTARIO COUNTY JAIL

WHEREAS, The Ontario County Jail often has incarcerated individuals in ill health and, upon the physician’s directions, or if emergencies arise, are referred to various physicians and locations to receive proper treatment; and

WHEREAS, The Ontario County Board of Supervisors has previously given authorization to the Sheriff in Resolution No. 144-2023 for the time period of January 1st, 2023 through December 31st, 2024; and

WHEREAS, The Public Safety Committee has reviewed and recommends adoption of this resolution for the time period of January 1st, 2025 through December 31st, 2026, authorizing the Sheriff to act on behalf of the Ontario County Board of Supervisors to authorize payment of such necessary care to the incarcerated individuals in the Ontario County Jail; now, therefore, be it

RESOLVED, That the Board of Supervisors hereby authorize the Ontario County Sheriff to authorize payment to providers for the necessary health care of the incarcerated individuals during the above time frame.

RESOLUTION NO. 80-2025

AUTHORITY TO SIGN AGREEMENTS WITH STEUBEN COUNTY FOR HOUSING OUT-OF-COUNTY INCARCERATED INDIVIDUALS AT THE ONTARIO COUNTY JAIL AND HOUSING ONTARIO COUNTY INCARCERATED INDIVIDUALS IN STEUBEN COUNTY JAIL

WHEREAS, The Sheriff and the Public Safety Committee of the Ontario County Board of Supervisors recognize there may be a need to house Ontario County Incarcerated Individuals at Steuben County correctional facility; and

WHEREAS, Agreements for housing out such Incarcerated Individuals at Steuben County correctional facility outside Ontario County have been filed with the Clerk of the Board of Supervisors; and

WHEREAS, The Sheriff and the Public Safety Committee of the Ontario County Board of Supervisors recommend that Ontario County contract with Steuben County to house their Incarcerated Individuals because such arrangements enable the Ontario County Jail to operate at a higher capacity and recover costs in so doing; and

WHEREAS, Agreements for the housing of such Incarcerated Individuals shall be filed with the Clerk of the Board of Supervisors; now, therefore, be it

RESOLVED, That upon the review and approval of the County Attorney as to form, the Sheriff and the Ontario County Administrator are authorized to execute said housing in and out agreements for the term of January 1, 2025 through December 31, 2025 and all other documents necessary to effectuate the purposes of this resolution; and further

RESOLVED, That the rate of Incarcerated Individuals to be housed in the Ontario County Jail shall be set for the term of January 1, 2025 through December 31, 2025 at $100 per day plus any medical expenses incurred while housed in the Ontario County Jail.

RESOLUTION NO. 81-2025
AUTHORITY TO SIGN AGREEMENTS WITH YATES COUNTY FOR HOUSING OUT-OF-COUNTY INCARCERATED INDIVIDUALS AT THE ONTARIO COUNTY JAIL AND HOUSING ONTARIO COUNTY INCARCERATED INDIVIDUALS IN YATES COUNTY JAIL

WHEREAS, The Sheriff and the Public Safety Committee of the Ontario County Board of Supervisors recognize there may be a need to house Ontario County Incarcerated Individuals at Yates County correctional facility; and

WHEREAS, Agreements for housing out such Incarcerated Individuals at Yates County correctional facility outside Ontario County have been filed with the Clerk of the Board of Supervisors; and

WHEREAS, The Sheriff and the Public Safety Committee of the Ontario County Board of Supervisors recommend that Ontario County contract with Yates County to house their Incarcerated Individuals because such arrangements enable the Ontario County Jail to operate at a higher capacity and recover costs in so doing; and

WHEREAS, Agreements for the housing of such Incarcerated Individuals shall be filed with the Clerk of the Board of Supervisors; now, therefore, be it

RESOLVED, That upon the review and approval of the County Attorney as to form, the Sheriff and the Ontario County Administrator are authorized to execute said housing in and out agreements for the term of January 1, 2025 through December 31, 2025 and all other documents necessary to effectuate the purposes of this resolution; and further

RESOLVED, That the rate of Incarcerated Individuals to be housed in the Ontario County Jail shall be set for the term of January 1, 2025 through December 31, 2025 at $100 per day plus any medical expenses incurred while housed in the Ontario County Jail.

RESOLUTION NO. 82-2025
AUTHORITY TO SIGN AGREEMENTS WITH WAYNE COUNTY FOR HOUSING OUT-OF-COUNTY INCARCERATED INDIVIDUALS AT THE ONTARIO COUNTY JAIL AND HOUSING ONTARIO COUNTY INCARCERATED INDIVIDUALS IN WAYNE COUNTY JAIL

WHEREAS, The Sheriff and the Public Safety Committee of the Ontario County Board of Supervisors recognize there may be a need to house Ontario County Incarcerated Individuals at Wayne County correctional facility; and

WHEREAS, Agreements for housing out such Incarcerated Individuals at Wayne County correctional facility outside Ontario County have been filed with the Clerk of the Board of Supervisors; and

WHEREAS, The Sheriff and the Public Safety Committee of the Ontario County Board of Supervisors recommend that Ontario County contract with Wayne County to house their Incarcerated Individuals because such arrangements enable the Ontario County Jail to operate at a higher capacity and recover costs in so doing; and

WHEREAS, Agreements for the housing of such Incarcerated Individuals shall be filed with the Clerk of the Board of Supervisors; now, therefore, be it

RESOLVED, That upon the review and approval of the County Attorney as to form, the Sheriff and the Ontario County Administrator are authorized to execute said housing in and out agreements for the term of January 1, 2025 through December 31, 2025 and all other documents necessary to effectuate the purposes of this resolution; and further

RESOLVED, That the rate of Incarcerated Individuals to be housed in the Ontario County Jail shall be set for the term of January 1, 2025 through December 31, 2025 at $100 per day plus any medical expenses incurred while housed in the Ontario County Jail.

RESOLUTION NO. 83-2025
AUTHORITY TO SIGN AGREEMENTS WITH TOMPKINS COUNTY FOR HOUSING OUT-OF-COUNTY INCARCERATED INDIVIDUALS AT THE ONTARIO COUNTY JAIL AND HOUSING ONTARIO COUNTY INCARCERATED INDIVIDUALS IN TOMPKINS COUNTY JAIL

WHEREAS, The Sheriff and the Public Safety Committee of the Ontario County Board of

Supervisors recognize there may be a need to house Ontario County Incarcerated Individuals at Tompkins County correctional facility; and

WHEREAS, Agreements for housing out such Incarcerated Individuals at Tompkins County correctional facility outside Ontario County have been filed with the Clerk of the Board of Supervisors; and

WHEREAS, The Sheriff and the Public Safety Committee of the Ontario County Board of Supervisors recommend that Ontario County contract with Tompkins County to house their Incarcerated Individuals because such arrangements enable the Ontario County Jail to operate at a higher capacity and recover costs in so doing; and

WHEREAS, Agreements for the housing of such Incarcerated Individuals shall be filed with the Clerk of the Board of Supervisors; now, therefore, be it

RESOLVED, That upon the review and approval of the County Attorney as to form, the Sheriff and the Ontario County Administrator are authorized to execute said housing in and out agreements for the term of January 1, 2025 through December 31, 2025 and all other documents necessary to effectuate the purposes of this resolution; and further

RESOLVED, That the rate of Incarcerated Individuals to be housed in the Ontario County Jail shall be set for the term of January 1, 2025 through December 31, 2025 at $100 per day plus any medical expenses incurred while housed in the Ontario County Jail.

RESOLUTION NO. 84-2025
AUTHORITY TO SIGN AGREEMENTS WITH SENECA COUNTY FOR HOUSING OUT-OF-COUNTY INCARCERATED INDIVIDUALS AT THE ONTARIO COUNTY JAIL AND HOUSING ONTARIO COUNTY INCARCERATED INDIVIDUALS IN SENECA COUNTY JAIL

WHEREAS, The Sheriff and the Public Safety Committee of the Ontario County Board of Supervisors recognize there may be a need to house Ontario County Incarcerated Individuals at Seneca County correctional facility; and

WHEREAS, Agreements for housing out such Incarcerated Individuals at Seneca County correctional facility outside Ontario County have been filed with the Clerk of the Board of Supervisors; and

WHEREAS, The Sheriff and the Public Safety Committee of the Ontario County Board of Supervisors recommend that Ontario County contract with Seneca County to house their Incarcerated Individuals because such arrangements enable the Ontario County Jail to operate at a higher capacity and recover costs in so doing; and

WHEREAS, Agreements for the housing of such Incarcerated Individuals shall be filed with the Clerk of the Board of Supervisors; now, therefore, be it

RESOLVED, That upon the review and approval of the County Attorney as to form, the Sheriff and the Ontario County Administrator are authorized to execute said housing in and out agreements for the term of January 1, 2025 through December 31, 2025 and all other documents necessary to effectuate the purposes of this resolution; and further

RESOLVED, That the rate of Incarcerated Individuals to be housed in the Ontario County Jail shall be set for the term of January 1, 2025 through December 31, 2025 at $100 per day plus any medical expenses incurred while housed in the Ontario County Jail.

The foregoing block of six resolutions . Yes; 0, No; 0; Abstained; 0

Supervisor John Cowley offered the following resolution and moved for its adoption, seconded by Supervisor Nancy Yacci:

RESOLUTION NO. 85-2025
AUTHORIZATION FOR THE ONTARIO COUNTY SHERIFF TO ACCEPT THE SFY2023 DOMESTIC TERRORISM PREVENTION GRANT (C175090) FROM THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES

WHEREAS, Resolution No. 51-2023 awarded Ontario County a SFY2022 Domestic Terrorism Prevention Grant in the amount of $172,413; and

WHEREAS, The New York State Division of Homeland Security and Emergency Services has awarded Ontario County $172,413.00 from the SFY2023 Domestic Terrorism Prevention Grant (DHSES Project #DT23-1019-E00; DHSES Number WM23175090; New York State Contract #C175090; MUNIS #G2422) in support of the Governor's Executive Order 18, which directed that a plan be developed and maintained for the response and prevention of Domestic Terrorism within the County jurisdiction; and

WHEREAS, Ontario County is continuing its existing Campbell Commission initiative which will support employee salaries and training focusing on the Domestic Terrorism Prevention Plan in accordance with DHSES guidelines; and

WHEREAS, It has been determined by the County Administration that the Ontario County Sheriff's Office is best suited as the implementing agency for the county-wide threat assessment team. Therefore, the allocation of this grant should be made to the Sheriff's Office for accomplishing this implementation; and

WHEREAS, It is desirable for the Ontario County Sheriff's Office to accept this grant from the New York State Division of Homeland Security and Emergency Services, 1220 Campus Access Rd #710, Albany, NY 12206, for the period September 1, 2024 through August 31, 2026; and

WHEREAS, The Public Safety and Ways and Means Committees have reviewed this resolution, and recommend that the full Board of Supervisors resolve to accept this Domestic Terrorism Prevention Grant; now therefore, be it

RESOLVED, that the County Administrator be, and hereby is, authorized and empowered to execute any required agreement with the New York State Division of Homeland Security and Emergency Services, and all other documents necessary to effectuate the purposes of this resolution; and further

RESOLVED, That the Ontario County Finance Department is authorized and empowered to make all necessary budgetary and accounting entries to effect the intent of this resolution; and further

RESOLVED, That the following budget transfer is hereby approved, with unused portions flowing into future years:

Account	Description	Revenue	Appropriation
31102422 44389	Federal Aid Other Public Safety	$172,413	
31102422 51500	Full-Time Salary		$42,005
31102422 51700	Full-Time Hourly		$58,408
31102422 51920	Overtime		$10,000
31102422 58010	NYS Employee Retirement		$15,191
31102422 58020	FICA		$3,482
31102422 58021	Medicare		$814
31102422 58060	Medical Insurance		$29,997
31102422 58067	Dental Insurance		$209
31102422 58070	Def Comp		$1,731
31102422 58075	HRA		$576
31102422 54750	Training and Conferences		$9,000
31102422 54180	Mileage/Day Training		$1,000
Total			$172,413

Passed. Yes; 18, No; 0, Abstained; 0

Public Works Committee

Supervisor Daryl Marshall offered the following three resolutions as a block and moved for its adoption, seconded by Supervisor Frederick Stresing:

RESOLUTION NO. 86-2025
CAPITAL PROJECT NO. H085-22
FLCC FACILITIES MASTER PLAN UPDATE CAPITAL PROJECT
LABELLA ASSOCIATES, D.P.C. CONTRACT AMENDMENT
AND NO COST TIME EXTENSION

WHEREAS, Resolution No. 258-2022 created Capital Project No. H085-22 as the FLCC Facilities Master Plan Update Project; and

WHEREAS, Resolution No. 648-2022 established a contract with LaBella Associates, D.P.C. (LaBella) to prepare a new FLCC Facilities Master Plan in the amount of Two Hundred Thirty Five Thousand Five Hundred Dollars ($235,500.00); and

WHEREAS, Resolution No. 543-2024 authorized a contract amendment with LaBella to conduct a feasibility study of the atrium, art gallery, boardroom, and bookstore for a cost not to exceed Fourteen Thousand Five Hundred Dollars ($14,500.00); and

WHEREAS, At the request of FLCC, LaBella provided a proposal dated December 13, 2024 to change the focus of the feasibility study to the Student Services Center and the bookstore at no additional cost; and

WHEREAS, Resolution No. 543-2024 stated the contract with LaBella was to be extended for a period of seventeen months but then inaccurately stated the term was extended from August 1, 2024 until December 31, 2024; and

WHEREAS, The Public Works Committee recommends adoption of this resolution; now, therefore, be it

RESOLVED, That upon review and approval of the County Attorney as to form, the Board of Supervisors hereby accepts the proposal from LaBella Associates, D.C.P. , 300 State St., Suite 201, Rochester, New York 14614 dated December 13, 2024 to change the scope of the additional work to providing a feasibility study of the Student Services Center and the bookstore at no additional cost; and further

RESOLVED, That the term of the contract is hereby extended until December 31, 2025; and further

RESOLVED, That upon review and approval of the County Attorney as to form, the County Administrator be, and hereby is, authorized and empowered to execute a contract amendment with said vendor for said services and term; and further

RESOLVED, That the Department of Finance is authorized to make the necessary accounting and budgetary entries to effectuate the intent of this resolution for a total budget of Two Hundred Fifty Thousand Dollars ($250,000.00); and further

RESOLVED, That a certified copy of this resolution be sent to the Finance Department and the Vice President of Administration and Finance at Finger Lakes Community College.

RESOLUTION NO. 87-2025
CAPITAL PROJECT NO. H095-23
2023 FLCC MAINTENANCE CAPITAL PROJECT
AUTHORIZATION OF NO COST TIME EXTENSIONS WITH FISHER SCIENTIFIC COMPANY & VWR INTERNATIONAL, LLC

WHEREAS, Resolution No. 289-2023 established Capital Project No. H095-23 as the 2023 FLCC Maintenance Capital Project in the amount of One Million Dollars ($1,000,000.00); and

WHEREAS, Resolution No. 830-2023 awarded Bid B23090, Biology Equipment and Supplies, and authorized contracts with Fisher Scientific Company, LLC, 4500 Turnberry Dr., Hanover Park, IL 60133 and VWR International, LLC, 5100 West Henrietta Rd., PO Box 92912, Rochester, NY 14692, hereinafter collectively the "vendors"; and

WHEREAS, Billing and other issues have delayed scheduling the installation of the equipment, thus the county and the vendors desire extending the term of the contract through June 30, 2025; and

WHEREAS, The Public Works Committee recommends adoption of this resolution; now, therefore, be it

RESOLVED, That upon review and approval by the County Attorney as to form, the Board of Supervisors hereby approved extending the term of the contract with each of the vendors through June 30, 2025 at no change in cost and authorizes and empowers the County Administrator to execute a no cost time extension amendment agreement with each of the the vendors and all other documents necessary to effect the intent of this resolution; and further

RESOLVED, That the Department of Finance is authorized to make all necessary budgetary and accounting entries to effectuate the intent of this resolution; and further

RESOLVED, That a certified copy of this resolution be sent by the Clerk of the Board of Supervisors to the Ontario County Finance Department and the Vice President of Administration and Finance at Finger Lakes Community College.

RESOLUTION NO. 88-2025
CAPITAL PROJECT NO. H096-23
FLCC ACADEMICS RENOVATION CAPITAL PROJECT
AUTHORIZING A CONTRACT WITH KI TO PURCHASE
GIS LAB FURNITURE AND BUDGET TRANSFER

WHEREAS, Resolution No. 375-2023 created Capital Project No. H096-23 as the FLCC Academics Renovation Capital Project; and

WHEREAS, KI, 1330 Bellevue St., Green Bay, WI 54302, submitted quote 24SP-207/C to provide classroom furniture for the new GIS Lab in the amount of Twenty Thousand Eight Dollars and Sixty Five Cents ($20,008.65) per NYS Contract PC-70228, a copy of which is on file with the Clerk of the Board of Supervisors; and

WHEREAS, The Public Works Committee and the Ways and Means Committee recommend adoption of this resolution; now, therefore, be it

RESOLVED, That the budget for Capital Project No. H096-23 is hereby amended as follows:

Line	Description	Current Budget	Change	Revised Budget
Appropriations:				
HHH09623 52100	Furniture & Furnishings	$6,117.47	+$15,067.19	$21,184.66
HHH09623 54101	Minor Equipment	$8,504.53	$0.00	$8,504.53
HHH09623 54491	General Construction	$66,659.41	-$15,067.19	$51,592.22

HHH09623 54493	Electric Work	$28,340.59	$0.00	$28,340.59
HHH09623 54498	Asbestos & Related Testing	$378.00	$0.00	$378.00
HHH09623 54521	HVAC	$90,000.00	$0.00	$90,000.00
Revenues:				
HHH09623 42397	FLCC Revenue	$100,000.00	$0.00	$100,000.00
HHH09623 43297	State Aid	$100,000.00	$0.00	$100,000.00

and further

RESOLVED, That subject to review and approval of the County Attorney as to form, the Board of Supervisors hereby accepts quote 24SP-207/C from KI, 1330 Bellevue St., Green Bay, WI 54302, and authorizes and empowers the County Administrator to execute a contract with said vendor for the purchase of classroom furniture for the GIS Lab for an amount not to exceed Twenty Thousand Eight Dollars and Sixty Five Cents ($20,008.65); and further

RESOLVED, That the term of said contract shall commence February 14, 2025 and terminate December 31, 2025; and further

RESOLVED, That the cost of said contract be paid from budget line HHH09623 52100 - Furniture & Furnishings of Capital Project No. H096-23; and further

RESOLVED, That the Department of Finance is directed to make all necessary budget and accounting entries to effect the intent of this resolution for a total project budget of Two Hundred Thousand Dollars ($200,000.00); and further

RESOLVED, That certified copies of this resolution be sent by the Clerk of the Board of Supervisors to the Board of Supervisors to the County Finance Department and the Vice President of Administration and Finance at Finger Lakes Community College.

The foregoing block of three resolutions passed. Yes; 18, No; 0; Abstained; 0

Supervisor Daryl Marshall offered the following seven resolutions as a block and moved for its adoption, seconded by Supervisor Jack Marren:

RESOLUTION NO. 89-2025
CAPITAL PROJECT NO. H082-22
EAST LAKE LANDING IMPROVEMENTS PROJECT
CONTRACT AMENDMENT WITH EDR
FOR PROFESSIONAL CONSULTANT SERVICES

WHEREAS, Resolution No. 747-2022 established Capital Project No. H082-22 as the Ontario Beach Park Improvements Project (hereinafter referred to as “Project”) and established the project budget; and

WHEREAS, Resolution No. 790-2024 renamed Ontario Beach Park as East Lake Landing; and

WHEREAS, Resolution No. 712-2022 approved the 2023-2028 Ontario County Capital Improvement Plan (CIP), including the Ontario Beach Park Improvements Project (#CP26-20); and

WHEREAS, Resolution No. 101-2022 accepted a $500,000.00 grant (EPF #219542) from the New York State Office Parks, Recreation, and Historic Preservation (NYSOPRHP) to implement the Ontario Beach Park Improvements Project and a fully executed contract with NYSOPRHP was received; and

WHEREAS, Resolution No. 190-2023 authorized execution of a contract with Environmental Design & Research, D.P.C. (hereinafter referred to as "EDR") for the concept refinement phase of the Project in an amount not to exceed $29,925; and

WHEREAS, Resolution No. 592-2023 authorized the Project work to extend onto the neighboring Canandaigua Lake Consolidated Sewer District (CLCSD) pump station 6E parcel and the execution of a contract amendment with EDR for the design development and bidding phase of both parcels in the total not to exceed $158,000, consisting of a base cost of $135,000.00 park parcel, $15,000.00 CLCSD plus $8,000 of contingency for additional services that may be identified throughout the course of the project; and

WHEREAS, It made sense logistically and economically to complete extra geotechnical survey work at the CLCSD pump station 6E parcel, costing $1,075.00, at the same time all other survey work occurred, and our understanding was that this amount was included in the quote for the design development and bidding phase contract amendment and it was later found it was not; and

WHEREAS, The County wishes to add completion of a geotechnical survey of the CLCSD pump station 6E parcel (the added services) to the Consultant's scope of services; and

WHEREAS, The Consultant submitted Invoice 23020-49917 for the requested additional services; and

WHEREAS, There are sufficient funds in the CLCSD budget (G1812099 54260) to fund the cost of the additional services; and

WHEREAS, The Public Works Committee and Ways and Means Committee have reviewed this resolution and recommend its approval by the Board; now, therefore, be it

RESOLVED, That the Ontario County Board of Supervisors hereby approves the following budget transfer:

Line	Description	Change
G1812099 54260	Consultation and Professional	- $1,075.00
G1812099 59000	Interfund Transfers	$1,075.00

and further

RESOLVED, That the budget for Capital Project H082-22 be, and hereby is, amended as follows:

Line	Description	Current Budget	Change	Amended Budget
Appropriations				

HHH08222 54260	Consultation and Professional	$15,800.00	+$1,075.00	$16,875.00
HHH08222 54260 PRK01	Consultation and Professional	$172,125.00	$0.00	$172,125.00
HHH08222 54491	General Construction	$95,000.00	$0.00	$95,000.00
HHH08222 54731 PRK01	Contingency	$827,875.00	$0.00	$827,875.00
Revenues				
HHH08222 43889 PRK01	State Aid	$500,000.00	$0.00	$500,000.00
HHH08222 45031	Interfund Transfers	$110,800.00	+$1,075.00	$111,875.00
HHH08222 45031 PRK01	Interfund Transfers	$500,000.00	$0.00	$500,000.00

and further

RESOLVED, That upon review and approval by the County Attorney as to form, the Board of Supervisors hereby authorizes the County Administrator to execute a contract amendment with Environmental Design & Research, D.P.C., 274 North Goodman Street, Suite B260, Rochester, NY 14607 for services described in Invoice 23020-49917 for an amount not to exceed $1,075.00 for a total contract amount of $159,075.00; and further

RESOLVED, Funds for the contract amendment will be taken from CLCSD budget line HHH08222 54260; and further

RESOLVED, That the Public Works Committee is hereby authorized and empowered to approve minor changes to the work scope and use of the contingency in the contract at the recommendation of the administrative manager, Julie Barry, Senior Planner and Commissioner of Public Works for the CLCSD parcel; and further

RESOLVED, The Ontario County Finance Department is authorized to make all necessary budgetary and accounting entries to effectuate the intent of this resolution; and further

RESOLVED, That a certified copy of this resolution be sent by the Clerk of this Board to the Ontario County Finance Department.

RESOLUTION NO. 90-2025
ESTABLISH CAPITAL PROJECT NO. H107-25
AS THE ONTARIO COUNTY SPACE AND SECURITY PLAN 2025 UPDATE,
BUDGET TRANSFER, AWARD RFP R25025 AND
CONTRACT AUTHORIZATION FOR PLAN ARCHITECTURAL STUDIO

WHEREAS, In 2020, Ontario County developed and then formally endorsed a plan for development of county owned facilities called the Ontario County 10 Year Space and Security Plan; and

WHEREAS, Staff is recommending that the plan be updated to include more fully developed strategies for multiple facilities impacted by staffing and program changes over the last 5 years (the Project); and

WHEREAS, The Project is likely to take 10-12 months to complete; and

WHEREAS, The Project will include facilities planning and architectural design; and

WHEREAS, County staff solicited proposals from qualified firms for such services RFP R25025; and

WHEREAS, After review of 6 proposals and follow up interviews with 2 selected firms, staff is recommending the County authorize a contract with Plan Architectural Studio, 250 South Ave Ste 100, Rochester, NY 14604 for a cost not to exceed $230,000.00 including contingency; and

WHEREAS, The Public Works and Ways and Means Committees have reviewed this resolution and recommend its adoption; now, therefore, be it

RESOLVED, That the Ontario County Board of Supervisors hereby establishes Capital Project No. H107-25 as the "Ontario County 10 Year Space and Security Plan 2025 Update" is hereby created and assign it budget number HHH10725; and further

RESOLVED, The following budget transfer be, and hereby approved:

Line	Description	Change
AA30599	Appropriated Fund Balance	- $230,000.00
AA995099 59000	Transfer to Capitol Project	+ $230,000.00

and further

RESOLVED, That the budget for Capitol Project H107-25 be, and hereby is, established as follows:

Line Item	Description	Current Budget	Change	Revised Budget
Appropriations:				
HHH10725 54260	Consultation & Professional	$ 0.00	+ $155,000.00	+ $155,000.00
HHH10725 54731	Contingency	$ 0.00	+ $75,000.00	+ $75,000.00
Revenues:				
HHH10725 45031	Interfund Transfers	$ 0.00	+ $230,000.00	+ $230,000.00

and further

RESOLVED, That upon review and approval by the County Attorney as to form, the Board of Supervisors hereby authorizes execution of a contract with Plan Architectural Studio, 250 South Ave Ste 100, Rochester, NY 14604 to provide facilities planning and architectural design services as described in their proposal dated December 23, 2024 for a total amount not to exceed $230,000.00 which includes a contingency not to exceed $75,000.00; and further

RESOLVED, That the County Administrator is hereby authorized to execute the Contract and any and all other documents necessary to effect the intent of this Resolution; and further

RESOLVED, That Tim Jensen, Associate Planner or his designee, is hereby designated as Project Manager for the Project; and further

RESOLVED, That prior approval from standing committee (Public Works) before any contingency work has started; and further

RESOLVED, That the term of the Contract shall be from begin 2/14/2025 and end 12/31/25; and further

RESOLVED, That one, 6-month no cost time extension of the Contract may be authorized by approval of the Public Works Committee; and further

RESOLVED, That the Department of Finance is authorized to make all necessary budgetary and accounting entries to effect to effect the intent of this resolution for a total project budget of $230,000.00.

RESOLUTION NO. 91-2025
AUTHORIZATION TO PARTNER WITH JACOMB, LLC
TO PARTICIPATE IN AN APPLICATION TO VARIOUS
ELECTRIC VEHICLE INFRASTRUCTURE GRANTS FOR
DC FAST EV CHARGING STATIONS IN THE PLEASANT STREET LOT

WHEREAS, Use of Electric Vehicles (EV's) is expected to grow to become the dominant vehicle type on the road by 2040; and

WHEREAS, Infrastructure to provide fast charging of EV's is needed to extend the range and utility of electric vehicles especially for longer range trips needed to support tourism; and

WHEREAS, JACOMB, LLC is a vendor approved by the New York State Energy Research and Development Authority for municipalities to contract with for the provision and installation of EV fast chargers without bidding; and

WHEREAS, JACOMB, LLC has worked with the County Departments of Public Works and Planning to identify grants to fund the installation cost of high-powered EV charging stations known as DC fast chargers in County owned parking lots; and

WHEREAS, JACOMB, LLC has identified an opportunity to utilize the 2024 New York State Department of Environmental Conservation's Zero EV Grant Program (DEC ZEV Program) along with Rochester Gas and Electric's Make-Ready incentives to cover 90% of the total costs to acquire and install DC fast chargers in the County's parking lot at 25 Pleasant St. in the City of Canandaigua (Pleasant St. Lot); and

WHEREAS, The Federal Inflation Reduction Act of 2022 includes an Elective Pay tax credit provision for municipalities and other tax-exempt organizations applicable to the Alternate Fuel Vehicle Refueling Property Credit (IRS Form 8911) that may offset the 10% local out-of-pocket project costs for the Pleasant St Lot DC fast charger installation; and

WHEREAS, The Planning and Environmental Quality and Public Works Committee recommends adoption of this resolution; now, therefore, be it

RESOLVED, That the Director of Planning and the Commissioner of Public Works are directed to work together to finalize the location for DC fast chargers to serve the Pleasant St. parking lot that meet the DEC ZEV grant eligibility requirements; and further

RESOLVED, That the Director of Planning is hereby authorized to work with JACOMB, LLC, 20 Ontario St., STE 202, Canandaigua, NY 14424 to complete a grant application for the 2024 DEC ZEV Program by the application due date of February 28, 2025 for DC fast chargers for the Pleasant St. parking lot; and further

RESOLVED, That the County Administrator be, and hereby is, authorized and empowered to execute any paperwork necessary to finalize an application to the 2024 DEC ZEV Program for DC fast chargers to be installed to serve the Pleasant St. parking lot.

RESOLUTION NO. 92-2025
CAPITAL PROJECT NO. H101-24
COUNTY ROAD 12 OVER UNNAMED TRIBUTARY TO CANANDAIGUA LAKE
AWARD OF BID B24083 FOR CONSTRUCTION TO NARDOZZI PAVING & CONSTRUCTION

WHEREAS, Resolution No. 134-2024 created Capital Project No. H101-24, County Road 12 over Unnamed Tributary to Canandaigua Lake Culvert Replacement Project (the “Project”); and

WHEREAS, The 2025 Capital Improvement Plan includes funding for Replace & Rehabilitate Culverts – CR 12 Culvert 38 (CIP Project Number R41-20); and

WHEREAS, County Engineering staff have designed the Project; and

WHEREAS, The Project was bid by the Ontario County Purchasing Department (B24083) with the contract to be awarded to the low bidder; and

WHEREAS, Nardozzi Paving & Construction LLC is the apparent lowest, responsive, responsible bidder with a bid of $1,383,000.00; and

WHEREAS, The total cost of construction is anticipated at $1,486,725.00, which includes a contingency of 7.5% equal to $103,725.00; and

WHEREAS, There is a $39,605.00 shortfall in the overall Capital Project budget to fund the anticipated total cost of construction; and

WHEREAS, There is sufficient budget within the D Fund to cover the shortfall; and

WHEREAS, The Public Works and Ways and Means Committees have reviewed this resolution and recommend its adoption; now, therefore, be it

RESOLVED, That the following transfer be made:

Account	Description	Revenue	Appropriation
DD511099 54260	General Construction		-$39,605.00
DD995099 59000	Interfund Transfers		+$39,605.00

and further

RESOLVED, That the budget for Capital Project No. H101-24 be amended as follows:

Appropriations:		Current Budget	Change	Revised Budget
HHH10124 54491	General Construction	$1,095,020.00	+$287,980.00	$1,383,000.00
HHH10124 54495	Engineering	$317,100.00	-$317,100.00	$0.00
HHH10124 54820	Land Acquisition	$33,000.00	-$33,000.00	$0.00
HHH10124 54865	Administration	$2,000.00	-$2,000.00	$0.00
HHH10124 54731	Contingency	$0.00	+$103,725.00	$103,725.00
Revenue:				
HHH10124 43089	State Aid	$1,447,120.00		$1,447,120.00
HHH10124 45031	Interfund Transfer	$0.00	$39,605.00	$39,605.00

and further

RESOLVED, That upon review and approval of the County Attorney as to form, the Board of Supervisors hereby approves a contract with Nardozzi Paving & Construction LLC, 124 Genesee Street, Geneva, NY 14456, contingent upon delivery of a satisfactory W/MBE/SDVOB Utilization Plan for said work, at a cost not to exceed $1,486,725.00, and that said contract will expire on October 17, 2025; and further

RESOLVED, That if a no cost time extension of up to six months is necessary, the Board of Supervisors hereby approves such extension subject to review and approval by the Public Works Committee; and further

RESOLVED, That the Commissioner of Public Works is authorized to make necessary adjustments in unit bid quantities and to initiate field changes to complete the proposed work, within the fund limits of the contract’s contingency, and to report such use of the contract contingency to the Public Works Committee; and further

RESOLVED, That the Commissioner of Public Works, prior to authorizing a single work item financed with the project’s contingency that exceeds $7,500, shall request review by the Public Works Chairperson, and if by review, the Committee Chairperson determines such field change is critical to the timely progression of the project, the Chairperson, at their discretion, will approve said change; and further

RESOLVED, That the Commissioner of Public Works, be and hereby is, authorized and empowered to execute any and all documents necessary or appropriate to effectuate adjustments or change orders to the original contract within the limits agreed to in this resolution, subject to review and approval by the Office of the County Attorney; and further

RESOLVED, That the County Administrator is authorized to execute the contract with Nardozzi Paving & Construction, LLC, and any other documentation necessary to effectuate the purpose of this resolution; and further

RESOLVED, That the Department of Finance is hereby authorized to make any and all budgetary and accounting entries to affect the intent of this resolution; and further

RESOLVED, That certified copies of this resolution be sent by the Clerk of this Board of Supervisors to the Department of Finance.

RESOLUTION NO. 93-2025
CAPITAL PROJECT NO. H029-15
FLCC G LOT STORMWATER MANAGEMENT FACILITY
IMPROVEMENT PROJECT AWARD OF CONSULTANT
AMENDMENT AGREEMENT WITH
BARTON & LOGUIDICE

WHEREAS, Resolution No. 543-2015 created Capital Project No. H029-15 as the FLCC G Lot Parking and Utility Rehabilitation Capital Project; and

WHEREAS, Ontario County constructed detention and water quality treatment ponds to manage storm water discharges from G lot in 2007; and

WHEREAS, The condition of said ponds needs to be periodically checked to ensure they continue functioning as intended; and

WHEREAS, Resolution No. 188-2023 authorized an agreement with Barton & Loguidice (B&L), 11 Centre Park, Suite 203, Rochester, New York 14614, to review and update the FLCC G Lot Stormwater Management Facility Plan for a cost not to exceed $29,720; and

WHEREAS, Resolution No. 183-2024 authorized an amendment agreement with B&L for detailed design and bid phase services for a cost not to exceed $51,000; and

WHEREAS, B&L has advanced the detailed design to a point where the permitting process can be initiated with New York State Department Environmental Conservation (DEC); and

WHEREAS, B&L has consulted with the DEC to determine what permits will be required to advance the project to construction; and

WHEREAS, B&L has prepared a scope of services and fee proposal for Joint Application for Permit services to support the project; and

WHEREAS, The County engineering staff has reviewed and approved the project scope and the corresponding price proposal; and

WHEREAS, Sufficient funding exists in budget of Capital Project No. H029-15 to fund said contract amendment; and

WHEREAS, The Public Works Committee and Ways and Means Committee recommend adoption of this resolution; now, therefore, be it

RESOLVED, That the budget of Capital Project No. H029-15 be, and hereby is, amended as follows:

Line	Description	Current Budget	Change	Revised Budget
Appropriations:				
HHH02915 54260	Consultation & Professional	$184,977.82	+$17,700.00	$202,677.82
HHH02915 54491	General Construction	$2,227,630.97	-$17,700.00	$2,209,930.97
HHH02915 54493	Electric	$509,891.21	$0.00	$509,891.21
HHH02915 54865	Administration	$2,500.00	$0.00	$2,500.00
Revenue:				
HHH02915 43089	State Aid-Other	$16,443.27	$0.00	$16,443.27
HHH02915 43297	State Aid	$1,446,056.73	$0.00	$1,446,056.73
HHH02915 45031	General Fund - Interfund Revenue	$1,462,500.00	$0.00	$1,462,500.00

and further

RESOLVED, That the Department of Finance is hereby authorized to make any and all budgetary and accounting entries to affect the intent of this resolution for a total project budget of Two Million Nine Hundred Twenty-Five Thousand Dollars ($2,925,000.00); and further

RESOLVED, That upon review and approval of the County Attorney as to form, the Board of Supervisors hereby approves a contract amendment agreement with B&L, at a cost not to exceed $17,700, for a total amended contract price not to exceed $98,420, said contract will expire December 31, 2025; and further

RESOLVED, That if a no cost time extension of up to six (6) months is necessary, the Board of Supervisors hereby approves such extension subject to review and approval by the Public Works Committee; and further

RESOLVED, That the County Administrator be, and hereby is, authorized and empowered to execute the Amendment Agreement with B&L, and all other documents necessary to effectuate the purpose of this resolution; and further

RESOLVED, That certified copies of this resolution be sent by the Clerk of this Board to the County Finance Department, and the Vice President - Administration and Finance of Finger Lakes Community College.

RESOLUTION NO. 94-2025
CAPITAL PROJECT NO. H033-16
SPACE REORGANIZATION AND SECURITY ENHANCEMENT OF ONTARIO COUNTY HUMAN SERVICES BUILDING
PROJECT BUDGET TRANSFER

WHEREAS, Resolution No. 375-2016 created Capital Project No. 02-2016, Space Reorganization and Security Enhancement of Ontario County Human Services Building Project, now known as Capital Project No. H033-16 (the Project); and

WHEREAS, The 2025 CIP budget includes funding for the Project as follows:

Line	Justification	Budgeted Amount
AA995099 59000	3010 Renovations - CIP CR02-07	$500,000
AA995099 59000	3010 Renovations - Fund Balance Appropriations	$1,600,000

WHEREAS, The Public Works and Ways and Means Committees have reviewed this resolution and recommend its adoption; now, therefore, be it

RESOLVED, That the budget for Capital Project No. H033-16 be amended as follows:

Line	Description	Current Budget	Change	Revised Budget
Appropriations				
HHH03316 52100	Furniture and Furnishings	$0.00	$2,100,000.00	$2,100,000.00
HHH03316 54260	Consultation and Professional	$1,362,987.00		$1,362,987.00
HHH03316 54491	General Construction	$17,779,692.00		$17,779,692.00
HHH03316 54495	Architectural/Engineering	$1,650,708.00		$1,650,708.00
HHH03316 54498	Asbestos/Related Testing	$1,500,000.00		$1,500,000.00

HHH03316 54743	Change Order Contingency	$592,613.00		$592,613.00
HHH03316 54865	Administration	$14,000.00		$14,000.00
Revenue				
HHH03316 45031	Interfund Transfers	$22,900,000.00	$2,100,000.00	$25,000,000.00

and further

RESOLVED, That the Department of Finance is authorized to make all necessary budgetary and accounting entries to effectuate the intent of this resolution for a total project budget of Twenty Five Million Dollars ($25,000,000.00); and further

RESOLVED, That a certified copy of this resolution be sent by the Clerk of the Board to the Department of Finance.

RESOLUTION NO. 95-2025
AGREEMENT WITH PAYROC FOR MERCHANT SERVICES FOR THE CAMPGROUND RESERVATION SYSTEM AT GANNETT HILL PARK

WHEREAS, Ontario County takes reservations for its campground and lodges at Gannett Hill Park, using the online service Firefly by ASPIRA; and

WHEREAS, ASPIRA's Firefly Reservation System requires a 3rd party vendor to process credit cards (merchant services) and Firefly has partnered with i3 Verticals Merchant Solutions for this; and

WHEREAS, Resolution No. 42-2024 authorized Ontario County into an agreement with i3 Verticals Merchant Solutions, for processing the payments of its online campground reservations; and

WHEREAS, i3 Verticals Merchant Solutions was purchased by Payroc Commerce, LLC and this service is now provided by Payroc; and

WHEREAS, All costs associated with this service (3% per transaction) are passed through and is borne by the facility users; and

WHEREAS, The Public Works Committee has reviewed this and recommends its acceptance; now, therefore, be it

RESOLVED, That upon review and approval of the County Attorney as to form, the Ontario County Board of Supervisors approves the contract with Payroc Commerce, LLC of, 7840 Graphics Drive, Tinley Park, IL 640477 for its merchant services; and further

RESOLVED. The term of said contract shall be for a period of one year with the option of three one-year renewals, from time of contract execution unless terminated by either party; and further

RESOLVED, That the County Administrator be, and hereby is, authorized and empowered to execute the Agreement with Payroc and all other documents necessary to effectuate the purposes of this resolution; and further

RESOLVED, That certified copies of this resolution be sent by the Clerk of the Board to Payroc, care of Russ Rybolt at email address russ.rybolt@payroc.com.

The foregoing block of seven resolutions passed. Yes; 18, No; 0; Abstained; 0

Supervisor Daryl Marshall offered the following three resolutions as a block and moved for its adoption, seconded by Supervisor Christopher Vastola:

RESOLUTION NO. 96-2025
RENEWAL OF BID B22066 WITH R. P. FEDDER INDUSTRIAL, LLC
FOR HVAC AIR FILTERS

WHEREAS, Resolution No. 550-2022 awarded bid B22066 for HVAC Air Filters to R.P. Fedder Industrial, LLC; and

WHEREAS, Resolution No. 156-2023 renewed said bid to October 3, 2023; and

WHEREAS, Resolution No. 473-2023 renewed said bid to April 3, 2024; and

WHEREAS, Resolution No. 188-2024 renewed said bid to October 3, 2024; and

WHEREAS, Resolution No. 551-2024 renewed said bid to April 3, 2025; and

WHEREAS, R.P. Fedder Industrial, LLC has agreed to a 6-month renewal at the current price structure; and

WHEREAS, The Purchasing Department recommends the bid renewal; and

WHEREAS, The Public Works Committee has reviewed this resolution and recommends its approval; now, therefore, be it

RESOLVED, That the Ontario County Board of Supervisors authorizes the renewal of bid B22066 for the purchase of HVAC air filters to R.P. Fedder Industrial, LLC, 740 Driving Park Avenue, Rochester, New York 14613 commencing on April 4, 2025 through October 3, 2025; and further

RESOLVED, That a certified copy of this resolution be sent by the Clerk of this Board to R.P. Fedder Industrial, LLC.

RESOLUTION NO. 97-2025
AUTHORIZATION TO RENEW BID B24029 WITH FB GLASS
FOR THE REPAIR AND REPLACEMENT OF
AUTOMOTIVE WINDSHIELDS

WHEREAS, Resolution No. 191-2024 awarded bid B24029 for the repair/replacement of automotive windshields to FB Glass; and

WHEREAS, FB Glass, 1184 Emerson Street, Suite 1, Rochester, New York 14606 has agreed to a 12-month renewal at the current price structure; and

WHEREAS, The Purchasing Department recommends this bid renewal; and

WHEREAS, The Public Works Committee has reviewed this resolution and recommends its approval; now, therefore, be it

RESOLVED, The Ontario County Board of Supervisors hereby authorizes the renewal of bid B24029 to FB Glass for the repair/replacement of automotive windshields beginning April 3, 2025 through April 2, 2026; and further

RESOLVED, That a certified copy of this resolution be sent by the Clerk of this Board to FB Glass.

RESOLUTION NO. 98-2025
AUTHORIZATION TO AWARD BID B24093 TO
JIM'S TRAILER WORLD INC.
FOR THE PURCHASE OF TWO TILT TRAILERS

WHEREAS, The Highway staff has identified the need to purchase two Tilt Trailers; and

WHEREAS, The Purchasing Department advertised for and received, per tabulation sheets on file with the Clerk of this Board, sealed bid B24093 for the purchase of two Tilt Trailers; and

WHEREAS, The lowest responsive/responsible bid was submitted by Jim’s Trailer World Inc., at 7785 Route 31, Lyons, NY 14489 for the price of $9,816 each with no charge for delivery; and

WHEREAS, The Public Works Committee has reviewed this resolution and recommends its adoption; now, therefore, be it

RESOLVED, The Ontario County Board of Supervisors hereby awards the bid B24093 received for the purchase of two Tilt Trailers to Jim’s Trailer World Inc.; and further

RESOLVED, That a certified copy of this resolution be sent by the Clerk of this Board to Jim’s Trailer World.

The foregoing block of three resolutions passed. Yes; 18, No; 0; Abstained; 0

Supervisor Daryl Marshall offered the following resolution and moved for its adoption, seconded by Supervisor Frederick Stresing:

RESOLUTION NO. 99-2025
AUTHORIZING THE EXECUTION OF INTER-MUNICIPAL AGREEMENT
WITH ONTARIO-WAYNE STORMWATER COALITION MEMBERS

WHEREAS, Resolutions Nos. 185-2007, 818-2012, 823-2017 and 704-2022 authorized entering into an inter-municipal agreement with Ontario-Wayne Stormwater Coalition members; and

WHEREAS, Phase II Federal stormwater regulations require that all regulated Municipal Separate Storm Sewer System (MS4) operators comply with the latest State Pollutant Discharge

Elimination System (SPDES) General Permit for Stormwater Discharges authorized by the New York State Department of Environmental Conservation; and

WHEREAS, The Ontario County Highway Department, being a regulated MS4 operator, must develop and implement a stormwater management program; and

WHEREAS, It is desirable that the Ontario County Highway Department work in cooperation with Ontario-Wayne Stormwater Coalition members towards compliance with Phase II stormwater regulations; and

WHEREAS, Funds are included in the County Road Fund Budget; and

WHEREAS, The Public Works Committee has reviewed this proposal and approves of entering into said agreement and paying the annual membership fee; now, therefore, be it

RESOLVED, That upon review and approval by the County Attorney as to form, the Board of Supervisors hereby approves an agreement with Ontario-Wayne Stormwater Coalition members, 480 North Main Street, Canandaigua, NY 14424, at a rate not to exceed $25,000 ($5,000 per year for 5 years); and further

RESOLVED, That the agreement shall cover the period of February 1, 2025 through January 31, 2030; and further

RESOLVED; That the County Administrator be and hereby is authorized and empowered to execute said agreement and all other documents necessary or appropriate to effectuate the purposes of this resolution; and further

RESOLVED, That certified copy of this resolution be sent to Ontario County Soil & Water Conservation District, 480 North Main Street, Canandaigua, NY 14424 by the Clerk of this Board.

Passed. Yes; 18, No; 0, Abstained; 0

Ways & Means Committee

Supervisor David Baker offered the following nine resolutions as a block and moved for its adoption, seconded by Supervisor Mark Venuti:

RESOLUTION NO. 100-2025
CREATE POSITION OF CAMPUS SAFETY OFFICER, PART-TIME, TEMPORARY

WHEREAS, Ms. Kimberly Evans-Dame, Interim Chief Human Resources Officer of Finger Lakes Community College has filed a New Position Duties Statement with the Director of Human Resources for a temporary position she would like to create; and

WHEREAS, Said position has been classified as Campus Safety Officer, Part-Time, Temporary by Personnel Officer Classification Certification #87-2024; and

WHEREAS, Sufficient funds exist within the appropriate line items in the Finger Lakes Community College budget; now, therefore, be it

RESOLVED, That a position of Campus Safety Officer, Part-Time, Temporary be created effective upon adoption; and further

RESOLVED, That a copy of this resolution be sent by the Clerk of this Board to the Interim Director of Human Resources at Finger Lakes Community College.

RESOLUTION NO. 101-2025
CREATE TWO COUNTY POLICE OFFICER POSITIONS

WHEREAS, Sheriff David Cirencione has filed a New Position Duties Statements for two positions he would like to create to expand the School Resource Officer program and also in anticipation of a planned retirement; and

WHEREAS, The Director of Human Resources has classified these two positions as County Police Officer by Personnel Officer Classification Certification No. 2-2025; and

WHEREAS, Wayne Finger Lakes BOCES intends to expand its School Resource Officer program from one half-time officer to add an additional full-time officer and is willing to fund this additional full-time County Police Officer position; and

WHEREAS, A County Police Investigator has expressed his plan to retire in August of 2025, which will create a vacancy in the back-filled positions; and

WHEREAS, Creating and filling two County Police Officer positions now allows the Sheriff's Office to hire and train the new officers in the 2025 Finger Lakes Law Enforcement Academy; and

WHEREAS, The Sheriff's Office budget has sufficient funds to support these personnel changes; and

WHEREAS, The Ways and Means Committee has reviewed this request and recommends the creation of these positions; now, therefore, be it

RESOLVED, That the Board of Supervisors does hereby create one position of County Police Officer, subject to Wayne Finger Lakes BOCES entering into a contract for participation in the School Resource Officer Program for an additional full-time position and fully funding said position; and further

RESOLVED, That the Board of Supervisors does hereby create one position of County Police Officer, effective immediately in anticipation of a planned retirement in August of 2025; and further

RESOLVED, That the vacant County Police Officer position that is created by said retirement shall be abolished when it is no longer protected for the incumbent; and further

RESOLVED, That both County Police Officer positions are authorized to be filled immediately to allow for placement in the 2025 Finger Lakes Law Enforcement Academy; and further

RESOLVED, That the Finance Department shall make the necessary accounting and budgetary entries in the 2025 Office of the Sheriff Budgets to affect the intent of this resolution; and further

RESOLVED, That the creation and continuation of one of these positions is subject to the Wayne Finger Lakes BOCES continuing to participate in the County's School Resource Officer Program for this full-time County Police Officer position and the position shall be abolished at such time as funding from the school district is no longer available; and further

RESOLVED, That a copy of this resolution shall be emailed by the Clerk of this Board to the Department of Human Resources.

RESOLUTION NO. 102-2025
CREATE TWO DISPATCHER I/II, PART-TIME POSITIONS

WHEREAS, Sheriff David Cirencione has filed a New Position Duties Statements with the Director of Human Resources for positions he would like to create for the Emergency Communications Center; and

WHEREAS, The Director of Human Resources has classified two positions of Dispatcher I/II (Part-time) by Personnel Officer Classification Certification No. 3-2025; and

WHEREAS, Due to numerous vacancies in this area, sufficient funding exists in the Sheriff's Office budget to fund these part-time positions; and

WHEREAS, The Ways and Means Committee has reviewed this request and recommends the creation of these positions; now, therefore, be it

RESOLVED, That the Board of Supervisors does hereby create two positions of Dispatcher I/II, Part-Time, which are authorized to be filled immediately; and further

RESOLVED, That the Finance Department shall make the necessary accounting and budgetary entries in the 2025 Office of the Sheriff Budgets to affect the intent of this resolution; and further

RESOLVED, That a copy of this resolution shall be emailed by the Clerk of this Board to the Department of Human Resources.

RESOLUTION NO. 103-2025
CREATE DEPUTY COMMISSIONER OF ELECTIONS (DBL) POSITION

WHEREAS, Adeline Rudolph, Commissioner of Elections, has filed a New Position Duties Statement with the Director of Human Resources for a position she would like to create temporarily during the disability of a Deputy Commissioner of Elections; and

WHEREAS, Said position has been classified as Deputy Commissioner of Elections (DBL) by Personnel Officer Certification No.7-2025; and

WHEREAS, Currently, it appears sufficient funding exists within the Board of Election's budget for this position; and

WHEREAS, The Ways and Means Committee recommend the creation of this position; now, therefore, be it

RESOLVED, That the temporary, full-time position of Deputy Commissioner of Elections (DBL) be created, without benefits, effective upon adoption to be filled for a period not to exceed 90 days during the disability of a Deputy Commissioner of Elections; and further

RESOLVED, That the vacancy of this new position is authorized to be filled immediately; and further

RESOLVED, That the Department of Finance is authorized to make all necessary budgetary and accounting entries to affect the intent of this resolution.

RESOLUTION NO. 104-2025
RESOLUTION APPROVING MEMORANDUM OF AGREEMENT NO. 1-2025 BETWEEN ONTARIO COUNTY AND ONTARIO COUNTY SHERIFF AND THE ONTARIO COUNTY SHERIFF'S GENERAL UNIT

WHEREAS, Ontario County and the Ontario County Sheriff were party to a labor agreement with the Ontario County Sheriff's General Unit with said Agreement expiring December 31, 2024; and

WHEREAS, An amendment to said Agreement (Memorandum of Agreement No.1-2025) has been negotiated, subject to the approval of this Board; and

WHEREAS, The Ways and Means Committee recommends the approval of this Resolution authorizing said amendment to the Agreement; now, therefore, be it

RESOLVED, That Memorandum of Agreement No.1-2025, is hereby approved with the above-named Unit; and further

RESOLVED, That pursuant to the Memorandum of Agreement No. 1-2025, Article III shall be amended to include a stipend for dog handlers in the canine unit effective March 1, 2024 through December 31, 2024; and further

RESOLVED, That the County Administrator is authorized to execute this Memorandum of Agreement; and further

RESOLVED, That copies of this resolution shall be sent by the Clerk of this Board to Nicholas Schmitt, President of Ontario County Sheriff's General Unit, the Ontario County Finance Department, the Director of Human Resources, and the Ontario County Attorney.

RESOLUTION NO. 105-2025
RESOLUTION ESTABLISHING THE 2026 – 2027 SALARY SCHEDULE FOR THE BOARD OF SUPERVISORS

WHEREAS, Rule 19 of the "2025 Rules and Order of Business" of the Board of Supervisors provides that any motion or resolution relating to compensation of elected county officers shall be presented at a regular session of the Board of Supervisors at least eight months prior to the beginning of the term of such officers; and

WHEREAS, The next term of office for the Board of Supervisors begins on January 1, 2026; and

WHEREAS, The Ways and Means Committee has reviewed and recommends adoption of this resolution; now, therefore, be it

RESOLVED, That the Board of Supervisors' positions shall be paid the following salaries in 2026 and 2027:

Position	2026 Salary	2027 Salary
Supervisor	$19,289.00	$19,964.00
Chairman of the Board	$15,375.00	$15,913.00
Vice-Chairman of the Board	$1,537.00	$1,591.00
Budget Officer	$1,537.00	$1,591.00

RESOLUTION NO. 106-2025
AUTHORITY FOR THE COUNTY TREASURER TO PAY 2024/2025 TAX RETURNED VILLAGE TAXES

WHEREAS, In compliance with Ontario County Local Law No. 6 of the year 1977 "providing for collection of delinquent village taxes" and pursuant to Section 1442.4 of the Real Property Tax Law, the County shall, on or before the 1st day of April, 2025 pay the Village Treasurer the amount of returned delinquent village taxes remaining unpaid, including interest accumulated to the time of return of the tax roll by the Village Treasurer to the Village Board; now, therefore, be it

RESOLVED, That the County Treasurer be, and he hereby is, authorized and directed to make settlement payment of the following:

VILLAGE	AMOUNT
BLOOMFIELD	$ 8,607.44
CLIFTON SPRINGS	$ 14,142.35
MANCHESTER	$ 18,476.16
NAPLES	$ 30,154.36
PHELPS	$ 27,867.84
RUSHVILLE	$ 4,857.56
SHORTSVILLE	$ 13,923.20
VICTOR	$ 12,530.35
TOTAL PAYMENTS	$130,559.26

and further

RESOLVED, That a certified copy of this resolution be sent to the County Treasurer by the Clerk of this Board.

RESOLUTION NO. 107-2025
AUTHORITY FOR THE COUNTY TREASURER TO PAY 2024/2025 TAX SETTLEMENT PAYMENT TO SCHOOL DISTRICTS

WHEREAS, Pursuant to Article 13, Section 1330-4 of the NYS Real Property Tax Law, school taxes have been levied against certain parcels in the County of Ontario; now, therefore, be it

RESOLVED, That the County Treasurer be, and he hereby is, authorized and directed to pay on or before April 1, 2025, to the various school districts for returned unpaid school taxes for the year 2024/2025 as follows:

SCHOOL	AMOUNT
BLOOMFIELD CENTRAL	$393,591.37
GENEVA CITY SCHOOL	$407,195.32
HONEOYE CENTRAL	$439,690.71
HONEOYE FALLS-LIMA CENTRAL	$66,611.15
LIVONIA CENTRAL	$2,548.82
LYONS CENTRAL	$9,745.55
MARCUS WHITMAN CENTRAL	$489,755.74
NAPLES CENTRAL	$571,991.94
NEWARK CENTRAL	$20,790.29
PALMYRA-MACEDON CENTRAL	$57,319.72
PENN YAN CENTRAL	$0.00
PHELPS-CLIFTON SPRINGS CENTRAL	$598,549.64
PITTSFORD CENTRAL	$18,964.89
RED JACKET CENTRAL	$480,775.38
VICTOR CENTRAL	$953,369.06
WAYLAND CENTRAL	$22,891.94
TOTAL PAYMENTS	$4,533,791.52

RESOLVED, That a certified copy of this resolution be transmitted by the Clerk of this Board to the County Treasurer.

RESOLUTION NO. 108-2025
ADOPTION OF THE LEASE CAPITALIZATION POLICY

WHEREAS, This Board of Supervisors wishes to establish a Lease Capitalization Policy in accordance with Governmental Accounting Standards Board (GASB) Statement No. 87 - Leases; and

WHEREAS, Within the policy, this Board establishes an asset value threshold to which this policy applies of $100,000; and

WHEREAS, The Compliance Committee, County Attorney, and County Administrator have reviewed this policy and have approved filing this policy for the Board of Supervisors' consideration; and

WHEREAS, The Ways and Means Committee has reviewed this policy and recommends its adoption; now, therefore, be it

RESOLVED, That the attached Lease Capitalization Policy be approved; and further

RESOLVED, That copies of this resolution be transmitted electronically by the Clerk of the Board to all County department heads.

The foregoing block of nine resolutions passed. Yes; 18, No; 0; Abstained; 0

Chair:

Supervisor Daniel Marshall offered the following resolution and moved for its adoption, seconded by Supervisor James Kennedy:

RESOLUTION NO. 109-2025
RESOLUTION OF SYMPATHY - ANDREA MCGRAW

WHEREAS, This Board of Supervisors was saddened to learn of the recent and untimely death of Department of Social Services Deputy Commissioner Andrea McGraw; and

WHEREAS, Ms. McGraw started her 40-year career at Ontario County in 1984 as a part-time employee and training assistant; and

WHEREAS, In August 1985, she was appointed as a Social Welfare Examiner; and

WHEREAS, In 1988, she was promoted to Senior Social Welfare Examiner; and

WHEREAS, In 1991, she was promoted to Principal Social Welfare Examiner; and

WHEREAS, In 2003, she was promoted to Head Social Welfare Examiner; and

WHEREAS, In 2016 she was promoted to Department of Social Services Deputy Commissioner; and

WHEREAS, Ms. McGraw lived her life by the five tenets of Taekwondo: courtesy, integrity, perseverance, self-control, and indomitable spirit; and

WHEREAS, She exemplified these values every day through her service, knowledge, quiet confidence, and unwavering dedication; and

WHEREAS, She was not only a remarkable leader, bringing a sense of stability, humor, and genuine connection to those who worked with her, always lightening the moment with her well-timed wit; and

WHEREAS, She carried herself with dedication to a client-first approach, consistently prioritizing their needs and well-being throughout her service; and

WHEREAS, She consistently demonstrated the highest degree of professionalism and compassion in her work; and

WHEREAS, Her colleagues within the Department of Social Services acknowledge her quiet competence, vast knowledge, steady leadership and dedication to her staff; and

WHEREAS, Her presence, guidance, and impact leave a lasting legacy in the hearts of those that had the privilege of knowing her; and

WHEREAS, This Board of Supervisors wishes to express its sorrow in the loss of an exceedingly valued employee and respected individual; now, therefore, be it

RESOLVED, That this Board of Supervisors, on behalf of its members, both past and present, mourns the death of Andrea McGraw and extends its sympathy to her family; and further

RESOLVED, That this resolution be included in the minutes of this Board and a copy sent to her family.

Passed. Yes; 18, No; 0, Abstained; 0

Unfinished Business:

Executive Session:

Supervisor John Cowley motioned to enter executive session at 7:26 PM regarding POL§105 1)(f) - Discussions on the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Supervisor Peter Ingalsbe seconded the motion. The motion passed.

Supervisor Daniel Marshall motioned to exit executive session at 8:51 PM. Supervisor Mark Venuti seconded the motion. The motion passed.

Adjournment:

On a motion of Supervisor Daniel Marshall, seconded by Supervisor Peter Ingalsbe, the Board of Supervisors meeting was adjourned at 8:52 PM.