



PLANNING & ENVIRONMENTAL QUALITY COMMITTEE

Monday, March 17, 2025, Time: 12:30 PM
74 Ontario Street, Committee Room 213, 2nd floor
Canandaigua, NY 14424

Committee Members

David Phillips, Chair
Todd Campbell
John Pruett
Christopher Vastola
William Wellman
Andrew Wickham
Mark Venuti

1. Call To Order:

The Planning & Environmental Quality Committee meeting was called to order at 12:30 PM on March 17, 2025.

Members Present: Supervisor(s) David Phillips, Todd Campbell, via WebEx, John Pruett, Mark Venuti, William Wellman, Andrew Wickham. Necessarily Absent: Supervisor(s) Christopher Vastola.

Others present in addition to committee members:

- Jared Simpson, BOS Chairman
- Chris DeBolt, County Administrator
- Alissa Bub, Deputy County Administrator
- Holly Adams, County Attorney
- Tom Harvey, Planning Director
- Megan Webster, Soil & Water Director
- Jeremy Paris, Sr. Conservation District Technician
- Jacob Maslyn, Ag. Economic Developer Education
- Michael Wojcik, Sr. Fiscal Manager, via WebEx
- Kaitlynn McCumiskey, Sustainability Assistant, via WebEx
- Kate Ott, Public Health Director, via WebEx
- Nancy Yacci, City of Canandaigua Supervisor, via WebEx
- James Kennedy, City of Geneva Supervisor, via WebEx
- Carla Jordan, Sustainability and Solid Waste Director
- Regina Sousa, Sr. Planner
- Brian Sanders, Casella General Manager
- Val Knoblauch, FLVC President
- Tim Jensen, Associate Planner, via WebEx
- Julie Barry, Associate Planner, via WebEx
- Linda Phillips, Sr. Planner, via WebEx
- Mary Gates, Finance Director, via WebEx
- Stacy Schmitt, Buyer, via WebEx
- Roslyn Grammer

2. Approval Of Minutes:

Supervisor Andrew Wickham motioned to approve the minutes of the February 24, 2025 and the March 6, 2025 Planning & Environmental Quality Committee meetings. The motion was seconded by Supervisor John Pruett. The motion passed.

Yes: Supervisor(s): David Phillips, Todd Campbell, John Pruett, Mark Venuti, William Wellman, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

3. Team Agency Updates:

Jacob Maslyn provided the following updates from Cornell Cooperative Extension:

- They hosted an introduction to rhubarb growing webinar.
- They held a backyard chicken class that had about 20 participants.
- The 4-H youth are finishing up with public presentations.
- The dog obedience classes are ongoing.
- It is Ag. literacy week. The book that will be read in classes will be "The Pie that Molly Grew".
- They are applying for several grants focused on youths.
- They are helping with the Ontario/Casella scholarship application process and review.

Megan Webster provided the following updates from Soil & Water:

- Introduction of new employee, Jeremy Paris, Sr. Conservation District Technician
- The manure roadshow is next Friday.
- They will be hosting a 4-hour DEC erosion sediment control course next week.
- New DEC fresh water wetlands regulation changes. She talked about how this will impact permitting.
- They are working on a general permit for wetlands like the general stream permit that they already have.

4. Casella:

Brian Sanders provided the following update on landfill activities:

- They have been picking up litter on Saturdays and Sundays on site for the past two weeks.
- They have closed early or shut down more this year than in the previous few years due to high winds.
- They will be rotating filing between the north and south slopes depending on the weather.
- They hope to be done filling, and putting in gas collection on the south slope by fall.
- They are still waiting for their approval to go into the new cell. They should have that any day now.
- The spring gas work has been sent out to bid. The bids are due back this week, and they hope to start that work at the end of May or the beginning of June.

5. Sustainability & Solid Waste Management:

Carla Jordan provided the following updates from the Sustainability & Solid Waste Department:

- The RFP for the LSWMP and the department's strategic plan was sent out. The selection committee reviewed the submission, and they are recommending Barton & Loguidice for the two plans.
- There are two new regulations that started at the beginning of the year.

Approved Minutes

- The DEC is expanding their food donation and food scraps recycling program.
- Hotels and venues that have over 50 rooms can no longer have individual single-use plastic bottles of personal care products, such as shampoo, conditioner, and body wash. Places that have less than 50 rooms have one more year to comply with this new regulation.
- The department is working on an Alexa app to help residents determine how to responsibly dispose of all types of waste. They hope to have it ready and advertise it during Earth Week next month.

Regina Sousa, presented a resolution entitled, "Award of Contract to Enviro World Corp. for the Implementation of a Backyard Composting Program".

Supervisor William Wellman motioned to approve the resolution as presented. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Phillips, Todd Campbell, John Pruett, Mark Venuti, William Wellman, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Regina Sousa, presented a resolution entitled, "Authorization to Contract and Accept Municipal Waste Reduction and Recycling Program Grant Funding from the New York State Department of Environmental Conservation".

Supervisor John Pruett motioned to approve the resolution as presented. The motion was seconded by Supervisor William Wellman. The motion passed.

Yes: Supervisor(s): David Phillips, Todd Campbell, John Pruett, Mark Venuti, William Wellman, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Carla Jordan, presented a resolution entitled, "Award of Contract to Barton & Loguidice, D.P.C. for the Development of the County's Local Solid Waste Management Plan and Department of Sustainability and Solid Waste Management Strategic Plan".

Supervisor John Pruett motioned to approve the resolution as presented. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Phillips, Todd Campbell, John Pruett, Mark Venuti, William Wellman, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Carla Jordan, presented a resolution entitled, "Authorization to Contract with the Town of Geneva for the Development of a Community Reuse Program".

Supervisor Andrew Wickham motioned to approve the resolution as presented. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Phillips, Todd Campbell, John Pruett, Mark Venuti, William Wellman, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

After a lengthy discussion on whether this one-time payment will be enough to make the program sustainable and what the deliverables should be, the committee agreed that they would pass the

resolution on for full Board approval pending a schedule "A" being provided to the committee prior to the Board meeting. The schedule "A" should include an outline of the program, goals, fundraising efforts, and timeline for implementation that must be submitted within six months of the date of the contract. Also, the payment will be split in two. The first \$50,000 will be made upon execution of the contract and the second within 60 days of the committee's review of the documents requested in schedule "A".

6. Economic Development:

Ryan Davis emailed his update to the committee since he wasn't able to be present for the meeting.

Kristin Voss, presented the following two resolutions entitled:

- Reappointment to the Ontario County Industrial Development Agency - Deborah Brown
- Reappointment to the Ontario County Local Development Corporation - Deborah Brown

Supervisor Mark Venuti motioned to approve these two resolutions, as presented as a block. The motion was seconded by Supervisor William Wellman. The motion passed.

Yes: Supervisor(s): David Phillips, Todd Campbell, John Pruett, Mark Venuti, William Wellman, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

7. Tourism:

Val Knoblauch provided the following tourism updates:

- They are talking about how to get more Canadians to still come visit us and not cancel their reservations.
- She talked about the community round table that they will be hosting on the 18th.
- They have ordered 30 new signs for the virtual museum. There will be a total of 67 signs in the museum.
- Their new visitors guide is being printed and will be available by the end of April.
- They are hosting a lot of travel writers right now.

8. Planning Department

Thomas Harvey, presented a resolution entitled, "Proclamation Designating April as Fair Housing Month in Ontario County in 2025".

Supervisor William Wellman motioned to approve the resolution as presented. The motion was seconded by Supervisor Andrew Wickham. The motion passed.

Yes: Supervisor(s): David Phillips, Todd Campbell, John Pruett, Mark Venuti, William Wellman, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Thomas Harvey, presented a resolution entitled, "Authorization for the Finger Lakes Visitors

Connection to Place Signage on County Property in Support of the Virtual Museum Project".

Supervisor Andrew Wickham motioned to approve the resolution as presented. The motion was seconded by Supervisor John Pruett. The motion passed.

Yes: Supervisor(s): David Phillips, Todd Campbell, John Pruett, Mark Venuti, William Wellman, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Tom Harvey let the committee know that they have had a couple of meetings with the Code Enforcement working group. They are working on the higher priority items that have been brought to them from the Ontario-Yates Building Officials group. The top two items that they are talking about are workload and training of municipal boards. He will report back when they have more information to share.

9. Board Of Supervisors:

Jared Simpson, presented a resolution entitled, "Authorization to Apply for County Infrastructure Grant".

Supervisor John Pruett motioned to approve the resolution as presented. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Phillips, Todd Campbell, John Pruett, Mark Venuti, William Wellman, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

10. County Administrator:

County Administrator, Chris DeBolt, had a meeting with some local municipalities that have wastewater treatment plants regarding what options they might have to dispose of sludge once the landfill closes. They talked about doing a joint county sludge disposal study. The County is researching if it would be best to do a joint RFP or engage a County on-demand contractor to conduct the study. They will keep the committee updated as they progress.

11. Unfinished Business:

There was no unfinished business to be brought before the committee.

12. Next Meeting Date And Time:

April 7, 2025 at 12:30 PM

13. Adjournment:

On a motion of Supervisor John Pruett, seconded by Supervisor Andrew Wickham, the Planning & Environmental Quality Committee meeting was adjourned at 02:04 PM.

Respectfully Submitted, Kristin A. Voss, Clerk