



WAYS & MEANS COMMITTEE

Wednesday, February 26, 2025, Time: 3:00 PM
74 Ontario Street, Committee Room 213
Canandaigua, NY 14424

Committee Members

David Baker, Chair
John Cowley
Peter Ingalsbe
Daniel Marshall
Daryl Marshall
David Phillips
Mark Venuti

1. Call To Order:

The Ways & Means Committee meeting was called to order at 03:00 PM on February 26, 2025.

Members Present: Supervisor(s) John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips. Necessarily Absent: Supervisor(s) David Baker, Mark Venuti.

Others present in addition to committee members:

- Chris DeBolt, County Administrator
- Alissa Bub, Deputy County Administrator, via WebEx
- Holly Adams, County Attorney
- Lea Nacca, Assistant County Attorney
- Bill Wright, DPW Commissioner
- Tom Harvey, Planning Director
- Sheriff Cirencione
- Steve DeChick, Chief Communications Officer
- Mike Flatt, Safety Coordinator
- John Rizzo, Sr. Fiscal Manager, via WebEx
- Sean Barry, CIO, via WebEx
- Stacy Schmitt, Buyer, via WebEx
- Nancy Yacci, City of Canandaigua Supervisor, via WebEx
- Bill Wellman, Town of Phelps Supervisor, via WebEx
- David Baker, City of Canandaigua Supervisor, via WebEx
- Mary Gates, Finance Director
- Michele Smith, HR Director
- Jeff Trickler, County Treasurer
- Barbra Sweet, Sr. Fiscal Manager
- Kathy Dunn, Fiscal Manager
- Kevin Karnyski, Assistant Public Defender
- Kate Ott, Public Health Director, via WebEx

2. Approval Of Minutes:

Supervisor David Phillips motioned to approve the minutes of the February 5, 2025 Ways & Means Committee meeting. The motion was seconded by Supervisor Daryl Marshall. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips.

No: Supervisor(s): None. Abstain: Supervisor(s): None.

3. Planning Department & FLCC:

Thomas Harvey, presented a resolution entitled, "Capital Project No. H096-23 - FLCC Academics Renovation Capital Project - Budget Transfer for the Purchase of Lighting and Electrical Supplies".

Supervisor Peter Ingalsbe motioned to approve the resolution as presented. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips.

No: Supervisor(s): None. Abstain: Supervisor(s): None.

4. Public Works & Public Works Capital Projects:

Timothy McElligott, presented a resolution entitled, "Capital Project No. H094-23, Ontario County RT 364 Sidewalk and Bike Path Capital Project, Award of Contract for Construction and Contract Amendment for Construction Inspection Services".

Supervisor David Phillips motioned to approve the resolution as presented. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips.

No: Supervisor(s): None. Abstain: Supervisor(s): None.

Timothy McElligott, presented a resolution entitled, "Creation of Capital Project No. H108-25 County Road 12 over Unnamed Tributary to Naples Creek Culvert Replacement Project".

Supervisor John Cowley motioned to approve the resolution as presented. The motion was seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips.

No: Supervisor(s): None. Abstain: Supervisor(s): None.

Timothy McElligott, presented a resolution entitled, "Capital Project No. H101-24 County Road 12 over Unnamed Tributary to Canandaigua Lake Culvert Replacement Project, Award of Contract for Construction Inspection".

Supervisor David Phillips motioned to approve the resolution as presented. The motion was seconded by Supervisor Daryl Marshall. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips.

No: Supervisor(s): None. Abstain: Supervisor(s): None.

Bill Wright, presented a resolution entitled, "Transfer of Funds - 2025 County Budget Purchase of 10-Wheel Dump Truck".

Supervisor David Phillips motioned to approve the resolution as presented. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips.

No: Supervisor(s): None. Abstain: Supervisor(s): None.

5. Governmental Operations & Insurance:

Kristin Voss, presented a resolution entitled, "Reappointment to the Finger Lakes Community College Board of Trustees - George W. Cushman".

Supervisor Daryl Marshall motioned to approve the resolution as presented. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips.

No: Supervisor(s): None. Abstain: Supervisor(s): None.

Christopher DeBolt, presented a budget transfer for leadership development from Contingency.

Supervisor Peter Ingalsbe motioned to approve the budget transfer as presented. The motion was seconded by Supervisor David Phillips. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips.

No: Supervisor(s): None. Abstain: Supervisor(s): None.

6. Health & Human Services:

Kate Ott, presented a resolution entitled, "Authorization to Accept the New York State Association of County Health Officials Award for the Climate and Health Initiative".

Supervisor David Phillips motioned to approve the resolution as presented. The motion was seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips.

No: Supervisor(s): None. Abstain: Supervisor(s): None.

7. Public Safety:

Kevin Karnyski, presented the following resolutions entitled:

- Authorization to Extend Distribution 12 Grant (C120032) from Office of Indigent Legal Services
- Authorization to Accept Year 2 of the Adult Treatment Court Grant from the Department of Justice Bureau of Justice Assistance

Supervisor John Cowley motioned to approve these two resolutions, as presented as a block. The motion was seconded by Supervisor David Phillips. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips.

No: Supervisor(s): None. Abstain: Supervisor(s): None.

Thomas Harvey, presented a resolution entitled, "Capitol Project No. H092-22 Emergency Communications Network Core Upgrade Authorization to Accept 2024 Statewide Interoperable Communications Formula Grant from NYS Division of Homeland Security and Emergency Services and Budget Transfer".

Supervisor John Cowley motioned to approve the resolution as presented. The motion was seconded by Supervisor Daryl Marshall. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips.

No: Supervisor(s): None. Abstain: Supervisor(s): None.

Stephen DeChick, presented a resolution entitled, "Transfer of Funds for Communications Equipment - 2025 Budget Office of Sheriff".

Supervisor Peter Ingalsbe motioned to approve the resolution as presented. The motion was seconded by Supervisor David Phillips. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips.
No: Supervisor(s): None. Abstain: Supervisor(s): None.

Holly Adams, presented a resolution entitled, "Authorization To Pay For Damaged Vehicle Replacement Costs".

Supervisor David Phillips motioned to approve the resolution as presented. The motion was seconded by Supervisor Daryl Marshall. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips.
No: Supervisor(s): None. Abstain: Supervisor(s): None.

8. Human Resources:

Mike Flatt reported to the committee that this January had slightly more recordable injuries than last January. He reminded everyone to please be aware of your surroundings to help prevent injuries. He will be doing annual safety training for the highway department in April. He is also setting up chainsaw training and providing u-dig training in April.

Michele Smith, presented a resolution entitled, "Resolution to Create a Senior Clerk Position and Abolish a Finance Clerk I Position".

Supervisor Daryl Marshall motioned to approve the resolution as presented. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips.
No: Supervisor(s): None. Abstain: Supervisor(s): None.

Michele Smith, presented a resolution entitled, "Resolution to Create a Network Analyst Position".

Supervisor Daryl Marshall motioned to approve the resolution as presented. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips.
No: Supervisor(s): None. Abstain: Supervisor(s): None.

9. Treasurer's Office:

Jeffrey Trickler, presented a resolution entitled, "Authorizing Contract with Auctions International, Inc. for the Auction of Real Property Tax Foreclosure Parcels".

Supervisor David Phillips motioned to approve the resolution as presented. The motion was seconded by Supervisor Daryl Marshall. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips.
No: Supervisor(s): None. Abstain: Supervisor(s): None.

Jeffrey Trickler, presented a resolution entitled, "Disposition of Real Property Acquired Through Enforcement of Delinquent Taxes: Auction Process, Date and Place; Authorization To Retain Outside Counsel".

Supervisor Peter Ingalsbe motioned to approve the resolution as presented. The motion was seconded by Supervisor David Phillips. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips.

No: Supervisor(s): None. Abstain: Supervisor(s): None.

10. Finance Department:

Mary Gates briefly reviewed portions of the unaudited report that was in the committee packet.

Ms. Gates let the committee know that they have an exit conference with the auditors on March 13th. Then the auditors will present to Ways & Means on April 9th.

11. County Administrator:

The resolution for the Appointment of Probation Director (Group B) was pulled from the agenda.

12. Unfinished Business:

There was no unfinished business to be brought before the committee.

13. Executive Session:

Supervisor John Cowley motioned to enter executive session at 3:50 PM for POL§105 1) (e) - Discussions on collective negotiations pursuant to Article 14 of the Civil Services Law (the Taylor Law), POL§105 1) (f) - Discussions on the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Supervisor David Phillips seconded the motion. The motion passed.

Supervisor David Phillips motioned to exit executive session at 3:53 PM. Supervisor John Cowley seconded the motion. The motion passed.

14. Next Meeting Date And Time:

March 19, 2025 at 3:00 PM.

15. Adjournment:

On a motion of Supervisor Peter Ingalsbe, seconded by Supervisor Daryl Marshall, the Ways & Means Committee meeting was adjourned at 03:54 PM.

Respectfully Submitted, Kristin A. Voss, Clerk