



PLANNING & ENVIRONMENTAL QUALITY COMMITTEE

Monday, April 7, 2025, Time: 12:30 PM
74 Ontario Street, Committee Room 213, 2nd floor
Canandaigua, NY 14424

Committee Members

David Phillips, Chair
Todd Campbell
John Pruett
Christopher Vastola
William Wellman
Andrew Wickham
Mark Venuti

1. Call To Order:

The Planning & Environmental Quality Committee meeting was called to order at 12:30 PM on April 7, 2025.

Members Present: Supervisor(s) David Phillips, Todd Campbell, Christopher Vastola (12:41), Mark Venuti, William Wellman, Andrew Wickham(12:35). Necessarily Absent: Supervisor(s) John Pruett.

Others present in addition to committee members:

- Jared Simpson, BOS Chairman
- Chris DeBolt, County Administrator
- Alissa Bub, Deputy County Administrator
- Holly Adams, County Attorney
- Tim McElligott, Deputy DPW Commissioner
- Megan Webster, Soil & Water Director
- Mo Tidball, CCE Director
- Brian Sanders, Casella General Manager
- Barry Carrigan, Nixon Peabody Attorney
- Mary Gates, Finance Director, via WebEx
- Tim Jensen, Associate Planner, via WebEx
- Linda Phillips, Sr. Planner, via WebEx
- Peter Ingalsbe, Town of Farmington Supervisor, via WebEx
- Nancy Yacci, City of Canandaigua Supervisor, via WebEx
- Tom Harvey, Planning Director
- Ryan Davis, Economic Developer
- Regina Sousa, Sr. Planner
- Kaitlynn McCumiskey, Sustainability Assistant
- Betsy Landre, Sr. Planner
- Michael Wojcik, Sr. Fiscal Manager
- Jessica VanDeMar, FLVC Marketing Director
- Kate Ott, Public Health Director, via WebEx
- Julie Barry, Associate, via WebEx
- Kevin Olvaney, Cananadiagua Watershed Manager, via WebEx
- Roslyn Grammer, via WebEx

2. Approval Of Minutes:

Supervisor Mark Venuti motioned to approve the minutes of the March 17, 2025 Planning & Environmental Quality Committee meeting. The motion was seconded by Supervisor William Wellman. The motion passed.

Yes: Supervisor(s): David Phillips, Todd Campbell, Mark Venuti, William Wellman. No: Supervisor(s): None. Abstain: Supervisor(s): None.

3. Team Agency Updates:

Mo Tidball provided the following updates from Cornell Cooperative Extension:

- She passed out their new quarterly newsletter and reviewed a few highlights.
- They are now working more closely with the AgriTech station.
- They are also doing more programming with NY kitchen.

Megan Webster provided the following updates from Soil & Water:

- They are entering construction season.
- She thanked the Board for supporting implementation projects with several municipalities.
- The manure roadshow was successful with about 70 attendees.
- The tree and shrub sale is coming up.
- They will be running the regional EnviroThon that will be held at FLCC this year.

4. Casella:

Brian Sanders provided the following updates from the landfill:

- They are still picking up litter from all the wind.
- They tore down the northern old litter fence, and they are installing new fencing. They anticipate that it will be done within the next couple of weeks.
- They have the bids back for the spring gas work. They hope to start in late May with construction.
- They still rotate filling as the weather permits.
- They hope to have the south slope fully filled by November.
- They are placing a rain tarp on the new cell to keep as much stormwater out of the cell and keep it out of the leachate ponds.
- Leachate management has been going well even with all the rain.

5. Sustainability & Solid Waste Management:

Regina Sousa let the committee know that since the contract was awarded last cycle to prepare both plans, they are now meeting with the working group to start drafting the plans and engage stakeholders. Kaitlynn McCumiskey reviewed the first few special collection events that are coming up and their registrations. All towns now have their own bins for residential confidential paper shredding.

Kaitlynn McCumiskey, presented a resolution entitled, "Recognizing New York State Compost Awareness Week".

Supervisor Mark Venuti motioned to approve the resolution as presented. The motion was seconded by Supervisor William Wellman. The motion passed.

Yes: Supervisor(s): David Phillips, Todd Campbell, Mark Venuti, William Wellman, Andrew

Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Kaitlynn McCumiskey, presented a resolution entitled, "Authorization to Contract with Casella for Hauling & Recycling of Tires".

Supervisor Andrew Wickham motioned to approve the resolution as presented. The motion was seconded by Supervisor William Wellman. The motion passed.

Yes: Supervisor(s): David Phillips, Todd Campbell, Mark Venuti, William Wellman, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

6. Tourism:

Jessica VanDeMar, presented a resolution entitled, "Designating National Tourism Week in Ontario County".

Supervisor Christopher Vastola motioned to approve the resolution as presented. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Phillips, Todd Campbell, Christopher Vastola, Mark Venuti, William Wellman, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Jessica VanDeMar provided the following tourism updates.

- They held their visitors economy summit at the NY kitchen with about 54 attendees from various sectors.
- The search committee for the new FLVC President is in the process of vetting resumes and will narrow it down to 2–3 candidates with in-person interviews on April 28th.

7. Economic Development:

Ryan Davis briefly reviewed the 2024 annual report that was provided in the committee packet.

Ryan Davis reviewed the EAGLE loan program and what types of businesses that they are working with. They run this program in collaboration with Canandaigua National Bank (CNB).

Supervisor Todd Campbell motioned to approve the resolution as presented. The motion was seconded by Supervisor William Wellman. The motion passed.

Yes: Supervisor(s): David Phillips, Todd Campbell, Christopher Vastola, Mark Venuti, William Wellman, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Ryan Davis, presented a resolution entitled, "Resolution Consenting to an Amendment of the Account Control Agreement with Respect to the Eastview Mall Facility".

8. Planning Department

Approved Minutes

Betsy Landre reviewed the changes to the Water Resources Council program that were put in place last year. She also briefly talked about the four projects that were approved by the Council for 2025 funding.

Tom Harvey introduced Colton Smith, the Planning Department's new Sr. Planning Aide.

9. County Administrator:

Chris DeBolt wanted to provide an update on discussions that have been ongoing regarding a municipal sludge study. They are going to be utilizing a county on-demand engineering firm to do the municipal sludge study. After reviewing the firms that are on-demand, it was decided that Barton & Loguidice would be the best fit. Once Public Works approves the use of this on-demand contract, they will reach out to Barton & Loguidice for a scope of work and fee. They will come back to committee with the scope of work and fee.

10. Unfinished Business:

There was no unfinished business to be brought before the committee.

11. Next Meeting Date And Time:

April 28, 2025 at 12:30 PM

12. Adjournment:

On a motion of Supervisor Andrew Wickham, seconded by Supervisor Todd Campbell, the Planning & Environmental Quality Committee meeting was adjourned at 01:33 PM.

Respectfully Submitted, Kristin A. Voss, Clerk