



PLANNING & ENVIRONMENTAL QUALITY COMMITTEE

Monday, April 28, 2025, Time: 12:30 PM
74 Ontario Street, Committee Room 213, 2nd floor
Canandaigua, NY 14424

Committee Members

David Phillips, Chair
Todd Campbell
John Pruett
Christopher Vastola
William Wellman
Andrew Wickham
Mark Venuti

1. Call To Order:

The Planning & Environmental Quality Committee meeting was called to order at 12:30 PM on April 28, 2025.

Members Present: Supervisor(s) Todd Campbell, John Pruett, Christopher Vastola, Mark Venuti, William Wellman, Andrew Wickham. Necessarily Absent: Supervisor(s) David Phillips.

Others present in addition to committee members:

- Chris DeBolt, County Administrator
- Holly Adams, County Attorney
- Carla Jordan, Director of Sustainability & Solid Waste
- Regina Sousa, Sr. Planner
- Kaitlynn McCumiskey, Sustainability Assistant
- Ryan Davis, Economic Developer
- Mo Tidball, CCE Director
- Brian Sanders, Casella General Manager
- Karen Naffziger, Buyer, via WebEx
- Kate Ott, Public Health Director, via WebEx
- Nancy Yacci, City of Canandaigua Supervisor
- Peter Ingalsbe, Town of Farmington Supervisor, via WebEx
- James Kennedy, City of Geneva, via WebEx
- Tom Harvey, Planning Director
- Thomas Lyon, Sr. Planner
- Linda Phillips, Sr. Planner
- Micheal Wojcik, Sr. Fiscal Manager, via WebEx
- Betsy Landre, sr. Planner, via WebEx

2. Approval Of Minutes:

Supervisor Christopher Vastola motioned to approve the minutes of the April 7, 2025 Planning & Environmental Quality Committee meeting. The motion was seconded by Supervisor William Wellman. The motion passed.

Yes: Supervisor(s): Todd Campbell, John Pruett, Christopher Vastola, Mark Venuti, William Wellman, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

3. Team Agency Updates:

Mo Tidball provided the following updates from Cornell Cooperative Extension:

- They will be placing "share the road with slow-moving vehicles" signs around the County. These signs will be moved around the area and there are lawn signs available.
- They helped assist with the household hazardous waste collection event this past weekend.

- On May 4th they are hosting a meet the farmer event. They are partnering with NY Kitchen to host the event.
- May 10th is their plant sale from 8:30 am -11:30 am.
- Camp Bristol Hills 100th year celebration is going on this summer. They still have camper spots available.
- They will be hosting the Board of Supervisors on May 29th at Camp Bristol Hills.
- They will be hosting a 100th year gala for the 4-H camp on October 4th.
- They are working on plans for improvements to their pool and pool house. They are working on a capital campaign to replace these two assets.
- They received a transportation grant to bring more kids out to the County Fair this summer.

There were no updates from Soil & Water.

4. Casella:

Brian Sanders provided the following landfill updates:

- They received approval from the DEC to go into the new cell.
- They don't plan on putting trash in there till the other areas are filled.
- They have about another month of filling for the Southern slope to be fully filled. Then they will move to the Eastern slope, then to the new cell.
- Litter has been a challenge due to the winds.
- They have gotten some new portable wind fences.
- The new poles for the replacement permanent fencing are up.
- They hope to start new gas collection work in early June.
- They are trying to keep the site clean and get vegetation down.

5. Sustainability & Solid Waste Management:

Carla Jordan let the committee know that the Solid Waste Master Plan work group has met and they have been talking about public participation and what that should look like. They are only required to have public participation at the end of the process, but they would like to have public involvement from the beginning and not just in the end. They are looking at forming different stakeholder groups to get this participation. The stakeholder groups would be a green committee or citizen group, a business group, and an institutions group (college & schools). Barton & Loguidice will also be creating an online information hub. This will have information about the Solid Waste Master Plan and an online survey regarding solid waste management and diversion. There will be polling questions for residents to respond to with follow-up poll questions from their responses. They hope to have this information hub live by mid-May.

Ms. Jordan reviewed the annual 2024 department project and accomplishments booklet.

Ms. Jordan let the committee know that the County has been invited to sit on the Reuse Systems Board of Directors and be included in the selection of the hiring of their first employee. Supervisor Wellman has volunteered to be the County representative on this Board.

The department participated in the NY tourism conference last week. They provided an immersion tour from the Hotel Canandaigua to the landfill for a tour, then on to the Viticulture. At the

Viticulture center, they gave presentations on the can carrier program, climate-smart communities, and organic programs in Ontario County.

The Alexa app that was talked about last meeting is finished. The department demoed the app for the committee. This is live for anyone to use on any Alexa device. They will be doing a social media campaign to promote the app.

Regina Sousa presented a resolution entitled, "Amendment to Shred Text Contract for On-Site Mobile Document Destruction Services".

Supervisor Christopher Vastola motioned to approve the resolution as presented. The motion was seconded by Supervisor William Wellman. The motion passed.

Yes: Supervisor(s): Todd Campbell, John Pruett, Christopher Vastola, Mark Venuti, William Wellman, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

6. Tourism:

The only updates from Finger Lakes Visitors Connections were the ones provided on the agenda.

7. Economic Development:

Ryan Davis provided the following updates:

- They have started hosting open houses for the Vacant Rental program. There are two more open houses this week. They hope to start making awards for this program by the end of June or the beginning of July.
- They will be having their first stakeholder meeting for the strategic plan on Friday.
- They will be scheduling sector-specific stakeholder meetings next.
- The EDC and IDA continue to be very busy.

Ryan Davis presented a Resolution entitled, "Revolving Loan Fund - Funding Authorization and Budget Transfer - Expansion and Growth Loan for Enterprise (EAGLE) Fund Small Business Loan Program".

Supervisor John Pruett motioned to approve the Resolution as presented. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): Todd Campbell, John Pruett, Christopher Vastola, Mark Venuti, William Wellman, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

8. Planning Department

Thomas Harvey, presented a resolution entitled, "Authorization to Amend Contract with Ontario County Four Seasons Local Development Corporation for Completing the Digital Content and Delivery Mechanism Work Related to the Outdoor Interactive "Virtual Museum" Project".

Supervisor Christopher Vastola motioned to approve the resolution as presented. The motion was seconded by Supervisor William Wellman. The motion passed.

Yes: Supervisor(s): Todd Campbell, John Pruet, Christopher Vastola, Mark Venuti, William Wellman, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Thomas Lyon presented a brief overview of the process the parks master plan went through and its benefits.

Thomas Lyon presented a resolution entitled, "Adoption of Ontario County Parks and Recreation Master Plan for 2024-2034".

Supervisor Mark Venuti motioned to approve the resolution as presented. The motion was seconded by Supervisor William Wellman. The motion passed.

Yes: Supervisor(s): Todd Campbell, John Pruet, Christopher Vastola, Mark Venuti, William Wellman, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Linda Phillips presented a resolution entitled, "Appointment of Edward Kaiser to the County Planning Board".

Supervisor Mark Venuti motioned to approve the resolution as presented. The motion was seconded by Supervisor Todd Campbell. The motion passed.

Yes: Supervisor(s): Todd Campbell, John Pruet, Christopher Vastola, Mark Venuti, William Wellman, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

9. Unfinished Business:

Chris DeBolt let the committee know that the ARPA grants are continuing to go well. All projects are on track to meet their deadlines to get the funds dispersed.

10. Next Meeting Date And Time:

May 19, 2025 at 12:30 PM.

11. Adjournment:

On a motion of Supervisor Todd Campbell, seconded by Supervisor Christopher Vastola, the Planning & Environmental Quality Committee meeting was adjourned at 01:49 PM.

Respectfully Submitted, Kristin A. Voss, Clerk