



PLANNING & ENVIRONMENTAL QUALITY COMMITTEE

Monday, February 24, 2025, Time: 12:30 PM
74 Ontario Street, Committee Room 213, 2nd floor
Canandaigua, NY 14424

Committee Members

David Phillips, Chair
Todd Campbell
John Pruett
Christopher Vastola
William Wellman
Andrew Wickham
Mark Venuti

1. Call To Order:

The Planning & Environmental Quality Committee meeting was called to order at 12:30 PM on February 24, 2025.

Members Present: Supervisor(s) David Phillips, Todd Campbell, John Pruett, Mark Venuti, William Wellman, Andrew Wickham. Necessarily Absent: Supervisor(s) Christopher Vastola.

Others present in addition to committee members:

- William Namestnik, Town of Hopewell Supervisor
- Holly Admans, County Attorney
- Tom Harvey, Planning Director
- Linda Phillips, Sr. Planner
- Kyle Ritts, Planner
- Ryan Davis, Economic Developer
- Mo Tidball, CCE Director
- Brian Sanders, Casella General Manager
- Nellie Puma, Deputy Finance Director, via WebEx
- Julie Barry, Associate Planner, via WebEx
- Kaitlynn McCumiskey, Sustainability Assistant, via WebEx
- Nancy Yacci, City of Canandaigua Supervisor, via WebEx
- Peter Ingalsbe, Town of Farmington Supervisor, via WebEx
- Broxton Prater, Assistant County Attorney
- Regina Sousa, Sr. Planner
- Megan Webster, Soil & Water Director
- Val Knoblauch, Visitors Connection President
- Steve Fuller, Visitors Connection Board Member
- Kate Ott, Public Health Director, via WebEx
- Anne Hoyt, via WebEx

2. Approval Of Minutes:

Supervisor Mark Venuti motioned to approve the minutes of the February 3, 2025, Planning & Environmental Quality Committee meeting. The motion was seconded by Supervisor Andrew Wickham. The motion passed.

Yes: Supervisor(s): David Phillips, Todd Campbell, John Pruett, Mark Venuti, William Wellman, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

3. Team Agency Updates:

Mo Tidball talked about the Cornell Local Roads Program workshop that will be coming up regionally. CCE will be doing a starting poultry workshop on March 15th. A list of their on-going workshops is available on their website. Mo then went through the results of the Ontario County Needs Assessment for the Development of Nutrition Programming survey that was done by CCE.

Megan Webster provided the following updates from Soil and Water:

- Non-Point Source Round 30 grant applications are due this afternoon.
- Their tree and shrub sale orders are due March 3rd.
- On March 27th they will be hosting their soil health workshop.
- They will be hosting a road salt reduction training session. This is an hour-long training that is required for the grant that municipalities receive funding from. This is virtual training.

4. Casella:

Brian Sanders provided the following updates on landfill operations:

- The recent ice caused some damage to the wind fence.
- The wind shut down some operations a few times over the last week.
- They finalized the spring gas collection system work, and it will be sent out to bid. They hope to start work in late May or early June.
- They are working on the details of a fall event.

5. Sustainability & Solid Waste Management:

Regina provided an update on where they are with the RFP process. The RFP was sent out on February 5th with a due date of February 27th. Once they receive proposals back, they will send them to the selection committee by February 28th. They had several questions from potential bidders and have responded to those questions.

Regina also showed the finalized collection event schedule for 2025. It will also be available on the website.

6. Economic Development:

Ryan Davis provided the following updates:

- The strategic plan steering committee had a good kickoff meeting with the consultant, Supervisor Phillips and Tom Harvey. They spent a lot of time discussing how they will be rolling out stakeholder engagement.
- They are coming up with a survey instrument and will be sending it to the EDC partners within the County first.
- The EDC/IDA continues to be busy. The pipeline is full for both entities.
- They will be busy with the Village of Phelps and City of Canandaigua to help them with their NY forward funding planning process. This will be a multi-year-long process.

7. Tourism:

Val Knoblauch introduced Finger Lakes Visitors Connection Board member Steve Fuller.

They discussed the brick pieces that were talked about and passed out at the last board meeting. They will be engaging the bricks at a meeting on March 18th at NY kitchen from 8 to noon. The meeting will be a community round-table discussion regarding using tourism as a tool for economic vitality. They showed the mug that the brick piece fit into.

Their next Board of Directors meeting will be held on March 5th. They will be talking about the

transition of the organization with her retirement and working with an individual regarding the new short-term rental law.

The virtual museum is progressing well. Val talked about the process of how they selected the locations and signs to be part of the museum. They are working on the "see more of the story" videos. They are still targeting to have at least half of them up and ready by April 25th, which is national historic marker day. She also noted that this project is going to be presented at a conference regarding tourism across continents in Turkey.

8. Planning Department

Linda Phillips and Kyle Ritts reviewed the County Planning Board annual report that was provided in the committee packet.

Thomas Harvey, presented a resolution entitled, "Endorsement of Project Scoring Rubric and Authorization for County Administrator to Sign Contracts at the Direction of the Ontario County Water Resources Council".

Supervisor Mark Venuti motioned to approve the resolution as presented. The motion was seconded by Supervisor William Wellman. The motion passed.

Yes: Supervisor(s): David Phillips, Todd Campbell, John Pruett, Mark Venuti, William Wellman, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Linda Phillips, presented the following two resolutions entitled:

- Finding of No Significant Impact Pursuant to SEQR for 2024 Inclusion of Land in Ontario County Consolidated Agricultural District #1
- Approval of the Inclusion of Viable Agricultural Land in Ontario County Consolidated Agricultural District #1 During the 2024 Annual Agricultural District Enrollment Period

Supervisor Todd Campbell motioned to approve these two resolutions, as presented as a block. The motion was seconded by Supervisor William Wellman. The motion passed.

Yes: Supervisor(s): David Phillips, Todd Campbell, John Pruett, Mark Venuti, William Wellman, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Linda Phillips, presented the following two resolutions entitled:

- Appointment of Frederick Lightfoote to the Ontario County Agriculture Enhancement Board
- Appointment of Fernando Soberon to the Ontario County Agriculture Enhancement Board

Supervisor Andrew Wickham motioned to approve these two resolutions, as presented as a block. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Phillips, Todd Campbell, John Pruett, Mark Venuti, William Wellman, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

9. Unfinished Business:

There was no unfinished business to be brought before the committee.

10. Next Meeting Date And Time:

March 17, 2025 at 12:30 PM.

11. Adjournment:

On a motion of Supervisor Mark Venuti, seconded by Supervisor Todd Campbell, the Planning & Environmental Quality Committee meeting was adjourned at 01:41 PM.

Respectfully Submitted, Kristin A. Voss, Clerk