



PUBLIC WORKS COMMITTEE

Monday, March 17, 2025, Time: 3:00 PM
74 Ontario Street, Committee Room 213, 2nd floor
Canandaigua, NY 14424

Committee Members

Daryl Marshall, Chair
Jack Marren
John Pruett
Dale Stell
Frederick Stresing
Christopher Vastola

1. Call To Order:

The Public Works Committee meeting was called to order at 03:00 PM on March 17, 2025.

Members Present: Supervisor(s) Daryl Marshall, Jack Marren, John Pruett, Dale Stell, Frederick Stresing. Necessarily Absent: Supervisor(s) Christopher Vastola.

Others present in addition to committee members:

- Jared Simpson, BOS Chairman
- Chris DeBolt, County Administrator
- Alissa Bub, Deputy County Administrator
- Holly Adams, County Attorney
- Joseph Nacca, Assistant County Attorney
- Kathy Naffziger, Buyer
- Mary Gates, Finance Director, via WebEx
- Tom Harvey, Planning Director
- Bill Wright, DPW Commissioner
- Chris Day, Engineer
- Barbra Sweet, Sr. Fiscal Manager
- Tim Matuszak, FLCC Project Manager
- Kristin Voss, Clerk to the BOS
- Julie Barry, Associate Planner, via WebEx

2. Approval Of Minutes:

Supervisor Jack Marren motioned to approve the minutes of the February 24, 2025 Public Works Committee meeting. The motion was seconded by Supervisor Frederick Stresing. The motion passed.

Yes: Supervisor(s): Daryl Marshall, Jack Marren, John Pruett, Dale Stell, Frederick Stresing. No: Supervisor(s): None. Abstain: Supervisor(s): None.

3. Planning Department & FLCC:

Timothy Matuszak, presented a resolution entitled, "Capital Project No. H103-24 2024 - FLCC Maintenance Capital Project - Award Bid B25022 and Contract to Brighton Lites Inc. dba Applied Audio & Theatre Supply for the Purchase and Installation of Theatre Audio Visual Equipment".

Supervisor John Pruett motioned to approve the resolution as presented. The motion was seconded by Supervisor Frederick Stresing. The motion passed.

Yes: Supervisor(s): Daryl Marshall, Jack Marren, John Pruett, Dale Stell, Frederick Stresing. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Timothy Matuszak, presented a resolution entitled, "Capital Project No. H103-24 2024 - FLCC

Maintenance Capital Project - Authorization to Contract with B&H Photo Video for the Purchase of Audio Visual Equipment for FLTV".

Supervisor John Pruett motioned to approve the resolution as presented. The motion was seconded by Supervisor Dale Stell. The motion passed.

Yes: Supervisor(s): Daryl Marshall, Jack Marren, John Pruett, Dale Stell, Frederick Stresing. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Thomas Harvey, presented a resolution entitled, "Authorization for the Finger Lakes Visitors Connection to Place Signage on County Property in Support of the Virtual Museum Project".

Supervisor Jack Marren motioned to approve the resolution as presented. The motion was seconded by Supervisor Frederick Stresing. The motion passed.

Yes: Supervisor(s): Daryl Marshall, Jack Marren, John Pruett, Dale Stell, Frederick Stresing. No: Supervisor(s): None. Abstain: Supervisor(s): None.

4. Public Works & Public Works Capital Projects:

Bill Wright, presented a resolution entitled, "Honeoye Lake County Consolidated Sewer District Pump Station Improvements".

Supervisor John Pruett motioned to approve the resolution as presented. The motion was seconded by Supervisor Dale Stell. The motion passed.

Yes: Supervisor(s): Daryl Marshall, Jack Marren, John Pruett, Dale Stell, Frederick Stresing. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Joseph Nacca, presented a budget transfer for the 2024 (Quarters 2 - 4) self-insurance deductible request for the Public Works department.

Supervisor John Pruett motioned to approve the budget transfer as presented. The motion was seconded by Supervisor Frederick Stresing. The motion passed.

Yes: Supervisor(s): Daryl Marshall, Jack Marren, John Pruett, Dale Stell, Frederick Stresing. No: Supervisor(s): None. Abstain: Supervisor(s): None.

5. Buildings & Grounds:

Bill Wright, presented a resolution entitled, "Authorize Contract Renewal with Superior Plus Propane for the Supply and Delivery of Propane".

Supervisor Jack Marren motioned to approve the resolution as presented. The motion was seconded by Supervisor Frederick Stresing. The motion passed.

Yes: Supervisor(s): Daryl Marshall, Jack Marren, John Pruett, Dale Stell, Frederick Stresing. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Bill Wright, presented a no-cost time extension to The Pike Company for construction services related to replacing the rooftop unit platform at the Ontario County Social Services Geneva Office, 83 Seneca Street.

Supervisor Frederick Stresing motioned to approve the no-cost time extension as presented. The motion was seconded by Supervisor John Pruett. The motion passed.

Yes: Supervisor(s): Daryl Marshall, Jack Marren, John Pruett, Dale Stell, Frederick Stresing. No: Supervisor(s): None. Abstain: Supervisor(s): None.

6. Highway:

Bill Wright, presented a resolution entitled, "Designation of a Duly Authorized Representative for State Pollutant Discharge Elimination System Municipal Separate Storm Water System General Permit".

Supervisor Dale Stell motioned to approve the resolution as presented. The motion was seconded by Supervisor John Pruett. The motion passed.

Yes: Supervisor(s): Daryl Marshall, Jack Marren, John Pruett, Dale Stell, Frederick Stresing. No: Supervisor(s): None. Abstain: Supervisor(s): None.

7. Sewer:

Bill Wright, presented a resolution entitled, "Generator Upgrades at Pump Stations 1E, 4W & 5W Authorize Amendment Agreement".

Supervisor Jack Marren motioned to approve the resolution as presented. The motion was seconded by Supervisor John Pruett. The motion passed.

Yes: Supervisor(s): Daryl Marshall, Jack Marren, John Pruett, Dale Stell, Frederick Stresing. No: Supervisor(s): None. Abstain: Supervisor(s): None.

8. County Administrator:

County Administrator, Chris DeBolt, had a meeting with some local municipalities that have wastewater treatment plants regarding what options they might have to dispose of sludge once the landfill closes. They talked about doing a joint county sludge disposal study. The County is researching if it would be best to do a joint RFP or engage a County on-demand contractor to conduct the study. They will keep the committee updated as they progress.

9. Unfinished Business:

Chris Day let the committee know that they will be using an on-demand contract to find out what the impact will be on pump station 1N with a new housing/commercial development coming in behind the Route 332 Firehall. They will be engaging Barton & Loguidice to conduct this study. The study will not exceed \$5,000.

Chris Day also let the committee know that they will be using an on-demand contract to perform a hydrology analysis culvert study on culvert 37 on County Road 11. The contract will not exceed

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\$15,100.

Bill Wright informed the committee that they will be sending bills for the surplus cost of ordering road salt from other sources to American rock salt for reimbursement.

10. Next Meeting Date And Time:

April 7, 2025 at 3:00 PM

11. Adjournment:

On a motion of Supervisor Dale Stell, seconded by Supervisor Frederick Stresing, the Public Works Committee meeting was adjourned at 03:54 PM.

Respectfully Submitted, Kristin A. Voss, Clerk