



GOVERNMENTAL OPERATIONS & INSURANCE COMMITTEE

Wednesday, February 26, 2025, Time: 12:30 PM
74 Ontario Street, Committee Room 213
Canandaigua, NY 14424

Committee Members

Peter Ingalsbe, Chair
David Baker
Louis Guard
James Kennedy
William Namestnik
Andrew Wickham
Fred Wille

1. Call To Order:

The Governmental Operations & Insurance Committee meeting was called to order at 12:30 PM on February 26, 2025.

Members Present: Supervisor(s) Peter Ingalsbe, Louis Guard, James Kennedy, William Namestnik, Andrew Wickham, Frederick Wille. Necessarily Absent: Supervisor(s) David Baker.

Others present in addition to committee members:

- Chris DeBolt, County Administrator
- Holly Adams, County Attorney
- Nathan Thomas, Assistant County Attorney
- Joe Nacca, Assistant County Attorney
- Jean Chrisman, County Clerk
- Tracy Shaw, Assistant Deputy County Clerk
- Bill Martin, Humane Society Director
- Kurt Koczent, Humane Society Board President
- Nicole Tillotson, Humane Society Board Member
- Hannah Luciano, Humane Society Board Member
- Nancy Yacci, City of Canandaigua Supervisor, via WebEx
- David Baker, City of Canandaigua Supervisor, via WebEx
- Sean Barry, CIO
- Rosemary Switzer, Archivist
- John Rizzo, Sr. Fiscal Manager
- Mike Flatt, Safety Coordinator
- Tim Jensen, Associate Planner, via WebEx
- Sharon Decker, Grants Coordinator, via WebEx

2. Approval Of Minutes:

Supervisor James Kennedy motioned to approve the minutes of the February 5, 2025, Governmental Operations & Insurance Committee meeting. The motion was seconded by Supervisor Andrew Wickham. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, Louis Guard, James Kennedy, William Namestnik, Andrew Wickham, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

3. Humane Society:

Kurt Kozcent, Humane Society Board President, provided an overview of the Humane Society 2024 activities and their 2025 goals.

4. County Attorney:

Holly Adams, presented a resolution entitled, "Resolution to Adopt Local Law 2 (Intro.) of 2025".

Supervisor Andrew Wickham motioned to approve the resolution as presented. The motion was seconded by Supervisor Louis Guard. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, Louis Guard, James Kennedy, William Namestnik, Andrew Wickham, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Joseph Nacca, presented a resolution entitled, "Authorization to Pay for Damaged Vehicle Replacement Costs".

Supervisor Louis Guard motioned to approve the resolution as presented. The motion was seconded by Supervisor James Kennedy. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, Louis Guard, James Kennedy, William Namestnik, Andrew Wickham, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

5. County Clerk/DMV:

Jean Chrisman highlighted a few items from the 2024 annual report for the Clerk's office and DMV. The report is also available for review on their website.

6. Information Technology:

Sean Barry, presented a resolution entitled, "Approval to Enter Into Intergovernmental Cybersecurity Agreements with NYS ITS & NYS DHSES".

Supervisor Andrew Wickham motioned to approve the resolution as presented. The motion was seconded by Supervisor James Kennedy. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, Louis Guard, James Kennedy, William Namestnik, Andrew Wickham, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

7. RAIMS:

Rosemary Switzer, presented a resolution entitled, "Authorization to Contract with Kirtas, Inc. (Ristech) and RAIMS to Scan County Clerk's Historical Records".

Supervisor Louis Guard motioned to approve the resolution as presented. The motion was seconded by Supervisor James Kennedy. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, Louis Guard, James Kennedy, William Namestnik, Andrew Wickham, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

8. Informational Reports:

Mike Flatt reported to the committee that this January had slightly more recordable injuries than last January. He reminded everyone to please be aware of your surroundings to help prevent injuries. He will be doing annual safety training for the highway department in April. He is also setting up chainsaw training and providing u-dig training in April.

Nathan Thomas requested Chairman Ingalsbe to sign paperwork providing the County Attorney's office the authority to pay bills for animal strikes on county vehicles that exceed \$10,000. The two

bills to be paid are \$12,082.56 and \$14,297.75.

9. County Administrator:

Christopher DeBolt, presented a request for a budget transfer from contingency for leadership development.

Supervisor Andrew Wickham motioned to approve the budget transfer as presented. The motion was seconded by Supervisor James Kennedy. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, Louis Guard, James Kennedy, William Namestnik, Andrew Wickham, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

10. Unfinished Business:

There was no unfinished business to be brought before the committee.

11. Executive Session:

Supervisor James Kennedy motioned to enter executive session at 1:20 PM for POL§105 1) (d) - Discussions regarding proposed, pending or current litigation. Supervisor Andrew Wickham seconded the motion. The motion passed.

Supervisor James Kennedy motioned to exit executive session at 1:43 PM. Supervisor Andrew Wickham seconded the motion. The motion passed.

12. Next Meeting Date And Time:

March 19, 2025, at 12:30 pm.

13. Adjournment:

On a motion of Supervisor William Namestnik, seconded by Supervisor Louis Guard, the Governmental Operations & Insurance Committee meeting was adjourned at 01:44 PM.

Respectfully Submitted, Kristin A. Voss, Clerk