



# GOVERNMENTAL OPERATIONS & INSURANCE COMMITTEE

Wednesday, April 9, 2025, Time: 12:30 PM  
74 Ontario Street, Committee Room 213  
Canandaigua, NY 14424

## Committee Members

Peter Ingalsbe, Chair  
David Baker  
Lou Guard  
James Kennedy  
William Namestnik  
Andrew Wickham  
Fred Wille

### 1. Call To Order:

The Governmental Operations & Insurance Committee meeting was called to order at 12:30 PM on April 9, 2025.

Members Present: Supervisor(s) Peter Ingalsbe, David Baker, Louis Guard, Andrew Wickham, Frederick Wille. Necessarily Absent: Supervisor(s) James Kennedy, William Namestnik.

Others present in addition to committee members:

- Jared Simpson, BOS Chairman
- Chris DeBolt, County Administrator
- Alissa Bub, Deputy County Administrator
- Holly Adams, County Attorney
- Joe Nacca, Assistant County Attorney
- Nathan Thomas, Assistant County Attorney
- Bill Wright, DPW Commissioner
- Bill Martin, Humane Society Director
- Kurt Koczent, Humane Society President
- Erin Jordan, NCA Comp
- Brian Guckert, NCA Comp
- Jackie Shaffer, NYMIR Representative
- Barry Carrigan, Nixon Peabody, via WebEx
- Nancy Yacci, City of Canandaigua Supervisor, via WebEx
- Mary Gates, Finance Director
- Tim Jensen, Associate Planner
- Jeff Trickler, County Treasurer
- John Rizzo, Sr. Fiscal Manager
- Lindsey Burgess, Deputy HR Director
- Dennine Leeson, Real Property Director
- Mike Flatt, Safety Coordinator
- Kristin Voss, BOS Clerk
- Michele Smith, HR Director, via WebEx
- Emily Phillips, HR Analyst, via WebEx
- Michael Wojcik, Sr. Fiscal Manager, via WebEx

### 2. Approval Of Minutes:

Supervisor Andrew Wickham motioned to approve the minutes of the March 19, 2025 Governmental Operations & Insurance Committee meeting. The motion was seconded by Supervisor Frederick Wille. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, David Baker, Louis Guard, Andrew Wickham, Frederick Wille.  
No: Supervisor(s): None. Abstain: Supervisor(s): None.

### 3. Board Of Supervisors:

## Approved Minutes

Kristin Voss, presented a Resolution entitled, "Change in Location of Regular Board Meeting - 4-H Camp Bristol Hills - May 29, 2025".

Supervisor David Baker motioned to approve the resolution as presented. The motion was seconded by Supervisor Andrew Wickham. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, David Baker, Louis Guard, Andrew Wickham, Frederick Wille.  
No: Supervisor(s): None. Abstain: Supervisor(s): None.

### **4. County Attorney:**

Nathan Thomas, presented a resolution entitled, "Authorization to Pay for Damaged Vehicle Repair Costs".

Supervisor Andrew Wickham motioned to approve the resolution as presented. The motion was seconded by Supervisor David Baker. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, David Baker, Louis Guard, Andrew Wickham, Frederick Wille.  
No: Supervisor(s): None. Abstain: Supervisor(s): None.

Nathan Thomas requested approval to pay \$12,679.85 and \$12,240.89 for repair bills for county vehicles.

Supervisor Louis Guard motioned to approve the two repair bills as presented. The motion was seconded by Supervisor Andrew Wickham. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, David Baker, Louis Guard, Andrew Wickham, Frederick Wille.  
No: Supervisor(s): None. Abstain: Supervisor(s): None.

### **5. Economic Development:**

Ryan Davis briefly reviewed the 2024 annual report that was provided in the committee packet. Ryan also reviewed the EAGLE loan program and what types of businesses that they are working with. They run this program in collaboration with Canandaigua National Bank (CNB).

Ryan Davis, presented a resolution entitled, "Resolution Consenting to an Amendment of the Account Control Agreement with Respect to the Eastview Mall Facility".

Supervisor David Baker motioned to approve the resolution as presented. The motion was seconded by Supervisor Andrew Wickham. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, David Baker, Louis Guard, Andrew Wickham, Frederick Wille.  
No: Supervisor(s): None. Abstain: Supervisor(s): None.

### **6. Human Resources:**

Erin Jordan and Brian Guckert presented an overview of the 2024 Self-Insurance Workers' Compensation Plan. The committee was also given paper packets of the slideshow that was being shared on the screen.

**7. Real Property Tax Service:**

Dennine Leeson reviewed the listing of the corrections of errors for \$2500 or less that she and the Treasurer have approved since the beginning of the year.

Dennine Leeson, presented a resolution entitled, "Authorization to Award Bid B24021 for Tax Bill Printing Services".

Supervisor David Baker motioned to approve the resolution as presented. The motion was seconded by Supervisor Andrew Wickham. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, David Baker, Louis Guard, Andrew Wickham, Frederick Wille.

No: Supervisor(s): None. Abstain: Supervisor(s): None.

**8. Informational Reports:**

There were no questions on the MVA report.

Mike Flatt provided the following safety update:

- OSHA recordable injuries are down slightly.
- He held chainsaw training yesterday. 43 people attended the training.
- He is holding annual safety training this month.
- He completed a course to be able to hold forklift safety training classes.

**9. Unfinished Business:**

Kurt Koczent, President of the Humane Society, reviewed a few of the items from their February shelter report. He then stated that they are working to set up a meeting with County administration regarding the building that they occupy. They are also looking to work with a firm for a 5-year fundraising plan. They are excited to now have a Vet Tech on staff. The committee suggested that they might be able to put a picture of an adoptable dog in Key Events.

**10. Executive Session:**

Supervisor Louis Guard motioned to enter executive session at 1:34 PM for POL§105 1) (d) - Discussions regarding proposed, pending or current litigation. Supervisor Frederick Wille seconded the motion. The motion passed.

Supervisor Andrew Wickham motioned to exit executive session at 1:49 PM. Supervisor Frederick Wille seconded the motion. The motion passed.

**11. Next Meeting Date And Time:**

April 30, 2025 at 12:30 PM

**12. Adjournment:**

On a motion of Supervisor Louis Guard, seconded by Supervisor Andrew Wickham, the Governmental Operations & Insurance Committee meeting was adjourned at 01:49 PM.

Respectfully Submitted, Kristin A. Voss, Clerk